



## Community Outreach Specialist

**Job Type:** Limited-Term, Grant-Funded Extra-Help

**Hours and FTE:** This an hourly position anticipated at an average of 10 hours per week (.25 FTE). Weekly hours will vary based on workload and agency need.

**SALARY RANGE**

\$27.95-33.97 Hourly

**OPENING DATE:**

**CLOSING DATE:**

Continuous

**DESCRIPTION:**

First 5 Yolo is recruiting to fill one limited-term, grant-funded, extra help Community Outreach Specialist position to be filled at .25FTE. This is a non-benefitted position. The Community Outreach Specialist supports Welcome Baby: Road to Resilience (WB:R2R), a program serving Yolo County families during pregnancy and after birth, through in-clinic outreach and medical provider engagement. Outreach focuses primarily on health clinics in West Sacramento but may include additional outreach activities as needed. This position builds strong relationships with clinic staff, increases awareness of WB:R2R services, and engages and enrolls eligible families into the program.

**ESSENTIAL FUNCTIONS:**

- Conduct regular rounding (visiting clinics to connect with providers and eligible families) at partner clinics in West Sacramento
- Serve as a resource to providers and clinic staff regarding WB:R2R services and referral pathways
- Offer program information directly to eligible patients and enroll interested families into WB:R2R
- Support referral coordination and follow-up with the WB:R2R team
- Maintain outreach documentation and regular communication with program managers

**EMPLOYMENT STANDARDS:**

**QUALIFICATIONS**

**Minimum Qualifications:**

- Knowledge of and experience working within the West Sacramento community
- Relevant lived experience that supports engagement with families who are pregnant or have a young child

- Demonstrated ability to build relationships with diverse families and clinic staff
- Strong interpersonal and communication skills
- Ability to work independently and manage time effectively

**Preferred Qualifications:**

- Bilingual Spanish/English
- Experience working in clinics or medical settings (license not required)

**Transportation:** Possession of valid California Driver's License and reliable transportation

**Equal Employment Opportunity**

It is the policy of the County of Yolo to provide equal employment opportunity for all qualified persons, regardless of sex, sexual orientation, race, color, ancestry, religious creed, national origin, physical disability (Including HIV and AIDS), mental disability, medical condition (cancer or genetic characteristics/information), age (40 or over), marital status, pregnancy, childbirth and related medical conditions, or any other classification protected by federal, state or local laws or ordinance. The County will comply with all of its obligations under State and Federal laws regarding the provision of reasonable accommodations to applicants. Reasonable testing arrangements may be made to accommodate applicants with disabilities or who are unable to attend a scheduled test due to religious reasons in accordance with the Fair Employment and Housing Act and the Americans with Disabilities Act. Please call the County of Yolo Human Resources Office at (530) 666-8055 at least five (5) business days prior to the scheduled test date to request accommodation. Documentation from a medical doctor, rehabilitation counselor, or other qualified professional will be required.

**Vaccination Policy**

In accordance with the First 5 Yolo's vaccination policy, to safeguard the health of our employees, customers, and the community at large, all Yolo County and First 5 Yolo employees, volunteers, and interns are required to have or receive the COVID-19 vaccination as a condition of employment. Accommodations may be offered in accordance with the policy and applicable law. Applicants are encouraged to seek clarification on this requirement prior to accepting an offer of employment.

**Application & Selection Process**

This recruitment is open until filled, and application materials will be reviewed on a continuous basis. In order to be considered, interested applicants should submit their resume and a list of three references via email to Sarah Lin Hartman, Systems Integration and Implementation Officer, at [slhartman@first5yolo.org](mailto:slhartman@first5yolo.org).