



The First 5 Yolo Children and Families Commission met on the 25th day of October, 2023 at International House, 10 College Park, Davis, CA 95616.

Commissioners in Attendance:

Anna Domek, Sally Brown, Garth Lewis, Nichole Arnold, Lucas Frerichs

Absent: Jenn Rexroad, Heidy Kellison, Melissa Roberts, Kareen Jakowski, Jim Provenza

Staff in Attendance:

Victoria Zimmerle, Rachel McFarland

Public in Attendance:

None

ADMINISTRATIVE AGENDA

Item #1: Call to Order

Vice Chair called the meeting to order at **3:02 pm**.

Item #2: Roll Call

L. Frerichs took a voice roll call.

Absent: J. Rexroad, H. Kellison, M. Roberts, K. Jakowski, J. Provenza

Late: none

Item #3: Consider Approval of the Agenda

Motion: N. Arnold **Second:** G. Lewis

Motion carried unanimously.

Item #4: Opportunity for Commissioners to state Conflict and Recusal

None.

Item #5: Public Comment

None.

Item #6: Approve First 5 Yolo Commission Meeting Minutes from 09/13/2023

Item #7: Approve First 5 Yolo Finance Meeting Minutes from 10/16/2023

Item #8: Authorize from California Collaborative for Pandemic Recovery and Readiness Research (CPR3) Grant Funding, a \$1,000 Increase to VA Consulting Contract for a New Maximum Compensation of \$4,000

Approve consent agenda items 6-8.



Motion: G. Lewis **Second:** S. Brown

Motion carried unanimously.

Item #9: Accept Revised Fiscal Year 2022-2023 Year-End Revenue and Expenditure Report

V. Zimmerle presented the Revised Fiscal Year 2022-2023 Year-End Revenue and Expenditure Report. First 5 Yolo had one outstanding receivable related to the Quarter 4 IMPACT 2020 reimbursement from First 5 California. Because it was received after September 30, 2023, the funds must be recognized as revenues for Fiscal Year 2023-2024 and as a deferred inflow of resources in Fiscal Year 2022-2023. There is a net zero impact on the Commission’s projected closing fund balance on June 20, 2024, and no other year-end adjustments were required.

Accept Revised Fiscal Year 2022-2023 Year-End Revenue and Expenditure Report.

Motion: A. Domek **Second:** S. Brown

Motion carried unanimously.

Item #10: Public Hearing: Fiscal Year 2022-2023 First 5 Yolo Annual Report to the Legislature and First 5 CA

First 5 Yolo reports annually to First 5 California and the State Legislature on First 5 Yolo’s activities. The Annual Report includes three sections, AR1 which focuses on financial information, AR2 which focuses on demographic information, and AR3 which is a narrative section for Counties to share highlights.

For Fiscal Year 2022-2023, the Commission modified how it reports siblings of target children in the home to more accurately capture the full breadth of those served in its programs and balance administrative burden for program staff. In prior fiscal years, First 5 Yolo collected detailed demographic information on all children ages 0-5 in the home however, to reduce burden, this year detailed demographics were collected on the “target child” only. For sibling children ages 0-5, F5Y collected counts only. Additionally, for FY2022-23 reporting, F5Y elected to report children in the home ages 6-18. The State does not maintain a separate reporting category for children in the home ages 6-18 and allows County Commissions to choose whether to include or exclude these children when reporting numbers served. When County Commissions choose to include these children in the Annual Report to First 5 CA, they are included in the Primary Caregiver Category per the State’s guidance. This year, different from previous years, F5Y is reporting siblings ages 6-18. In local evaluation reporting, F5Y splits the adult primary caregivers from the children 6-18 into Primary Caregivers and Other Family Members for more accurate public reporting.

As a result, F5Y is reporting a greater number of “unknowns” in its demographic detail as is expected with these changes. While the number of “unknowns” within each demographic category has increased, the agency is now better able to present the full breadth of those served in its programs.

The narrative portion of the Annual Report highlights the cross-sector collaboration between First 5 and county agencies. First 5 Yolo has also increased its commitment to using outside evaluators in analyzing and presenting outcomes for First 5 programs.



Commissioners asked questions and discussed.

Public Hearing opened at 3:14 pm.

No public comment.

Public Hearing closed at 3:14 pm.

Item #11: Accept Fiscal Year 2022-2023 First 5 Yolo Annual Report to the Legislature and First 5 CA

Detail on the Annual Report to the Legislature was provided during the Public Hearing.

Accept Fiscal Year 2022-2023 First 5 Yolo Annual Report to the Legislature and First 5 CA.

Motion: N. Arnold **Second:** G. Lewis

Motion carried unanimously.

Item #12: Public Hearing: Fiscal Year 2022-2023 Independent Financial Audit

V. Zimmerle presented highlights from the Fiscal Year 2022-2023 Independent Financial Audit. For the fiscal year ending June 30, 2023 there were no findings from the Commission's Financial, Federal Single, and Compliance Audits. The Commission continues to remain in good health and realized a modest decrease in Net Position. This is largely due to the planned draw on Fund Balance to support multi-year initiatives aligned to both the Strategic Plan and the Long Term Financial Plan as well as an increase in Pension Liability. With the conclusion of this Audit period, First 5 Yolo will close its 7-year engagement with its current audit firm, JensenSmith Certified Public Accountants per best practice. Staff are preparing to release an Request for Proposals/Applications in early 2024 to solicit a new Auditor. V. Zimmerle has been in conversation with other First 5's to identify potential bidders with a history of working with other First 5 Commissions and expects the Commission will receive multiple bids.

Public Hearing started at 3:21 pm.

No public comment.

Public Hearing ended at 3:21 pm.

Item #13: Approve and Adopt Fiscal Year 2022-2023 Independent Financial Audit

Approve and Adopt Fiscal Year 2022-2023 Independent Financial Audit.

Motion: S. Brown **Second:** G. Lewis

Motion carried unanimously.

Item #14: Commissioner Reports

G. Lewis shared that this Friday YCOE will hold its Transitional Age Youth Summit as part of the Roadmap to the Future activities. This summit intends to further identify areas of focus for 16-24 year-olds. An area of focus is the creation of a network of professional navigators, including job counselors, to support



transitional age youth in Yolo County. The Summit is scheduled from 9:00am-5:30pm Friday, October 27. Lunch will be provided.

L. Frerichs, K. Jakowski, and G. Lewis will be presenting at the Breaking Barriers conference in November on the Roadmap to the Future.

N. Arnolds attended the Yolo Crisis Nursery groundbreaking and complimented the ceremony and presenters. L. Frerichs shared specifics about the new Yolo Crisis Nursery facility.

Item #15: Adjournment

Meeting adjourned at 3:26 pm.

Next Commission Meeting scheduled:

January 10, 2024

International House

10 College Park, Davis, CA 95616