



## COMMISSIONERS

Anna Domek – District 1  
Heidy Kellison – District 4  
Karleen Jakowski – County of Yolo

Sally Brown – District 2  
Melissa Roberts – District 5  
Jim Provenza, Chair – Board of Supervisors  
Lucas Frerichs, Alternate Chair-Board of Supervisors

Jenn Rexroad – District 3  
Garth Lewis – YCOE  
Nichole Arnold – Children with Special Needs

## AGENDA

September 13, 2023

3:00pm-5:00pm

International House

10 College Park, Davis, CA 95616

### ADMINISTRATIVE AGENDA

1. Chair Call to Order
2. Chair Roll Call
3. Chair Consider Approval of the Agenda
4. Chair Opportunity for Commissioners to state Conflict and Recusal
5. Public Public Comment

### CONSENT AGENDA

Executive Director recommends approval of Consent Agenda Items 6-10

#### General Administrative Function

6. Chair Approve First 5 Yolo Commission Meeting Minutes from 06/14/2023
7. Chair Approve First 5 Yolo Special Meeting Minutes from 08/09/23
8. Chair Approve the addition of Cesar Chavez Day (March 31) and Juneteenth (June 19) as paid First 5 Yolo Holidays
9. Chair Authorize Contract for VA Consulting LLC. up to \$3,000 for Grant Writing Supporting Welcome Baby/The CHILD Project: Road to Resilience Sustainability
10. Chair Approve \$11,182 Increase to Yolo Crisis Nursery's Attachment & Biobehavioral Catch-up Contract for a Total FY24 allocation not to exceed amount of \$143,182

**REGULAR AGENDA**      **Presentation/Discussion/Possible Action**

11.	Systems Improvement and Implementation Officer	Presentation: Welcome Baby Update and Overview of UCD Evaluation	20 minutes
12.	Deputy Director	Accept the Fiscal Year 2022-23 Year End Revenue and Expenditure Summary Report	15 minutes
13.	Executive Director	Approve \$14,000 increase to Yolo County Childrens Alliance’s Contract for The CHILD Project: Road to Resilience for a Total FY2023-24 Allocation Not to Exceed \$446,690	5 minutes
14.	Deputy Director	Review and Adopt Revised FY2023-2024 Budget	5 minutes
15.	Executive Director	Review and Adopt FY2023-2024 Evaluation Plan	5 minutes
16.	QCC Program Officer	Fiscal Half Year 2 FY2022-23 Early Learning Performance Measures and 3-year Highlights	15 minutes
17.	Executive Director	Update on CalWORKs Home Visiting Program	10 minutes
18.	Executive Director	Executive Director Report	15 minutes
19.	Commissioners	Commissioner Reports	5 minutes
20.	Chair	Adjournment	

Next meeting scheduled:  
Commission Meeting  
**October 25, 2023**  
International House  
10 College Park, Davis, CA 95616

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I declare under penalty of perjury that the foregoing agenda was posted **September 7, 2023**, by 5:00 PM at the following places:

- 1) On the bulletin board at the East entrance of the Erwin Meier Administration Center, 625 Court Street, Woodland, California 95695
- 2) At [www.first5yolo.org](http://www.first5yolo.org) the website for First 5 Yolo, 2779 Del Rio Pl., Unit A, Davis, California 95618

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact First 5 Yolo for more information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact the First 5 Yolo as soon as possible and preferably at least 24 hours prior to a meeting. First 5 Yolo may be reached at telephone number 530-669-2475 or at the following address: **First 5 Yolo, 2779 Del Rio Pl. Unit A, Davis, CA 95618.**

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

**Agenda Item- Approve First 5 Yolo Commission Meeting Minutes from 6/14/2023**

***Background***

Final minutes from the First 5 Yolo Commission Meeting.

***Executive Director Overview***

First 5 Yolo Children and Families Commission held a regularly scheduled meeting on June 14, 2023 at International House from 3:00-5:00 pm.

***Additional Information and Attachments***

Draft meeting minutes are attached to this item as **Attachment A**.

The next regularly Commission meeting will be held October 25, 2023 at International House, 10 College Park, Davis 95616 from 3:00-5:00PM.

***Action Requested***

Approve First 5 Yolo Commission meeting minutes from 6/14/2023 as submitted or propose edits.



The First 5 Yolo Children and Families Commission met on the 14<sup>th</sup> day of June, 2023 at International House, 10 College Park, Davis, CA 95616.

**Commissioners in Attendance:**

Jim Provenza, Anna Domek, Karleen Jakowski, Jenn Rexroad, Garth Lewis, Heidi Kellison, Nichole Arnold, Lucas Frerichs

**Absent:**

Melissa Roberts

**Staff in Attendance:**

Gina Daleiden, Rachel McFarland, Sarah Hartman

**Public in Attendance:**

Rafael Gomez, Emily Ault

**ADMINISTRATIVE AGENDA**

Item #1: Call to order

Vice Chair called the meeting to order at: **3:03 pm.**

Item #2: Roll Call

L. Frerichs took a voice roll call.

Absent: Melissa Roberts

Late: Garth Lewis, Jim Provenza

Item #3: Consider Approval of Agenda

**Motion:** H. Kellison      **Second:** N. Arnold

Motion carried unanimously.

Item #4: Opportunity for Commissioners to state Conflict and Recusal

None.

Item #5: Public Comment

None.

Item #7: Approve First 5 Yolo Commission Meeting Minutes from 05/10/23

Item #8: Approve First 5 Yolo Finance Committee Meeting minutes from 06/07/23

Item #9: Adopt Commission Meeting and Budget Process Calendar for FY23/24

Item #10: Approve QCC Program Officer Salary Scale Re-Classification



H. Kellison requested the following edit to the Commission Meeting Minutes from 5/10/23: Delete “in Winters” from recorded comment by H. Kellison in Item 14.

***Approve consent agenda items 7-10 with edits to the 5/10/23 Commission Meeting minutes***

**Motion:** H. Kellison      **Second:** S. Brown

Motion carried unanimously.

**Item #11: Public Hearing: Receive Presentation, Review, and Adopt Fiscal Year 2023/24-2027/28 Strategic Plan**

L. Frerichs proposed delaying this item until later in the meeting when J. Provenza can be present to receive the presentation.

J. Provenza arrived at **3:14 pm.**

R. Gomez presented an overview of the final draft of the FY23/24-FY27/28 Strategic Plan. He stated that during listening sessions, providers and partners emphasized how well-regarded First 5 Yolo is in the community. R. Gomez will create a short slide deck for Commissioner to use to help advocate for F5Y.

G. Daleiden underscored how gratifying it is that partners have such confidence in F5Y and its initiatives and their desire to see those initiatives be sustained. G. Daleiden also noted the complexity of the work F5Y does and emphasized Strategic Plan Priority IV: Building Capacity as one of the agencies biggest challenges.

G. Lewis asked a clarifying question about Strategic Plan Priority II: Promote Equity and Family-Centered Practices and Policies and suggested rewording the third subsection for clarity. G. Daleiden and S. Hartman emphasized the importance of addressing needs at the family level, and that when family needs are addressed results will follow. A. Domek suggested changing wording under subsection 1 to “Sustain and Adapt High-Impact Initiatives that Empower Families as Partners and Demonstrate the Results of Funded Initiatives” and subsection 3 to “Develop Caregiver and Provider Capacity for Respectful and Responsive Relationships.” Commissioners agreed on the proposed wording.

Commissioners discussed and asked questions.

**Public Hearing opened at 4:09 pm.**

No public comment.

**Public Hearing closed at 4:09 pm.**

***Adopt Fiscal Year 2023/24-2027/28 Strategic Plan with edits to Strategic Plan Priority II.***

**Motion:** N. Arnold      **Second:** G. Lewis

Motion carried unanimously.

**Item #12: Authorize Acceptance of Yolo County Cannabis Tax Funds for FY23/24 for First 5 Yolo’s The CHILD Project: Road to Resilience**



G. Daleiden provided an overview of Yolo County Cannabis Tax Funding Request for The CHILD Project: Road to Resilience. First 5 Yolo originally requested an amount of funding to cover two fiscal years, but after meeting with County leadership on the challenges of lower total tax receipts this year, asked for half of the funding, \$146,675, to cover the FY23/24, with the understanding that First 5 Yolo would submit the second half of the request in the next year, once that tax amount is known to Yolo County. At the June 13, 2023 the meeting, the Board of Supervisors approved the amended request for FY23/24 with the opportunity to return next year to request additional funds.

H. Kellison asked whether more funds may be available in future. L. Frerichs provided information on how cannabis tax revenue has declined in the past several years and why. The Board subcommittee has discussed and approved prioritizing cannabis tax funding for First 5 Yolo with this year's proceeds. The Board of Supervisors is projecting a possible increase in cannabis tax revenue in the next year because of new industry applications. H. Kellison noted the high number of applicants for cannabis tax funding and how well it reflects on First 5 Yolo and its importance to the Yolo community that it was approved for funding. G. Daleiden thanked L. Frerichs and J. Provenza for their advocacy on behalf of First 5 Yolo in receiving this funding.

***Authorize Acceptance of Yolo County Cannabis Tax Funds for FY23/24 for First 5 Yolo's The CHILD Project: Road to Resilience.***

**Motion:** H. Kellison      **Second:** A. Domek

Motion carried unanimously.

**Item #13: Public Hearing: Review and Adopt Fiscal Year 2023/24-2027/28 Long Term Financial Plan**

G. Daleiden presented the final draft of the Long-Term Financial Plan, noting that the draft plan was presented at the May Commission meeting.

**Public Hearing opened at 4:11 pm.**

No public comment.

**Public Hearing closed at 4:11 pm.**

***Adopt Fiscal Year 2023/24-2027/28 Long Term Financial Plan.***

**Motion:** G. Lewis      **Second:** S. Brown

Motion carried unanimously.

**Item #14: Consider and Approve Cost of Living Adjustment (COLA) of 2% for First 5 Yolo Employees for Fiscal Year 2023-2024**

G. Daleiden noted that this is a request for a standard COLA increase of 2% and that this increase is included in the budget for the coming fiscal year. County COLA action generally informs First 5 Yolo Commission decisions on COLA, and Management Unit is anticipated to receive a 2% increase FY23/24. Should circumstances change, G. Daleiden will update the Commission.



L. Frerichs expressed his thanks and appreciation for First 5 Yolo staff and the work they do on behalf of children and families of Yolo County.

***Approve Cost of Living Adjustment (COLA) of 2% for First 5 Yolo Employees for Fiscal Year 2023-2024.***

**Motion:** L. Frerichs      **Second:** H. Kellison

Motion carried unanimously.

**Item #15: Review 3-Year Comparison Budget and Review and Adopt FY23/24 Budget**

G. Daleiden reviewed the proposed FY23/24 Budget and the 3-Year comparison budget, noting that the 3-year budget is not a formal document and does not need action; it is intended to provide a tool for review of the budget from year to year. The FY23/24 Budget was presented for approval.

No questions from Commissioners who felt The Budget and notes were very clear.

***Adopt FY23/24 Budget.***

**Motion:** J. Rexroad      **Second:** N. Arnold

Motion carried unanimously.

**Item #16: Review and Authorize Funded Program Contracts, Sole Source Procurements, and Professional Services for FY23/24**

G. Daleiden provided an overview of the funded program contracts for Fiscal Year 23/24. Most of these programs are multi-year initiatives, and contracts are either extended or new contracts are created. Per First 5 California and First 5 Yolo policy, sole source procurement forms are filled out for each contractor, even for continuing initiatives and governmental agencies.

G. Daleiden noted that listed funding amounts may change on the final partner contracts. If final funded amounts are lower, no action is needed, but if final funded amounts are higher, the requested funding will be presented for approval by the Commission at a future meeting. Some contracts have already been approved at a past Commission meeting. Unspent FY22/23 funds may be rolled over into the next fiscal year.

Commissioners asked questions and discussed.

***Authorize Funded Program Contracts, Sole Source Procurements, and Professional Services for FY23/24.***

**Motion:** J. Rexroad      **Second:** S. Brown

Motion carried unanimously.

**Item #17: Executive Director Report**

G. Daleiden presented the following updates:



- G. Daleiden presented the First 5 Yolo annual report to the Board of Supervisors in May, which was well received. The focus of the presentation was on Welcome Baby and Childcare ARP, both of which have strong data showing their efficacy. G. Daleiden also presented information on the F5Y strategic plan to the Board. The final strategic plan will be provided to the Board.
- The California Department of Social Services presented First 5 Yolo's The CHILD Project: Road to Resilience at a recent event. G. Daleiden noted that CDSS could only present one R2R program and that they chose F5Y because of the strength of the program.
- G. Daleiden provided updates on First 5 Yolo's work with Partnership Health Managed Care Plan to enhance and deepen partnership and develop a billing relationship:
  - Chapman Consulting has been hired for a short contract to help move the Managed Care Plan project forward, including investigating additional opportunities under CalAIM. f
  - There will be a meeting in a couple of weeks with Partnership Health, Chapman Consulting, and F5Y staff on the Community Health Worker Benefit Pilot, which will start with Welcome Baby and R2R and may expand from there
  - G. Daleiden noted that the California Department of Health Care Services has stated that by 2025 all managed care plans must have an MOU with their respective First 5 agencies.
- G. Daleiden introduced S. Hartman to the Commissioners and commended her contributions to Welcome Baby and First 5 Yolo.
- S. Hartman provided more information on the current status of Welcome Baby:
  - F5Y staff are working with the UC Davis HEAL Lab for evaluation of Welcome Baby, starting with data from March 2022 to March 2023 to analyze the impact of the program
  - S. Hartman noted that there have been minor delays in this process because of data capacity of partners: data collected from WB is strong, but comparison data is needed to evaluate the efficacy of WB versus other community programs. Data will be collected from CommuniCare Health for comparison
  - S. Hartman will provide a full report at the September Commission meeting
  - S. Hartman has been presenting summary data at every all-staff meeting for WB service staff, and noted that this has been an important tool to keep staff informed and elicit feedback

H. Kellison noted how impactful Yolo County is and will continue to be at the state level, despite being one of the poorest counties in California, and how particularly impactful Welcome Baby is at addressing gender bias and improving maternal health.

S. Brown commended the work from UC Davis on Welcome Baby.

#### Item #18: Commissioner Reports

K. Jakowski provided updates on Mental Health Services Act funding and 3-Year Plan process:

- The draft Plan has been delayed because of budget changes at a state level





- Tax revenue is lower than projected this fiscal year due to delayed tax deadlines, but will be higher next fiscal year as a result
- The cost of doing business for many contractors under MHSA has increased
- Many programs previously funded by grants are now funded by MHSA, and the fund balance over the next three years will be used to sustain programs
- MHSA reform is in progress: about a third of MHSA funding will be directed to housing, rather than left to the discretion of the county, and this will change how counties are able to allocate MHSA funds. This may be a cause for concern, particularly as it impacts Prevention and Early Intervention programs (PEI). K. Jakowski will provide updates as they become available
- Beginning in 2024 there will be a second managed care plan available for Yolo MediCal recipients under Kaiser.

G. Daleiden noted that there is an intensive effort from First 5 Association and early childhood partners to advocate for the State to consider dedicated funding for 0-5 mental health, even if changes are made to MHSA. She also, noted the effect of First 5 programs on mental health in early childhood.

A. Domek provided information on the statewide Imagination Library effort. All children from age 0-5 can sign up to get a book sent to them in English or Spanish from Imagination Library, and The First Partner and local State Senator launched a kickoff (attended by A. Domek) at the West Sacramento Library. G. Daleiden thanked A. Domek for helping to bring families to the event.

L. Frerichs introduced Emily Ault, L. Frerichs's Assistant Deputy.

G. Lewis provided an update on the Roadmap to the Future and the recent Early Learning Summit for teachers, school system staff, and providers. The event was well attended and well received by participants. F. Montagna attended on behalf of First 5 Yolo. G. Lewis noted the potential for 0-5 programs to overlap K-12 education services.

#### Item #19: Adjournment

Meeting adjourned at **4:53 pm**.

Next Commission Meeting scheduled:

September 13, 2023  
International House  
10 College Park, Davis, CA 95616

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

**Agenda Item- Approve First 5 Yolo Special Meeting Minutes from 8/9/2023**

***Background***

Final minutes from the First 5 Yolo Special Meeting.

***Executive Director Overview***

First 5 Yolo Children and Families Commission held a Special Meeting on August 9, 2023 at the Yolo County Office of Education, 1280 Santa Anita Ct # 100, Woodland, CA 95776.

***Additional Information and Attachments***

Draft meeting minutes are attached to this item as **Attachment A**.

The next regularly Commission meeting will be held October 25, 2023 at International House, 10 College Park, Davis 95616 from 3:00-5:00PM.

***Action Requested***

Approve First 5 Yolo Special Meeting minutes from 8/9/2023 as submitted or propose edits.



The First 5 Yolo Children and Families Commission met on the 9<sup>th</sup> day of August, 2023 at the Yolo County Office of Education, 1280 Santa Anita Ct # 100, Woodland, CA 95776.

**Commissioners in Attendance:**

Anna Domek, Karleen Jakowski, Jenn Rexroad, Garth Lewis, and Sally Brown

**Absent:**

Heidy Kellison, Melissa Roberts, Jim Provenza, and Nicole Arnold

**Staff in Attendance:**

Gina Daleiden

**Public in Attendance:**

None

**ADMINISTRATIVE AGENDA**

Item #1: Call to order

G. Lewis called the meeting to order at **12:34 pm**.

Item #2: Roll Call

G. Lewis took a voice roll call.

Absent: Heidy Kellison, Melissa Roberts, Jim Provenza, and Nicole Arnold

Item #3: Consider Approval of Agenda

**Approve agenda.**

**Motion:** S. Brown      **Second:** A. Domek

Item #4: Opportunity for Commissioners to state Conflict and Recusal

None.

Item #5: Public Comment

None.

Item #6: Accept FY2023-2024 Signature Authorizations

Item #8: Approve Job Description for Limited Term, Extra Help Position for Welcome Baby

**Approve consent agenda items 6-7**

**Motion:** S. Brown      **Second:** A. Domek

Motion carried unanimously.



Item #8: Authorize Contract with Chapman Consulting Services in the Amount of Up to \$55,000 (Grant-Funded)

G. Daleiden shared that this new contract with Chapman Consulting will be funded via a grant from University of California, Davis to assist with sustainability efforts for Welcome Baby under The CHILD Project: Road to Resilience. G. Daleiden also noted that a portion of the grant funds available for consultant services under the UC Davis grant may be awarded to another consultant based on agency need but total compensation to consultant time will not exceed grant funding for these activities. No general fund impact.

***Authorize Contract with Chapman Consulting Services in the Amount of Up to \$55,000 (Grant-Funded).***

**Motion:** K. Jakowski    **Second:** S. Brown

Motion carried unanimously.

Item #19: Executive Director Report

G. Daleiden provided a brief update on the status of agency operational items.

Item #10: Adjournment

Meeting adjourned at **12:44 pm.**

Next Commission Meeting scheduled:

September 13, 2023  
International House  
10 College Park, Davis, CA 95616

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

Attachments

**Agenda Item- Approve the addition of Cesar Chavez Day (March 31) and Juneteenth (June 19) as paid First 5 Yolo Holidays**

***Background***

All First 5 Yolo staff are at-will County of Yolo employees. The First 5 Yolo Executive Director is under the direction of First 5 Yolo Commission, and all other staff report to the Executive Director.

On July 25, 2023, The Yolo County Board of Supervisors took action to approve two additional holidays, Cesar Chavez Day and Juneteenth, for all County staff. *In 2024*, Cesar Chavez Day will be observed on Monday, April 1, and Juneteenth of Wednesday, June 19.

***Executive Director Overview***

In alignment with County action, this Item is to allow the Commission to formally and clearly approve the addition of Cesar Chavez Day (Sunday, March 31, 2024, to be observed, Monday, April 1, 2024) and Juneteenth (Wednesday, June 19, 2024) as paid holidays for all First 5 Yolo staff.

Observing Cesar Chavez Day and Juneteenth as paid County holidays would be in accordance with First 5 Yolo's commitment to Race, Equity, Diversity, and Inclusion (REDI) and with County of Yolo's commitment to the same.

By honoring Cesar Chavez, a champion of civil rights and labor rights, and commemorating Juneteenth, which signifies the emancipation of enslaved African Americans, Yolo County celebrates the historical and contemporary contributions of the whole of our community. This not only fosters a sense of belonging and acceptance but also serves as a catalyst for educational programs and community events that encourage learning, understanding, and stronger community relationships.

Observing Cesar Chavez Day and Juneteenth as paid holidays sends a powerful message to Yolo County residents and families—that they are valued, celebrated, and embraced in their entirety. This embrace extends to all members of the community, regardless of their backgrounds, and creates a sense of belonging that strengthens social cohesion and reaffirms Yolo County's and First 5 Yolo's shared commitment to equitable representation and recognition of the diverse perspectives that enrich the community.

***Additional Information and Attachments***

***Action Requested***

Approve the addition of Cesar Chavez Day (March 31) and Juneteenth (June 19) as paid First 5 Yolo Holidays.

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

**Agenda Item- Authorize Contract for VA Consulting, LLC up to \$3,000 for Grant Writing Supporting Welcome Baby/The CHILD Project: Road to Resilience**

***Background***

UC Davis and First 5 Yolo co-wrote a successful grant application, recently receiving the California Collaborative for Pandemic Recovery and Readiness Research (CPR3) grant award from California Department of Public Health. The First 5 Yolo Commission formally accepted this grant at the First 5 Yolo Commission Meeting in August 2023.

Through this grant, First 5 Yolo and UCD will study Welcome Baby intervention outcomes and conduct a focused community and partner process to learn more about facilitating factors and barriers to Welcome Baby implementation process, outcomes, and sustainability. The intent is to develop strategies for First 5 Yolo and Welcome Baby that will allow for the scalability and maintenance of the program within Yolo County to promote equitable pandemic recovery in high-risk groups.

***Executive Director Overview***

This grant allows First 5 Yolo up to \$55,000 for consulting to assist with sustainability efforts for Welcome Baby and The CHILD R2R. Aligned with this purpose, the First 5 Yolo Commission previously approved a contract with Chapman Consulting to prepare First 5 Yolo to be able to bill MediCal for covered services and the associated process with Managed Care Plans and change management and internal capacities at First 5 Yolo.

The \$3,000 contract with VA Consulting, LLC further supports the sustainability of Welcome Baby/R2R by providing experienced grant writing services for Round 3 of Child Youth Behavioral Health Initiative grants from Department of Health Care Services. The Round 3 grants appear tailor-made for Welcome Baby/R2R, and First 5 commissions are clearly listed as eligible recipients. This grant opportunity may leverage well with the anticipated extension of other outside funding sources.

First 5 Yolo staff typically write grants in-house, but at this time, capacity is limited due to extraordinary workload associated with multiple new efforts. The grant writing consultant will project manage and coordinate the many required pieces of the response to the Request for Application. First 5 Yolo staff will, of course, contribute guidance, detail, and voice to the Application. The Executive Director will review all components prior to submittal on or before October 6, 2023.

Sarah Smernes Edson is the sole member of VA Consulting LLC. Sarah is familiar with First 5's mission, values, and structure, having previously worked for First 5 Yolo and

provides other consulting services for national companies that include an early childhood focus.

***Additional Information and Attachments***

The proposed contract with VA Consulting does not meet the threshold requirements for competitive solicitation under First 5 Yolo Procurement Policies.

***Action Requested***

Authorize Contract for VA Consulting, LLC up to \$3,000 for Grant Writing Supporting Welcome Baby/The CHILD Project: Road to Resilience.

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

**Agenda Item- Approve \$11,182 Increase to Yolo Crisis Nursery’s Attachment & Biobehavioral Catch-Up Contract for a Total FY24 Allocation Not to Exceed the Amount of \$143,182**

***Background***

Attachment & Biobehavioral Catch-Up is an evidence-based home visiting intervention that aims to help caregivers provide nurturing care and engage in synchronous interactions with their young children. In Fiscal Year 2018-19, First 5 Yolo partnered with Yolo County Child Welfare Services (CWS) to begin implementing the program with CWS-involved families entering and/or in the reunification process. First 5 Yolo direct service partner for this project is the Yolo Crisis Nursery. At the June Commission meeting, the Commission authorized a contract with Yolo Crisis Nursery to implement ABC.

***Executive Director Overview***

When the Commission authorized the ABC contract with Yolo Crisis Nursery at the June Commission meeting, staff had not yet received the draft MOU from County of Yolo. Since the June meeting, staff have worked with County CWS staff to draft the MOU between the two agencies, and a small portion of additional funding from CWS is available to support the direct service component of the Agreement.

The proposed increase to the Yolo Crisis Nursery’s contract is fully funded with County CWS grant funds resulting in *no General Fund impact* to First 5 Yolo.

***Additional Information and Attachments***

***Action Requested***

Approve \$11,182 Increase to Yolo Crisis Nursery’s Attachment & Biobehavioral Catch-up Contract for a Total FY24 allocation not to exceed the amount of \$143,182.



**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

Attachments

**Agenda Item- Presentation: Welcome Baby Update and Overview of UCD Evaluation**

***Background***

The American Rescue Plan Act (ARP) provides COVID-19 financial support to state and local governments, businesses, citizens, and Public Health with a wide array of assistance. ARP is a funding stream that is intended to address COVID-19 impacts and recovery at the local level.

Understanding that the COVID-19 pandemic has taken a devastating toll on families in countless ways, including lapses in healthcare, declines in mental health, financial strain, parental stress, and social isolation, First 5 Yolo proposed “Welcome Baby,” an ARP project directed at every Medi-Cal Yolo County baby born (across 3 years) and offering 1 home visit by a nurse within the first week of hospital discharge after birth and 1-2 visits by a community healthcare worker within the following weeks, for those assessed as requiring further assistance.

At their meeting on September 28, 2021, the Yolo County Board of Supervisors (BOS) unanimously approved First 5 Yolo’s “Welcome Baby” ARP Proposal as a “priority project,” identifying it as a program ready to meet immediate needs and fast-tracking the required contract and agreements to begin the effort. In November 2021, the County executed a contract with First 5 Yolo to begin the planning, launch, and execution of Welcome Baby.

First 5 Yolo and direct service partners CommuniCare Health Centers and Yolo County Children’s Alliance launched Welcome Baby services at the beginning of March 2022.

***Executive Director Overview***

Welcome Baby has shown inspiring results in only the first year of operation. Having been phased in according to planned design, hospitals and medical systems serving Yolo County families have now been networked to Welcome Baby, providing leading-edge improvement in maternal-child health coordination. At the meeting, First 5 Yolo’s Integration and Implementation Officer, Dr. Sarah Hartman, will brief the Commission on current status and the updated Year 1 Infographic highlighting key results, as well as discuss additional evaluation data for the first full year of services.

In partnership with First 5 Yolo, The UC Davis Heal Equity Across the Lifespan (HEAL) Lab is providing in-kind evaluation and data support services for Welcome Baby. Dr. Leigh Ann Simmons and her HEAL Lab are close to finalizing the Year 1 Report, which has faced some delays due to changes in available personnel and assignments. Dr. Hartman will share some portions of the UCD Report that are already in final format.

First 5 Yolo thanks and commends its implementation partners, CommuniCare Health Centers and Yolo County Children’s Alliance, for providing their invaluable, compassionate care for

Welcome Baby patients. First 5 Yolo also values Welcome Baby's medical systems partners, Sutter Davis Hospital, Dignity Woodland Hospital, Elica Health Centers, Northern Valley Indian Health, Capital OB/GYN, Kaiser Permanente, and UC Davis Health, and thanks them for enthusiastically joining the effort to transform the system of care for maternal and child health.

***Additional Information and Attachments***

The Welcome Baby Infographic for Year 1 is included as Attachment A to this Item. Dr. Simmons will be scheduled for a future Commission Meeting to present on the final UCD Report.

***Action Requested***

Receive Presentation and ask any questions or provide comments.

# Welcome Baby



## ONE-YEAR REPORT

March 2022 - March 2023

Welcome Baby, a component of The CHILD Project: Road to Resilience, is helping to build family resiliency in Yolo County through comprehensive support after the birth of a new baby. All publicly-insured or uninsured families are eligible and enrolled families receive one nurse home visit within the first week of coming home with baby and up to two follow-up home visits from community health workers.

### IN THE FIRST YEAR...



**519**

families were enrolled across Yolo County



**252**

babies were born and received home visits

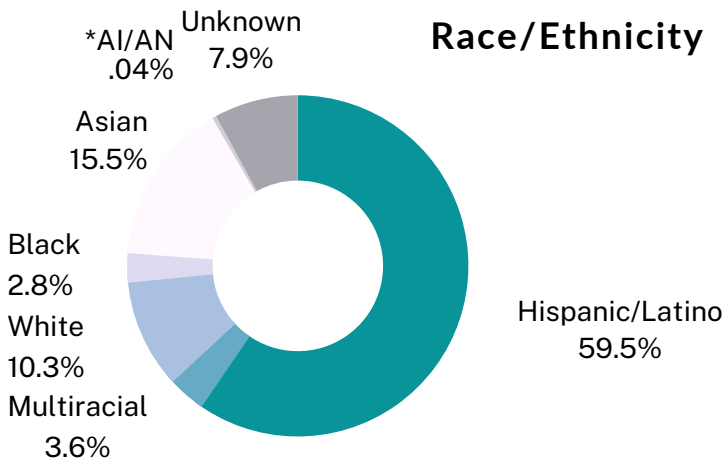


**82%**

of families accepted Welcome Baby when offered

### WELCOME BABY FAMILIES

#### Race/Ethnicity

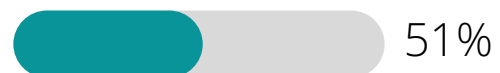


\*AI/AN = American Indian or Alaskan Native

#### First-time parents



#### Primary language not English



## ONE-YEAR IMPACT

### MENTAL HEALTH

100%

of families were screened for depression and anxiety

### BREASTFEEDING SUPPORT

94%

of families received lactation support

### OVER

800

referrals made to community and healthcare agencies

### HEALTH LITERACY

100%

of families received Baby Basics (health literacy) books

### MATERNAL HEALTH

98%

of women completed their postpartum visit\*\*  
(CA MediCal rate = 63%)

### CHILD HEALTH

99%

of families completed 2 or more well-visits by 6 months\*\*  
(Yolo County MediCal rate = 60.4%)

100%

of families surveyed would recommend Welcome Baby to a friend

\*\* Verified health records data

## *Strengthening families...*

Since project launch, families and providers have expressed how grateful they are for Welcome Baby. Welcome Baby nurses have caught **life-threatening conditions**, connected families to **medical homes**, supported mothers' choice to breastfeed, and provided needed **concrete supports**. Welcome Baby community health workers have ensured families don't fall through the cracks by **fostering connections** to community agencies and **long-term home visiting**, if needed.



# Welcome Baby

One-year Data Report (March 2022 – March 2023)

# Maternal and Child Health in Context

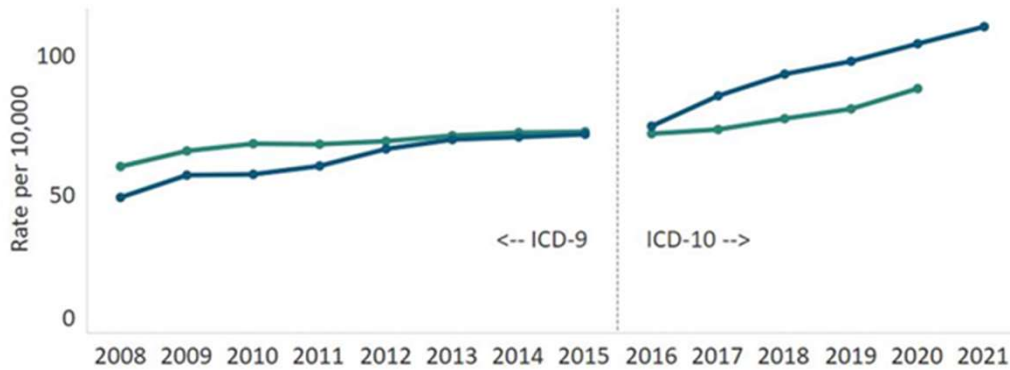
	<b>Yolo County</b>		
	<b>All</b>	<b>Medi-Cal</b>	<b>California</b>
<b>Maternal Health Indicators</b>			
<b>Severe maternal morbidity per 10,000<sup>1</sup></b>	<b>130.8</b>	<b>128.1</b>	<b>110.5</b>
<b>Postpartum depressive symptoms<sup>2</sup></b>	<b>12.5%</b>	<b>23.2%</b>	<b>12.7%</b>
<b>Pre-pregnancy daily folic acid use<sup>3</sup></b>	<b>40.0%</b>	<b>32.6%</b>	<b>37.0%</b>
<b>Infant Health Indicators</b>			
<b>Low birthweight<sup>1</sup></b>	<b>6.1%</b>	<b>6.3%</b>	<b>7.3%</b>
<b>Preterm birth<sup>1</sup></b>	<b>8.3%</b>	<b>8.2%</b>	<b>9.1%</b>
<b>Neonatal abstinence syndrome per 1,000<sup>1</sup></b>	<b>2.0</b>	<b>4.5</b>	<b>2.7</b>
<b>Exclusive breastfeeding at 3 months<sup>2</sup></b>	<b>41.6%</b>	<b>32.8%</b>	<b>33.2%</b>

Source: California Department of Public Health Maternal, Child, and Adolescent Health Division Data Dashboards 2019-2021<sup>1</sup>, 2018-2020<sup>2</sup>, and 2017-2019<sup>3</sup>.

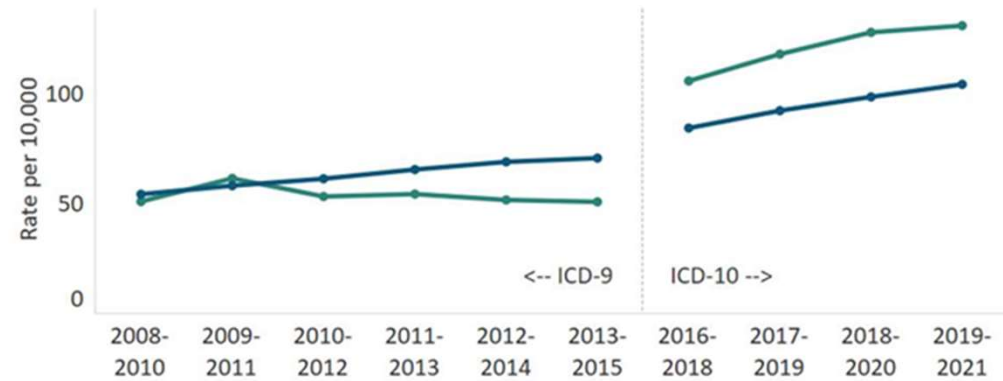
# Severe Maternal Morbidity: A Closer Look

Severe maternal morbidity includes unexpected and potentially life-threatening complications from labor and delivery, such as hemorrhage, infection and cardiac events, that result in significant short- or long-term health consequences.

California and United States



Yolo County and California





# Welcome Baby is addressing the need.

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Welcome Baby provides a nurse home visit within 1-2 weeks of returning home with a new baby and up to two community health worker visits.





# From March 2022 to March 2023

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- ❖ 519 families were enrolled
- ❖ 252 gave birth and had home visits
- ❖ 100% of families received Baby Basics (health literacy) books



# Demographics

Welcome Baby served diverse families from all over Yolo County, many of whom needed connection to a medical home.

*“Thank you for helping me get insurance.” – Welcome Baby mom*

	Count	Percent
<b>Race/Ethnicity</b>		
<b>Hispanic/Latina</b>	<b>150</b>	<b>59.5%</b>
<b>Asian / Pacific Islander</b>	<b>39</b>	<b>15.5%</b>
<b>White</b>	<b>26</b>	<b>10.3%</b>
<b>Black</b>	<b>7</b>	<b>2.8%</b>
<b>American Indian/Native American</b>	<b>1</b>	<b>0.4%</b>
<b>Multi-racial</b>	<b>9</b>	<b>3.6%</b>
<b>Unknown</b>	<b>20</b>	<b>7.9%</b>
<b>Language preference</b>		
<b>English</b>	<b>113</b>	<b>48.7%</b>
<b>A language other than English</b>	<b>119</b>	<b>51.3%</b>
<b>Insurance Status</b>		
<b>Medi-Cal</b>	<b>184</b>	<b>74.2%</b>
<b>Uninsured</b>	<b>64</b>	<b>25.8%</b>

# Maternal Mental Health

100% of Welcome Baby families were screened with depression (PHQ-9) and anxiety (GAD-7) screeners. Those with a positive screen were connected to Behavioral Health services within 30 days.

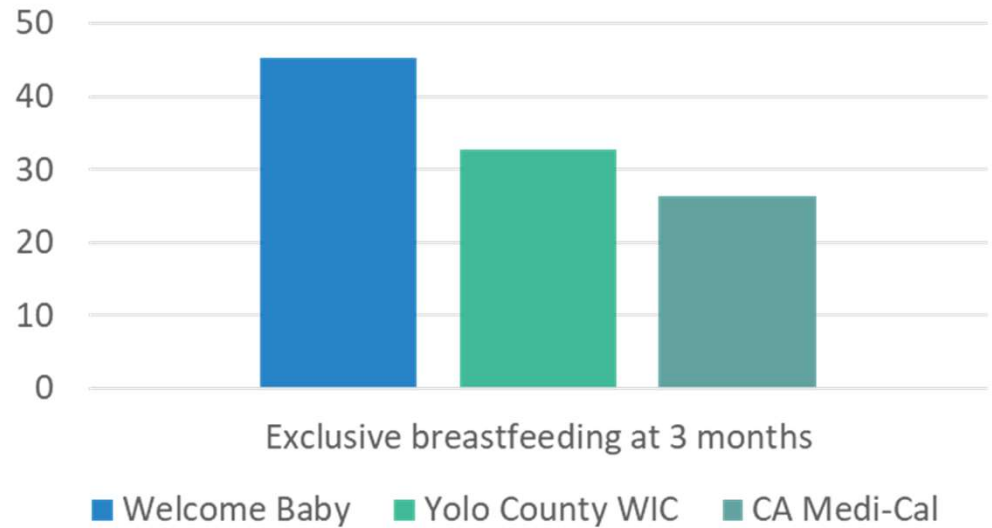
	Count	Percent
<b>PHQ-9 score</b>		
<b>No depressive symptoms</b>	<b>207</b>	<b>85.2%</b>
<b>Mild depressive symptoms</b>	<b>26</b>	<b>10.7%</b>
<b>Moderate to Severe depressive symptoms</b>	<b>10</b>	<b>4.1%</b>
<b>GAD-7 score</b>		
<b>No anxiety (0-4)</b>	<b>196</b>	<b>77.8%</b>
<b>Mild anxiety (5-9)</b>	<b>26</b>	<b>10.3%</b>
<b>Moderate to Severe anxiety (10-15+)</b>	<b>30</b>	<b>11.9%</b>

# Lactation Support

94% of families received lactation support.

82% of families reported feeling more confident in breastfeeding after Welcome Baby.

*“It gave me confidence in breastfeeding. I had never breastfed for more than 3 months and now I want to with this baby.”*



# Postpartum visit completion

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Adequate postpartum care is critical for long-term maternal health and the reduction of maternal morbidity and mortality, particularly for vulnerable populations.

	<b>Welcome Baby</b>	<b>CA Medi-Cal</b>
<b>Overall rates</b>	N(%)	
<b>Completed at least 1 postpartum visit</b>	<b>218 (97.8%)</b>	<b>63%</b>
<b>Completed 2 postpartum visits</b>	<b>158 (70.9%)</b>	
<b>Completed 1 postpartum visits</b>	<b>60 (26.9%)</b>	
<b>Did not complete a postpartum visit</b>	<b>5 (2.2%)</b>	<b>37%</b>

Source: Clinically verified data from electronic health records; California Department of Health Services.

# Well-child visit completion

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	<b>Welcome Baby</b>	<b>Yolo County Medi-Cal</b>
	N (%)	%
<b>Completed one-month well-child check</b>	<b>150 (86.7%)</b>	
<b>Completed two-month well-child check</b>	<b>170 (99.4%)</b>	
<b>Completed two or more well-child visits by 6 months</b>	<b>140 (98.6%)</b>	<b>60.4%</b>

Source: Clinically verified data from electronic health records; Children's Now data 2020 – 2022.

## Family Voice



### **100% of families would recommend Welcome Baby to a friend.**

“The program is necessary for any mom, whether it's their first or second baby because every baby is so different...and a lot can happen in those first few days. It is so important to have someone in your home to support you.”

“You were very supportive. That was a very difficult time for us especially being first time parents, but you helped us so much. You felt like you were a family member. Thank you so much for everything.”

“You were very clear and helpful. Transportation was a big issue. I missed a lot appointments, but I had a lot of questions and doubts. This helped make everything clear.”

“This program helped me to feel supported and confident that I am trying my best and there are resources to help me.”

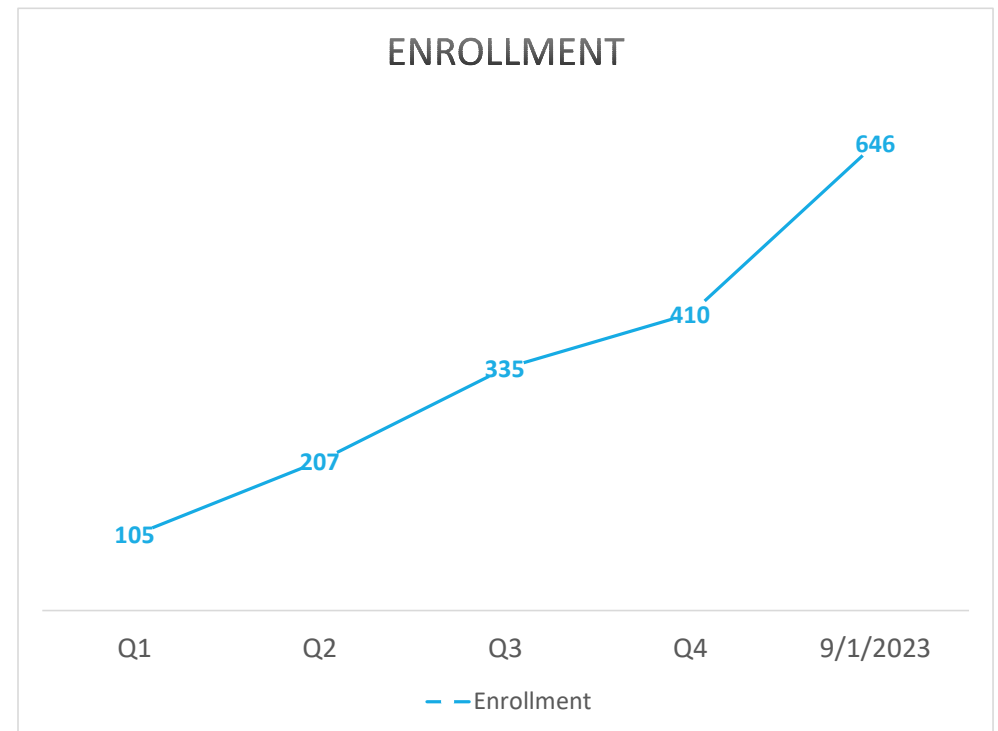
“This program is just so amazing. I already told my friends that you came out, and they asked me, ‘Is this really America?’ Back where I am from we just have the baby, but here you checked on me and weighed the baby, and even if it is not the first.”

# Looking Forward...

Welcome Baby continues to grow, serving more families in Yolo County.

We have partnered with 9 different medical systems serving Yolo County families to offer and enroll families either while pregnant or postpartum into Welcome Baby.

- CommuniCare Health Centers, Sutter Davis, Elica Health Centers, Winters HealthCare, Northern Valley Indian Health, Dignity Healthcare, Kaiser Permanente, UC Davis Medical Center, and Capital OBGYN







Thank you

Sarah Lin Hartman  
[shartman@first5yolo.org](mailto:shartman@first5yolo.org)

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

Attachments

**Agenda Item- Accept the Fiscal Year 2022-23 Year End Revenue and Expenditure Summary Report**

***Background***

Quarterly, the Treasurer and First 5 Yolo financial staff provide a year-to-date Revenue and Expenditure Report Summary to the Commission. The Year End Revenue and Expenditure report is presented after the close of every fiscal year and reflects the prior fiscal year's actual revenues and expenditures, budgeted revenues and expenditures, and summary of the administrative, program, and evaluation cost incurred by the Commission.

***Deputy Director Overview***

Typically, staff present the Year End Revenue and Expenditure Summary Report at the October Commission meeting along with the Financial Statements and outcomes of the Independent Financial Audit. Staff are providing the report early however, in the event that adjustments are needed as a result of timing delays with receivable and/or adjustments required through the course of the Audit, staff will bring an amended report to the October Commission meeting.

The presented report includes all receipts and expenditure of funds for the entirety of FY22/23. Revenues and expenditures are reported on a modified accrual basis and as such, FY22/23 expenditures reflect all incurred expenses and earned revenues as of 6/30/2023, though cash funds may or may not have been expended or received prior to 6/30/23. In compliance with the Commission's fiscal policies, the Commission recognizes a 90-day period of availability, and the Commission expects to receive all recognized receivables at 6/30/23 prior to the close of the available period (9/30/2023). The presented allocations across the administrative, program, and evaluation cost centers are based on percentage allocations as defined in the Commission adopted Cost Allocation Plan.

Of note are the following variances:

1. Revenues: Total revenues were ~14% lower than budgeted primarily due to unspent budgeted funds in programs tied to various grant-revenues and lower than budgeted Proposition 10 tax revenues from the State.
  - a. Grant associated revenue variances have a *minimal impact to the Commission's Fund Balance* as variances in revenues received correspond to decreased total expenditures in associated programs (e.g., if an IMPACT 2020 direct service provider did not fully expend their contracted amount, revenues from First 5 CA were lower by unspent amount plus any billable indirect).
  - b. Prop 10 revenues received from the state were \$130,933—9.4% lower than budgeted, as a result of lower than predicted tobacco sales over FY23

primarily related to the passage of Proposition 31 (CA Flavored Tobacco Products Ban), the full impacts of which are still unfolding.

- c. Many of First 5 Yolo's largest grants are multi-year grants and unspent FY23 funds will be rolled into future periods.
2. Program Funding: Total funded program expenditures were ~17% lower than budgeted primarily related to, program contract budget reductions made during Q4, extensions that were authorized in Q4, and normal variance within funded partner budgets. Annually, for multi-year programs within the same funding cycle, funded partners may request to rollover unspent grant funds to the next fiscal year. Rollover requests are reviewed and granted on a case-by-case basis at the discretion of the Executive Director. Approved partner rollover requests are included in the September Revised FY24 Budget.
3. Operating Expenses: Total operating expenditures were ~56% less than budgeted primarily related to County A-87 charges and fewer minor equipment and training/travel expenditures.
4. Professional Services: Total professional service expenditures were ~22% less than budgeted primarily due to less than budgeted Strategic Planning expenditures and lower than budgeted actual charges for Yolo County ERP services.
5. Net Income: With the close of FY23, the Commission realized an expected draw on Fund Balance of \$196,588 as a result of the variances described in items 1-4 above and aligned to the Strategic Plan and Long-Term Financial Plan.
6. Fund Balance: The ending fund balance at June 30, 2023 was \$2,366,916. At June 30, 2023 the Commission maintained 4 reserves aligned with the Strategic Plan and the Long-Term Financial Plan in effect at that time. These reserves include the Catastrophic Reserve, Operations Reserve, and the Continuing Leveraged Programs Reserve as well as the "Welcome Baby Leveraging" to restrict funding to meet the match obligations under the Commission's Welcome Baby Agreement with Yolo County. With the adoption of the FY23/24-27/28 Strategic Plan and Long-Term Financial Plan, the Commission re-evaluated its reserve needs and adopted new reserves and targets which are included in the FY2023-24 Budget.
7. Administrative Costs for the Agency ran at 8.3% of total expenditures, in compliance with the Commission's adopted Administrative Cost Cap of 12%.

***Additional Information and Attachments***

The Year End Revenue and Expenditure Summary Report is included as **Attachment A** to this agenda item.

***Action Requested***

Accept the Fiscal Year 2022-23 Year End Revenue and Expenditure Summary Report



**Year End Revenue and Expenditure Summary Report  
FISCAL YEAR 2022-2023**

Report Period: July 1, 2022- June 30, 2023

Descriptions	Original Budget	Final Budget	Actual Through 6/30/2023	Favorable (unfav.) Variance	% Budget Variance
<b>SOURCES OF FUNDS</b>					
<b>A. Revenue</b>					
First 5 California Tobacco Tax Allocation	1,392,709	1,392,709	1,261,093	(131,616)	-9.45% <sup>1</sup>
MHSA-PEI Grant Funding	425,000	510,014	503,956	(6,058)	-1.19%
Yolo County ARP- Welcome Baby	1,067,958	1,152,134	936,956	(215,178)	-18.68%
Yolo County ARP- Childcare	1,300,000	1,300,000	978,859	(321,141)	-24.70%
Office of Child Abuse Prevention/CDSS	600,000	600,000	600,000	0	0.00%
HHSA-Child, Youth, Families Branch (CWS)	105,000	105,000	84,570	(20,430)	-19.46%
HHSA-Child, Youth, Families Branch (CWS)- AR	-	22,837		(22,837)	-100.00% <sup>2</sup>
F5CA IMPACT 2020	338,995	345,571	341,181	(4,390)	-1.27%
F5 CA Home Visiting Coordination	12,662	12,662	14,520	1,858	14.67%
F5 Placer Refugee Family Support	-	205,346	56,301	(149,045)	-72.58%
CCHC ACES Aware Network of Care	-	141,007	99,261	(41,746)	-29.61%
YCOE PDG-R	10,822	10,822	17,406	6,584	60.84%
Restricted Public and Private Contributions	110,000	235,000	184,819	(50,181)	-21.35%
Interest	10,000	10,000	50,304	40,304	403.04% <sup>3</sup>
Other Income and Adjustment	-	-	1,839	1,839	N/A
<b>TOTAL SOURCES OF FUNDS</b>	<b>5,373,146</b>	<b>6,043,102</b>	<b>5,131,064</b>	<b>(912,038)</b>	<b>-15.09%</b> <sup>4</sup>
<b>EXPENDITURES</b>					
<b>B. Personnel</b>					
<b>Regular and Grant Funded FTE</b>	<b>4.25 Regular/ 1.25 Grant Funded</b>				
Salaries and Benefits (+CalPERS Trust)	842,429	927,864	912,831	15,033	1.62%
Extra Help	40,478	35,848	18,864	16,984	47.38%
OPEB	39,588	43,021	42,951	70	0.16%
Workers Comp, Unemployment, & Liability Ins.	13,304	13,304	18,523	(5,219)	-39.23% <sup>5</sup>
<b>Total Personnel</b>	<b>935,799</b>	<b>1,020,037</b>	<b>993,169</b>	<b>26,868</b>	<b>-2.63%</b>
<b>C. Program Funding</b>					
<b>Funded Programs</b>					
Help Me Grow	688,075	787,772	780,723	7,049	0.89%
IMPACT 2020	355,043	361,571	345,814	15,757	4.36%
The CHILD Project: Road to Resilience	1,018,915	1,169,752	1,080,387	89,365	7.64%
Welcome Baby	1,026,833	1,013,339	784,937	228,402	22.54%
Childcare Recovery Package	1,273,605	1,265,000	943,942	321,058	25.38%
Refugee Family Support	-	195,580	54,925	140,655	71.92%
ACES Aware Network of Care	-	113,301	70,499	42,802	37.78%
PDG-R	10,822	10,822	11,421	(599)	-5.53%
Packard FFN Technology Support	17,681	17,681		17,681	100.00%
Yolo Crisis Nursery Intervention Services	70,780	70,780	55,354	15,426	21.79%
ABC Home Visiting Joint Project	132,000	137,000	102,352	34,648	25.29%
Home Visiting Coordination	1,652	1,652	1,894	(242)	-14.64%
Yolo County Family Poverty Reduction Pilot	100,000	100,000	100,000	-	0.00%
YCN Capital Campaign	100,000	100,000	100,000	-	0.00%
<b>Subtotal</b>	<b>4,795,406</b>	<b>5,344,251</b>	<b>4,432,247</b>	<b>912,004</b>	<b>17.07%</b> <sup>6</sup>

(continued on next page)

Descriptions	Budget	Revised Budget	Actual Through 6/30/23	Favorable (unfav.) Variance	% Budget Variance
<b>Capacity Building and Evaluation Support</b>					
Clear Impact	12,000	12,000	10,200	1,800	15.00%
<b>Subtotal</b>	<b>12,000</b>	<b>12,000</b>	<b>10,200</b>	<b>1,800</b>	<b>15.00%</b>
<b>Other Program Funding</b>					
Sponsorship Fund	5,000	5,000	1,500	3,500	70.00%
<b>Subtotal</b>	<b>5,000</b>	<b>5,000</b>	<b>1,500</b>	<b>3,500</b>	<b>70.00%</b>
<b>Total Program Funding</b>	<b>4,812,406</b>	<b>5,361,251</b>	<b>4,443,947</b>	<b>917,304</b>	<b>17.11%</b>
<b>D. Operating Expenses</b>					
Telephones, Internet, and Web Hosting	7,470	7,950	4,812	3,138	39.47%
A-87	30,000	30,000	-	30,000	100.00%
Food	500	500	703	(203)	-40.63%
Office Expenses	3,180	3,180	5,950	(2,770)	-87.11%
Postage	75	75	-	75	100.00%
Printing	500	500	-	500	100.00%
Maintenance - Equipment	250	250	-	250	100.00%
First 5 Association Membership Dues	4,625	4,625	4,625	-	0.00%
Program Expense	500	500	-	500	100.00%
Household Expense	125	1,250	-	1,250	100.00%
Health and Wellness	2,000	2,000	1,117	883	44.13%
Rent - Buildings	23,328	15,423	16,353	(930)	-6.03%
Smalls tools and Minor equipment	10,000	10,000	1,453	8,547	85.47%
Training, Conferences, Transportation & Travel	14,300	14,300	5,152	9,148	63.97%
<b>Total Operating Expenses</b>	<b>96,853</b>	<b>90,553</b>	<b>40,166</b>	<b>50,387</b>	<b>55.64%</b>
<b>E. Professional Services</b>					
<b>Consulting/Contracting</b>					
Evaluation	15,000	15,000	15,000	-	0.00%
Program	2,000	2,000	5,088	(3,088)	-154.38%
Strategic Planning	35,000	35,000	24,973	10,028	28.65%
<b>Legal and Accounting</b>					
Yolo County Counsel (Legal Services)	5,000	5,000	-	5,000	100.00%
Yolo County Auditor's Office (Fiscal Services)	2,000	2,000	3,582	(1,582)	-79.10%
Independent Financial and Expanded Audit	12,400	12,400	11,900	500	4.03%
<b>Technology and Data Processing</b>					
Yolo County ERP	23,626	23,626	11,533	12,093	51.19%
IT Services	7,152	7,152	7,155	(3)	-0.04%
<b>Total Professional Services</b>	<b>102,178</b>	<b>102,178</b>	<b>79,230</b>	<b>22,948</b>	<b>22.46%</b>
<b>F. Contingency Funds (2% projected P10 Rev)</b>	<b>27,854</b>	<b>27,854</b>	<b>-</b>	<b>27,854</b>	<b>100.00%</b>
<i>Less Indirect Received on Contracts</i>	<i>(237,018)</i>	<i>(237,018)</i>	<i>(153,206)</i>	<i>(83,812)</i>	<i>-35.36%</i>
<b>TOTAL EXPENSES</b>	<b>5,738,072</b>	<b>6,364,855</b>	<b>5,403,306</b>	<b>961,549</b>	<b>15.11%</b>
<b>Excess of sources over exps (Exps over sources)</b>	<b>(364,926)</b>	<b>(321,753)</b>	<b>(272,242)</b>	<b>49,511</b>	<b>15.39%</b>
<b>Beginning Fund Balance, July 1, 2022</b>	<b>2,563,474</b>				
<b>Projected Ending Fund Balance, June 30, 2023</b>	<b>2,291,232</b>				
Unassigned Balance (target \$500K)	961,545				
Welcome Baby Leveraging (Restricted)	65,890				
Operations Reserve (target: \$100K)	194,906				
Continuing Leveraged Programs	318,892				
Catastrophic Reserve (target: \$750K)	750,000				



### FY2022-2023 Cost Allocation Summary

All First 5 Commissions are required to monitor Administrative costs as a proportion of total expenditures and adopt an administrative cost cap. First 5 Yolo's administrative cost cap, as determined by the Commission is 15%. Annually, during budget adoption staff review the Cost Allocation Plan and expected percentage of Administrative costs as a proportion of total agency expenditure. With the Year End Revenue and Expenditure Report, staff report to the Commission actual proportionate share of agency expenditures across Administrative, Program, and Evaluation activities. The Cost Allocation Summary for FY2022-2023 is as follows:

<b>Budget Category</b>	<b>Admin (200000)</b>	<b>Program (mult. CCs)</b>	<b>Eval (200002)</b>	<b>Totals (all CCs)</b>
Personnel	368,922	526,967	90,481	986,371
Program Funding	-	4,295,828	-	4,295,828
Operating Expenses	38,685	12,528	7,284	58,497
Consulting/Contracting	43,161	2,914	16,534	62,610
Total Expenditures by Cost Center	450,769	4,838,237	114,301	5,403,307
<b>% of Expenditures by Cost Center</b>	<b>8.3%</b>	<b>89.5%</b>	<b>2.1%</b>	<b>100.0%</b>



## Fiscal Year 2022-2023 Year End Revenue and Expenditure Summary Report Notes:

1. First 5 Yolo budgets its Proposition 10 revenues based on projections received from First 5 California. Additionally, in November 2022, Prop 31 was approved by voters, banning the sale of flavored tobacco products in California. While a positive step for public health supported by First 5, Prop 31 has significantly and negatively impacted Prop 10 revenues on an ongoing basis; the impact of which continues to unfold. For Fiscal Year 2022-2023, Prop 10 revenues were down \$130,933 from the previous revenues projections received from the State in April 2023.
  2. In March 2023, First 5 Yolo received notice that its proposal for Yolo County Child Welfare Services Alternative Response program was awarded. In an effort to retain quality staffing at First 5 Yolo's direct service provide Yolo County Children's Alliance, First 5 Yolo worked with Yolo County staff to begin on May 1, 2023 and First 5 Yolo issued a Contract to YCCA for Alternative Response services. Given unanticipated timing-delays in receiving First 5 Yolo's MOU from the County, First 5 Yolo will not be reimbursed for costs incurred during FY2022-2023 within the period of availability however, all costs will be reimbursed and recognized during Fiscal Year 2023-24.
  3. In compliance with GASB Standard 31, annually the Commission must make an adjustment to account for the fair marker valuation of its invested assets. For Fiscal Year 2022-23 adjustment resulted in an increase in reported interested earning of \$15,847. In the event the Commission were to fully liquidate all its investments in the Yolo County Treasury pool, the Commission would realize these funds. First 5 Yolo does not intend to liquidate its assets and as such, the true cash value of interested on investments received in FY2022-23 is \$34,457.
  4. During Quarter 4, for programmatic and strategic leveraging reasons, the Commission worked with funding partners to extend contract terms for Welcome Baby, Childcare Recovery Package, and CHILD Project: Road to Resilience supports funded with Fiscal Year 2022-2023 Cannabis Tax. As a result, some actual revenues received are lower than budgeted, however, unspent funds will be rolled into future periods and are expected to be fully expended by each agreement's close.
  5. First 5 Yolo is covered under the County's insurance policies through YCPARMIA and annually, the County allocates to the Commission its proportionate share of costs. For FY2022-23, Commission costs for liability insurance were higher than expected primarily related to increased wage costs (a component of the basis for allocation) and higher total liability insurance costs which have been increasing as a result of the pandemic.
  6. The largest variances within individual program's expenditures correspond with variances in program revenues defined in Note 4 above.
- 7&9. Variance within actual Operations and Professional Services expenditures against budgeted expenditures is typical and expected within the normal course of business. The most significant variance is related to County A-87 charges which were not billed in FY2022-23.
8. In April 2023, First 5 Yolo issued a small contract to Chapman Consulting to provide consulting services related to the CalAIM Initiative, Medi-Cal provider enrollment, and other connected programs and resources. These efforts are actively supporting First 5 Yolo in emerging and fast-

changing work with Managed Care Plans, including seeking reimbursement and access to other funding opportunities.

- 10-15. In FY2022-23, First 5 Yolo realized an expected draw on Fund Balance of \$272,242 in alignment with the Strategic Plan and Long-Term Financial Plan. First 5 Yolo's ending fund balance at June 30, 2023 is \$2,291,232. The Ending Fund Balance is inclusive of all established reserves. As of June 30, 2023, First 5 Yolo maintained a target for total combined reserves of approximately \$1.83 million, comprised of the Catastrophic Reserve, Continuing Leveraged Programs Reserve, Operations Reserve, and Unassigned Balance (target balance) as well as restricted funds for First 5 Yolo's leveraging activities in one of its American Rescue Plan Act projects, Welcome Baby. With the adoption of the FY23/24-FY27/28 Strategic Plan and the FY23/24-FY27/28 Long Term Financial Plan, First 5 Yolo **updated its established reserves** to reflect the new plans for the strategic use of Fund Balance for certain of First 5 Yolo's largest initiatives.



**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

**Agenda Item- Authorize \$14,000 increase to YCCA The CHILD Project: Road to Resilience program budget for a total FY24 allocation not to exceed amount of \$446,690**

***Background***

The CHILD Project: Road to Resilience (R2R) is First 5 Yolo’s largest initiative, providing systems transformation fusing medical and social services for some of Yolo County’s youngest and highest-risk children and their families. Yolo County Children’s Alliance (YCCA) provides critical direct services for Healthy Families America (HFA) Home Visiting within R2R.

***Executive Director Overview***

R2R is primarily funded by a 5-year grant from the Office of Child Abuse Prevention to First 5 Yolo. The total amount has been the same over the last 5 years. Given the impact of the pandemic on inflation and wage pressure, the cost of program staff for YCCA HFA has increased unexpectedly for YCCA and the Community Based Organization is currently experiencing a funding shortfall to sustain the current level of FTE for Fiscal Year 2023-2024. For FY2023-2024 there is a shortfall of \$31,240 associated with wages for YCCA R2R staff which have risen 4.35% between FY22/23 and FY23/24.

To assist YCCA and maintain trained and experienced staff in R2R, The Executive Director requests authorization to increase YCCA’s contract by \$14,000. First 5 Yolo has requested to utilize a portion of the funds provided by Dignity Health to support the R2R Leadership Network to stabilize the Healthy Families America component of the program through the final year of the current funding cycle which ends June 30, 2024. Should this request be granted, there will be no impact to First 5 Yolo Fund Balances. In the event that this request is not granted, the funding would come from Fund Balance.

***Additional Information and Attachments***

Over the course of this Fiscal Year, First 5 Yolo is actively working with the Office of Child Abuse Prevention and its other County partners toward the ongoing sustainability of the program and future funding opportunities.

***Action Requested***

Authorize \$14,000 increase to YCCA The CHILD Project: Road to Resilience program budget for a total FY24 allocation not to exceed amount of \$446,690.

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

**Agenda Item- Review and Adopt Revised FY2023-2024 Budget**

***Background***

Annually, prior to July 1, the Commission approves a budget for the coming fiscal year. Over the course of the year the Commission reviews the current budget and authorizes changes to the budget based on actions taken by the Commission and availability of new information that impacts the fiscal operations of First 5 Yolo.

***Deputy Director Overview***

Since the Commission's adoption of the FY2023-2024 Budget in June 2023, First 5 Yolo has received additional information about funded program actuals for FY24, funded program rollover requests, confirmed grant award amounts, and new programs that were pending as of June 2023 and therefore not included in the original Adopted Budget. An updated FY2023-2024 Budget reflective of approved and pending grant-revenue revisions, and other recommended budget revisions is included as **Attachment A** to this item. Of note are the following updates:

- Prop 10- State Tobacco Tax Allocation has been updated to reflect FY23-24 revenue projections from the State which were received in August 2023. The updated FY23-24 projections included an additional ~\$110,000 reduction in projected Prop 10 revenues.
- In August 2023, CDSS released County CalWORKs Allocations for FY2324. Yolo's allocation was approximately 60% lower than requested funding. The revised budget includes reductions in program related expenditures including direct service contracts, F5Y staff time and other program expenditures. Staff are cautiously optimistic for an increase to the allocation later this year as a result of advocacy from HHSA Director, Nolan Sullivan which led to a productive meeting between First 5 Yolo, CDSS and County HHSA.
- New revenues and program expenditures associated with an awarded UC Davis Grant have been added to the budget.
- Revenues and associated program expenditures for the Attachment & Biobehavioral Catch-up joint project with Yolo County CWS have been updated to reflect an increase in allocated County funding in light of accelerated Prop 10 revenue decline.
- Program Expenditures for The CHILD Project: Road to Resilience have been updated to reflect rollover requests and the proposed increase for Yolo County Children's Alliance which will be considered as Item 13 on this agenda.
- Projected Indirect received on contracts has been updated to reflect program revenue and expenditure updates.
- Projected beginning Fund Balance has been updated to reflect the current projected beginning fund balance. First 5 Yolo is in the process of completing its annual Independent Financial Audit. Should any additional adjustments be made through the course of the Audit, staff will administratively update the beginning Fund Balance with the Q1 FY24 Revenue and Expenditure Summary Report.

After considering all noted Budget updates, the Commission anticipates making a contribution to its Fund Balance of \$109,591, which has been allocated to the Sustained Initiative Funding Reserve and Restricted Fund Balance to support the sustainability of Commission operations of certain multi-year, leveraged initiatives in future periods as well as restrict the portion of the funds that are contractually obligated to Welcome Baby.

***Additional Information and Attachments***

The revised FY2023-2024 Budget is included as **Attachment A** to this item.

***Action Requested***

Review and adopt revisions to the Fiscal Year 2023-2024 Budget.



**Annual Budget  
Fiscal Year 2023-2024**

Descriptions	Budget	Cost Allocations			Eval
		Admin	Program (Mult. Cost Centers)		
<b>SOURCES OF FUNDS</b>					
<b>A. Revenues</b>					
Prop 10- State Tobacco Tax Allocation	1,107,364	1,107,364			
Prop 10- First 5 California	441,460		441,460		
Non-Proposition 10	3,751,605	5,000	3,746,605		
Interest	20,000	20,000			
<b>Total Revenues</b>	<b>\$ 5,320,429</b>	<b>\$ 1,132,364</b>	<b>\$ 4,188,065</b>	<b>\$ -</b>	
<b>EXPENDITURES</b>					
<b>B. Personnel</b>					
Salaries (Regular, Grant-Funded, and Extra Help)	668,941	234,602	387,626	46,713	
Benefits	445,184	159,767	253,604	31,812	
Unemployment Insurance	2,362	1,442	632	288	
General Liability	12,093	7,385	3,237	1,471	
Workers Comp Insurance	5,798	3,541	1,552	705	
<b>Total Personnel</b>	<b>1,134,378</b>	<b>406,737</b>	<b>646,651</b>	<b>80,989</b>	
<b>C. Program Funding</b>					
Help Me Grow	718,864		718,864		
The CHILD Project: Road to Resilience	1,250,007		1,250,007		
Welcome Baby	1,079,771		1,079,771		
CalWORKS Home Visiting Program	179,353		179,353		
Childcare Recovery Package	290,395		290,395		
Refugee Family Support	132,685		132,685		
ACES Aware Network of Care	35,807		35,807		
IMPACT Legacy	192,885		192,885		
Attachment & Biobehavioral Catch Up	157,500		157,500		
Crisis Nursery Mobile Client Navigator	40,000		40,000		
Event Sponsorships	5,000		5,000		
Partner Reporting Platform- Clear Impact	10,200		10,200		
<b>Total Program Funding</b>	<b>4,092,466</b>	<b>-</b>	<b>4,092,466</b>	<b>-</b>	
<b>D. Operating Expenses</b>	<b>104,364</b>	<b>54,510</b>	<b>39,001</b>	<b>10,853</b>	
<b>E. Professional Services</b>	<b>60,243</b>	<b>40,048</b>	<b>3,572</b>	<b>16,623</b>	
<b>F. Contingency Funds (2% Projected P10 Revenues)</b>	<b>22,147</b>	<b>13,525</b>	<b>5,929</b>	<b>2,693</b>	
<b>G. Less Indirect Received on Contracts</b>	<b>(156,263)</b>		<b>(156,263)</b>		
<b>Total Expenses</b>	<b>\$ 5,257,335</b>	<b>\$ 514,820</b>	<b>\$ 4,631,356</b>	<b>\$ 111,158</b>	
<b>Net Income/(Loss)</b>	<b>63,094</b>	<b>9.79%</b>	<b>88.09%</b>	<b>2.11%</b>	
<b>Beginning Fund Balance: July 1, 2023</b>	<b>\$ 2,291,232</b>				
<b>Projected Ending Fund Balance: June 30, 2024</b>	<b>\$ 2,354,326</b>				
Unassigned Balance	-				
Restricted Fund Balance (non-formal reserve)	65,205				
Sustained Initiative Funding	1,039,121				
Cashflow Reserve	500,000				
Catastrophic Reserve	750,000				

(see notes on next page)



### Fiscal Year 2023-2024 Budget Notes

1. Aligned to best practices, First 5 Yolo's accounting structure includes an ability to assign expenditures to their specific grant-related projects. As such, revenues and expenditures listed as "Program" include multiple cost centers within First 5 Yolo's accounting structure.
2. Prop 10 Revenues projections are based on the August 2023 projections from First 5 California which rely on CA Department of Finance birth data from 2022. The impact of Proposition 31 (CA Flavored Tobacco Products Ban) continues to unfold leading to instability within revenue projections. Since the March 2023 revenue projections from First 5 California were received in April 2023, projected Prop 10 revenues have declined an additional 9% (~110,000).
3. "Prop 10- First 5 California" revenues are inclusive of all grant funding from First 5 California or derived from First 5 CA via a pass through (e.g., on the F5CA Refugee Family Support Grant, First 5 Placer serves as the fiscal agent for the F5CA Grant, passing funds to First 5 Yolo)
4. "Non-Proposition 10" revenues are inclusive of all other state, federal, local, and private sources of funding including grants, funding MOUs, and donations and other miscellaneous revenues.
5. Expenditures included in B. Personnel are inclusive of both regular and grant-funded staff time. For both non-grant funded staff time, Operational and Professional Service expenditures, budgeted expenditures are allocated across Administration, Program, and Evaluation in accordance with the First 5 Yolo Cost Allocation Plan. Grant-funded staff time is included within the Program cost center(s) only.
6. First 5 Yolo participates in the County's risk pool and costs associated with Worker's Compensation, Unemployment and Liability Insurance are based on First 5 Yolo's proportionate share of County Costs. Projected costs continue to rise year-over-year primarily related to the COVID-19 pandemic and rising costs post-pandemic.
7. Expenditures included in C. Program Funding reflect all non-grant-funded personnel expenditures related to each program including both contracts to direct service providers, contracts for professional services specifically billable to single programs, program components administered by First 5 Yolo for specific programs (e.g., program specific training, program specific supplies, etc.) and specific program evaluation efforts covered by grant-funding.



8. D. Operating Expenses include all budgeted First 5 Yolo operational expenditures to support daily agency functions including but not limited to the following: County system use charges for accounting and time-keeping systems, internet connectivity, software licenses, household expenses associated with the First 5 Yolo office space, training and development, etc.
9. First 5 Yolo maintains a modest budget for professional services which include the First 5 Yolo annual Independent Financial Audit, Single Audit, agencywide evaluation, managed IT services, as well as funding for the strategic utilization of consults as First 5 Yolo seeks to pursue and prepare for new funding opportunities.
10. First 5 Yolo receives a modest indirect on several of its Agreements from other funders to account for charges that are incurred for shared purposes but not easily assignable, and therefore not billed as a direct charge for reimbursement (“Indirect Costs”). Indirect received on Agreements helps to offsets some operational expenditures for First 5 Yolo.
11. At the close of Fiscal Year 2023-24, First 5 Yolo anticipates making a contribution to its Fund Balance in the amount of \$63,094. Aligned with the Long-Term Financial Plan and the Strategic Plan, this excess in resources over expenditures will be utilized in future periods covered by the Strategic Plan to maintain First 5 Yolo agency operations and certain initiatives at levels to ensure continued and meaningful community impact.
11. Per First 5 California requirement, all First 5 Commissions are required to maintain a cap on administrative expenditures, not to exceed 15% of total budgeted expenditures. The current First 5 Yolo administrative cost cap is 15%. For Fiscal Year 23-24, First 5 Yolo administrative cost rate is projected to be 9.83%.
12. The Beginning Fund Balance at July 1, 2023 is based on current projections. Upon the close of Fiscal Year 2022-23 and compilation of the Financial Statements, the Beginning Fund Balance will be administratively updated to reflect actual fund balance at July 1, 2023.
13. The Projected Ending Fund Balance at June 30, 2024 is estimated at \$2,354,326 and is inclusive of all established reserves. The Commission’s Fund Balance Reserves include Initiative Funding through FY27/28, the Cashflow Reserve, and the Catastrophic Reserve which for FY2023-24 have a combined target balance at June 30, 2024 of \$2,354,326.



14. The Unassigned Balance is reflective of non-restricted and non-reserve Fund Balance. Funds in the Unassigned Balance could be allocated by the Commission without impacting the financial position of First 5 Yolo through Fiscal Year 2027-28.
15. While Restricted Fund Balance is not a formal reserve of the Commission, funds included as Restricted Fund Balance meet the criteria for Restricted Fund Balance per the Governmental Accounting Standards Board Statement No. 54 (GASB 54) as they include funds “which can only be spent for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.” First 5 Yolo’s Restricted Fund Balance is contractually obligated to Welcome Baby.
16. “Sustained Initiative Funding” includes current Prop 10 fund balance designated for multi-year systems efforts which will be strategically spent down across the life of the Strategic Plan to maintain First 5 Yolo agency operations and initiatives at levels to ensure continued and meaningful community impact.
17. The Cashflow Reserve is intended to smooth First 5 Yolo operations by ensuring adequate networking capital despite timing delays in the revenue cycle which can interrupt cashflow. This is increasingly critical as systems improvement investments are highly leveraged, given the decline in Proposition 10.
18. The Catastrophic Reserve includes funds to cover First 5 Yolo expenses for a short period of time should Prop 10 funding become significantly delayed or end, and/or a catastrophic event occur that disrupts business operations of First 5 Yolo.

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

**Agenda Item- Review and Adopt FY2023-2024 Evaluation Plan**

***Background***

With each new Strategic Plan, First 5 Yolo, in coordination with outside evaluators, develops and implements an Evaluation Plan to track and monitor the performance of funded programs. The Evaluation Plan provides a summary of tools and protocols associated with contracts in First 5 Yolo's funded programs. This Plan is reviewed each year during the Strategic Plan update, or once program contracts are finalized, and updated as needed.

The Evaluation Plan provides an overview of evaluation for funded initiatives/programs and data reporting that is program specific (e.g., individualized performance measures) and select measures will be incorporated into the Local Evaluation Report at the end of the year.

First 5 endeavors to have well defined and meaningful outcomes that benefit children from diverse backgrounds and with diverse abilities. Assessments and data help the Commission to establish priority desired results and to design programs that will remove disparities and attain meaningful results. Program data is compiled in a Local Evaluation Report each year.

***Management Services Officer Overview***

Annually the Commission reviews and adopts any needed updates to the Evaluation Plan for the Fiscal Year reflective of any newly funded efforts or changes to existing programs. The Evaluation Plan includes new programs and updates to current program evaluation protocols for Fiscal Year 2023-2024, including programs that are pending or are under data collection planning.

Evaluation Matrix 1, the evaluation framework, lays out the Commission's initiatives, primary Community Goal Area, and corresponding evaluation activities. While individual initiatives often meet multiple Community Goal Areas, First 5 Yolo is required to identify the primary goal area for each of its investments. The larger initiatives of First 5 Yolo include multiple direct service partners. Initiatives are categorized based on three Community Goal Areas (Health, Safety, and Quality Early Learning) however all of First 5 Yolo's initiative are also strongly tied to Systems Improvement.

Evaluation Matrix 2, the data collection summary, is a description of the methods utilized, including the type of data collected, the mode of data collection, and the frequency for reporting.

Clear Impact is First 5 Yolo's tracking and reporting software. All funded programs report Performance Measures, in a Friedman Results Based Accountability format, in Clear Impact. The data gathered for this reporting and for the annual Local Evaluation Report emanates from the variety of tools and sources detailed in Matrix 2.



Funded Partner Reporting is intricately tied to the evaluation plan as it allows funded partners and First 5 Yolo to reflect on what is working, what is not, and make course corrections throughout the year. As part of the technical assistance that First 5 Yolo provides, partners are supported in analyzing their data and improving data quality and performance measures to continuously improve the quality of services and advocacy for children and families in the county.

***Additional Information and Attachments***

First 5 Yolo is focused on systems improvement for children ages 0-5, and continuously moves toward better aligned, deeper, and more impactful investments. To this end, staff have been working on identifying and strengthening common indicators across funded programs that will be designed to increase linkage and access to quality support services, empower those doing the work to learn from each other, and share actionable data with stakeholders, including families. Focus on common metrics also fosters a culture of learning and builds trust. This planning effort is a step by First 5 Yolo to build a more coordinated, responsive System of Care by establishing a common, inclusive language and common indicators to promote optimal child development in Yolo County.

This work continues in Fiscal Year 23-24 align to the Strategic Plan and a new effort by First 5 Association to build a framework for defining, assessing, and documenting local systems change efforts across all 58 local First 5's and to better understand and articulate the role and impact of local First 5's systems change work and leadership across the state. First 5 Yolo measures will be selected based on alignment to the current Strategic Plan's priority areas and overall mission of First 5 Yolo, emphasizing measures collected by multiple programs/partners, as well as alignment with common statewide measures, as appropriate.

As indicators are identified, First 5 Yolo leadership and staff will convene local stakeholders to discuss and agree to the core metrics that are meaningful to review and discuss regularly, build data literacy across agencies, and establish and sustain a common language through common indicators for measurable progress towards a more coordinated system of care. The collaborative process to develop local common indicators will use Friedman Results Based Accountability (RBA) and research-based frameworks and rubrics to decide on realistic metrics, shared definitions, and data collection timelines and data management plans.

First 5 Yolo's evaluation consultant is LPC Consulting Associates, Inc.

The Evaluation Plan proposed for FY23/24 is included with this item as **Attachment A**.

***Action Requested***

Review and Adopt FY2023-2024 Evaluation Plan.

## **First 5 Yolo ■ Fiscal Year 2023-24 Evaluation Plan**

### **Purpose and Key Questions**

The evaluation plan for First 5 Yolo is designed to examine program level changes, ultimately measuring the extent to which clients served are “better off,” using data collection instruments that are part of an evidence-based or best practice program, as well as those that have been tailored for First 5 Yolo. Evaluation tools are based on current best practices in the fields of evaluation and early childhood development and education. The evaluation also builds from previous evaluation work and moves toward looking at cross-cutting indicators and outcomes for key programs and services funded by First 5 Yolo.

First 5 Yolo staff, in collaboration with the agency’s outside evaluator, will collect and analyze information to understand who receives services from First 5 Yolo, measure the impact of First 5 Yolo funded programs on families with young children, or on children 0-5, and identify opportunities for learning and improvement.

First 5 Yolo collaborates with its partners in developing contracts and workplans aligned to the Strategic Plan. Workplans and contracts are regularly reviewed and updated, as needed, to ensure clear roles and responsibilities inclusive of monitoring and evaluation measures which lay the foundation for quality data collection, informed decision making, and coordination of multiple agencies. This ultimately drives systems change through a clearer focus around shared community goals and priorities, and more well defined, measurable objectives.

As the First 5 Yolo Commission has shifted from siloed to integrated investments, First 5 Yolo’s three central initiatives, and most of the funded programs within or closely related to them, support all community goals and priority areas in the Strategic Plan.

FY23/24 Evaluation Matrix 1 is formatted to reflect the main community goal under which each program falls according to the most recent Strategic Plan.

Evaluation Matrix 2, the data collection summary, is a description of the methods, including the type of data collected, mode of data collection, and collection frequency. Annually, the Commission reviews Matrix 1 and 2 after program contracts are finalized and makes updates, as appropriate.

## Evaluation Matrix 1: First 5 Yolo 2023-24 Evaluation Framework

Evaluation Plan			
Program Contract	Partner Agency	Strategic Plan Community Goal	Data Collection tools
Help Me Grow (HMG) Core	Northern California Children's Therapy Center	Child Health	<ul style="list-style-type: none"> <li>HMG intake checklist and referral form</li> <li>Ages and Stages Questionnaires (development and social emotional/behavior), Safe Environment for Every Kid, Modified Checklist for Autism in Toddlers, Satisfaction survey</li> </ul>
	Yolo County Children's Alliance	Child Health	
	RISE Inc.	Child Health	
Help Me Grow (HMG)- In Home Therapy for Caregivers	CommuniCare Health Centers	Child Safety	<ul style="list-style-type: none"> <li>Patient Health Questionnaire/Edinburgh Postnatal Depression Scale</li> <li>Programmatic Data Collection and Review</li> </ul>
ACES Aware Network of Care*	Northern California Children's Therapy Center	Child Safety	<ul style="list-style-type: none"> <li>Letters of Conferral and Letters of Completion</li> </ul> <p><i>Note no demographics or performance measures apply to this grant. Contract is under external evaluation.</i></p>
Crisis Nursery Mobile Client Navigator	Yolo Crisis Nursery	Child Safety	<ul style="list-style-type: none"> <li>Crisis Nursery Parent Survey</li> <li>Administrative Data (CWS)</li> </ul>
The CHILD Project: Road to Resilience*	CommuniCare Health Centers	Child Safety	<ul style="list-style-type: none"> <li>Administrative Data Screen</li> <li>New Baby Questionnaire</li> <li>HFA Family Resilience and Opportunities for Growth Scale/FROG/ in-depth psychosocial assessment based on 5 protective factors</li> <li>BH in-depth Biopsychosocial Assessment</li> <li>OCAP Pre/Post Protective Factors Survey</li> <li>OCAP Client and Program characteristics</li> <li>Retrospective Pre/Post Parenting Survey</li> <li>HMG developmental/behavioral screening</li> <li>Home Visiting Record/sessions</li> <li>PHQ-9/ EPDS depression screening</li> <li>HFA national programmatic Data collection and review</li> <li>Quality Assurance client feedback Survey</li> <li>Administrative Data linkage (CWS)</li> <li>Programmatic Data collection and review</li> </ul>
	Yolo County Children's Alliance		
	Winters HealthCare Foundation		
Alternative Response	Yolo County Children's Alliance	Child Safety	<ul style="list-style-type: none"> <li>TBD, new program. Evaluation plan pending</li> </ul>
Welcome Baby*	CommuniCare Health Centers	Child Health	<ul style="list-style-type: none"> <li>Administrative Data Screen</li> <li>New Baby Questionnaire</li> </ul>

	Yolo County Children's Alliance		<ul style="list-style-type: none"> <li>• PHQ-9/ GAD-7 <i>*Evaluation conducted by UC Davis</i></li> <li>• HFA Family Resilience and Opportunities for Growth Scale/FROG/ in-depth psychosocial assessment based on 5 protective factors</li> <li>• HFA national programmatic Data collection and review <i>*Evaluation conducted by UC Davis</i></li> </ul>
	Winters HealthCare Foundation		
	Northern Valley Indian Health		
	Elica Health Centers		
CalWORKS Home Visiting Program: Healthy Families America	Yolo County Children's Alliance	Child Safety	<ul style="list-style-type: none"> <li>• CDSS Evaluation, family goal plan, New Baby Questionnaire, in-depth assessment (FROG), Developmental/behavioral screening tools</li> </ul>
Newcomer Family Support	Yolo County Children's Alliance	Child Safety	<ul style="list-style-type: none"> <li>• Family Goal Plan including needs and barriers assessment. <i>*Evaluation conducted by Harder &amp; Co for Tri-County partners (Placer, Sutter, Yolo).</i></li> </ul>
Attachment Biobehavioral Catch up Home Visiting Joint Project with Child Welfare Services	Yolo Crisis Nursery	Child Safety	<ul style="list-style-type: none"> <li>• ABC Play Assessment</li> </ul>
IMPACT Legacy	Yolo County Office of Education	Quality Early Learning	<ul style="list-style-type: none"> <li>• Provider Quality Improvement Plans</li> <li>• Common Data File</li> <li>• Provider Feedback Survey</li> </ul>
	Yolo Crisis Nursery		
	Yolo County Children's Alliance		
	RISE Inc.		
Childcare Recovery Package	Winter's Joint Unified School District	Quality Early Learning	<ul style="list-style-type: none"> <li>• Grantee Progress Reports</li> <li>• Feedback Survey</li> </ul>
	City of Winters		
	Children's Home Society of California		

Note: Matrix 1 is focused on the evaluation activities required/embedded in each individual contract and therefore, programs are categorized based on the community goal area to which they are most closely tied.

\*Programs marked with an asterisk have additional/more robust external evaluations conducted by third parties. Welcome Baby's evaluation is conducted by UC Davis while R2R's evaluation is conducted by LPC Consulting Associates.

### Evaluation Matrix 2: Data Collection Summary

Data Collection Instrument	Type of Data Collected	Data Collection Mode	Frequency of collection	Reviewed by First 5:
Performance Measures	<p>Programs report on select indicators measuring "how much," "how well," and the extent to which clients served are "better off."</p> <p><b>In progress:</b> collaboratively working on common indicators to establish shared language and measure system-wide impact in Yolo County as aligned to the new Strategic Plan.</p>	Clear Impact Software	Biannually	Biannually

Data Collection Instrument	Type of Data Collected	Data Collection Mode	Frequency of collection	Reviewed by First 5:
Client Demographic Data	<p><b>First 5 California</b> demographics for children birth-6<sup>th</sup> birthday and their caregivers which includes: age of children, race/ethnicity, primary language spoken in the home, total count of providers, unique families served.</p> <p><b>First 5 Yolo local data:</b> city of residence of children and families served, health insurance of children birth-6, gender of caregiver, siblings 6-18* served indirectly</p>	Collected at client intake	Start of services for any new client	Aggregate data reviewed quarterly
Help Me Grow National Indicators	Help Me Grow affiliates are required to collect and report data on a common set of indicators developed by the National Center and State HMG. Indicators include demographics, trainings, use of the centralized access point (call center & web platform), nature of presenting issues, screenings, referrals to service/programs, gaps and barriers, and outcomes.	YesYolo	Ongoing for individual clients	Aggregate data reviewed biannually
R2R Parenting Survey (Retrospective pre/post)	The R2R Parenting Survey measures changes in parenting behavior and knowledge related to parenting skills as well as substance use. Survey questions and formatting were refined for FY 2021-2022 based on client and R2R staff feedback with support from outside evaluator so are more inclusive of the prenatal, first time-parent population, and are easier to understand/ use plain language.	Paper or electronic surveys administered during home visits	6 months post 1 <sup>st</sup> home visit, every 6 months thereafter, and at program exit	Aggregate data reviewed biannually
R2R Quality Assurance Client Feedback survey	The R2R QA Client Feedback survey measures customer satisfaction, goal-concordance/shared-decision making, relationship quality with the home visitor and areas for improvement.	Electronic survey collected by in-clinic navigators or supervisors/ <b>not</b> the assigned home visitor	4 <sup>th</sup> -5 <sup>th</sup> home visit	Aggregate data reviewed biannually
Protective Factors Survey	The Protective Factors Survey is a pre/post survey developed by FRIENDS National Resource Center and adapted by The Office of Child Abuse Prevention's evaluation team to measure changes in knowledge, skills, and supports related to each protective factor in the Family Strengthening Framework	Paper or electronic surveys administered during home visits	At second home visit and at program exit or when child turns 12 months old	Aggregate data reviewed biannually
Home Visiting Record Form	The Home Visiting Record Form is utilized by the Program to track activities during home visits including curriculum covered, resources given, and program progress	Record form completed by assigned home visitor after each client visit	Collected after each home visit	Aggregate data reviewed biannually
Crisis Nursery Parent Satisfaction Survey	The Crisis Nursery Parent Survey is collected at program exist and gathers information about how satisfied parents are with the services they received, and progress on health and wellbeing of the child. Data on rates of entry into CWS is collected and verified with CWS at 3, 6, and 12 months after service.	Collected via email	At participant program exit	Aggregate data reviewed biannually

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

**Agenda Item- FHY2 2023 Early Learning Performance Measures**

***Background***

First 5 Yolo funded partners are required to submit demographic data quarterly, and performance measure data twice yearly, in January (Q2) and July (Q4).

First 5 Yolo Staff verifies that funded partners are making satisfactory progress at Q4, and then payments are released. The Commission receives a brief summary report after Q4 reporting and staff review is complete. First 5 Yolo’s programs are categorized under Health, Safety and Early Learning and reports to the Commission are occasionally delivered across meetings to highlight works in each goal area. Annually, per First 5 procedures, a more formal First 5 Yolo Local Evaluation Report is reviewed and adopted by the Commission and shared with the community.

Regularly, First 5 Yolo provides “touch-up training” on reporting for partners. First 5 Yolo also provides regular collaboration with funded partners on continuous quality improvement, including a focus on using data for program performance and iteration. Funded partners analyze data and reports using Friedman Results Based Accountability (RBA) with three data or performance metric categories: PM 1-“how much”, PM 2-“how well,” and PM 3-“to what extent is the target population ‘better’ off” (program outcomes).

***QCC Program Officer Overview***

First 5 Yolo’s early learning program in FY22/23, QCC/IMPACT2020, focused on improving quality early learning for children 0-5 across the county primarily through provider 1:1 and group coaching, family engagement, and other professional development opportunities with an emphasis on Family Friend and Neighbor (FFN) providers who have been historically underserved.

In Fiscal Half Year 2 2023 (January – June 2023), all First 5 Yolo Funded Partners made positive progress in working with the childcare providers and families they served resulting in the completion of multiple coaching cohorts for FFN providers, and coaching for Family Childcare Home (FCCH), Center-based, and Alternative Site providers. Highlights from evaluation measures include:

- 100% of all childcare providers (FFN, FCCH, Center, and Alternative Sites) participating in QCC/IMPACT2020 met at least one goal set in their Quality Improvement Plan.
- 100% of providers participating in a coaching cohort received connection to Help Me Grow to support developmental screening of children in care.
- 87 providers received training in incorporating art through a trauma informed lens.
- 12 FFNs completed CPR training offered in Spanish
- Providers connected to and have built trusted relationships with Yolo County family serving agencies and Yolo County Office of Education

With the implementation of QCC/IMPACT2020, First 5 Yolo re-focused its efforts on increasing participation from providers across the County with additional focus on engaging Family Friend Neighbor providers who has historically not participated in QCC activities. Highlights from the 3-year implementation of QCC/IMPACT2020 include:

- Engaging 229 new providers to the QCC System, including 220 FFN providers who had never participated in QCC/IMPACT
- Successfully engaging providers from rural communities where services and supports are often more limited
- Improving the quality of participating agencies/sites through ongoing education, access to information and resources that are culturally and linguistically responsive, and participation pathways for providers seeking all levels of support.

***Additional Information and Attachments***

Additional summary information of Early Learning outcomes achieved during FHY2 2023 and highlights from the 3-year implementation are included as **Attachment A** to this item.

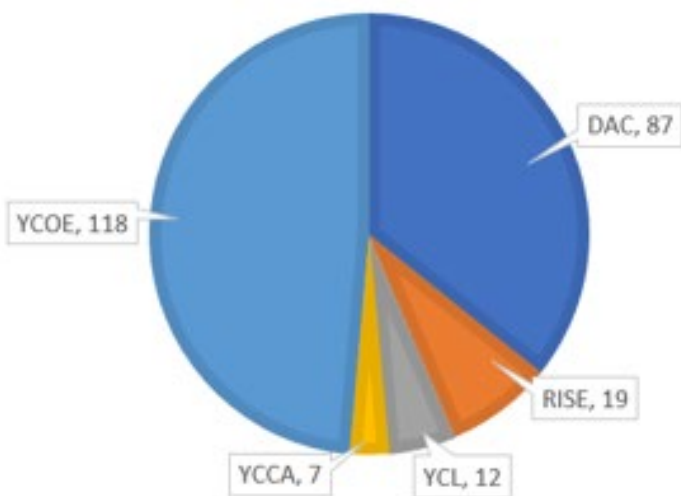
***Action Requested***

Receive the FHY2 2023 Early Learning Performance Measures Update.

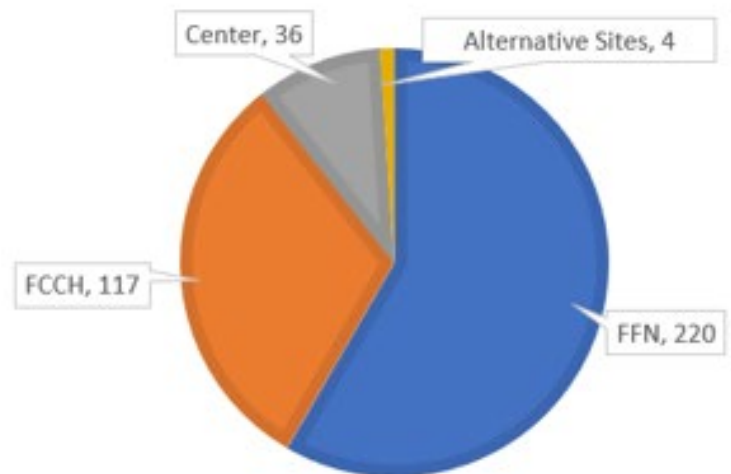
## IMPACT Early Learning Program Fiscal Half Year 2 22-23 Highlights

First 5 Yolo's IMPACT Early Learning Programs are focused on childcare providers serving children in Yolo County and their families with an emphasis on Family, Friend, Neighbor (FFN) providers who have been historically underserved. Services under IMPACT included a variety of service durations (e.g., 6-weeks, 10-weeks, 27-weeks, etc.) and focus areas (e.g., early literacy, positive caregiver interactions, incorporating art strategies, etc.). In FHY2 22-23, IMPACT providers worked together to support childcare providers in accessing services across multiple agencies and programs based on their individual needs and desires, which led to better outcomes for all participants.

**PROVIDERS BY AGENCY (N=243)**



**SITES BY TYPE (N=377)**

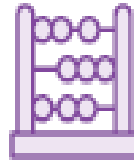




## IMPACT Early Learning Program Fiscal Half Year 2 22-23 Highlights



**100%** of childcare providers talk, read, and/or sing more often after participating in an IMPACT coaching cohort (n=37).



**100%** of providers participating in a coaching cohort received connection to Help Me Grow to support developmental screening of children in care (n= 38)



**100%** of providers met at least one goal defined in their Quality Improvement Plan (n=79)



**87** providers received training in incorporating art through a trauma informed lens

### Additional Outcomes for Childcare Providers and Families:

- FFN's actively pursuing licensure and receiving technical assistance and support throughout the process
- 12 FFNs completed CPR training offered in Spanish
- FFNs continue to strengthen peer-to-peer support networks and see themselves as valued professionals
- Providers connected to and have built trusting relationships with Yolo County family serving agencies and Yolo County Office of Education
- Providers receive training that is relevant to their daily work with children and families
- Children receiving childcare during FFN Coaching cohorts receive developmental screening
- Early learning supports (developmentally appropriate toys, technical assistance, language supports or other supplemental materials) provided to all providers participating in IMPACT

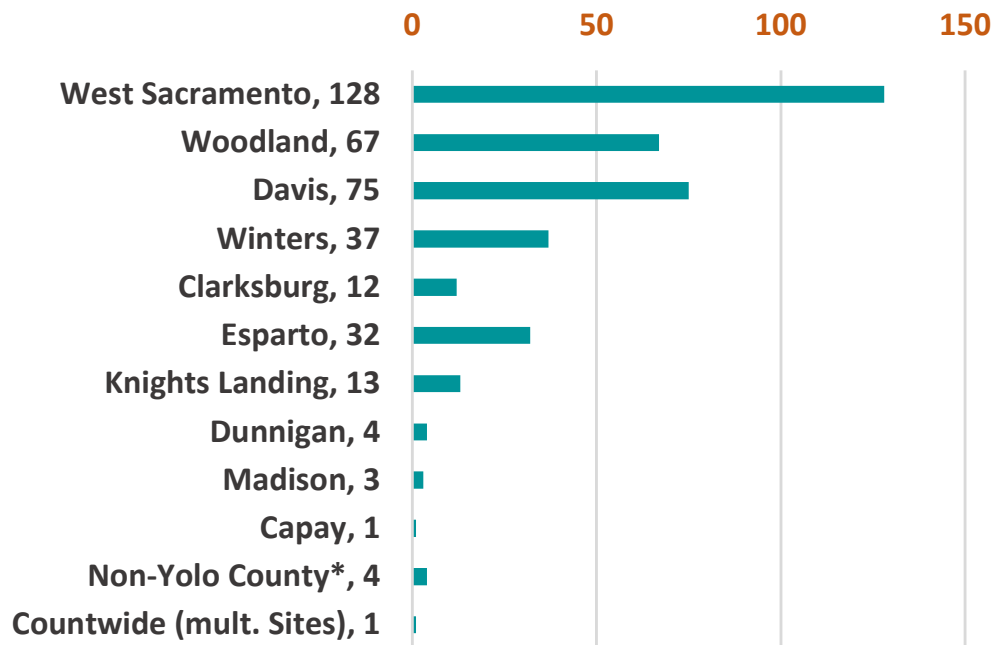
## IMPACT Early Learning Program 3-Year Highlights

With the implementation of IMPACT 2020, First 5 Yolo re-focused its efforts on increasing participation from providers across the County and engaging Family, Friend, Neighbor (FFN) Providers who have historically been under-engaged in QCC early learning and care quality improvement efforts. During the implementation of IMPACT 2020, First 5 Yolo:

- ✚ Engaged **299 new providers** in to the QCC System including **220 FFN providers** who had never participated in QCC/IMPACT
- ✚ Engaged a total of **377 providers** from the full spectrum of provider types, **258% of F5Y's required target** under the First 5 CA Grant.
- ✚ Achieved notable success and **statewide recognition** for its work engaging the FFN Provider population
- ✚ Successfully engaged providers from the **rural communities** where services and supports are often more limited
- ✚ Improved the quality of participating agencies/sites through ongoing education, access to information and resources that are **culturally and linguistically responsive**, and participation pathways for providers seeking all levels of support.

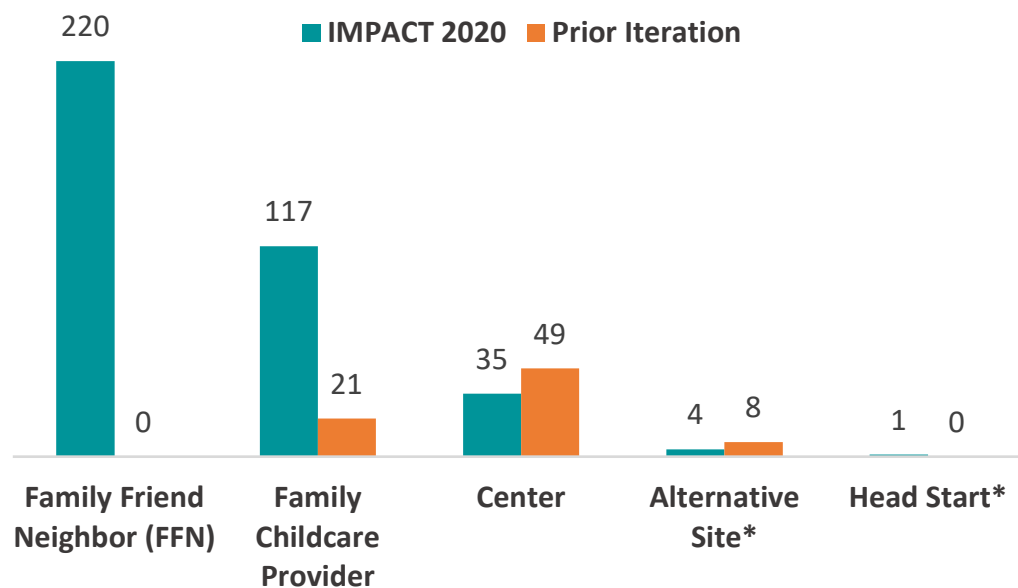
## IMPACT Early Learning Program 3-Year Highlights

### # of Participating Agencies/Sites, by City



\* The 4 listed non-Yolo County providers include Family, Friend, Neighbor providers residing outside of the County however, each provides care for children within the County making them eligible for participation.

### IMPACT Participants, by Provider Type



\* in IMPACT 2020, the Yolo County Library and Head Start are considered single agencies though each has multiple locations.

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

**Agenda Item- Update on CalWORKS HVP**

***Background***

The CalWORKs Home Visiting Program (HVP) is an evidence-based, voluntary program, supervised by the California Department of Social Services (CDSS), that aims to support positive health development and well-being outcomes for pregnant and parenting people, families, and infants born into poverty, along with expanding their future educational, economic, and financial capability opportunities and improving the likelihood that they will exit poverty. The funding for the implementation of the HVP within the CalWORKs program is appropriated from Assembly Bill 1811 (Chapter 35, Statutes of 2018) and flows from CDSS to individual counties. HVP provides an opportunity to demonstrate the impact of home visiting services for the CalWORKs population and to open access to services and benefits to eligible families. HVP supports many areas that include prenatal, infant and toddler care, infant and child nutrition, child developmental screening and assessments, parent education, parent and child interaction, child development, childcare, and more.

Yolo County attempted to implement a CalWORKs HVP previously but encountered several barriers and ultimately stepped away from the program. In partnership with County Health and Human Services Agency, First 5 Yolo successfully applied to California Department of Social Services to reimagine and administer the CalWORKs HVP funding for Yolo County mid-cycle for the 2-year HVP grant.

First 5 Yolo and County CalWORKs team worked collaboratively to review evidence and data to craft a plan better connecting Yolo CalWORKs families to home visiting. This includes expanding service offerings likely to be successful locally. In the initial phases of the program, then anticipated to begin July 1, 2023, the plan serves families in First 5 Yolo's already successful CHILD Project: Road to Resilience (R2R) and the Healthy Families American Home Visiting program funded by CHVP through Yolo County. Services to eligible families would be funded through CalWORKs HVP. In the second phase planned for later in the year, First 5 Yolo would launch Parent-Child+, a new home visiting program, successful in other counties, aimed at expanding CalWORKs HVP access for families and expected to serve the majority of HVP clients because of broader eligibility. First 5 Yolo would go out to RFQ to identify a qualified direct service provider to implement Parent-Child+.

***Executive Director Overview***

County of Yolo and First 5 Yolo received notice of application approval in April 2023 with approval of the services as proposed. The effective start date was set for July 15, 2023 (for initial planning) and final dollar allocations were expected to be released in the coming months. The Yolo proposal included a required, specific, line-item budget associated with planned program services in the amount of \$710,409, presumed as close to the ultimate

allocation, given ongoing communications with the State. Unfortunately, First 5 Yolo and HHSA have since learned that State methodology for the final allocations is more tied to past allocations and performance than to new programming and expansion proposals, despite program expansion approval earlier in the process. Applying mid-cycle also created some barriers on the State's side. The acceptance of Yolo's proposal was therefore not connected to the final budget allocation, resulting in an allocation received that was fully 60% less than proposed for the expansion intended to serve more eligible families than previously.

The Yolo County HHSA Director, Nolan Sullivan, requested a meeting with CDSS to include relevant CDSS CalWORKs staff from both program and fiscal teams to discuss any possible remedies for the mismatch between program and allocation, as First 5 Yolo and County would not be able to deliver the planned services without an increase to the allocation. The significantly lower amount would allow only the HFA portion of the programming and thus severely reduce the families served. Thanks to the advocacy of Director Sullivan, First 5 Yolo, CDSS, and HHSA met on August 28, 2023, in a productive meeting resulting in cautious optimism for an increase the allocation amount later this year to provide for initial launch of Parent-Child+. Yolo would then apply for the full amount in the next 2-year cycle, with fewer barriers to full funding. This process is still unfolding and First 5 Yolo Executive Director may have more detail at the Commission Meeting. At this time, First 5 Yolo is moving forward with the smaller allocation and will fully develop this funding stream for R2R HFA. Once more funding is available, Staff will launch Parent-Child+. The smaller allocation is currently reflected in First 5 Yolo's FY23/24 Budget and will be revised, if and when appropriate, with any increases to allocation.

#### ***Additional Information and Attachments***

Modest administrative costs will be funded by the CDSS program, and First 5 Yolo will manage the administrative piece for Yolo County. First 5 Yolo's Program Supervisor will be the primary staff contact, with data oversight support from First 5 Yolo's Management Services Officer.

Several other First 5 county commissions are implementing the HVP for their counties, including First 5 Monterey, First 5 Orange County, and First 5 Mono.

#### ***Action Requested***

Receive Update on CalWORKS HVP.

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

<b>Agenda Item- Executive Director Report</b>
<b><i>Background</i></b>
The Executive Director updates the Commission on activities and developments.
<b><i>Executive Director Overview</i></b>
Updates: <ul style="list-style-type: none"><li>○ Discussions with State Office of Child Abuse Prevention Regarding The CHILD Project: Road to Resilience (R2R)</li><li>○ First 5 Association State Budget Ask</li><li>○ MHSA Reform Developments</li><li>○ Notice of September 1, 2023 Salary Step Movement for Fawn Montagna, QCC/IMPACT Program Officer Following a Positive Annual Evaluation</li></ul>
<b><i>Additional Information and Attachments</i></b>
<b><i>Action Requested</i></b>
Receive Executive Director's Report.

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

<b>Agenda Item- Commissioner Reports</b>
<b><i>Background</i></b>
Commissioners have the opportunity to provide updates on activities and events relating to their role as First 5 Yolo Commissioner and/or professional capacity in the County.
<b><i>Executive Director Overview</i></b>
<b><i>Additional Information and Attachments</i></b>
<b><i>Action Requested</i></b>
Receive Commissioner reports.