



The First 5 Yolo Children and Families Commission met on the 30th day of October 2024 at International House, 10 College Park, Davis 95616.

Commissioners in attendance:

Anna Domek, Barbara Boehler, Karleen Jakowski, Sally Brown, Melissa Roberts, Lucas Frerichs, Jim Provenza (Alternate), Jenn Rexroad, Garth Lewis, Nichole Arnold

Staff in attendance:

Gina Daleiden, Victoria Zimmerle, Sarah Hartman, Melina Ortigas, Kristi Link-Crosier, Fawn Montagna

Public in attendance

Leon Schimmel

ADMINISTRATIVE AGENDA

Item #1: Call to order

L. Frerichs called the meeting to order at 3:05pm

Item # 2: Roll Call and Introduction of New District 4 Commissioner

L. Frerichs took a voice roll call and announced Barbara Boehler as the newly appointed District 4 Commissioner

Absent: Melissa Roberts

Late: Garth Lewis arrived at 3:07pm

Item #3: Consider approval of the agenda

L. Frerichs noted that the Commission would move the Closed Session item to a future meeting due to time constraints.

Approve meeting agenda without closed session

Motion: S. Brown **Second:** J. Rexroad

Motion carried unanimously

Item #4: Opportunity for Commissioners to State Conflict and Recusal

None

Item # 5: Public Comment

Leon Schimmel introduced himself to the Commission.

CONSENT AGENDA

Item #6: Approve First 5 Yolo Commission Meeting Minutes from 9/11/24

Item #7: Receive Sponsorship Fund Allocations Report (International House-Davis' iFest and Woodland Haven Preschool's Fall Festival)



Item #8: Approve Contract for Dignity Health Woodland Hospital for an amount up to \$182,000 through June 30, 2026

Approve consent agenda items 6-8

Motion: K. Jakowski **Second:** J. Rexroad

Motion carried unanimously

REGULAR AGENDA

Item 16 was considered before Item 15 and Item 14 was considered before Item 13.

Item #9: Accept Round 3 Department of Healthcare Services Child Youth Behavioral Health Initiative Grant

G. Daleiden shared that First 5 Yolo applied for Round 3 of the Department of Health Care Services (DHCS) Child and Youth Behavioral Health Initiative grant in December 2023 and First 5 Yolo received notice of award September in 2024. She explained that this grant will be used to help support Welcome Baby: Road to Resilience and sustainability work related to that effort.

Accept Round 3 Department of Healthcare Services Child Youth Behavioral Health Initiative

Motion: G. Lewis **Second:** A. Domek

Motion carried unanimously

Item #10: Approve First 5 Yolo Grant-Funded Community Health Specialist Position

G. Daleiden described the new grant-funded Community Health Specialist Position recommended for Commission approval, highlighting that the position is listed as 0.75 FTE and requested authorization up to 1.0 as budget is finalized.

Approve First 5 Yolo Grant-Funded Community Health Specialist Position up to 1.0FTE

Motion: J. Rexroad **Second:** S. Brown

Motion carried unanimously

Item #11: Accept Fiscal Half Year 2023-2024 Early Learning Performance Measure Report

F. Montagna presented highlights from First 5 Yolo's early learning program, QCC/IMPACT Legacy. She provided data noted that all First 5 Yolo Funded Partners made positive progress in working with childcare providers and the families they served in Fiscal Half Year 2 2023-24. F. Montagna also provided annual highlights for Fiscal Year 2023-24, noting that 100% of providers participating in Communities of Practice reported using the strategies learned with the children in their care, 69 Community of Practice sessions were held across various topics, and 2 Family, Friend, Neighbor childcare providers successfully obtained their licenses to expand to a Family Childcare Home with two additional providers in the final stages of becoming licensed.

Commissioners discussed, asked questions, and noted the positive impact of supporting providers to expand capacity.

Accept Fiscal Half Year 2023-2024 Early Learning Performance Measure Report

Motion: S. Brown **Second:** G. Lewis



Motion carried unanimously

Item # 12: Accept Fiscal Year 2023-2024 Year-End Revenue and Expenditure Report

V. Zimmerle presented the Fiscal Year 2023-2024 Year-End Revenue and Expenditure Report. She reported that revenues and program expenditures were lower than budgeted primarily due to delays contracts at the state, staff vacancies, and lower than budgeted expenditures from funded partners. She also noted that, where possible, funds will be rolled into future periods to allow multi-year grants to be fully expended. Operation and Professional Service expenditures were also lower than budgeted due primarily to A-87 charges from Yolo County, and lower than budgeted consultant costs.

Accept Fiscal Year 2023-2024 Year-End Revenue and Expenditure Report

Motion: L. Frerichs

Second: G. Lewis

Motion carried unanimously

Item # 13: **Public Hearing:** Fiscal Year 2023-2024 First 5 Yolo Annual Report to the Legislature and First 5 CA

G. Daleiden discussed the Annual Report to the Legislature and First 5 California. She stated that this year, Section AR-3 highlights the need for a sustainability plan at the state level, in keeping with the Commission's emphasis on inclusion of this critical need in the Annual Report.

Public Hearing opened at 3:38pm

No public comment

Public Hearing closed at 3:38pm

Item # 14: Accept Fiscal Year 2013-2024 First 5 Yolo Annual Report to the legislature and First 5 CA

Accept Fiscal Year 2013-2024 First 5 Yolo Annual Report to the legislature and First 5 CA

Motion: J. Rexroad

Second: G. Lewis

Motion carried unanimously

Item # 15: **Public Hearing:** Fiscal Year 2023-2024 Independent Financial Audit

V. Zimmerle reviewed the Financial Statements and associated Auditor Reports noting that the auditors provided an unmodified opinion with no findings for First 5 Yolo's Financial Statements, Compliance Audit, and Single Audit. Additionally, while the auditors do not provide a full audit of the Commission's internal controls, the auditors noted no concerns with internal controls within the scope of their testing.

The Commission's Fund Balance and Net Position increased over the prior fiscal year aligned with the Commission's Long Range Financial Plan and Strategic Plan which calls for the strategic utilization of Fund Balance in the later years of the Plan to support the Commission's multi-year leveraged initiatives.

Public Hearing opened at 3:45pm

No public comment

Public Hearing closed at 3:45pm

Item # 16: Approve and Adopt Fiscal Year 2023-2024 Independent Financial Audit

Approve and Adopt Fiscal Year 2023-2024 Independent Financial Audit



Motion: G. Lewis

Second: J. Rexroad

Motion carried unanimously

Item# 17: Executive Director Report

G. Daleiden discussed the importance of receiving additional sustainability funding from the state and reminded Commissioners of the Regional 25 Year First 5 Celebration and Commissioner Educational Advocacy and Networking Event taking place on November 14. She also announced the hiring of Joyce Barrett who will serve as the Managed Care Administrative Specialist. Joyce comes to First 5 Yolo with nearly 20 years' experience in medical billing.

Item# 18: Commissioner Reports

L. Frerichs announced the upcoming celebration for the 25th anniversary of First 5 Yolo at the Board of Supervisors meeting on December 3rd. L. Frerichs will invite all current and former Commission Chairs and Commissioners. An invitation will be sent by email.

G. Lewis shared he would be highlighting the work of Welcome Baby: Road to Resilience at the upcoming Breaking Barriers Summit with Gina Daleiden as an exemplar model for successful shared leadership.

Item #19: Adjournment

The meeting was adjourned at: 3:59pm

Next meeting scheduled:
Commission Meeting
January 08, 2025
3:00 – 5:00 PM
International House
10 College Park, Davis, CA 95616