



The First 5 Yolo Children and Families Commission met on the 12th day of June 2024, at International House, 10 College Park, Davis, CA 95616.

Commissioners in Attendance:

Jim Provenza (Alternate), Garth Lewis, Sally Brown, Anna Domek (virtual), Nichole Arnold, Karleen Jakowski, Jenn Rexroad, Heidi Kellison

Absent: Melissa Roberts, Lucas Frerichs (Chair)

Staff in Attendance:

Gina Daleiden, Victoria Zimmerle, Melina Ortigas

Public in Attendance: Dr. Leon Schimmel

ADMINISTRATIVE AGENDA

Item #1: Call to Order

Chair Provenza (Alternate) called the meeting to order at **3:04** p.m.

Item #2: Roll Call

Chair took a voice roll call.

Absent: Lucas Frerichs, Melissa Roberts

Item #3: Consider Approval of the Agenda

Deemed approved

Item #4: Opportunity for Commissioners to state Conflict and Recusal

None.

Item #5: Public Comment

None.

Item #6: Approve First 5 Yolo Commission Meeting Minutes from 5/13/2024

Item #7: Approve First 5 Yolo Finance Committee Meeting Minutes from 6/7/2024

Item #8: Receive Sponsorship Fund Allocations Report

Item #9: Adopt Commission Meeting and Budget Process Calendar for Fiscal Year 2024-2025

Item #10: Authorize Contract with Regional Government Services Agency in an Amount Not to Exceed \$39,200 for Administrative Fiscal Support

Approve consent agenda items 6-10

Motion: H. Kellison **Second:** G. Lewis

Motion carried unanimously.

Item #11. Authorize Acceptance of County of Yolo American Rescue Plan (ARP) Act Subaward and Partnership Health Plan Incentive Payment Program (IPP) Grant funds

G. Daleiden noted that First 5 Yolo (F5Y) is working towards becoming a Medi-Cal provider which requires additional investment in staffing and developing data and fiscal and operational capacity to bill Medi-Cal. It is anticipated that revenues from Medi-Cal will cover some of the investments made, but there will be some time needed before those gains are realized. The American Rescue Plan Act funding will be leveraged with Partnership Health Plan Incentive Payment Program grant to allow F5Y to build internal capacity and systems needed to more quickly bill Medi-Cal and participate in CalAim.

Accept Yolo County American Rescue Plan (ARP) Act Subaward and Partnership Health Plan Incentive Payment Program (IPP) Grant

Motion: N. Arnold **Second:** S. Brown

Motion carried unanimously.

Item #12: Receive update on First 5 Yolo Sustainability Strategy

G. Daleiden encouraged Commissioners to elevate their role as ambassadors for First 5 and the sustainability policy work of the Agency in the community. More than 70% of First 5 Yolo's revenue is now non- Prop 10 dollars, or external funding, as Proposition 10 continues to decline. The Commission has valued sophisticated and impactful systems-change work aligned to the intent of Proposition 10, and State and local funding partners have valued this as well and invested external dollars. F5Y acts as the facilitator and hub for early childhood efforts, leveraging and braiding multiple public funding sources, and the agency is proud of the work that's been done to triple revenues. However, this can present challenges for families when funding sources have differing eligibility criteria and timelines, and an administrative burden for F5Y's staff who must manage complex braiding and leveraging of funds and diverse reporting and data management needs.

Over the next 3-5 years, a large portion of funding comes from the renewal of the Office of Child Abuse Prevention's Road to Resilience grant. It allows the integration of Welcome Baby and Road to Resilience and sustainability for this F5Y initiative, which speaks to the incredible outcomes achieved by both programs.

F5Y also has a reserve policy to hold dollars to spread evenly across funds committed to external funded/leveraged programs. F5Y works to facilitate the systems-level work with direct service partners from local implementation to program design and scaling of successful strategies. This requires significant investments in infrastructure and existing staff are currently maxed out necessitating additional staffing and investment.

For the first time, F5Y is becoming a MediCal provider and has now signed a contract with Partnership Health Plan as Supervising Provider for Community Health Worker Benefit. Managed Care Plan billing will provide a new option for cost-offsetting and sustainability for systems efforts.

Statewide, First 5 is also looking at existing state funding opportunities that can be leveraged given the public infrastructure already in place in each county with First 5 agencies. Additionally, F5 CA has a new interest in pursuing philanthropic funds that could be coordinated at the state level and pushed out to County commissions for local and statewide implementation

G. Daleiden noted that Welcome Baby: Road 2 Resilience will be the first initiative to start with Medi-Cal billing as it is already most aligned with Partnership Health goals. Partnership Health values collaboration with F5, as they see F5 as a network across counties for a variety of CalAim efforts.

The Commission discussed and thanked the staff team for their work in expanding opportunities and sustainability.

Item #13: Public hearing: Review and adopt F5Y 23-24 Strategic Plan Annual Update

G. Daleiden reviewed the updates to the Strategic Plan, noting that as the new Plan was adopted just last year, changes are mostly ministerial, other than tracking investments in the Funding Plan.

Open public hearing at 3:27

No public comment.

Public hearing Closed at 3:28

Adopt First 5 Yolo Fiscal Year 2023/24-2027/28 Strategic Plan Annual Update

Motion: J. Rexroad **Second:** S. Brown

Item #14: Review and Adopt Long Term Financial Plan Annual Update

V. Zimmerle reviewed the proposed Fiscal Year 2024/25 Funding Plan and reminded Commissioners that the Plan does not necessarily bind the Commission but is a look forward for planning purposes. The Plan accounts for all programmatic components, not just grants for funded partners, but also internal grant-funded staff and program components administered in-house. The Funding Plan reflects the full cost of First 5 Yolo's initiatives.

When this Plan was adopted, it included any contracts with a high likelihood of being funded. The only other updates were wording choices for flexibility and to allow the document to be evergreen. For example, "from this time period to this time period" vs "in the last 5 years."

Public Hearing opened at: 3:31pm

Dr. Schimmel asked about Maternal Infant Early Childhood Home Visiting (MIECHV) funding and expansion from the Federal government. G. Daleiden confirmed that MIECHV funds are not allocated to F5Y, however F5Y partners with the California Home Visiting Program CHVP, which does receive funds. CHVP funds run through county health departments via the State of California.

Public hearing closed at: 3:34 pm

Adopt Long Term Financial Plan Annual Update

Motion: H. Kellison **Second:** N. Arnold.

Item #15: Receive Update on Alignment with County Employee Benefits and Provide Direction for Action.

G. Daleiden thanked County Counsel for reviewing the 2002 Memorandum of Understanding (MOU) between First 5 Yolo and County of Yolo and the work to further clarify in the County Counsel Memo shared at the meeting and entered into the record. County Counsel Memo outlines clearly which items are considered “compensation,” which requires Commission action, and those that fall under “benefits,” which should be automatically applied in alignment with the County of Yolo more broadly.

First 5 Yolo is an agency of Yolo County with certain independent authorities. Per a 2002 Memorandum of Understanding (MOU) between the County of Yolo and First 5 Yolo, all First 5 Yolo employees are at-will County employees, and per First 5 Yolo policies. Each of these positions is aligned to a Benefit Unit at the County of Yolo.

All County employees (including First 5 Yolo employees) receive a Benefit Package amount and other benefits tied to their respective Benefit Units. Benefit Units are assigned when positions are adopted by the Commission. Current positions at First 5 Yolo include Department Head, Management, Supervisor, and General Unit designations.

There are some past inaccuracies with employee benefits and application of benefits, and that will require adjustments with and from County HR. G. Daleiden will work with County HR to see that these adjustments are made.

Given legal requirements as explained by County Counsel, G. Daleiden recommends adjustments going back 4 years from the point of Commission notification of errors identified in benefits compensation.

H. Kellison asked for County understanding that changes can have a larger impact at a smaller agency and requested that the County move expeditiously to make necessary adjustments.

G. Daleiden noted that there is often confusion about F5Y and thus it is important for F5Y to receive timely communication affecting Agency operations. G. Daleiden mentioned that G. Lewis suggested a communication plan for F5Y and County to support with improved communication between them, and she would like to move forward with this County Counsel Memo suggested considering adding a liaison for F5Y in County HR if capacity is available. The 2002 Mou has been interpreted differently by different people over the years. Therefore, a direct line of communication between F5Y and the County is needed to ensure accurate and up to date information for Agency decision making and HR actions.

Direct the Executive Director to work with County human resources to implement all salary benefits adjustments necessary to address errors or omissions affecting First 5 Yolo employees for four (4) years as required by Law.

Motion: G. Lewis **Second:** J. Rexroad

Item #16: Consider, Determine and Approve Cost of Living Adjustment (COLA) for First 5 Yolo Employees for Fiscal Year 2024-25

Commissioners discussed and asked questions.

Approve a 3% Cost of Living Adjustment

Motion: H. Kellison **Second:** S. Brown

Item #17: Review 3-year Comparison Budget and Review and Adopt Fiscal Year 2024-25 Annual Budget.

Related to time-limited grant-funded hiring, V. Zimmerle noted Personnel line item is a little higher than in prior years. The F5Y office support position is currently vacant. The scope of the role is greater than initially planned, thus the previous Commission action on Consent Calendar to contract with consultants to support F5Y with procurement, organizing contract compliance components, purchasing card reconciliation, and similar fiscal support pieces. Working with Regional Government Services, which primarily hires recent retirees with governmental experience, brings advantages and cost efficiencies to F5Y. F5Y will also pilot a part-time Executive Assistant position for administrative tasks and support of evolving MediCal internal capacity work. The person assigned to the MediCal project will be trained to do some project management around managed care work and work with a third-party billing agency.

By June 30, 2024, or the close of the fiscal year, F5Y expects a strategically planned draw on fund balance in the amount of \$142,307 to fund efforts across the Strategic Plan years. This supports steady funding for multi-year initiatives that yield greater community impact.

S. Brown noted at the finance meeting the Subcommittee discussed that for F5 24-25, F5Y Sponsorships could go up to \$500 per request. Currently, F5Y caps the amount at \$250.00.

G. Daleiden noted the Sponsorship Policy will be shared at the next meeting for Commission review and approval of updates, including suggested increased amounts.

Adopt Fiscal Year 2024-2025 Annual Budget

Motion: J. Rexroad **Second:** G. Lewis.

Motion carried unanimously.

Repeal fiscal year 2024-25 Annual Budget

Commissioners agreed to repeal motion due to inadvertently leaving out the newly approved 3% COLA for staff positions.

Motion: S. Brown **Second:** H. Kellison

Motion carried unanimously.

Adopt Fiscal Year 2024-2025 Annual Budget with an additional COLA for all staff positions.

Motion: G. Lewis **Second:** H. Kellison

Motion carried unanimously.

Item #18: Review and Authorize Funded Program Contracts, Sole Source Procurements, and Professional Services for Fiscal Year 2024-25.

G. Daleiden noted there is late-breaking news from a funded partner that may require authority for administrative flexibility in contract amounts for FY24/25 and recommended increasing CCOLE's WB:R2R contract amount up to \$120K more, with a potential corollary decrease to YCCA's WB:R2R's contract. This is due to some staffing changes at YCCA which may or may not resolve in the coming days/weeks.

For clarity in the graphic, K. Jakowski suggested an update to the Contract List to include a "previously authorized amount," an "additional amount requested," and the "total".

Approve First 5 Yolo Funded Program Contracts with requested modifications to the table to reflect previously authorized amounts and authorize Executive Director to increase CommuniCare+OLE's Welcome Baby: Road to Resilience Contract up to \$125,000 with a corollary reduction to Yolo County Children's Alliance's Welcome Baby: Road to Resilience and Welcome Baby Contracts, as needed.

Motion: J. Rexroad **Second:** N. Arnold

Motion Carried unanimously.

Item #19: Executive Director Report

G. Daleiden noted that on June 25, she will present the F5Y Annual Report to the Board of Supervisors with Dr. Leigh Ann Simmons from UC Davis to provide a spotlight on Welcome Baby: Road to Resilience data and outcomes.

First 5 Yolo's Welcome Baby American Rescue Plan Act project is featured in a new state policy brief produced by The Children's Partnership and First 5 Center for Children's Policy. This publication, Community Health Workers Advancing Child Health Equity.

G. Daleiden and County CalWORKs Director, T. Zendejas met with a team from CDSS to discuss proposed State budget cuts to the CalWORKs Home Visiting Program. Advocacy was around applying cuts with an equity lens and considering the planning and ramp-up for Yolo to restart the CW HVP and a new strategy, Parent Child+. They felt there was an understanding that in a rural county such as Yolo, home visiting becomes more critical because of transportation barriers in addition to deep poverty. The extent and impact of state budget cuts is still unfolding, but the meeting was positive.

G. Daleiden and J. Provenza explained that RCRC is also aware and working to incorporate into their advocacy efforts.

Item #20: Commissioner Reports.

H. Kellison announced the Cemetery will be hosting on September 22nd, Autumnal Equinox in memory of those who have passed due to COVID and all the impacts COVID had on the

community. There are community workshops if anyone wants to help, and this is open not just for Davis residents, but to all.

K. Jakowski noted the County is working through a major financial system shift in Mental Health Services with the passage of Proposition 1. In addition, County MHSA has 7 million less than projected, resulting in MHSA having to spend down fund balance. Local projections show a \$3 million reduction vs an initial \$6 million, which has helped soften the impact on Yolo County. Some contractors have been notified that they were no longer going to be funded based on outcomes and return on investment/revenue generation, and MHSA's priorities are to blend multiple funding sources while meeting local population needs.

MediCal matches are becoming more important for MHSA efforts. Numbers will continue to get smaller in the next 2 years, so there will be more difficult decisions to make, and it will be important for the County to be clear on priorities.

While none of the current First 5 programs receiving MHSA funds are currently impacted, F5Y may want to consider looking at Specialty Mental Health services for Developmental Screenings as a source of revenue. K. Jakowski will follow up with G. Daleiden on this possibility.

K. Jakowski also noted she was selected to participate as a representative in the State's Behavioral Health transformation with Department of Healthcare Services or Behavioral Health Services Act (formerly MHSA). This allows an opportunity to be more informed of the changes happening in the State and contributes to the local perspective.

G. Lewis noted the Road to Future Needs Assessment was finalized on May 20th. Comments have been incorporated into the document and are now open for public comment until Friday at midnight. Research question #4 is still on target to be submitted to the Board of Supervisors by the 28th of June. G. Daleiden and K. Jakowski served as advisors on the committee and have been a great source of support.

Adjourn at 4:49pm