



COMMISSIONERS

Anna Domek – District 1
Barbara Boehler – District 4
Dr. Aimee Sisson – County
of Yolo Health Officer

Sally Brown – District 2
Melissa Roberts – District 5
Lucas Frerichs, Chair – Board
of Supervisors
Sheila Allen, Alternate Chair –
Board of Supervisors

Jenn Rexroad – District 3
Garth Lewis – YCOE
Nichole Arnold – Children
with Special Needs

COMMISSION MEETING AGENDA

June 11, 2025

3:00 – 5:00 PM

International House

10 College Park, Davis, CA 95616

This meeting will also be held remotely via Zoom

Zoom link:

This meeting will also be held remotely via Zoom:

<https://us02web.zoom.us/j/81149641135?pwd=S24cTyZGf1mtpnQV6TpuL3pgeybPmC.1>

Meeting ID: 811 4964 1135

Passcode: 169692

One tap mobile

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+16694449171,,81149641135#,,,,*169692# US

• +1 669 900 6833 US (San Jose)

• +1 669 444 9171 US

• +1 253 215 8782 US (Tacoma)

ADMINISTRATIVE AGENDA

1. Chair Call to Order
2. Chair Roll Call
3. Chair Consider Approval of the Agenda
4. Chair Opportunity for Commissioners to State Conflict and Recusal
5. Public Public Comment

CONSENT AGENDA

Executive Director recommends approval of Consent Agenda Items 6-9

General Administrative Function

- | | | |
|----|-------|---|
| 6. | Chair | Approve First 5 Yolo Commission Meeting Minutes from 05/14/25 |
| 7. | Chair | Approve First 5 Yolo Finance Committee Meeting Minutes from 5/30/2025 |
| 8. | Chair | Adopt Commission Meeting and Budget Process Calendar for Fiscal Year 2025-2026 |
| 9. | Chair | Authorize Contract with Moore Lacofano Goltsman (MIG) for Website Services Not to Exceed \$35,800 through December 31, 2025 |

REGULAR AGENDA

Presentation/Discussion/Possible Action

- | | | | |
|-----|---|--|------------|
| 10. | System Integration and Implementation Officer | Receive Presentation on Summary Performance Data for Welcome Baby March 2022-December 2024 | 10 minutes |
| 11. | Executive Director | Receive Update on Local and Statewide First 5 Sustainability Strategy | 25 minutes |
| 12. | Executive Director | Public Hearing: Review and Adopt First 5 Yolo FY2023-24 to FY2027-28 Strategic Plan Annual Update | 5 minutes |
| 13. | Deputy Director | Public Hearing: Review and Adopt Long Term Financial Plan Annual Update | 10 minutes |
| 14. | Chair | Consider, Determine and Approve Cost of Living Adjustment (COLA) for First 5 Yolo Employees for Fiscal Year 2025-26 | 5 minutes |
| 15. | Deputy Director | Review 3-Year Comparison Budget and Review and Adopt Fiscal Year 2025-26 Annual Budget | 10 minutes |
| 16. | Executive Director | Review and Authorize Funded Program Contracts, Sole Source Procurements, and Professional Services for Fiscal Year 2025-26 | 10 minutes |

17.	Chair	Authorize Additional Administrative Leave for the Executive Director for Fiscal Year 2025-26 and a Change of Title to Chief Executive Officer	5 minutes
18.	Executive Director	Executive Director Report	5 minutes
19.	Commissioners	Commissioner Reports	5 minutes
20.	Chair	Adjournment	

Next meeting scheduled:
Commission Meeting
September 10, 2025
3:00 – 5:00 PM
International House
10 College Park, Davis, CA 95616

I declare under penalty of perjury that the foregoing agenda was posted **June 8**, by 5:00 PM at the following places:

- 1) On the bulletin board at the East entrance of the Erwin Meier Administration Center, 625 Court Street, Woodland, California 95695
- 2) At www.first5yolo.org the website for First 5 Yolo, 2779 Del Rio. Place, Unit A, Davis, CA 95618

Chelsea Tracy
Executive Assistant, First 5 Yolo

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact First 5 Yolo for more information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact the First 5 Yolo as soon as possible and preferably at least 24 hours prior to a meeting. First 5 Yolo may be reached at telephone number 530-669-2475 or at the following address: **First 5 Yolo, 2779 Del Rio. Place, Unit A, Davis, CA 95618.**

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments ☒

**Agenda Item- Approve First 5 Yolo Commission Meeting Minutes from
05/14/25**

Background

Final Minutes from the First 5 Yolo Commission Meeting for approval by First 5 Yolo Commission.

Executive Director Overview

First 5 Yolo Children and Families Commission held a regularly scheduled meeting on May 14, 2025, at International House-Davis from 3:00-5:00 pm.

Additional Information and Attachments

Draft meeting minutes from the May Commission Meeting are attached to this item as Attachment A.

The next regularly scheduled Commission meeting will be held September 10, 2025, at International House-Davis, 10 College Park, Davis 95616 from 3:00-5:00PM.

Action Requested

Approve First 5 Yolo Commission Meeting Minutes from 05/14/25.

The First 5 Yolo Children and Families Commission met on the 14th day of May 2025 at International House, 10 College Park, Davis 95616.

Commissioners in attendance: Lucas Frerichs, Sally Brown, Nichole Arnold, Garth Lewis, Jenn Rexroad, Aimee Sisson, Melissa Roberts and Anna Domek attended via Zoom.

Staff in attendance:

Gina Daleiden, Victoria Zimmerle, Phil Pogledich

Public in attendance: None.

ADMINISTRATIVE AGENDA

Item #1: Call to order

L. Frerichs called the meeting to order at 3:08pm.

Item # 2: Introductions and Roll Call

L. Frerichs took a voice roll call.

Absent: B. Boehler

Late: Jenn Rexroad

Item #3: Consider approval of the agenda

Approve meeting agenda

Motion: S. Brown **Second:** N. Arnold

Motion carried unanimously

Item #4: Opportunity for Commissioners to State Conflict and Recusal

None

Item # 5: Public Comment

Public comment: None

CONSENT AGENDA

Executive Director recommends approval of Consent Agenda Items 6-9

Item #6: Approve First 5 Yolo Commission Meeting Minutes from 03/12/2025

Item #7: Receive Sponsorship Fund Allocations Report (Yolo County Library- Summer Reading Series)

Item #8: Authorize Increase of \$5,000 to County of Yolo Satellite Finance MOU for a Maximum Compensation Not to Exceed \$15,000 through June 30, 2025

Item #9: Authorize Increase of \$15,000 to Ten2Eleven Managed Database Services Contract for a Maximum Compensation Not to Exceed of \$85,000

Approve Consent Agenda Items 6-9.

Motion: N. Arnold **Second:** G. Lewis
Motion carried unanimously

REGULAR AGENDA

Item #10: **Public Hearing:** Accept the Amended First 5 California Annual Report for Fiscal Year 2023-2024

G. Daleiden noted that the Commission approved the First 5 California Report at the March 2025 Commission meeting. Upon further review by First 5 California staff, the program and financial data was adjusted to correct errors. A link to the amended Report is included on the coversheet for this item. In an effort to ensure the fullest compliance with First 5 statutes, the item is being returned to the Commission for approval of the amended Report.

Open Public Hearing: 3:11pm
Public Comment: None
Close Public Hearing: 3:11pm

Commissioners noted that the changes in the amended Report from the State are difficult to discern as the changes are not noted or highlighted in the final document.

Accept the Amended First 5 California Annual Report for Fiscal Year 2023-24

Motion: G. Lewis **Second:** J. Rexroad
Motion carried unanimously

Item #11: Accept Quarter 3 Fiscal Year 2024/2025 Revenue and Expenditure Year-to-Date Summary Report

V. Zimmerle reviewed the Quarter 3 Fiscal Year 2024-25 Revenue and Expenditure Report noting that revenue and expenditure projections for year-end are becoming more clear as Quarter 3 closes. Additionally, per process staff are also recommending budget changes to reflect actions taken by the Commission in items 8-9 on the Consent Agenda and a request to shift a portion of unspent Professional Services funds into the Operations category of the Budget to support higher than budgeted County of Yolo Department of Financial Services fiscal charges and to increase funds available for training to support targeted staff development efforts.

Currently the Commission is projecting a contribution to fund balance at year-end. After the close of the Fiscal Year, staff will provide a recommendation to the Commission about allocation of those funds into the various reserves held by the Commission. G. Daleiden highlighted the further reduction in Proposition 10 revenue projections received from First 5 California in April 2025, noting that this reduction is challenging but not surprising. As funding reduces, the Commission will either need to secure additional funds to maintain the scope of current multi-year initiatives or reduce scale, which would have implications for countywide services.

Commissioners discussed and asked questions about revenues and potential impacts to the Commission from federal actions. G. Daleiden noted that there are no anticipated changes to most of the multi-year grants; however, there is some concern, based on the May revise, related to the CalWORKs Home Visiting Program. The impact of this is currently unclear and unfolding. The First 5 Association and some Executive Directors will be meeting with CDSS to discuss further.

L. Frerichs noted the May Revise was released today and much of the potential cuts surround Medi-Cal and In-Home Supportive Services. Given the State's large budget deficit, there are many conversations to come to determine how cuts are applied in an effort to do the least amount of harm.

Accept Quarter 3 Fiscal Year 2024/2025 Revenue and Expenditure Year-to-Date Summary Report

Motion: S. Brown **Second:** N. Arnold
Motion carried unanimously

Item #12: Review First 5 Yolo Fiscal Year 2023/24-2027/28 Strategic Plan Annual Update Draft

G. Daleiden reminded Commissioners that each year the current Strategic Plan is reviewed and minor updates are made. In particular, the Commission List is updated to reflect current Commissioners. There are small updates to the sustainability section and the Funding Plan, which attaches to the Strategic Plan, as well as updates to the letter from the Commission Chair, as requested by the Chair. Any updates to the letter from the Commission Chair will be presented at the June meeting and the Fiscal Year 2025/26 Funding Plan will be reviewed in the next item.

Item #13: Review and Accept Proposed Fiscal Year 2025/26 Funding Plan

G. Daleiden reviewed the proposed Funding Plan and noted that there may be small updates to the numbers when it is brought back in June, for final adoption, if there are any changes or shifts in grants, etc. The Plan includes First 5 Yolo 3 main –initiatives, as well as a couple targeted contracts, mainly with Yolo Crisis Nursery, whose work is closely aligned with First 5 Yolo's initiatives and Strategic Plan. First 5 California is renewing the Impact Legacy grant for one – year; however, the renewal included a 10% cut. As a result, the Commission had to scale back programming and focus-in on the required components of the RFA. The final Funding Plan will be brought to the June Commission meeting for final adoption.

Accept Proposed Fiscal Year 2025/26 Funding Plan

Motion: N. Arnold

Second: M. Roberts

Motion carried unanimously

Item #14: Executive Director Report

G. Daleiden provided the following announcements:

- In April, all First 5 Yolo staff participated in a Professional Development session with Finding Strengths. All the feedback received from staff was positive, and it was interesting to see the varying strengths of staff, areas of overlap, and areas where staff are very distinct. In the coming months, additional “Power of Two” sessions will be held for some staff who work very closely together.
- June 3, G. Daleiden will deliver her annual report to the Yolo County Board of Supervisors at their public meeting. During the presentation, she will update the board, per local policy, on the Commission’s Strategic Plan, Funding Plan and First 5 Yolo’s major initiatives. Commissioners are welcome to share any specific requested advocacy points they would like addressed to the Board in advance of the presentation.
- Staff recently submitted an application for the one-year extension of the First 5 California Impact Legacy Grant, as discussed in the previous item.

In early May, F5Y submitted a PATH CITED application to support the Commission’s work in fully launching ECM, with a particular focus on Help Me Grow and the changes needed to the program to maximize the funding stream, as well as the work to deploy First 5 Yolo’s own ECM Care Manager, Dominique McCoy, who has been training and will soon be ready to begin more intensive service provision. Staff expect to hear whether the application is funded in the Fall.

Item# 15: Commissioner Reports

- A. Domek shared that she and several others attended YCOE’s Roadmap to the Future Leadership Session. A great update about the Youth Assessment was provided in which 8 needs were identified for youth across Yolo County, many of which overlap with First 5 and its goals. She encourages all Commissioners to read the full Report.
- G. Lewis thanked A. Domek for sharing her perspective on the event. Over 80 people attended the event with representation from all corners of the County and from multiple sectors. He shared that the main insight from the day is that there are a great number of amazing programs and events available to children, youth and families; however, there isn’t always a great way to coordinate efforts which may lead to missing out on the compounding effect that could be achieved through stronger coordinated efforts. The goal is to launch a couple of tools/activities to support coordination. First, the Collaborative Action hub is a database for providers and partners to share their work publicly and identify how it aligns with the needs assessment. It also includes the ability to share grant opportunities. Secondly, 4 workgroups will be launching in September 2025 with a focus on areas aligned with the roadmap: 1) setting up childcare for implementation of the mixed delivery model; 2) supporting transitions to young adulthood for Transition Age Youth aged 16-24; 3) strategies to help sustain the Community Schools efforts across the County beyond the one-time investments from the State; and 4) a systems navigation group with specific emphasis on ensuring families and providers

are aware of the supports and services available, working towards closed loop referral, and supporting case management practices across the spectrum.

- G. Lewis also shared an update on Head Start funding noting that Yolo County Office of Education received confirmation of the State's intent to "flat-fund" Head Start for Fiscal Year 2025-26, which is being taken with cautious optimism that funding will be available for Head Start. YCOE has notified their staff and families that the grant has been submitted and there has been some back and forth with the Office of Head Start, as is normal process. G. Lewis noted that communication has been somewhat delayed because on April 1, the Office of Head Start closed 5 offices. In late June, YCOE expects to receive the award notice and staff are working to develop contingencies in the event full funding doesn't come through to support the 350 children participating in Head Start in Yolo County.
- A. Sisson shared that Yolo County HHSA announced its new incoming Director, Mónica Morales. Ms. Morales previously served as Director of the Health and Human Services Agency of the County of Santa Cruz. A. Sisson shared her excitement to have Ms. Morales on board as she brings lots of public and behavioral health experience, as well as experience with child welfare and service centers. Ms. Morales will start on June 4, 2025. A. Sisson also shared that the HHSA Adult and Aging Branch Director, Samantha Fusselman, will be leaving. HHSA will be doing some temporary functional restructuring within CYF and Adult and Aging to support in the interim. Lastly, HHSA is experiencing budget challenges, particularly for MHSA and realignment funding. Staff are also anticipating further complication given the already challenging budget outlook.
- L. Frerichs shared that he was in Washington D.C. last week for the annual Cap-to-Cap, in which approximately 450 leaders from the Sacramento region engaged with members of Congress and federal agencies. He noted that there were many discussions around Head Start and across political spectrums, geographies, and jurisdiction sizes, there was a lot of advocacy in speaking about the benefits of Head Start. He noted that the general sense is that Head Start is safe in the coming budget year with flat funding but no drastic cuts or elimination.
- L. Frerichs also shared that a week ago, Yolo Crisis Nursery held a grand opening for its new building. They have moved from a small ~1,400 sq ft home into an ~10,000 sq ft building and noted it was made possible by the naming gift from Yocha Dehe Wintun Nation. He offered his thanks to the Tribe, Tribal Counsel, and M. Roberts for their generosity. L. Frerich also acknowledged the many local jurisdictions, including First 5 Yolo and Yolo County who contributed to the project. Yolo Crisis Nursery recently shared their updated impact report, which highlights the significant reach it has in serving children across the entire County.
- N. Arnold shared that she is working on arranging some new furniture and storage in the First 5 Yolo office to make it a more usable and functional space.

The meeting adjourned to a closed session at 3:58pm.

Next meeting scheduled:



Commission Meeting
June 11, 2025
International House
10 College Park, Davis, CA 95616

DRAFT

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments ☒

Agenda Item- Approve First 5 Yolo Finance Committee Meeting Minutes from 5/30/2025

Background

The First 5 Yolo Finance Committee meets to review the Budget for the new fiscal year, the Long-Term Financial Plan, and other finance related documents prior to Commission consideration and adoption.

Executive Director Overview

The F5Y Finance Committee held a meeting on 5/30/2025 at **1:00pm** at the HHSA Conference Room at 600 A Street, Davis, CA 95616.

Additional Information and Attachments

Meeting minutes from the Finance Committee meeting are included as Attachment A to this item.

Action Requested

Approve First 5 Yolo Finance Committee Meeting Minutes from 5/30/2025.



FINANCE COMMITTEE Meeting Minutes

May 30, 2025

The First 5 Yolo Finance Committee met on the 30th day of May 2025 at 1:00 PM at the HHSA Conference Room (600 A Street, Davis, CA 95618)

I. **Call to Order**

S. Brown called the meeting to order at 1:10pm.

II. **Public Comment**

None.

III. **Review and Approve FY25/26 Budget for Adoption by Full Commission**

V. Zimmerle reviewed the 3-year Comparison Budget and the FY2025-26 Budget for Commissioner consideration noting that the budget includes a planned draw on Fund Balance aligned with both the Long Term Financial Plan and Strategic Plan to strategically utilize Fund Balance, across the life of the Strategic Plan, to maintain levels of programming and leveraged funding commitments in First 5 Yolo's main initiative, Welcome Baby: Road to Resilience. V. Zimmerle also noted that First 5 Yolo will continue utilizing Yolo County Department of Finance Satellite Finance Team, and Executive Assistant consultant services to support Leadership staff capacity. These services were piloted in FY2024-25 and proved supportive and cost-effective in creating additional capacity for the Executive Director and Deputy Director.

Approve FY25/26 Budget for Adoption by Full Commission

Motion: J. Rexroad **Second:** S. Brown **Motion carries unanimously**

IV. **Review and Approve Fiscal Year 23/24-27/28 Long Term Financial Plan Update for Adoption by Full Commission**

V. Zimmerle reviewed the minimal updates to the Long Term Financial Plan noting the following: Proposition 10 Revenue Projections were updated based on the most recently received projections from First 5 California (April 2025), the Long Term Financial Plan graph was also updated with prior year actuals, current year projections, and updated out year projections based on currently available information.

Approve FY25/26 Budget for Adoption by Full Commission

Motion: J. Rexroad **Second:** S. Brown **Motion carries unanimously**

V. **Adjourn**

The meeting was adjourned at 1:58PM.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments ☒

Agenda Item- Adopt Commission Meeting and Budget Process Calendar for Fiscal Year 2025-2026

Background

The Commission and Budget Process Calendar shows meetings and events and is updated as necessary.

Executive Director Overview

The Commission Calendar includes each month in the fiscal year, and shows dates for upcoming Commission meetings, as well as noting key dates for the budget process.

Additional Information and Attachments

Commission and Budget Calendar for FY25/26 are included as **Attachments A and B**, respectively, to this item.

Please note that while meetings are generally held the second Wednesday of a regular meeting month, October's meeting is the last Wednesday to accommodate timing for First 5 Yolo's audit process and requirements.

Action Requested

Adopt Commission Meeting and Budget Process Calendar for Fiscal Year 2025-2026.

FY 25/26 Commission Meeting Calendar

July 2025	August 2025	September 2025	October 2025
No Regularly Scheduled Meeting	No Regularly Scheduled Meeting	September 10th 3-5 PM	October 29th 3-5 PM
November 2025	December 2025	January 2026	February 2026
No Regularly Scheduled Meeting	No Regularly Scheduled Meeting	January 14th 3-5 PM	No Regularly Scheduled Meeting
March 2026	April 2026	May 2026	June 2026
March 11th 3-5 PM	No Regularly Scheduled Meeting	May 13th 3-5 PM	June 10th 3-5 PM

Commission and Budget Calendar FY25-26

July	August	September	October	November	December
Action Items					
No Regularly Scheduled Meeting	No Regularly Scheduled Meeting		Accept F5Y Annual Report to F5CA** Approve and Accept Independent Financial Audit**	No Regularly Scheduled Meeting	No Regularly Scheduled Meeting
Budget Calendar					
	Year End Rev/Exp Summary Report Prep- Staff	Accept (FY24/25) Year End Rev/Exp Summary Report- Commission Adopt Revised FY25/26 Budget (as needed) Q1 Rev/Exp Summary Report Prep- Staff	Accept Q1 Rev/Exp Summary Report and budget revisions (as needed)- Commission		

January	February	March	April	May	June
Action Items					
Review and Adopt F5Y Local Evaluation Report** Elect Officers	No Regularly Scheduled Meeting		No Regularly Scheduled Meeting	Accept F5CA Annual Report** Review Proposed Funding Plan, as aligned with Strategic Plan	Adopt FY26/27 Budget Adopt Strategic Plan/Strategic Plan Update** Adopt LTFP/LTFP Update** Approve new FY Contracts
Budget Calendar					
	Q2 Rev/Exp Summary Report Prep- Staff	Accept Q2 Rev/Exp Summary Report and budget revisions (as needed)- Commission	Q3 Rev/Exp Summary Report Prep- Staff Staff prepare Long Term Financial Plan (LTFP) update and proposed Annual Budget as aligned with Strategic Plan	Review Annual Budget with Chair- Staff (prior to Finance Committee mtg) Accept Annual Budget for recommendation to full Commission- Finance Committee Accept Q3 Rev/Exp Summary Report and budget revisions (as needed)- Commission	Adopt Annual Budget- Commission Adopt Updated Long Term Financial Plan- Commission

**Requires Public Hearing

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments ☐

Agenda Item- Authorize Contract with Moore Iacofano Goltsman (MIG) for Website Services Not to Exceed \$35,800 Through December 31, 2025

Background

In October 2024, First 5 Yolo executed a CalAIM IPP Directed Funding Agreement with Partnership HealthPlan of California. The redesign of First 5 Yolo's webpage was a provision of this agreement. The purpose of the redesign component is to update the First 5 Yolo landing page and site with current services offered, patient rights, and links to Partnership Health patient-facing information and documentation. This update will benefit ECM beneficiaries and ensure users can quickly find clearly stated, available benefits in a straightforward manner. The new content will also help drive enrollment for First 5 Yolo programs and services for Medi-Cal patients and others.

Executive Director Overview

In accordance with First 5 Yolo policy, staff sought and reviewed three bids from recommended website development vendors. Based on capacity, cost, experience with material/content, as well as a strong recommendation from First 5 San Diego, First 5 Yolo selected Moore Iacofano Goltsman (MIG). MIG will strengthen First 5 Yolo's digital presence and patient Enhanced Care Management and Community Health Worker access by redesigning the current First 5 Yolo website. MIG was most responsive to the bid request overall and is available to complete the project within First 5 Yolo's required timeline.

Executive Director recommends approval of up to \$35,800 to complete the new Medi-Cal landing page and First 5 Yolo website development.

Additional Information and Attachments

No General Fund impact (fully grant funded).

Action Requested

Authorize Contract with Moore Iacofano Goltsman (MIG) for Website Services Not to Exceed \$35,800 Through December 31, 2025.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments ☒

**Agenda Item- Receive Presentation on Summary Performance Data for
Welcome Baby March 2022-December 2024**

Background

Understanding that the COVID-19 pandemic was exacting a devastating toll on families in many ways, including lapses in healthcare, declines in mental health, financial strain, parental stress, and social isolation, First 5 Yolo proposed “Welcome Baby,” an ARP project directed at every Medi-Cal or uninsured baby born (across 3 years) to residents of Yolo County. Welcome Baby offers 1 home visit by a nurse more immediately postpartum (generally within the first two weeks of hospital discharge after birth) and connection to longer-term home visiting services, through The CHILD Project: Road to Resilience for those assessed as requiring further assistance.

At their meeting on September 28, 2021, the Yolo County Board of Supervisors (BOS) unanimously approved First 5 Yolo’s “Welcome Baby” ARP Proposal as a “priority project,” identifying it as a program ready to meet immediate needs and fast-tracking the required contract and agreements to begin the effort. In November 2021, the County executed a contract with First 5 Yolo to begin the planning, launch, and execution of Welcome Baby. All three larger, local cities—Davis, West Sacramento, and Woodland—followed suit with match funding.

First 5 Yolo and direct service partners CommuniCare+OLE and Yolo County Children’s Alliance launched Welcome Baby services at the beginning of March 2022. Welcome Baby attaches to First 5 Yolo’s existing, successful The CHILD Project: Road to Resilience infrastructure. On December 31, 2024, ARP funding for Welcome Baby reached sunset, though First 5 Yolo was able to successfully negotiate and secure state-level grant funding for sustainability of key components. Under this new grant from CDSS Office of Child Abuse Prevention, Welcome Baby formally merged with The CHILD Project: Road to Resilience to form Welcome Baby: Road to Resilience.

Systems Integration and Implementation Officer Overview

Since Welcome Baby’s launch in March 2022, the program has yielded inspiring results for families, networked 10 medical systems serving Yolo County residents, and improved the coordination of maternal and infant health services. First 5 Yolo’s Systems Integration and Implementation Officer will provide an update on

cumulative program outcomes through the sunset of ARP funding in December 2025.

The UC Davis HEAL (Health Equity Across the Life Span) Lab provides in-kind evaluation and data support services for Welcome Baby. In 2024, UCD HEAL Lab's Year 1 Report was finalized and evaluation staff, led by Dr. Leigh Ann Simmons, are finalizing the Year 2 Report which will be presented at a future meeting. It is anticipated that the Year 2 Report (which will include cumulative data and analysis) will be completed this summer.

Additional Information and Attachments

Slides to be shared during the meeting are included as **Attachment A** to this item.

The Results infographic for Welcome Baby is included as **Attachment B** to this item.

Action Requested

Receive Presentation on Summary Performance Data for Welcome Baby March 2022-December 2024.



1

WELCOME BABY: ROAD TO RESILIENCE FULL PROGRAM INTEGRATION		
<div style="background-color: #008080; color: white; padding: 5px; text-align: center;">WELCOME BABY</div> <ul style="list-style-type: none"> • Support all families giving birth with Medi-Cal or no health insurance in Yolo County • Nurse home visit within the critical 1-2 weeks postpartum with follow-up calls • Connection to longer-term R2R home visiting 		<div style="background-color: #008080; color: white; padding: 5px; text-align: center;">ROAD TO RESILIENCE</div> <ul style="list-style-type: none"> • Highest-risk prenatal and postpartum families • In-clinic risk / needs assessment and navigation • Longer-term home visiting services teaming Healthy Families America and Behavioral Health models

2

WELCOME BABY: ROAD TO RESILIENCE PARTNERS

Medical Systems

Sutter Davis Hospital
 CommuniCare+OLE
 Dignity Woodland Hospital
 Winters Health Care
 Elica Health Care
 Northern Valley Indian Health
 Capital OB/GYN
 Kaiser Permanente
 UC Davis Health
Partnership HealthPlan



Community

Yolo County HHSA - Child
 Welfare Services
 Yocha Dehe Wintun Nation
 Help Me Grow
 And Many More

Implementation

CommuniCare+OLE
Yolo County Children's Alliance
 UCD Health Equity Across
 Lifespan Lab
 LPC Consulting Associates, Inc.
 First 5 Yolo



3

WELCOME BABY: Broad and Targeted Reach



1,271 families enrolled in Yolo
 County



787 newborn babies born and
 received home visits

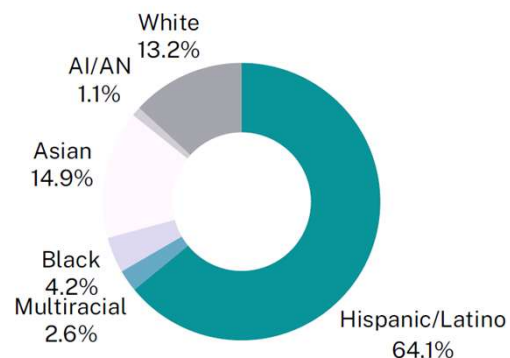


79% of families accepted
 Welcome Baby when offered



48% of families had a primary
 language other than English

Race/Ethnicity



*AI/AN = American Indian or Alaskan Native



4

WELCOME BABY: Transforming Systems



95% of women completed their postpartum visit
(Yolo County Medi-Cal rate = 44%)



87% of families completed their one-month well-child visit
(Yolo County Medi-Cal rate = 23%)



100% of families were screened for depression and anxiety



97% of families received lactation support



5

WELCOME BABY: Strengthening Families



Over **2,300** referrals made to community and healthcare agencies



100% of families received health literacy books and education



100% of families surveyed would recommend Welcome Baby to a friend



27% of families connected to longer-term home visiting



6

WELCOME BABY: Transforming Lives



"[The WB Nurse was] very helpful with getting the doctor's attention. I felt like I was saying there was something wrong, but I wasn't being heard. [She] helped the doctor to listen. It was so helpful. I would like to recommend this program to my friends."

~ Welcome Baby Parent

"Thank you for going to this patient's home. You possibly saved this baby's life. ~ Pediatrician, Medical Partner"



7

QUESTIONS?



8

Welcome Baby



IMPACT REPORT

March 2022 - Dec. 31, 2024

Welcome Baby, a component of The CHILD Project: Road to Resilience (R2R) from March 2022 to Dec. 2024, builds family resiliency in Yolo County through comprehensive support after birth of a new baby. All publicly-insured or uninsured families are eligible and enrolled families receive one nurse home visit within the first week of coming home with baby and connection to longer-term home visiting if more support is needed. As of Jan. 1, 2025, Welcome Baby fully integrated with R2R to form Welcome Baby: Road to Resilience thereby increasing accessibility and tailored services for families.

SINCE PROJECT LAUNCH...



1,271

families were enrolled across Yolo County



787

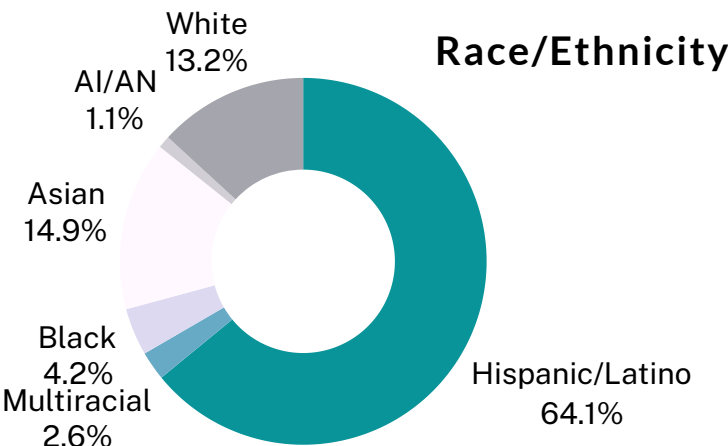
babies were born and received home visits



79%

of families accepted Welcome Baby when offered

WELCOME BABY FAMILIES



*AI/AN = American Indian or Alaskan Native

Connected to longer-term home visiting



Primary language not English



PROGRAM OUTCOMES

MENTAL HEALTH

100%

of families were screened for depression and anxiety

BREASTFEEDING SUPPORT

97%

of families received lactation support

OVER

2,300

referrals made to community and healthcare agencies

HEALTH LITERACY

100%

of families received health literacy books and education

MATERNAL HEALTH

95%

of women completed their postpartum visit**
(Yolo County MediCal rate = 44%)

CHILD HEALTH

87%

of families completed their one month well-visit**
(Yolo County MediCal rate = 23%)

100%

of families surveyed would recommend Welcome Baby to a friend

** Verified health records data

Strengthening families...

Since project launch, families and providers have expressed how grateful they are for Welcome Baby. Welcome Baby nurses have caught **life-threatening conditions**, connected families to **medical homes**, supported mothers' choice to breastfeed, and provided needed **concrete supports**. Welcome Baby community health workers have ensured families don't fall through the cracks by **fostering connections** to community agencies and **long-term home visiting**, if needed.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments ☐

Agenda Item- Receive Update on Local and Statewide First 5 Sustainability Strategy

Background

The First 5 Network consists of 58 county commissions, the First 5 Association, and First 5 California. As First 5 Proposition 10 funding has continued to decline at an accelerated rate over the past several years, First 5, at the both the local and state level, is developing approaches to sustain its role in improving and facilitating systems of care for children and families.

Locally, First 5 Yolo Commission reviews annual budget and fiscal documents in June in preparation for the new fiscal year. These documents help inform strategies to support the mission and vision of First 5 Yolo as reflected in the Strategic Plan. With the decline in Proposition 10, more than 80% of revenues now emanate from external, or non-First 5 Yolo Proposition 10 allocation. The expansion of funding from external sources has required coordinated program and fiscal planning, as well as sustainability strategies that are multi-year and intentionally selected, combined, and leveraged. This allows higher-impact, countywide efforts for children and families that otherwise would not be possible.

At the State level, First 5 California has been working with First 5 Association and county executive directors to document and outline approaches, as well as explore emerging opportunities for both state and local level funding.

Executive Director Overview

First 5 Yolo's key sustainability strategies align with First 5 Yolo Strategic Plan Priorities, including the coordination and leveraging of funding for high-impact systems initiatives. The purpose of this Item is to update and frame this direction for the Commission, particularly as Commissioners are ambassadors for First 5 and the sustainability policy work of the Agency.

At the meeting, the First 5 Yolo Executive Director will highlight the following key strategies for sustainability of work to create and facilitate a more coordinated and effective system of care for children and families:

1. Coordinated external funding sources and renewed 5-year CDSS OCAP grant for Welcome Baby: Road to Resilience

2. Reserve strategy to provide match for F5Y commitments (larger, external grants)
3. Medi-Cal billing for Community Health Worker and CalAIM Enhanced Care Management
4. Providing 0-5 services for State and local governments (dedicated funding/grants)
5. Staffing to allow capacity for complex initiatives and for sustainability strategies and scaling up/down (recent grant funding for this purpose)
6. New frontiers (philanthropy, legislation, new Medi-Cal benefits, and other opportunities)

The First 5 California Executive Director, Jackie Wong, will join this Update to discuss recent activities around sustainability at the state level, including the creation of a resiliency funding grant and other potential approaches.

Additional Information and Attachments

Action Requested

Receive Update on Local and Statewide First 5 Sustainability Strategy.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments ☒

**Agenda Item- Review and Adopt First 5 Yolo FY2023-24 to FY2027-28
Strategic Plan Annual Update**

Background

Each year, to remain in compliance with the Children and Families Act of 1998, First 5 Yolo must review and/or update its Strategic Plan to ensure that funding is appropriately allocated and reflected accurately in the document for the current fiscal year. These updates to the Strategic Plan include a refreshed Funding Plan, and typically also include updates to the Commissioner and Staff List (as appropriate), as well as financial updates.

The First 5 Yolo Strategic Plan must be reviewed by Commissioners and approved at a public hearing before the start of each new fiscal year. The current Fiscal Year 2023/24-2027/28 Strategic Plan concludes June 30, 2028.

Executive Director Overview

In forming the Fiscal Year 2023/24-2027/28 Strategic Plan, the Commission sharpened its focus on prioritization, systems, and leveraging sustainability of more complex, multi-year initiatives. The implementation of the Funding Plan adheres to these key points. First 5 Yolo investments and efforts are targeted and coordinated to maximize impact, and investments are strategically leveraged.

The First 5 Yolo Strategic Plan has been updated in 2025 to reflect anticipated spending through June 2026.

Changes include:

- Updated Commissioner List
- Updated Sustainability section
- Updated Funding Plan to reflect anticipated FY25/26 program funding
- Updated letter from Commission Chair

Additional Information and Attachments

A clean copy of the full updated Strategic Plan is included as **Attachment A** to this Item and a tracked changes copy showing 2025 updates is included as **Attachment B** to this Item.

<i>Action Requested</i>
Hold Public Hearing and Adopt First 5 Yolo FY2023-24 to FY2027-28 Strategic Plan Annual Update.



First 5 Yolo Children and Families Commission Strategic Plan

Fiscal Year 2023/24 – 2027/28



Yolo Community Members and Stakeholders:

First 5 Yolo is pleased to present its Fiscal Year 23/24-27/28 Strategic Plan. This Plan reflects the Commission's commitment to Yolo County children aged 0-5 and their families.

Proposition 10, the California Children and Families Act, represents the will of the people to empower local First 5 commissions to dedicate funding where it is needed most in their communities. For 25 years, First 5 Yolo has been an incredible asset to our community and has ensured that children and their families have access to vital resources and services.

The Fiscal Year 23/24-27/28 Strategic Plan is built with input from our community, parents, providers, and stakeholders, and it is intended to address the unique child health, safety, early learning, and systems change needs of Yolo County. The Plan is informed by The First 5 Network, evidence-based and best practices and approaches in early childhood, and local experiences.

The Strategic Plan is the road map to ensure that First 5 Yolo funds high-impact investments that benefit children ages 0-5 and their families. We are proud of our new direction, specifically:

- » We continue to make strategic and aligned investments, particularly for families at greatest risk.
- » We recognize the advantage of improving the systems of care to create more lasting and meaningful impacts.
- » We continue to institute more prevention-focused efforts that support stable and strong families, while saving dollars on more costly interventions later in life.
- » We increasingly leverage partners' investments to strengthen the collective impact and enhance sustainability.

The critical nature of early childhood is an imperative to take action and to invest wisely. This approach offers the best opportunity to maximize our limited resources while improving the lives of young children and their families.

The impact of the COVID-19 crisis on families and caregivers has been extensive with significant effects on economic security, physical and mental health, and social functioning. As a result, families have had to face a host of new challenges including added financial strain, loss of childcare and employment, and decreased access to social services, with high-risk families being disproportionately affected.

This damaging effect on families is of great concern given the well-established connection between early adversity and long-term consequences on children, such as more mental and physical health problems, decreased school readiness, and suboptimal brain development. Additionally, because the Pandemic has disproportionately affected vulnerable populations, we can expect that, without intervention, these negative impacts will only deepen sociodemographic and racial disparities. Thus, First 5 Yolo sees its work in the upcoming years as vital in supporting families in recovering from the pandemic. First 5 Yolo reaffirms its commitment to champion families, especially those in greatest need, by creating and supporting initiatives that move our community towards a more an integrated, trauma-informed, and equitable early childhood system.

In FY2024-2025, First 5 Yolo will launch its largest system transformation initiative, Welcome Baby: Road to Resilience. Reaching countywide and open to all families with Medi-Cal or no insurance, the nurse and community health worker home visiting effort is made possible by significant leveraging of state and local funding streams, and a new Managed Care Plan Partnership.

On behalf of First 5 Yolo, I thank everyone who is a partner in making meaningful and lasting change for our youngest children. The Commission will continue devoting resources to essential services that benefit the whole child during the first five years of life. Children are our first priority. These early years are the foundation for future success in school and in life and represent the greatest point of leverage to improve our entire community.

Sincerely,

Lucas Frerichs, Chair

First 5 Yolo Children and Families Commissioners

First 5 Yolo Commissioners are appointed by members of the Yolo County Board of Supervisors. Members of First 5 Yolo include five community representatives, one from each of the five districts of Yolo County, two representatives from county agencies, one member-at-large, and one member of the Yolo County Board of Supervisors.

First 5 Yolo Commissioners:

Lucas Frerichs, Yolo County
Supervisor, Chair, *Board of
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Sheila Allen, Alternate Chair,
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Anna Domek, District 1
Community Representative

Sally Brown, District 2
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Garth Lewis, Yolo County
Office of Education *Superintendent*

Dr. Aimee Sisson, Public Health Officer
County of Yolo Health and Human Services
Agency

Nichole Arnold, Member-At-Large *Children
with Special Needs Representative*

First 5 Yolo Leadership:

Gina Daleiden
Executive Director



Introduction

Consistent with its statutory responsibility under California State Proposition 10, the mission of First 5 Yolo is *to assist our community to raise children who are healthy, safe, and ready to learn. We will ensure that our resources are effectively used and that all community voices are heard.* In 2017, the First 5 Yolo Commission further adopted seven guiding principles for the agency, including:

- » Keep as our core concern, the health, safety, and early learning needs of children, prenatal to five, and the support of their families.
- » Value diversity as a strength, respecting all cultures and promoting equity and access for all families.
- » Invest to achieve the greatest impact with a more deeply defined focus (rather than broad and shallow investments scattered across a range of disconnected grants).
- » Promote prevention, early intervention, and community systems change.
- » Build funding collaborations and opportunities to leverage to enhance impact.
- » Address community needs, build capacity in community partners, and prioritize children at greatest risk or in greatest need.
- » Commit to making programs/services accessible, culturally competent, and responsive to children with developmental or special needs.

Consistent with First 5 Yolo's Mission Statement and in alignment with the above guiding principles, the FY 23/24 – 27/28 Strategic Plan re-commits to the **Goals** of Child Health, Child Safety and Quality Early Learning for children 0-5 and their families, as well as four over-arching Priorities to be applied across these Goals. The identified **Priorities** reflect the multiple ways in which First 5 Yolo can impact child and family well-being, as well as the organizational capabilities First 5 Yolo will further develop to achieve our Goals. Infused throughout each of the Priorities and all of First 5 Yolo's work is a commitment to advancing Race, Equity, Diversity, and Inclusion. The FY 23/24 – 27/28 Strategic Plan includes the below four Priorities to advance our Goals:

1. **Drive Systems Transformation and Integration;**
2. **Promote Equity and Family-Centered Practices and Policies;**
3. **Leverage Expanded and Coordinated Resources for Our Community, and;**
4. **Advance Strategic Capacity and Agency Capability.**

The enclosed Strategic Plan describes each of the four Priorities and related Objectives highlighted in the next five-year strategic plan.

FY 23/24 – 27/28 Strategic Plan

FIRST 5 YOLO CHARGE

In alignment with Proposition 10, create and facilitate a more integrated, coordinated, and effective system of care for children 0-5 and their families.

COMMUNITY GOALS

Child Health

Prevention and early intervention so that children prenatal through 5 are supported in reaching optimal developmental outcomes

Child Safety

Support for parents, caregivers, and families to provide safe environments and relationships that allow children 0-5 to thrive

Quality Early Learning

Improved access and opportunity for quality early learning so that children enter kindergarten ready to learn

STRATEGIC PLAN PRIORITIES



I. Drive Systems Transformation and Integration

Catalyze Collaborative Systems Design, Quality Improvement and Integration of High-Impact Initiatives

Provide Voice and Advocacy for Children 0-5 and Their Families

Support Provider and Cross-Agency Exchange and Connection



II. Promote Equity and Family-Centered Practices and Policies

Sustain and Adapt High-Impact Initiatives that Empower Families as Partners and Demonstrate the Results of Funded Initiatives

Focus on Prevention and Families Most Negatively Impacted by Inequities and Systemic Racism

Develop Caregiver and Provider Capacity for Respectful and Responsive Relationships



III. Leverage Expanded and Coordinated Resources for Our Community

Advocate for Expanded California and Local Investment in Children 0-5 and Their Families

Identify and Strategically Pursue External Funding Opportunities in Goal Areas

Leverage Funding Streams to Implement and Sustain High-Impact Initiatives with Community Partners



IV. Build Strategic Capacity and Agency Capability

Build Capacity for Revenue Development and Management

Facilitate Cross-Agency Planning and Collaboration

Build Agency Resiliency and Talent Management



PRIORITY I

Drive Systems Transformation and Integration

Beyond supporting funded initiatives and raising community awareness, First 5 Yolo will deliberately and strategically drive systems transformation and integration within the Goal areas of child health, safety, and quality early learning. First 5 Yolo will do this through multiple methods and at different levels.

Catalyze Collaborative Systems Design, Quality Improvement, and Integration of High-Impact Initiatives. First 5 will strategically identify and advance specific and focused initiatives and collaborations that create and facilitate a more integrated, coordinated, and effective system of care for families.

Provide Voice and Advocacy for Children 0-5 and Their Families. First 5 Yolo will continue and deepen its efforts to elevate the perspectives of, and give agency to, the guidance of local families, with a focus on the most vulnerable families, to describe their experiences, highlight their needs and inform local solutions.

Support Provider and Cross-Agency Exchange and Connection. First 5 Yolo will facilitate or support forums for funded partners, local agencies, and community providers to discuss community needs and local efforts, as well as identify opportunities for collaboration, alignment, and partnership.



PRIORITY II

Promote Equity and Family-Centered Practices and Policies

First 5 Yolo funded programs and initiatives have played a critical role responding to unmet needs, filling gaps in the service continuum, and piloting and demonstrating the value of innovative services and models of care.

Sustain and Adapt High-Impact Initiatives that Empower Families as Partners and Demonstrate the Results of Funded Initiatives. First 5 Yolo will seek to maintain its commitment to existing, successful multi-year initiatives, while adapting and evolving initiatives to respond to the shifting needs of young children, their families and the providers that serve them, as well as the changing funding landscape. First 5 Yolo will additionally maintain a focus on measuring and demonstrating the impact of funded initiatives on children and family outcomes through continued evaluation, reporting and education to stakeholders.

Focus on Prevention and Families Most Negatively Impacted by Inequities and Systemic Racism. In pursuit of equitable access and outcomes, First 5 Yolo initiatives and investments will prioritize early prevention and intervention, continuing the emphasis on prenatal to age 2 to address the period of greatest brain development for the most vulnerable families in our community.

Develop Caregiver and Provider Capacity for Respectful and Responsive Relationships. To build the foundation for a child's life-long health, First 5 Yolo will invest in services that foster safe, stable, nurturing caregiving to buffer children from adversity and help them reach their full potential.



PRIORITY III

Leverage Expanded and Coordinated Resources for Our Community

First 5 Yolo has a twenty-five year publicly built infrastructure that has been critical to advancing the health, safety, and early learning of children 0-5 and their families with effective and carefully coordinated investments.

Advocate for Expanded California and Local Investment in Children 0-5 and Their Families. In addition to the stewardship of Proposition 10 funding and providing an infrastructure for local funding and partnership, First 5 Yolo will aggressively and strategically seek to leverage and maximize the investment of external funding and resources into Yolo County. This includes continued activity as a leading voice and advocate for a sustained California commitment to First 5 funding, as well as education and advocacy at the local level to encourage local investments in child health, safety and early learning.

Identify and Strategically Pursue External Funding Opportunities in Goal Areas. First 5 Yolo will seek strategic opportunities to support its mission with resources from existing state funding/ programs or other external funding opportunities. This may include activities to coordinate utilization of grant or state-funded programs, serving as a lead agency for funding opportunities, or facilitating a coordinated community response to funding opportunities.

Leverage Funding Streams to Implement and Sustain High-Impact Initiatives with Community Partners. For First 5 Yolo's demonstrated high value initiatives without sustained funding, First 5 Yolo will focus on strategies for aligning initiatives with accessible funding streams, braiding funding streams, and/or advocating for new funding sources to sustain and scale efforts with community partners.



PRIORITY IV

Build Strategic Capacity and Agency Capability

In order to meaningfully impact child health, safety and quality early learning along multiple levels, including serving as a catalyst for community exchange and transformation, as well as, leveraging and coordinating higher levels of outside resources into the delivery system, it will be incumbent upon First 5 Yolo to continue evolving its organizational capabilities to execute on these roles.

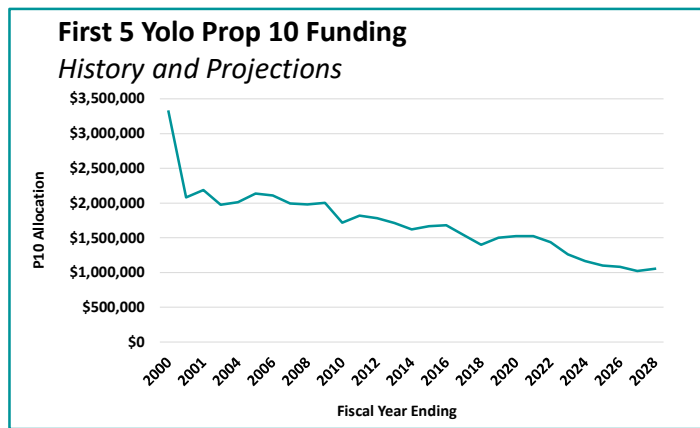
Build Capacity for Revenue Development and Management. First 5 Yolo will continue to seek to expand revenue development requiring expansion of internal capacity and capabilities to identify and secure significant external funding, braid and provide oversight of varied funding sources, and facilitate and coordinate program and service partnerships with multiple entities.

Facilitate Cross-Agency Planning and Collaboration. First 5 Yolo is cognizant that sufficient staff time and expertise to reliably and actively play a community partnership, leadership, facilitation and exchange role among different sectors and partners is key to advancing Strategic Plan Goals. First 5 Yolo will endeavor to support and maintain a strong professional team and leadership to work across agencies and sectors.

Advance Agency Resiliency and Talent Management. Over the next two years, First 5 Yolo will have an intentional focus on building a resilient leadership team and staff. This includes planning for continuous governance and operations during times of transition, shared understanding of related policies and procedures, and attention to continuous professional development and learning for professional staff.

Sustainability

The sustainability of systems and supports provided through First 5 Yolo investments to ensure that children are healthy, safe, and ready to learn is our priority. Over the last 5 years (from Fiscal Year 2019/20 to Fiscal Year 2023/24), Proposition 10 funding has declined an accelerated rate of an average of 5.88% per year as consumption of nicotine products continues to decline in California and new legislation is implemented. To date, First 5 Yolo has managed declining revenues through the strategic allocation and use of reserve funds, leveraging state and local funding, and improved internal efficiencies.



The financial chart included illustrates the Prop 10 fiscal landscape since 2000 and projections through the life of this Strategic Plan. In this strategic plan, First 5 Yolo is starting with an anticipated annual Prop 10 allocation of \$1.22 million, which is expected to decline to \$0.92 million by Fiscal Year 2027/28. In January 2023, the California ban on the sale of Flavored Tobacco Products went into effect, and while First 5 Yolo is supportive of

this positive public health measure, it has the unintended consequence of exacerbating the decline of an already declining revenue stream and threatening the 25-year infrastructure of First 5 statewide. Between Fiscal Year 2021/2022 and Fiscal Year 2023/2024, Prop 10 revenues are expected to decline 19%.

When the Commission adopted the FY2018/19-22/23 Strategic Plan, First 5 Yolo committed to sustainable community investments, leveraging funds from other State and local funding partners, and the strategic utilization of Fund Balance to maintain multi-year program funding investment across the life of the Strategic Plan. Given the fiscal reality faced by First 5 Yolo, this Strategic Plan continues this commitment to sustainable investment and re-affirms the commitment to maintain, as well as seek, new opportunities for leveraging funds through partnerships to create greater collective impact. This includes an increased focus on investments designed to effect “systems change” to improve and coordinate the system of care. Investments may be direct services that affect systems change, as well as support of work to optimize coordination, advocacy, and strategic investments. Through these actions, First 5 Yolo can maximize community impact in the face of declining revenue.

First 5 Yolo will continue to work with other local leaders and partners to proactively pursue new opportunities to obtain and/or leverage resources that support the early childhood system in Yolo County.

Funding Plan

Proposed Program Funding

Program funding amounts are subject to Commission approval, available public and private partner funding, and project needs. Additionally, the funding plan amounts and programs are subject to change as additional information on outstanding funding request becomes available and/or unexpended program funds are rolled forward from one year to the next. The below figures are inclusive of best estimates based on currently available information.

Proposed FY23/24 Funded Programs	
Initiative	Proposed Funding
The CHILD Project: Road to Resilience	\$3,142,701
Road to Resilience	\$1,059,395
Welcome Baby	\$1,201,020
Alternative Response	\$155,163
CalWORKS Home Visiting Program	\$670,197
Home Visiting Coordination	\$56,926
Help Me Grow	\$705,000
QCC/IMPACT Early Learning	\$365,076
IMPACT Legacy	\$280,729
Childcare Recovery Package	\$66,666
FFN Technology Support	\$17,681
Attachment and Biobehavioral Catch-Up	\$132,000
Crisis Nursery Mobile Client Navigator	\$40,000
TOTAL	\$4,384,777

Funding Plan

Proposed FY24/25 Funded Programs	
Initiative	Proposed Funding
Welcome Baby: Road to Resilience	\$3,126,223
Welcome Baby: Road to Resilience	\$2,384,387
Alternative Response	\$162,250
CalWORKS Home Visiting Program	\$501,749
Home Visiting Coordination	\$77,837
Help Me Grow	\$718,864
QCC/IMPACT Early Learning	\$362,172
IMPACT Legacy	\$344,491
FFN Technology Support	\$17,681
Attachment and Biobehavioral Catch-Up	\$157,000
Crisis Nursery Mobile Client Navigator	\$40,000
Event Sponsorships	\$5,000
TOTAL	\$4,404,759

Funding Plan

Proposed FY25/26 Funded Programs	
Initiative	Proposed Funding
Welcome Baby: Road to Resilience	\$3,077,088
Welcome Baby: Road to Resilience (Core)	\$2,365,102
Alternative Response	\$162,250
CalWORKS Home Visiting Program	\$549,736
Help Me Grow	\$1,061,234
QCC/IMPACT Early Learning	\$283,223
IMPACT Legacy	\$252,423
ARP Childcare Sustainability	\$30,800
Attachment and Biobehavioral Catch-Up Home Visiting	\$157,500
Crisis Nursery Mobile Client Navigator	\$40,000
Event Sponsorships	\$5,000
TOTAL	\$4,619,045



First 5 Yolo Children and Families Commission Strategic Plan

Fiscal Year 2023/24 – 2027/28



Yolo Community Members and Stakeholders:

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The Strategic Plan is the road map to ensure that First 5 Yolo funds high-impact investments that benefit children ages 0-5 and their families. We are proud of our new direction, specifically:

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~~County of Yolo Health and Human Services~~
~~Agency~~

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First 5 Yolo Leadership:

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Executive Director



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The enclosed Strategic Plan describes each of the four Priorities and related Objectives highlighted in the next five-year strategic plan.

FY 23/24 – 27/28 Strategic Plan

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In alignment with Proposition 10, create and facilitate a more integrated, coordinated, and effective system of care for children 0-5 and their families.

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Child Safety

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Quality Early Learning

Improved access and opportunity for quality early learning so that children enter kindergarten ready to learn

STRATEGIC PLAN PRIORITIES



I. Drive Systems Transformation and Integration

Catalyze Collaborative Systems Design, Quality Improvement and Integration of High-Impact Initiatives

Provide Voice and Advocacy for Children 0-5 and Their Families

Support Provider and Cross-Agency Exchange and Connection



II. Promote Equity and Family-Centered Practices and Policies

Sustain and Adapt High-Impact Initiatives that Empower Families as Partners and Demonstrate the Results of Funded Initiatives

Focus on Prevention and Families Most Negatively Impacted by Inequities and Systemic Racism

Develop Caregiver and Provider Capacity for Respectful and Responsive Relationships



III. Leverage Expanded and Coordinated Resources for Our Community

Advocate for Expanded California and Local Investment in Children 0-5 and Their Families

Identify and Strategically Pursue External Funding Opportunities in Goal Areas

Leverage Funding Streams to Implement and Sustain High-Impact Initiatives with Community Partners



IV. Build Strategic Capacity and Agency Capability

Build Capacity for Revenue Development and Management

Facilitate Cross-Agency Planning and Collaboration

Build Agency Resiliency and Talent Management



PRIORITY I

Drive Systems Transformation and Integration

Beyond supporting funded initiatives and raising community awareness, First 5 Yolo will deliberately and strategically drive systems transformation and integration within the Goal areas of child health, safety, and quality early learning. First 5 Yolo will do this through multiple methods and at different levels.

Catalyze Collaborative Systems Design, Quality Improvement, and Integration of High-Impact Initiatives. First 5 will strategically identify and advance specific and focused initiatives and collaborations that create and facilitate a more integrated, coordinated, and effective system of care for families.

Provide Voice and Advocacy for Children 0-5 and Their Families. First 5 Yolo will continue and deepen its efforts to elevate the perspectives of, and give agency to, the guidance of local families, with a focus on the most vulnerable families, to describe their experiences, highlight their needs and inform local solutions.

Support Provider and Cross-Agency Exchange and Connection. First 5 Yolo will facilitate or support forums for funded partners, local agencies, and community providers to discuss community needs and local efforts, as well as identify opportunities for collaboration, alignment, and partnership.



PRIORITY II

Promote Equity and Family-Centered Practices and Policies

First 5 Yolo funded programs and initiatives have played a critical role responding to unmet needs, filling gaps in the service continuum, and piloting and demonstrating the value of innovative services and models of care.

Sustain and Adapt High-Impact Initiatives that Empower Families as Partners and Demonstrate the Results of Funded Initiatives. First 5 Yolo will seek to maintain its commitment to existing, successful multi-year initiatives, while adapting and evolving initiatives to respond to the shifting needs of young children, their families and the providers that serve them, as well as the changing funding landscape. First 5 Yolo will additionally maintain a focus on measuring and demonstrating the impact of funded initiatives on children and family outcomes through continued evaluation, reporting and education to stakeholders.

Focus on Prevention and Families Most Negatively Impacted by Inequities and Systemic Racism. In pursuit of equitable access and outcomes, First 5 Yolo initiatives and investments will prioritize early prevention and intervention, continuing the emphasis on prenatal to age 2 to address the period of greatest brain development for the most vulnerable families in our community.

Develop Caregiver and Provider Capacity for Respectful and Responsive Relationships. To build the foundation for a child's life-long health, First 5 Yolo will invest in services that foster safe, stable, nurturing caregiving to buffer children from adversity and help them reach their full potential.



PRIORITY III

Leverage Expanded and Coordinated Resources for Our Community

First 5 Yolo has a twenty-five year publicly built infrastructure that has been critical to advancing the health, safety, and early learning of children 0-5 and their families with effective and carefully coordinated investments.

Advocate for Expanded California and Local Investment in Children 0-5 and Their Families. In addition to the stewardship of Proposition 10 funding and providing an infrastructure for local funding and partnership, First 5 Yolo will aggressively and strategically seek to leverage and maximize the investment of external funding and resources into Yolo County. This includes continued activity as a leading voice and advocate for a sustained California commitment to First 5 funding, as well as education and advocacy at the local level to encourage local investments in child health, safety and early learning.

Identify and Strategically Pursue External Funding Opportunities in Goal Areas. First 5 Yolo will seek strategic opportunities to support its mission with resources from existing state funding/ programs or other external funding opportunities. This may include activities to coordinate utilization of grant or state-funded programs, serving as a lead agency for funding opportunities, or facilitating a coordinated community response to funding opportunities.

Leverage Funding Streams to Implement and Sustain High-Impact Initiatives with Community Partners. For First 5 Yolo's demonstrated high value initiatives without sustained funding, First 5 Yolo will focus on strategies for aligning initiatives with accessible funding streams, braiding funding streams, and/or advocating for new funding sources to sustain and scale efforts with community partners.



PRIORITY IV

Build Strategic Capacity and Agency Capability

In order to meaningfully impact child health, safety and quality early learning along multiple levels, including serving as a catalyst for community exchange and transformation, as well as, leveraging and coordinating higher levels of outside resources into the delivery system, it will be incumbent upon First 5 Yolo to continue evolving its organizational capabilities to execute on these roles.

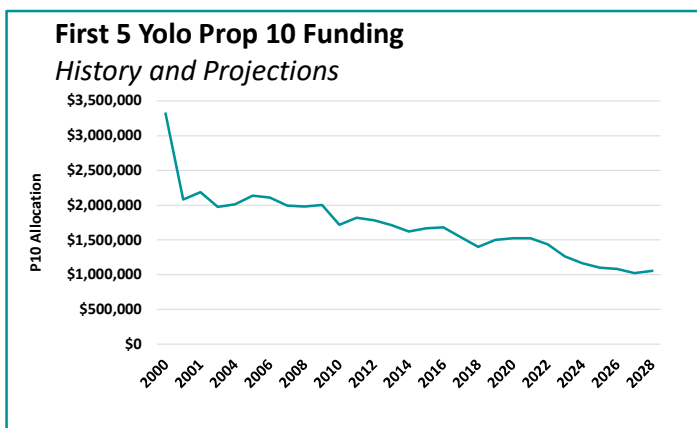
Build Capacity for Revenue Development and Management. First 5 Yolo will continue to seek to expand revenue development requiring expansion of internal capacity and capabilities to identify and secure significant external funding, braid and provide oversight of varied funding sources, and facilitate and coordinate program and service partnerships with multiple entities.

Facilitate Cross-Agency Planning and Collaboration. First 5 Yolo is cognizant that sufficient staff time and expertise to reliably and actively play a community partnership, leadership, facilitation and exchange role among different sectors and partners is key to advancing Strategic Plan Goals. First 5 Yolo will endeavor to support and maintain a strong professional team and leadership to work across agencies and sectors.

Advance Agency Resiliency and Talent Management. Over the next two years, First 5 Yolo will have an intentional focus on building a resilient leadership team and staff. This includes planning for continuous governance and operations during times of transition, shared understanding of related policies and procedures, and attention to continuous professional development and learning for professional staff.

Sustainability

The sustainability of systems and supports provided through First 5 Yolo investments to ensure that children are healthy, safe, and ready to learn is our priority. Over the last 5 years (from Fiscal Year 2019/20 to Fiscal Year 2023/24), Proposition 10 funding has declined an accelerated rate of an average of 5.88% per year as consumption of nicotine products continues to decline in California and new legislation is implemented. To date, First 5 Yolo has managed declining revenues through the strategic allocation and use of reserve funds, leveraging state and local funding, and improved internal efficiencies.



The financial chart included illustrates the Prop 10 fiscal landscape since 2000 and projections through the life of this Strategic Plan. In this strategic plan, First 5 Yolo is starting with an anticipated annual Prop 10 allocation of \$1.22 million, which is expected to decline to **\$0.92105** million by Fiscal Year 2027/28. In January 2023, the California ban on the sale of Flavored Tobacco Products went into effect, and while First 5 Yolo is supportive of

this positive public health measure, it has the unintended consequence of exacerbating the decline of an already declining revenue stream and threatening the 25-year infrastructure of First 5 statewide. Between Fiscal Year 2021/2022 and Fiscal Year 2023/2024, Prop 10 revenues are expected to decline 19%.

When the Commission adopted the FY2018/19-22/23 Strategic Plan, First 5 Yolo committed to sustainable community investments, leveraging funds from other State and local funding partners, and the strategic utilization of Fund Balance to maintain multi-year program funding investment across the life of the Strategic Plan. Given the fiscal reality faced by First 5 Yolo, this Strategic Plan continues this commitment to sustainable investment and re-affirms the commitment to maintain, as well as seek, new opportunities for leveraging funds through partnerships to create greater collective impact. This includes an increased focus on investments designed to effect “systems change” to improve and coordinate the system of care. Investments may be direct services that affect systems change, as well as support of work to optimize coordination, advocacy, and strategic investments. Through these actions, First 5 Yolo can maximize community impact in the face of declining revenue.

First 5 Yolo will continue to work with other local leaders and partners to proactively pursue new opportunities to obtain and/or leverage resources that support the early childhood system in Yolo County.

Funding Plan

Proposed Program Funding

Program funding amounts are subject to Commission approval, available public and private partner funding, and project needs. Additionally, the funding plan amounts and programs are subject to change as additional information on outstanding funding request becomes available and/or unexpended program funds are rolled forward from one year to the next. The below figures are inclusive of best estimates based on currently available information.

Proposed FY23/24 Funded Programs	
Initiative	Proposed Funding
The CHILD Project: Road to Resilience	\$3,142,701
Road to Resilience	\$1,059,395
Welcome Baby	\$1,201,020
Alternative Response	\$155,163
CalWORKS Home Visiting Program	\$670,197
Home Visiting Coordination	\$56,926
Help Me Grow	\$705,000
QCC/IMPACT Early Learning	\$365,076
IMPACT Legacy	\$280,729
Childcare Recovery Package	\$66,666
FFN Technology Support	\$17,681
Attachment and Biobehavioral Catch-Up	\$132,000
Crisis Nursery Mobile Client Navigator	\$40,000
TOTAL	\$4,384,777

Funding Plan

Proposed FY24/25 Funded Programs	
Initiative	Proposed Funding
Welcome Baby: Road to Resilience	\$3,126,223
Welcome Baby: Road to Resilience	\$2,384,387
Alternative Response	\$162,250
CalWORKS Home Visiting Program	\$501,749
Home Visiting Coordination	\$77,837
Help Me Grow	\$718,864
QCC/IMPACT Early Learning	\$362,172
IMPACT Legacy	\$344,491
FFN Technology Support	\$17,681
Attachment and Biobehavioral Catch-Up	\$157,000
Crisis Nursery Mobile Client Navigator	\$40,000
Event Sponsorships	\$5,000
TOTAL	\$4,404,759

Funding Plan

Proposed FY25/26 Funded Programs	
Initiative	Proposed Funding
Welcome Baby: Road to Resilience	\$3,077,088
Welcome Baby: Road to Resilience (Core)	\$2,365,102
Alternative Response	\$162,250
CalWORKS Home Visiting Program	\$549,736
Help Me Grow	\$1,061,234
QCC/IMPACT Early Learning	\$283,223
IMPACT Legacy	\$252,423
ARP Childcare Sustainability	\$30,800
Attachment and Biobehavioral Catch-Up Home Visiting	\$157,500
Crisis Nursery Mobile Client Navigator	\$40,000
Event Sponsorships	\$5,000
TOTAL	\$4,619,045

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments ☒

Agenda Item- Review and Adopt Long Term Financial Plan Annual Update

Background

First 5 Commissions must develop and adopt a Long-Term Financial Plan (LTFP) that spans at least five (5) years to illustrate the likely financial outcomes of a particular course of action or factors affecting the environment in which it operates. Out-year projections are based on current, best available information.

The LTFP is a planning document showing the Commission's intent and/or ability to invest overtime under a likely scenario. *It neither binds nor commits the Commission and is not the same as a detailed, annual budget.* First 5 Commissions are required to review, and update as needed, their Long-Term Financial Plans on an annual basis.

Executive Director Overview

First 5 Executive and Deputy Director and the Finance Committee have reviewed and made minor updates to the current Long Term Financial Plan which covers Fiscal Year 2023/24 through Fiscal Year 2027/28.

Updates include:

- Updated Prop 10 Revenue Projections based on projections received from First 5 California from April 2025
- Updated FY2023/24 expenditures to reflect year-end actuals, updated FY2024/25 expenditures to reflect current year-end projections, and updated FY2025/26 budgeted expenditures to reflect the Recommended Budget (for consideration in Item 15)
- Updated Projected Funding based on available information
- Updated LTFP Graph and Table
- Minor language updates for clarity or emphasis

Additional Information and Attachments

A tracked changes copy of the updated Long Term Financial Plan is included as **Attachment A** to this Item.

Note: Updates to any tables, graphs or figures in the LTFP are not identified as tracked changes in Attachment B due to application limitations.

<i>Action Requested</i>
Hold Public Hearing and Adopt Long Term Financial Plan Update.

First 5 Yolo Fiscal Year 2023-24 through 2027-28 Long-Term Financial Plan (LTFP)

First 5 Yolo is pleased to share its Long-Term Financial Plan for Fiscal Years 2023-24 through 2027-28.

The purpose of the Long-Term Financial Plan is to provide a framework for current and future decision making. It is intended to serve as a planning document showing the Commission's intent and/or ability to invest over time under a likely scenario. *It neither binds nor commits the Commission and is not the same as a detailed, annual budget.*

The objective of the Plan is to illustrate, [given currently available information](#), the likely financial outcomes of a particular course of action or factors affecting the environment in which the Commission operates, addressing the long-term financial implications of current and proposed policies, programs, and assumptions taking into consideration recent and historical trends and future goals and objectives.

The following assumptions are the basis for the Long-Term Financial Plan (covering Fiscal Year 2023-24 through Fiscal Year 2027-28) taking into consideration the Commission's current operational landscape and best available information:

Financial Position Assumptions Proposed for the Long-Term Financial Plan

1. The LTFP will utilize Local Prop 10 Revenue Projections received from First 5 CA, as First 5 CA is the only published source of local Prop 10 revenues projections.
2. Revenues from potential Agreement renewals will be included in the Long-Term Financial Plan for grants that staff project have a high probability of renewal.
3. The first two years of the Plan will rely on known and quantifiable revenue sources while First 5 Yolo seeks to establish, secure, and scale emerging funding opportunities.
4. A conservative estimate of funding from future sources will be included in the final three years of the plan and will serve as the minimum annual target for combined additional resources secured by the end of Fiscal Year 2024-25.
5. A minimum level of reserves must be maintained, at all times, to ensure adequate net Working Capital to smooth agency operations and shield against catastrophic events.

Operational Position Assumptions for the Long-Term Financial Plan

1. Maintain existing operational budgets including minimal increases related to County allocated costs, technology, audit services, and office space rents (which was downsized in 2022).
2. Maintain core agency staffing with Prop 10 funding and maintain and/or expand FTE for direct program management, planning, capacity building and oversight related to each specific initiative utilizing leveraged funding. [Grant funded FTE will scale up or down with available external revenue.](#)

Program Investment Assumptions Proposed for the Long-Term Financial Plan

1. Continue [primary to](#) focus on funding activities aligned to and under First 5 Yolo's three main initiatives: [Help Me Grow](#), Welcome Baby: Road to Resilience, [Help Me Grow](#), and QCC/IMPACT Early Learning.
2. Focus use of Prop 10 funds on internal program management activities and operational stability.

3. Ensure stability and funding for core components of First 5 Yolo's three major initiatives utilizing Prop 10 funds for the first two years of the Plan to identify, prepare for, secure, and scale, where appropriate, emerging funding opportunities.

Additional detail related to these assumptions including an overview of First 5 Yolo's current operational landscape is provided in the summary below.

Current First 5 Yolo Operational Landscape

Current Financial Position

Over the last 5 years, First 5 Yolo's operational and financial landscape has changed significantly. Since Fiscal Year 2018-19 revenues have nearly tripled from \$1.9M in Fiscal Year 2018-19 to \$5.5M projected for Fiscal Year 2022-23 despite declines in Proposition 10 funding across the same time horizon (\$1.5M in FY18/19 and \$1.27M projected for FY2022-23). In Fiscal Year 2022-23 California Voters passed a ban on flavored tobacco products. While First 5 Yolo was supportive of the ban as a positive public health step, the ban has unintended consequences to Prop 10 revenues, the impact of which is currently unfolding but expected to accelerate the decline of Prop 10 revenues. Between Fiscal Year 2021-22 and Fiscal Year 2022-23, Prop 10 revenues are projected to decline 11%.

The significant increase in agency revenues is the result of leveraged funding brought into the organization through grants and partnership with other state and local funders. As of Fiscal Year 2022-23, nearly 75% of agency revenues were from non-local Prop 10 sources.

Current Operational Position

First 5 Yolo's staffing doubled from 3.0FTE in FY18/19 to 6.0FTE in FY22/23. The increase in staffing was fully funded via outside grants and one-time staff allocations made by the Commission across a limited time horizon. Additionally, First 5 Yolo retains one Prop 10 funded, Extra Help Staff to support on special projects and whose time is utilized on an as needed basis, including some grant work (for which time is reimbursed).

First 5 Yolo's ongoing operational and professional services expenditures have nearly doubled since FY18-19, primarily as a result of increased allocated costs from the County of Yolo which have increased ~750% since Fiscal Year 2018-19 (from \$7,494 in FY2018-19 to \$64,000 projected in FY2022-23). Other ongoing operational and professional services expenditures have grown by ~14% (from \$65,425 in FY2018-19 to \$67,494 projected in FY2022-23).

Current Funded Program Position

With an increase in leveraged funding activities pursued and realized by First 5 Yolo from FY2018-19 to FY2022-23, the Commission has increased its program investments by ~345% (from \$1.1M in FY2018-19 to \$4.9M in FY2022-23) not inclusive of First 5 Yolo grant-funded staff time.

The Commission has also worked to align its investments under three major initiatives: Welcome Baby Road to Resilience, Help Me Grow, and QCC/IMPACT Quality Early Learning which, together, support systems transformation across First 5 Yolo's major focus areas: Child Health, Child Safety, and Early Learning.

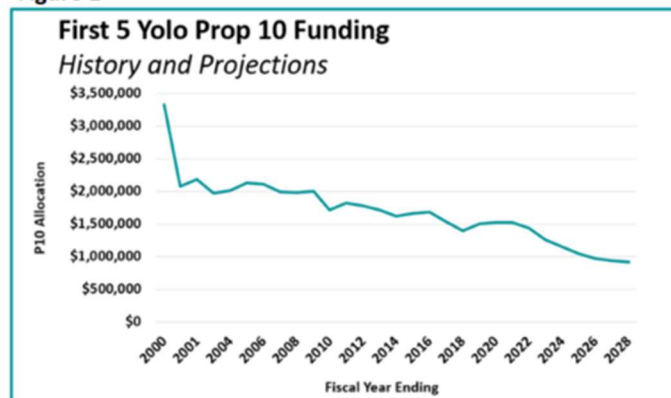
Assumptions Under the Long-Term Financial Plan

Financial Position Assumptions

First 5 Yolo relies on First 5 California for its Prop 10 local revenue projections; however, allocation projections from First 5 California rely on birth projections from the CA Department of Health Care Services (DHCS). Historically, birth projections have been updated on an annual basis however, due to delays at the State level, updated and consistent birth projections have experienced delays.

Based on most recent projections from First 5 California, once the initial impact (~ -11% in local Prop 10 revenues) of the CA Flavored Tobacco ban is realized in Fiscal Year 2022-23, revenues are expected to decline an additional ~~16~~27% between Fiscal Year 2022-23 and Fiscal Year 2027-28. As the Flavored Tobacco Ban has only been in effect since January 1, 2023, and while it is unclear whether the net impact on Prop 10 revenues will be greater than currently projected, this statewide action will exacerbate the decline of an already declining funding source. Given that only First 5 California formally releases local Prop 10 revenue projections, Commissions across the state utilize these projections in their financial planning. See Figure 1. For historical Prop 10 revenues and projected future revenues.

Figure 1



In addition to Prop 10 local funding, First 5 Yolo receives the majority of its funding from other state and local sources and often enters into multi-year funding agreements as a strategy to leverage funding for initiatives and programs. All known revenues from these sources, and for which First 5 Yolo has an active agreement, will be included in the Long-Term Financial Plan. When considering renewal of existing agreements, staff must project the likelihood that agreements will be renewed after their initial terms based on available information ([e.g. contract option years or public policy decisions](#)). Revenues from Agreement renewals will be included in the Long-Term Financial Plan for grants that staff project have a high probability of renewal.

As later discussed under Program Funding Assumptions and aligned to the First 5 Yolo Strategic Plan, First 5 Yolo will focus its efforts on sustainability of its three major initiatives (Welcome Baby: Road to Resilience, Help Me Grow, and QCC/IMPACT Early Learning), as well as the sustainability of the infrastructure of the agency itself by pursuing opportunities for reimbursement or cost reduction, including billing Medi-Cal for covered services, new dedicated revenue streams, eligibility to access establish revenues streams, and other grant opportunities.

Given that these efforts and activities are relatively new to First 5's and constantly changing and unfolding, assessments of projected returns are difficult to make. In recognition of this challenge, the Long-Term Financial Plan will seek to utilize current and projected resources to support program funding through the first two years of the Long-Term Financial plan, while staff pursue and scale emerging opportunities. Further, a conservative estimate of funding from future sources will be included in the

final three years of the plan. This estimate will serve as the target for combined additional new resources secured and available through Fiscal Year 2027-28.

In addition to projected revenues, First 5 Yolo's financial position must plan for and shield against normal timing differences between when invoices are paid and when income is received, as well as abnormal delays in receipt of reimbursement from funding partners, without interruptions to agency operations and negative impact to funded [community](#) partners. Reserves to maintain minimum levels of Working Capital to smooth agency operations as well as "catastrophic" reserves to allow operations to continue in the interim should Proposition 10 funding become significantly delayed or end, or should any other catastrophic event occur that disrupts business operations of the Commission, are critical. As First 5 Yolo's program investments have grown, the amount of Working Capital required to stabilize agency operations has also grown.

Operational Assumptions

First 5 Yolo understands its responsibility to be a reliable steward of public funds and has worked to ensure that any operational expenditures incurred are reflective of the true needs of the Commission and competitively priced. Through Fiscal Year 2027-28, certain expenditures are anticipated to continue to grow as a result of the rising cost of doing business post-COVID and rising County costs allocated to First 5 Yolo to support continued use of County systems. Minimal increases in operational costs will be factored into the Long-Term Financial Plan and are primarily reflective of growing costs related to County allocated costs, technology, audit services, and office space rents (which was downsized in 2022).

Further, understanding that the outcomes achieved across First 5 Yolo's initiatives are made possible through highly skilled, high-capacity staff who are subject matter experts in their respective areas, First 5 Yolo must prioritize the maintenance of qualified core staffing. Given that Prop 10 revenue is First 5 Yolo's only dedicated funding stream, this Plan includes utilization to Prop 10 funding to support core staffing. Grant funding will continue to be used to expand FTE focused on direct program management, planning, capacity building, and oversight related to the agency's initiatives.

Program Investment Assumptions

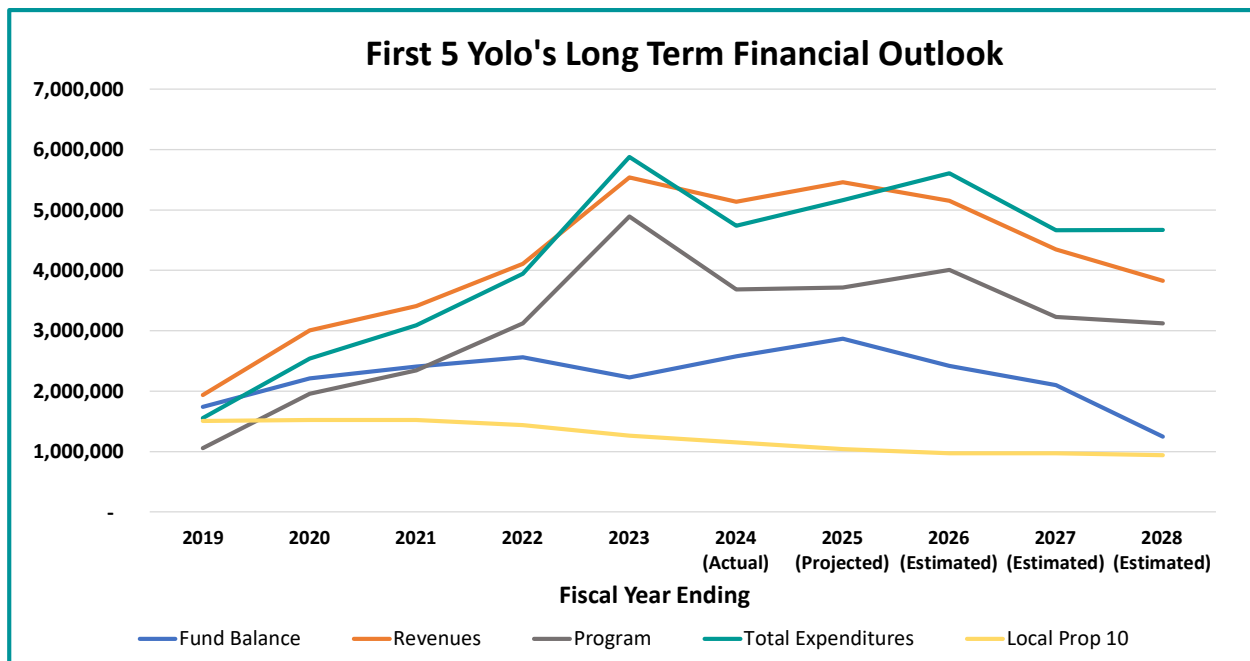
Across the life of this Plan, First 5 Yolo will continue to focus on funding activities aligned to and under its three main initiatives [with multi-year commitments](#): Welcome Baby: Road to Resilience, Help Me Grow and QCC/IMPACT Early Learning. Understanding that these initiatives rely heavily on leveraged funding, the continuance of these initiatives at or close to their current scale is not possible without securing significant ongoing funding. Further, given that First 5 Yolo Prop 10 revenues continue to decline and operational costs continue to rise, despite operational cost savings measures, the Commission's ability to maintain its current levels of Prop 10 funding in these programs is significantly diminished.

Understanding these challenges, the Commission will work to maintain existing and identify new funding streams to sustain these initiatives at levels that allow the programs to continue to make measurable and meaningful community impact. Upon conclusion of known funding streams, in the absence of renewal, the plan includes a reduction in some programmatic components of each initiative to align program expenditures with projected and target revenues. These changes will support the core components of each initiative to ensure ongoing positive and measurable outcomes for Yolo County's most vulnerable children and families.

First 5 Yolo Fiscal Year 2023/24-2027/28 Long Term Financial Plan

The following table and graph illustrate First 5 Yolo's 5-year Financial Plan and Projections under the above assumptions and include 5-years of graphic historical data as reference. Given the recent and historical trends, and in consideration of projected revenues, Commission goals, and projected expenditures, First 5 Yolo anticipates the following across Fiscal Years 2023-24 through 2027-28:

Fiscal Year Ending	Fund Balance (Year End)	Local Prop 10 Allocation	Revenues	Program	Total Expenditures
2024 (Actual)	\$ 2,576,250	\$ 1,148,333	\$ 5,135,758	\$ 3,685,439	\$ 4,738,029
2025 (Projected)	\$ 2,868,344	\$ 1,040,449	\$ 5,457,646	\$ 3,713,718	\$ 5,165,553
2026 (Estimated)	\$ 2,415,935	\$ 966,567	\$ 5,153,152	\$ 4,010,049	\$ 5,605,563
2027 (Estimated)	\$ 2,096,702	\$ 966,567	\$ 4,347,160	\$ 3,228,954	\$ 4,666,393
2028 (Estimated)	\$ 1,250,000	\$ 937,996	\$ 3,822,618	\$ 3,119,206	\$ 4,669,321



Revenues:

The First 5 Yolo Long-Term Financial Plan includes a focus on identifying and securing new and ongoing revenue streams as well as a strategic use of current fund balance in future periods to ensure sustainability of First 5 Yolo's three main initiatives, at sufficient levels to allow ongoing positive and measurable impact, but with planned reductions and retention of only core components.

Given the projected decline in Prop 10 Funding and the potential close of some funding streams, the Plan includes approximately \$800,000 in new revenues from unestablished or currently unbudgeted

sources across the life of the Plan beyond projected revenues from high-probability agreement renewals. Aligned to the Strategic Plan, several new, potential funding sources have already been identified as viable sources of future ongoing and sustainable revenues for the Commission. First 5 Yolo is actively pursuing and preparing for these opportunities. Should additional revenues not be realized, associated systems efforts would need to be reorganized, downsized, or eliminated.

Program Expenditures:

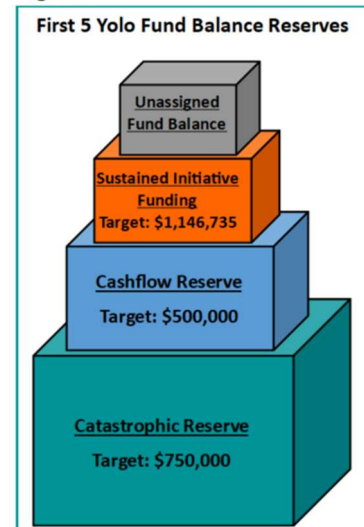
Community investments are expected to decline from approximately \$4.1M in Fiscal Year 2023/24 to approximately \$3M in Fiscal Year 2027/28 as a result of declining Prop 10 revenues and some grant-cycles coming to an end. Should First 5 Yolo realize new revenues beyond the minimum target identified, First 5 Yolo will review and adjust its planned Program Expenditures.

Fund Balance and Reserves:

As is best practice and like many First 5's, First 5 Yolo maintains Fund Balance reserves to allow continued program funding and operations in the event of revenue instability, delays in funding, and/or catastrophic events. Consistent with the prior Long Term Financial Plan, First 5 Yolo has renewed its commitment to ensuring sufficient reserves to safeguard the agency and its funded partners from disruptions and delays (see Figure 2).

This Plan includes specific reserves to allow continued program funding and operations due to timing delays between when funded partners are paid and receipt of reimbursements (Cashflow Reserve), safeguard the agency and its funded partners to winddown in the face of a catastrophic event (Catastrophic Reserve), and to strategically utilize fund balance across the life of the Strategic Plan to hold program funding as consistent as possible to sustain initiatives at levels that allow continued measurable and meaningful impact (Sustained Initiative Funding). At the close of this Plan, First 5 Yolo anticipates a fund balance of \$1.25M which reflects the projected balance of the Cashflow and Catastrophic Reserves combined.

Figure 2



First 5 Yolo Fiscal Year 2023-24 through 2027-28 Long-Term Financial Plan (LTFP)

First 5 Yolo is pleased to share its Long-Term Financial Plan for Fiscal Years 2023-24 through 2027-28.

The purpose of the Long-Term Financial Plan is to provide a framework for current and future decision making. It is intended to serve as a planning document showing the Commission's intent and/or ability to invest over time under a likely scenario. *It neither binds nor commits the Commission and is not the same as a detailed, annual budget.*

The objective of the Plan is to illustrate, given currently available information, the likely financial outcomes of a particular course of action or factors affecting the environment in which the Commission operates, addressing the long-term financial implications of current and proposed policies, programs, and assumptions taking into consideration recent and historical trends and future goals and objectives.

The following assumptions are the basis for the Long-Term Financial Plan (covering Fiscal Year 2023-24 through Fiscal Year 2027-28) taking into consideration the Commission's current operational landscape and best available information:

Financial Position Assumptions Proposed for the Long-Term Financial Plan

1. The LTFP will utilize Local Prop 10 Revenue Projections received from First 5 CA, as First 5 CA is the only published source of local Prop 10 revenues projections.
2. Revenues from potential Agreement renewals will be included in the Long-Term Financial Plan for grants that staff project have a high probability of renewal.
3. The first two years of the Plan will rely on known and quantifiable revenue sources while First 5 Yolo seeks to establish, secure, and scale emerging funding opportunities.
4. A conservative estimate of funding from future sources will be included in the final three years of the plan and will serve as the minimum annual target for combined additional resources secured by the end of Fiscal Year 2024-25.
5. A minimum level of reserves must be maintained, at all times, to ensure adequate net Working Capital to smooth agency operations and shield against catastrophic events.

Operational Position Assumptions for the Long-Term Financial Plan

1. Maintain existing operational budgets including minimal increases related to County allocated costs, technology, audit services, and office space rents (which was downsized in 2022).
2. Maintain core agency staffing with Prop 10 funding and maintain and/or expand FTE for direct program management, planning, capacity building and oversight related to each specific initiative utilizing leveraged funding. Grant funded FTE will scale up or down with available external revenue.

Program Investment Assumptions Proposed for the Long-Term Financial Plan

1. Continue primary focus on funding activities aligned to and under First 5 Yolo's three main initiatives: Welcome Baby: Road to Resilience, Help Me Grow, and QCC/IMPACT Early Learning.
2. Focus use of Prop 10 funds on internal program management activities and operational stability.



3. Ensure stability and funding for core components of First 5 Yolo's three major initiatives utilizing Prop 10 funds for the first two years of the Plan to identify, prepare for, secure, and scale, where appropriate, emerging funding opportunities.

Additional detail related to these assumptions including an overview of First 5 Yolo's current operational landscape is provided in the summary below.

Current First 5 Yolo Operational Landscape

Current Financial Position

Over the last 5 years, First 5 Yolo's operational and financial landscape has changed significantly. Since Fiscal Year 2018-19 revenues have nearly tripled from \$1.9M in Fiscal Year 2018-19 to \$5.5M projected for Fiscal Year 2022-23 despite declines in Proposition 10 funding across the same time horizon (\$1.5M in FY18/19 and \$1.27M projected for FY2022-23). In Fiscal Year 2022-23 California Voters passed a ban on flavored tobacco products. While First 5 Yolo was supportive of the ban as a positive public health step, the ban has unintended consequences to Prop 10 revenues, the impact of which is currently unfolding but expected to accelerate the decline of Prop 10 revenues. Between Fiscal Year 2021-22 and Fiscal Year 2022-23, Prop 10 revenues are projected to decline 11%.

The significant increase in agency revenues is the result of leveraged funding brought into the organization through grants and partnership with other state and local funders. As of Fiscal Year 2022-23, nearly 75% of agency revenues were from non-local Prop 10 sources.

Current Operational Position

First 5 Yolo's staffing doubled from 3.0FTE in FY18/19 to 6.0FTE in FY22/23. The increase in staffing was fully funded via outside grants and one-time staff allocations made by the Commission across a limited time horizon. Additionally, First 5 Yolo retains one Prop 10 funded, Extra Help Staff to support on special projects and whose time is utilized on an as needed basis, including some grant work (for which time is reimbursed).

First 5 Yolo's ongoing operational and professional services expenditures have nearly doubled since FY18-19, primarily as a result of increased allocated costs from the County of Yolo which have increased ~750% since Fiscal Year 2018-19 (from \$7,494 in FY2018-19 to \$64,000 projected in FY2022-23). Other ongoing operational and professional services expenditures have grown by ~14% (from \$65,425 in FY2018-19 to \$67,494 projected in FY2022-23).

Current Funded Program Position

With an increase in leveraged funding activities pursued and realized by First 5 Yolo from FY2018-19 to FY2022-23, the Commission has increased its program investments by ~345% (from \$1.1M in FY2018-19 to \$4.9M in FY2022-23) not inclusive of First 5 Yolo grant-funded staff time.

The Commission has also worked to align its investments under three major initiatives: Welcome Baby Road to Resilience, Help Me Grow, and QCC/IMPACT Quality Early Learning which, together, support systems transformation across First 5 Yolo's major focus areas: Child Health, Child Safety, and Early Learning.

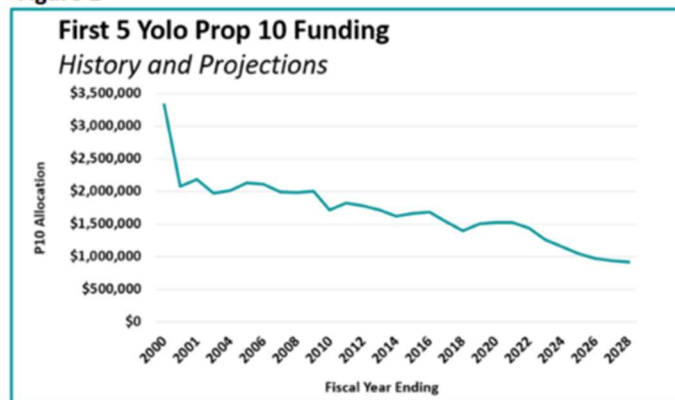
Assumptions Under the Long-Term Financial Plan

Financial Position Assumptions

First 5 Yolo relies on First 5 California for its Prop 10 local revenue projections; however, allocation projections from First 5 California rely on birth projections from the CA Department of Health Care Services (DHCS). Historically, birth projections have been updated on an annual basis however, due to delays at the State level, updated and consistent birth projections have experienced delays.

Based on most recent projections from First 5 California, once the initial impact (~ -11% in local Prop 10 revenues) of the CA Flavored Tobacco ban is realized in Fiscal Year 2022-23, revenues are expected to decline an additional 27% between Fiscal Year 2022-23 and Fiscal Year 2027-28. As the Flavored Tobacco Ban has only been in effect since January 1, 2023, and while it is unclear whether the net impact on Prop 10 revenues will be greater than currently projected, this statewide action will exacerbate the decline of an already declining funding source. Given that only First 5 California formally releases local Prop 10 revenue projections, Commissions across the state utilize these projections in their financial planning. See Figure 1. For historical Prop 10 revenues and projected future revenues.

Figure 1



In addition to Prop 10 local funding, First 5 Yolo receives the majority of its funding from other state and local sources and often enters into multi-year funding agreements as a strategy to leverage funding for initiatives and programs. All known revenues from these sources, and for which First 5 Yolo has an active agreement, will be included in the Long-Term Financial Plan. When considering renewal of existing agreements, staff must project the likelihood that agreements will be renewed after their initial terms based on available information (e.g. contract option years or public policy decisions). Revenues from Agreement renewals will be included in the Long-Term Financial Plan for grants that staff project have a high probability of renewal.

As later discussed under Program Funding Assumptions and aligned to the First 5 Yolo Strategic Plan, First 5 Yolo will focus its efforts on sustainability of its three major initiatives (Welcome Baby: Road to Resilience, Help Me Grow, and QCC/IMPACT Early Learning), as well as the sustainability of the infrastructure of the agency itself by pursuing opportunities for reimbursement or cost reduction, including billing Medi-Cal for covered services, new dedicated revenue streams, eligibility to access establish revenues streams, and other grant opportunities.

Given that these efforts and activities are relatively new to First 5's and constantly changing and unfolding, assessments of projected returns are difficult to make. In recognition of this challenge, the Long-Term Financial Plan will seek to utilize current and projected resources to support program funding through the first two years of the Long-Term Financial plan, while staff pursue and scale emerging opportunities. Further, a conservative estimate of funding from future sources will be included in the



final three years of the plan. This estimate will serve as the target for combined additional new resources secured and available through Fiscal Year 2027-28.

In addition to projected revenues, First 5 Yolo's financial position must plan for and shield against normal timing differences between when invoices are paid and when income is received, as well as abnormal delays in receipt of reimbursement from funding partners, without interruptions to agency operations and negative impact to funded community partners. Reserves to maintain minimum levels of Working Capital to smooth agency operations as well as "catastrophic" reserves to allow operations to continue in the interim should Proposition 10 funding become significantly delayed or end, or should any other catastrophic event occur that disrupts business operations of the Commission, are critical. As First 5 Yolo's program investments have grown, the amount of Working Capital required to stabilize agency operations has also grown.

Operational Assumptions

First 5 Yolo understands its responsibility to be a reliable steward of public funds and has worked to ensure that any operational expenditures incurred are reflective of the true needs of the Commission and competitively priced. Through Fiscal Year 2027-28, certain expenditures are anticipated to continue to grow as a result of the rising cost of doing business post-COVID and rising County costs allocated to First 5 Yolo to support continued use of County systems. Minimal increases in operational costs will be factored into the Long-Term Financial Plan and are primarily reflective of growing costs related to County allocated costs, technology, audit services, and office space rents (which was downsized in 2022).

Further, understanding that the outcomes achieved across First 5 Yolo's initiatives are made possible through highly skilled, high-capacity staff who are subject matter experts in their respective areas, First 5 Yolo must prioritize the maintenance of qualified core staffing. Given that Prop 10 revenue is First 5 Yolo's only dedicated funding stream, this Plan includes utilization to Prop 10 funding to support core staffing. Grant funding will continue to be used to expand FTE focused on direct program management, planning, capacity building, and oversight related to the agency's initiatives.

Program Investment Assumptions

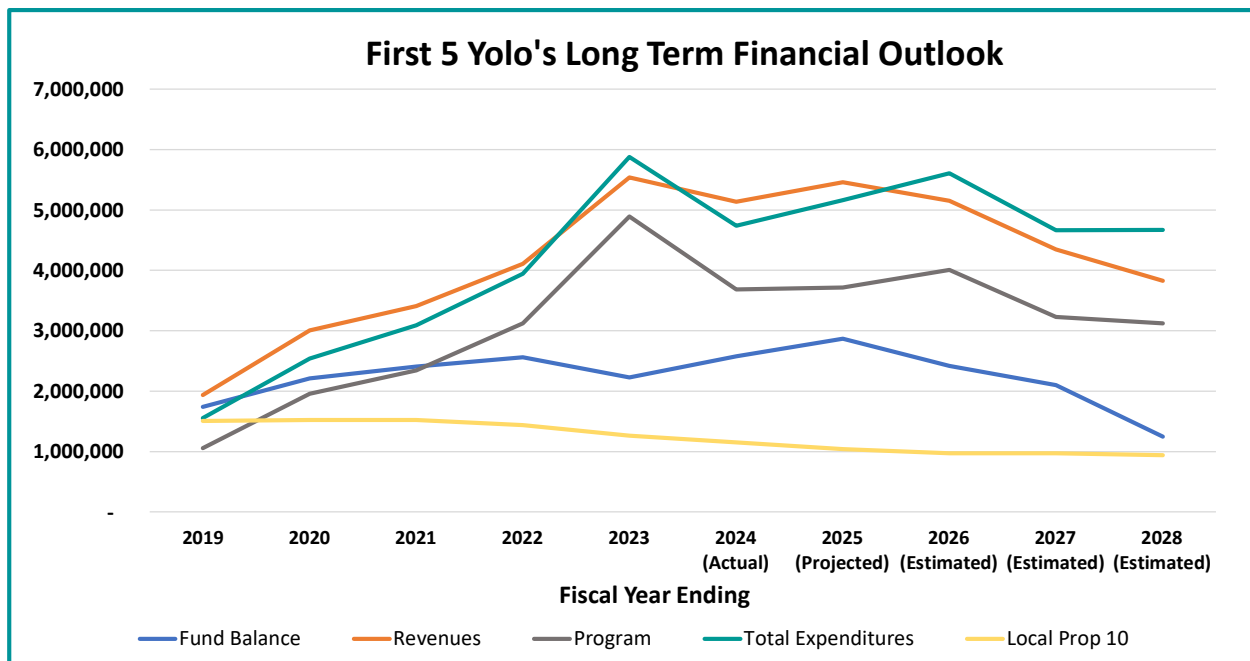
Across the life of this Plan, First 5 Yolo will continue to focus on funding activities aligned to and under its three main initiatives with multi-year commitments: Welcome Baby: Road to Resilience, Help Me Grow and QCC/IMPACT Early Learning. Understanding that these initiatives rely heavily on leveraged funding, the continuance of these initiatives at or close to their current scale is not possible without securing significant ongoing funding. Further, given that First 5 Yolo Prop 10 revenues continue to decline and operational costs continue to rise, despite operational cost savings measures, the Commission's ability to maintain its current levels of Prop 10 funding in these programs is significantly diminished.

Understanding these challenges, the Commission will work to maintain existing and identify new funding streams to sustain these initiatives at levels that allow the programs to continue to make measurable and meaningful community impact. Upon conclusion of known funding streams, in the absence of renewal, the plan includes a reduction in some programmatic components of each initiative to align program expenditures with projected and target revenues. These changes will support the core components of each initiative to ensure ongoing positive and measurable outcomes for Yolo County's most vulnerable children and families.

First 5 Yolo Fiscal Year 2023/24-2027/28 Long Term Financial Plan

The following table and graph illustrate First 5 Yolo's 5-year Financial Plan and Projections under the above assumptions and include 5-years of graphic historical data as reference. Given the recent and historical trends, and in consideration of projected revenues, Commission goals, and projected expenditures, First 5 Yolo anticipates the following across Fiscal Years 2023-24 through 2027-28:

Fiscal Year Ending	Fund Balance (Year End)	Local Prop 10 Allocation	Revenues	Program	Total Expenditures
2024 (Actual)	\$ 2,576,250	\$ 1,148,333	\$ 5,135,758	\$ 3,685,439	\$ 4,738,029
2025 (Projected)	\$ 2,868,344	\$ 1,040,449	\$ 5,457,646	\$ 3,713,718	\$ 5,165,553
2026 (Estimated)	\$ 2,415,935	\$ 966,567	\$ 5,153,152	\$ 4,010,049	\$ 5,605,563
2027 (Estimated)	\$ 2,096,702	\$ 966,567	\$ 4,347,160	\$ 3,228,954	\$ 4,666,393
2028 (Estimated)	\$ 1,250,000	\$ 937,996	\$ 3,822,618	\$ 3,119,206	\$ 4,669,321



Revenues:

The First 5 Yolo Long-Term Financial Plan includes a focus on identifying and securing new and ongoing revenue streams as well as a strategic use of current fund balance in future periods to ensure sustainability of First 5 Yolo's three main initiatives, at sufficient levels to allow ongoing positive and measurable impact, but with planned reductions and retention of only core components.

Given the projected decline in Prop 10 Funding and the potential close of some funding streams, the Plan includes approximately \$800,000 in new revenues from unestablished or currently unbudgeted



sources across the life of the Plan beyond projected revenues from high-probability agreement renewals. Aligned to the Strategic Plan, several new, potential funding sources have already been identified as viable sources of future ongoing and sustainable revenues for the Commission. First 5 Yolo is actively pursuing and preparing for these opportunities. Should additional revenues not be realized, associated systems efforts would need to be reorganized, downsized, or eliminated.

Program Expenditures:

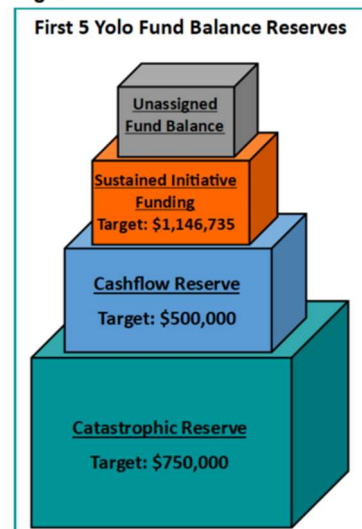
Community investments are expected to decline from approximately \$4.1M in Fiscal Year 2023/24 to approximately \$3M in Fiscal Year 2027/28 as a result of declining Prop 10 revenues and some grant-cycles coming to an end. Should First 5 Yolo realize new revenues beyond the minimum target identified, First 5 Yolo will review and adjust its planned Program Expenditures.

Fund Balance and Reserves:

As is best practice and like many First 5's, First 5 Yolo maintains Fund Balance reserves to allow continued program funding and operations in the event of revenue instability, delays in funding, and/or catastrophic events. Consistent with the prior Long Term Financial Plan, First 5 Yolo has renewed its commitment to ensuring sufficient reserves to safeguard the agency and its funded partners from disruptions and delays (see Figure 2).

This Plan includes specific reserves to allow continued program funding and operations due to timing delays between when funded partners are paid and receipt of reimbursements (Cashflow Reserve), safeguard the agency and its funded partners to winddown in the face of a catastrophic event (Catastrophic Reserve), and to strategically utilize fund balance across the life of the Strategic Plan to hold program funding as consistent as possible to sustain initiatives at levels that allow continued measurable and meaningful impact (Sustained Initiative Funding). At the close of this Plan, First 5 Yolo anticipates a fund balance of \$1.25M which reflects the projected balance of the Cashflow and Catastrophic Reserves combined.

Figure 2



**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments ☐

Agenda Item- Consider, Determine, and Approve Cost of Living Adjustment (COLA) for First 5 Yolo Employees for Fiscal Year 2025-26

Background

As an agency of County of Yolo with defined independent authorities, First 5 Yolo Commission develops First 5 Yolo job positions and determines the compensation of First 5 Yolo employees consistent with County Personnel Regulations and First 5 Yolo Policies. All First 5 Yolo employees are “at-will” County employees serving at the pleasure of the Commission.

Executive Director Overview

The Commission may consider giving employees a cost-of-living adjustment (COLA) based on what County of Yolo employees in the same/similar unit(s) have been given, or the Commission may choose another, or no amount of COLA, in a given year, based on agency considerations.

First 5 Yolo has five regular or grant-funded employees in the Management Unit benefit classification, one in the Department Head Unit classification, one in the Supervisory Unit classification, and three in the Unrepresented Unit. First 5 Yolo also currently has one part-time, non-benefitted employee who is paid hourly. COLA's at First 5 Yolo are historically the same for all employees.

The County is currently planning a 3% COLA increase for the Supervisor and Management Units. As of the 12-month period ended April 2025, CPI is 2.3%.

In alignment with County budgeting practices, the First 5 Yolo Budget includes a 2% COLA increase annually, including for FY25/26, though the Commission could elect to authorize a different amount. Cost information on the difference between 2% and 3% COLA is provided for Commission Consideration, below. Of costs presented, approximately 43% is grant reimbursable.

COLA Amount	Total Cost	Difference
2% COLA	\$24,960	
3% COLA	\$37,440	+12,480

<i>Additional Information and Attachments</i>
Once COLA is determined/approved by the Commission, the Executive Director works with HR to ensure implementation.
<i>Action Requested</i>
Consider, Determine and Approve Cost of Living Adjustment (COLA) for First 5 Yolo Employees for Fiscal Year 2025-26.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments ☒

**Agenda Item- Review 3-Year Comparison Budget and Review and Adopt
Fiscal Year 2025-26 Annual Budget**

Background

Annually the Commission is required to adopt a budget for the coming fiscal year. The First 5 Yolo Annual Budget begins July 1 and ends June 30. Per Agency policies, the Strategic Plan and the Long-Term Financial Plan are used to support the adoption of the Annual Budget. The multi-year budget (3-year Comparison Budget) illustrates the prior Fiscal Year's actual, current Fiscal Year's projected, and coming Fiscal Year's budgeted expenditures and revenues. It is used to view short-term trends in both expenditures and revenues. The Commission uses the multi-year budget as a resource when considering the adoption of the First 5 Yolo Budget for the coming fiscal year.

Deputy Director Overview

The 3-Year Comparison Budget is included with this item as **Attachment A**, and the FY2025-2026 proposed Annual Budget is included as **Attachment B**. The multi-year budget is used to inform the creation and adoption of the single year budget and does not require a formal Commission action for adoption. It is solely a resource document.

Of note are the following items:

- Prop 10 revenue projections are based on April 2025 revenue projections more recently received from First 5 California.
- Annual interest revenues are budgeted conservatively due to the uncertainty of market returns.
- Personnel expenditures are inclusive of both regular FTE, Extra Help, and grant-funded FTE for which First 5 Yolo is reimbursed. Additionally, First 5 Yolo is included in Yolo County's Risk Pool and thus Worker's Compensation, General Liability, and Unemployment Insurance costs are allocated to the Commission by Yolo County.
- Operating costs in FY24-26 are expected to be higher in FY2025-26 than FY2024-25 primarily as a result of increased dues for the Commission's membership in the First 5 Association, increased costs related to elevated grant-funded FTE, and increased County of Yolo Department of Financial Services accounting charges.
- Professional services budgeted for FY2025-26 are higher than FY2024-25 related to the planned increase for Yolo County Department of Financial

<p>Services Satellite Finance Services and Keystone Assist Executive Assistant Services which were piloted in FY2024-25 and have been effective in creating additional capacity for First 5 Yolo leadership staff thereby reducing the need for additional First 5 Yolo FTE.</p> <ul style="list-style-type: none">• In accordance with First 5 Yolo Strategic and Long-Term Financial Plans, in FY2025-26 the Commission expects to begin the planned draw on earmarked Fund Balance to support leveraging commitments and multi-year sustainability of core program components in Welcome Baby: Road to Resilience, a high-impact initiative.
<i>Additional Information and Attachments</i>
<p>The 3-Year Comparison Budget is included with this item as Attachment A, and the FY2025-2026 proposed Annual Budget is included as Attachment B.</p> <p>As a result of the changing work of First 5 Yolo, which includes programmatic administration of some grant-funded programs components in-house, the “Total Program” amounts listed across the FY25/26 Budget, Strategic Plan Funding Plan, and the Contract List, do not and should not match. Each document is intended to meet a different purpose and therefore display program funds differently; the FY25/26 Budget shows all agency wide expenditures in their correct budget objects and allocated across the Administrative, Program (multiple), and Evaluation cost centers; the Strategic Plan Funding Plan shows all funds allocated to all Programs regardless of how those funds are administered; and the Contract List shows all contracts and amounts being issued to funded partners and professional service providers in the coming Fiscal Year. Because each is intended to meet a different purpose, the dollar amounts listed for each program may vary depending on how those program funds are administered.</p>
<i>Action Requested</i>
<p>Review 3-Year Comparison Budget and Review and Adopt Fiscal Year 2025-26 Annual Budget.</p>



3-Year Comparison Budget
Fiscal Year 2023-24 to Fiscal Year 2025-26

	FY23-24 (Actual)	FY24-25 (Projected)	FY25-26 (Proposed)
A. Revenues			
Prop 10- State Tobacco Tax Allocation	1,148,333	1,040,449	966,567 ¹
Prop 10- First 5 California	409,383	482,034	252,351
Non-Proposition 10	3,496,801	3,846,887	3,895,034
Interest	81,241	88,277	20,000 ²
Total Revenues	5,135,758	5,457,646	5,133,952
B. Personnel			
Salaries (Regular, Grant-Funded, and Extra Help)	648,492	814,047	865,659
Benefits	445,897	603,913	609,592
Unemployment Insurance	2,362	862	429
General Liability	12,938	15,692	17,762
Workers Comp Insurnace	11,222	15,171	15,769
Total Personnel	1,120,911	1,449,685	1,509,211 ³
C. Program Funding			
Help Me Grow	682,580	678,733	978,425
Welcome Baby: Road to Resilience		2,169,124	2,195,820 ⁴
The CHILD Project: Road to Resilience	1,066,055		-
Welcome Baby	873,881	-	-
CalWORKS Home Visiting Program	291,485	407,148	422,368
Childcare Recovery Package	286,923	-	-
Refugee Family Support	130,465	-	-
ACES Aware Network of Care	44,864	-	-
IMPACT Legacy	137,833	245,502	199,716
Attachment & Biobehavioral Catch Up	119,403	157,500	157,500
Crisis Nursery Mobile Client Navigator	40,000	40,000	40,000
Event Sponsorships	1,750	5,000	5,000
Partner Reporting Platform- Clear Impact	10,200	10,710	11,220
Total Program Funding	3,685,439	3,713,718	4,010,049 ⁵
D. Operating Expenses	48,333	100,894	123,959 ⁶
E. Professional Services	41,343	91,982	98,450 ⁷
F. Contingency Funds (2% Projected P10 Revenues)	-	-	19,331 ⁸
G. Less Indirect Received on Contracts	(157,997)	(190,725)	(155,437)
Total Expenses	4,738,028	5,165,552	5,605,563
Net Income/(Loss)	397,730	292,094	(471,611) ⁹

(notes on next page)



3-Year Comparison Budget Notes:

1. Historically, Prop 10 revenues have declined at an average annual rate of 1.6% (range = -14.3% to +7.5%), however, with the recent passage of the California Flavored Tobacco Products Ban, Prop 10 annual revenues decreased an average of 10.2% per year over the last 3-year with revenues projected to continue to decrease at an accelerated rate of 3.2% per year over the next 4 years.
2. In alignment with the Governmental Accounting Standards Board Statement #31 (GASB 31), First 5 Yolo makes an annual adjustment to the value of its investment assets to reflect their fair market valuation if Commission investments were to liquidate at the end of that fiscal year. In FY23-24 the GASB 31 adjustment resulted in an unrealized gain and the GASB31 adjustment for FY24-25 will not be recorded until after the close of the fiscal year.
3. Personnel expenditures are inclusive of both regular FTE, Extra Help, and grant-funded FTE for which First 5 Yolo is or will be reimbursed. In FY24-25 the Commission added new grant-funded FTEs related to the Commission's Medi-Cal Strategy Implementation and Welcome Baby: Road to Resilience. In FY25-26 this work continues with available grants. Additionally, First 5 Yolo is included in Yolo County's Risk Pool, and thus Worker's Compensation, General Liability and Unemployment Insurance costs are allocated to the Commission by Yolo County and included in Total Personnel Costs.
4. Beginning in Fiscal Year 2024-25, the Welcome Baby ARP Pilot fully integrated with The CHILD Project: Road to Resilience under the new name for the combined effort: Welcome Baby: Road to Resilience.
5. As the Commission enters the third year of its new 5-Year Strategic Plan, the Commission continues its intentional focus-in on its three main initiatives: Welcome Baby: Road to Resilience, Help Me Grow, and QCC/IMPACT Quality Early Learning. Additional programs beyond these 3 main initiatives include Attachment & Biobehavioral Catch-up, which is fully grant-funded, and Crisis Nursery Mobile Client Navigator which is Prop 10 funded. Both these programs support goals and strategies identified in the Commission's Strategic Plan.
6. Operating costs in FY25-26 are expected to be higher than projected FY24-25 actuals, primarily as a result of increased dues for the Commission's membership in the First 5 Association and increased costs related to new grant-funded FTE.
7. Professional services budgeted for FY25-26 are slightly higher than projected FY24-25 actuals related to the planned increase for Yolo County Satellite Finance Services and Keystone Assist Executive Assistant Services which provide First 5 Yolo fiscal and administrative support reducing the need for additional First 5 Yolo FTE. Utilization of these professional services were piloted in FY24-25 and have been highly effective creating efficiency for Leadership staff while limiting cost.
8. Per First 5 Yolo process, 2% of annual projected Prop 10 revenues are held on each annual budget as Contingency funding to ensure the Commission can meet its obligations in the event of unanticipated annual Prop 10 variance.
9. In accordance with F5Y's Strategic and Long-Term Fiscal Plans, in FY25-26, the Commission expects to begin drawing on its Sustained Initiative Reserve which is intended to support the sustainability of core program components in Welcome Baby: Road to Resilience. The Commission's FY2023/24-2027/28 Strategic Plan includes securing new external revenues, reducing Prop 10 funds directly leveraged into programs, and the strategic use of Fund Balance to ensure multi-year agency sustainability and maintenance of core program components in



leveraged program efforts while the Commission seeks new sustainable revenue streams. FY23-24 was the first year of the new Strategic Plan and included a planned contribution of Fund Balance. Though securing additional grants and costs savings, the Commission is expected to realize a contribution to Fund Balance in FY24-25, allowing the strategic utilization of fund balance in future years of the current Plan.

DRAFT

Descriptions	Budget	Cost Allocations			1
		Admin	Program (Mult. Cost Centers)	Eval	
SOURCES OF FUNDS					
A. Revenues					
Prop 10- State Tobacco Tax Allocation	966,567	966,567			2
Prop 10- First 5 California	252,351		252,351	-	3
Non-Proposition 10	3,895,034		3,895,034	-	4
Interest	20,000	20,000			
Total Revenues	5,133,952	986,567	4,147,385	-	
EXPENDITURES					
B. Personnel					
Salaries (Regular, Grant-Funded, and Extra Help)	865,659	228,372	553,203	84,084	5
Benefits	609,592	155,334	397,066	57,192	
Unemployment Insurance	429	194	164	71	
General Liability	17,762	8,018	6,792	2,952	6
Workers Comp Insurance	15,769	7,118	6,030	2,621	
Total Personnel	1,509,211	399,035	963,256	146,920	7
C. Program Funding					
Help Me Grow	978,425	-	978,425	-	
Welcome Baby: Road to Resilience	2,195,820	-	2,195,820	-	
CalWORKS Home Visiting Program	422,368	-	422,368	-	
IMPACT Legacy	199,716	-	199,716	-	
Attachment & Biobehavioral Catch-Up	157,500	-	157,500	-	
Yolo Crisis Nursery Mobile Client Navigator	40,000	-	40,000	-	
Event Sponsorships	5,000	-	5,000	-	
Partner Reporting Platform- Clear Impact	11,220	-	11,220	-	
Total Program Funding	4,010,049	-	4,010,049	-	
D. Operating Expenses	123,959	62,664	42,726	18,570	8
E. Professional Services	98,450	46,659	22,160	29,631	9
F. Contingency Funds (2% Projected P10 Allocation)	19,331	8,726	7,392	3,213	
G. Less Indirect Received on Contracts	(155,437)	-	(155,437)	-	10
Total Expenses	5,605,563	517,083	4,890,146	198,334	
Net Income/(Loss)	(471,611)	9.22%	87.24%	3.54%	11A/B
Beginning Fund Balance: July 1, 2025	\$ 2,868,346				12
Projected Ending Fund Balance: June 30, 2026	\$ 2,396,735				13
Unassigned Balance	-				14
Sustained Initiative Funding	1,146,735				15
Cashflow Reserve	500,000				16
Catastrophic Reserve	750,000				17

(see notes on next page)

Fiscal Year 2025-2026 Budget Notes

1. Aligned to best practices, First 5 Yolo's accounting structure includes an ability to assign expenditures to their specific grant-related projects. As such, revenues and expenditures listed as "Program" include multiple cost centers within First 5 Yolo's accounting structure.
2. Prop 10 Revenues projections are based on the April 2025 projections from First 5 California. It is expected that revenue projections will be updated and provided to County Commission in Summer/Fall 2025 at which point, First 5 Yolo will update its budget.
3. "Prop 10- First 5 California" revenues are inclusive of all grant funding from First 5 California or derived from First 5 CA via a pass through for Fiscal Year 2025-26, the only Prop 10 Grant included in the Commission's Budget is for the Commission's early learning efforts under IMPACT Legacy.
4. "Non-Proposition 10" revenues are inclusive of all other state, federal, local, and private sources of funding including grants, funding MOUs, donations and other miscellaneous revenues.
5. Expenditures included in B. Personnel are inclusive of both regular and grant-funded staff time. For non-grant funded staff time and Operational and Professional Service expenditures that are not directly billed, budgeted expenditures are allocated across Administration, Program, and Evaluation in accordance with the First 5 Yolo Cost Allocation Plan. Grant-funded staff time and direct-costed operational and professional service expenditures are included within the associated Program cost center(s) only.
6. First 5 Yolo participates in the County's risk pool and costs associated with Worker's Compensation, Unemployment and Liability Insurance are based on First 5 Yolo's proportional share of County Costs. Projected costs continue to rise year-over-year primarily related to the COVID-19 pandemic and rising costs post-pandemic.
7. Expenditures included in C. Program Funding reflect all grant-funded non-personnel expenditures related to each program including both contracts to direct service providers, contracts for professional services specifically billable to single programs, program components administered by First 5 Yolo for specific programs (e.g., program specific training, program specific supplies, etc.) and specific program evaluation efforts covered by grant-funding.
8. D. Operating Expenses include all budgeted First 5 Yolo operational expenditures to support daily agency functions including but not limited to the following: County system use charges, internet connectivity, software licenses, household expenses associated with the First 5 Yolo office space, training and development, minor equipment, etc.
9. First 5 Yolo maintains a modest budget for professional services which include the First 5 Yolo annual Independent Financial Audit, Single Audit, agencywide evaluation, managed IT services, as well as funding for the strategic utilization of consults as First 5 Yolo seeks to pursue and prepare for new funding opportunities and create internal capacity for leadership staff.

10. First 5 Yolo receives a modest indirect on several of its Agreements from other funders to account for charges that are incurred for shared purposes but not easily assignable, and therefore not billed as a direct charge for reimbursement ("Indirect Costs"). Indirect received on Agreements helps to offsets some operational expenditures for First 5 Yolo.
11. A. At the close of Fiscal Year 2024-25, First 5 Yolo anticipates making a contribution to its Fund Balance in the amount of \$292,094. Aligned with the Long-Term Financial Plan and the Strategic Plan, funds will be utilized in future periods covered by the Strategic Plan. This action maintains First 5 Yolo agency operations and multi-year leveraged initiatives at levels to ensure continued, meaningful impact and fulfillment of contractual obligations.

B. Per First 5 California requirement, all First 5 Commissions are required to maintain a cap on administrative expenditures, not to exceed 15% of total budgeted expenditures. The current First 5 Yolo administrative cost cap is 15%. For Fiscal Year 25-26, First 5 Yolo administrative cost rate is projected to be 9.22%.
12. The Beginning Fund Balance at July 1, 2025 is based on current projections. Upon the close of Fiscal Year 2024-25 and compilation of the Financial Statements, the Beginning Fund Balance will be administratively updated to reflect actual fund balance at July 1, 2025.
13. The Projected Ending Fund Balance at June 30, 2025 is estimated at \$2,396,735 and is inclusive of all established reserves. The Commission's Fund Balance Reserves include the Sustained Initiative Funding Reserve, the Cashflow Reserve, and the Catastrophic Reserve which for FY2025-26 have a combined target balance of \$2,396,735.
14. The Unassigned Balance is reflective of non-restricted and non-reserve Fund Balance. Funds in the Unassigned Balance could be allocated by the Commission without impacting the financial position of First 5 Yolo through Fiscal Year 2027-28.
15. "Sustained Initiative Funding" reserve includes current Prop 10 fund balance designated for multi-year systems efforts which will be strategically spent down across the life of the Strategic Plan to maintain First 5 Yolo agency operations and initiatives at levels to ensure continued and meaningful community impact.
16. The Cashflow Reserve is intended to smooth First 5 Yolo operations by ensuring adequate networking capital despite timing delays in the revenue cycle which can interrupt cashflow. This is increasingly critical as systems improvement investments are highly leveraged, given the decline in Proposition 10.
17. The Catastrophic Reserve includes funds to cover First 5 Yolo expenses for a short period of time should Prop 10 funding become significantly delayed or end, and/or a catastrophic event occur that disrupts business operations of First 5 Yolo.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments ☒

Agenda Item- Review and Authorize Funded Program Contracts, Sole Source Procurements, and Professional Services for Fiscal Year 2025-26

Background

Each year First 5 Yolo authorizes the one-year extension of contracts for programs funded under the multi-year Strategic Plan and contracts for on-going professional services before June 30, the end of the fiscal year.

Over the last several years, First 5 Yolo's Funding Plan has moved from more siloed program funding to intentional concentration on three main high-impact initiatives that intersect and interact with each other to enhance the health, safety, and early learning of children with a whole child, whole family approach. This more strategic approach involves multiple program contracts contained within, or connected to, the initiatives, and often multiple "subprograms" attached to the infrastructure of the initiatives.

While it is the intent of the Commission to award multi-year funding to many programs, First 5 Yolo contracts are generally awarded to providers as single-year contracts and renewed as appropriate.

Executive Director Overview

At the May 2025 meeting, the Commission reviewed the Proposed Program Funding Plan for FY25/26. The List of Funded Program Contracts and Professional Services Contracts is included with this item as **Attachment A** and provides detail on the contract and agreements under each main initiative.

First 5 Yolo has devoted resources and attention to leveraged, shared funding projects focused on systems transformation and integration, and efforts now center on three main systems initiatives—Welcome Baby: Road to Resilience, Help Me Grow, and QCC/IMPACT. The Commission's current 5-year Strategic Plan confirms this commitment to its three high-impact initiatives, while contemplating iterations and potential changes according to needs and resources. The FY25/26 Funding Plan reflects this emphasis.

The two largest projects, Welcome Baby: Road to Resilience (WB:R2R) and Help Me Grow (HMG), are co-funded with the State Office of Child Abuse Prevention (OCAP), County Health and Human Services Agency (HHSA), and Mental Health Services Act (MHSA) funding, respectively. Both are multi-year commitments

crossing strategic plan years and involving multiple funded partner contracts within the initiative. IMPACT Legacy is a leveraged effort between First 5 CA and First 5 Yolo, supporting quality early learning and childcare providers.

Crisis Nursery Mobile Client Navigator aligns with services provided in WB:R2R, Help Me Grow, and IMPACT Legacy, and First 5 Yolo is partnering with HHSA Child, Youth, and Families Branch to fund the Attachment and Biobehavioral Catch-Up (ABC) Home Visiting Program for families already involved with Child Welfare Services.

As most funded programs and initiatives are continuing, the majority of FY24/25 program and service funded partners are continuing partners. Sole Source Justification Forms for all new proposed sole source contracts are included as **Attachment B** to this item.

Additional Information and Attachments

- As a result of the changing work of First 5 Yolo, which includes programmatic administration of some grant-funded programs in-house, the “Total Program” amounts listed across the FY25/26 Budget, Strategic Plan Funding Plan, and the Contract List, do not and should not match. Each document is intended to meet a different purpose and therefore display program funds differently; the FY25/26 Budget shows all agency wide expenditures in their correct budget objects and allocated across the Administrative, Program (multiple), and Evaluation cost centers; the Strategic Plan Funding Plan shows all funds allocated to all Programs regardless of how those funds are administered; and the Contract List shows all contracts and amounts being issued to funded partners in the coming Fiscal Year. Because each is intended to meet a different purpose, the dollar amounts listed for each program may vary slightly depending on how those program funds are administered.
- First 5 Yolo is actively billing Medi-Cal for eligible services in Welcome Baby: Road to Resilience, and will begin billing for Help Me Grow in FY25/26.

Action Requested

Review and Authorize Funded Program Contracts, Sole Source Procurements, and Professional Services for Fiscal Year 2025-26.

FY 2025/2026 Contract List

Note: Contracts displayed in the FY2025-26 Contract List reflect all Agreements under which expenses will be paid during any portion of Fiscal Year 2025-26. The "Requested New Funding Authorization Amount" for each Agreement reflects the amount of new funding requested for authorization beyond portions already approved through previous Commission actions. Based on each individual Contract's term, funding source, etc., funds may be added via amendment to an existing Agreement or via a new Agreement. Listed amounts reflect the "up-to" amounts for each contract. Final allocations are subject to available public and private partner funding and project needs.

Program	Agency	Previously Authorized FY2025-26 Amount	Request for New Funding Authorization	Total FY2025-26 Funding	
Help Me Grow	Northern California Children's Therapy Center	\$0	\$593,864	\$593,864	
Help Me Grow: In-Home Therapy for Caregivers	CommuniCare Health Centers	\$0	\$45,000	\$45,000	
Help Me Grow	Yolo County Children's Alliance	\$0	\$30,000	\$30,000	
Help Me Grow	RISE, Inc.	\$0	\$20,000	\$20,000	
Help Me Grow	Bonterra (Apricot 360 Database)	\$0	\$30,000	\$30,000	*
Welcome Baby: Road to Resilience	CommuniCare Health Centers	\$0	\$1,235,604	\$1,235,604	
Welcome Baby: Road to Resilience	Yolo County Children's Alliance	\$0	\$519,351	\$519,351	
Welcome Baby: Road to Resilience	Elica Health Centers	\$0	\$20,000	\$20,000	*
Welcome Baby: Road to Resilience	Northern Valley Indian Health	\$0	\$15,000	\$15,000	*
Welcome Baby: Road to Resilience	Winters Healthcare Foundation	\$0	\$25,000	\$25,000	*
Welcome Baby: Road to Resilience	Capital OBGYN	\$0	\$20,000	\$20,000	*
Welcome Baby: Road to Resilience	Ten2Eleven	\$0	\$22,400	\$22,400	*
Alternative Response	Yolo County Children's Alliance	\$0	\$147,500	\$147,500	
CalWORKS Home Visiting Program: ParentChild+	Northern California Children's Therapy Center	\$0	\$371,360	\$371,360	
IMPACT: Legacy	Yolo County Children's Alliance	\$0	\$51,378	\$51,378	
IMPACT: Legacy	RISE, Inc.	\$0	\$45,300	\$45,300	
IMPACT: Legacy	Yolo Crisis Nursery	\$0	\$12,000	\$12,000	
IMPACT: Legacy	Yolo County Office of Education (SEAL Trainings)	\$0	\$6,000	\$6,000	
IMPACT: Legacy	Yolo County Office of Education (CPR Classes)	\$0	\$28,000	\$28,000	*
IMPACT: Legacy	UC Davis Center for Child and Family Studies	\$0	\$11,000	\$11,000	
Attachment and Biobehavioral Catch-up (ABC) Home Visiting	Yolo Crisis Nursery	\$0	\$143,182	\$143,182	
Crisis Nursery Mobile Client Navigator	Yolo Crisis Nursery	\$0	\$40,000	\$40,000	
Car Seat Program	Yolo Crisis Nursery	\$0	\$55,000	\$55,000	
Subtotal		\$0	\$3,486,939	\$3,486,939	

(continued on next page)

Professional Service Contracts	Agency	Previously Authorized FY2025-26 Amount	Request for New Funding Authorization	Total FY2025-26 Funding
First 5 Yolo Independent Audit	Harshwal & Co LLP	\$10,500	\$0	\$10,500
First 5 Yolo Local Evaluation and Welcome Baby: Road to Resilience	LPC Consulting Associates	\$0	\$45,000	\$45,000
Managed IT Services	KAI Partners	\$16,350	\$0	\$16,350
Sustainability Strategy Opinion Research	FM3 Research	\$0	\$40,000	\$40,000
Executive Assistant Services	Keystone Assist	\$0	\$21,600	\$21,600
Administrative Fiscal Support	Yolo County Satellite Finance	\$0	\$20,000	\$20,000
Website Services	Moore Iacofano Goltsman (MIG)	\$0	\$38,500	\$38,500
Subtotal		\$26,850	\$165,100	\$191,950

* Indicates a program contract issued as a professional services agreement.

Notes

1. First 5 Yolo issues a single professional serve contract to LPC Consulting Associates for both its specific evaluation of Welcome Baby: Road to Resilience and the agency-wide Local Evaluation. The amounts are presented on a single line to be reflective of the single contract.
2. First 5 Yolo is currently under a Managed IT Services contract with KAI Partners through June 30, 2026 under the Executive Director's spending authority. Fees generated under this contract are based on the number of agency staff, managed devices, and other services utilized throughout a given fiscal year.

Amounts displayed indicate the estimated maximum anticipated funding to be awarded to each grantee for the defined program based on projected revenues for FY25-26. Award amounts are subject to Commission approval and available grant funding (for those joint funded projects). At the close of Fiscal Year 2024-2025, eligible contractors (based on the nature of the project) may request to rollover unspent program funds into FY25-26. Per First 5 Yolo Policy, requests are reviewed and approved by the First 5 Yolo Executive Director on an individual basis. Approved requests will result in an amendment to move funds from FY24-25 to FY25-26 which will increase the maximum FY25-26 contract amount above those described above or extend the term of an agreement into FY26 without raising maximum compensation across the multi-year life of each individual agreement.

The total Contracted Program Funding includes all programs funded via Agreements with local agencies and/or service providers and does not include other program funding budgeted by First 5 Yolo for which funds are directly administered by First 5 Yolo outside of contracts to Funded Partners or service providers. As the work of First 5 Yolo expands to include additional grant funding awarded to First 5 Yolo, the Commission expends some programmatic funds to purchase staff time, goods, supplies, and services which are then directly billed to their funding sources (e.g., program materials, training, etc.).



SOLE SOURCE PROCURMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: CommuniCare+OLE (CC+OLE)

Name of Project: Welcome Baby: Road to Resilience

Project Dates: July 1, 2025-June 30, 2026

Description of Service to be provided:

Welcome Baby: Road to Resilience is a broad-based nurse, community health worker, and intensive home visiting program that supports high risk families in-need prenatally and immediately following birth thereby improving birth and family outcomes and creating lasting positive impacts for young children, their families, and the Yolo County community. Under the project, CC+OLE will provide direct service/clinical Project Management, RN Post Partum Nurse Visits, Behavioral Health Navigation Services, and care coordination.

Amount: Up to \$1,235,604

Justification:

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- ☒ There is only one viable provider of the required service in the community.
- ☐ After solicitation of a number of sources, competition is determined to be inadequate.
- ☐ A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- ☐ All local providers of a particular service will receive funding.
- ☐ The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- ☐ The contract is with a state, federal or local government.
- ☒ The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- ☐ Other (describe):

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

☐ The effort made to solicit competitive bids or proposals, if any.

☒ A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

CommuniCare+OLE has served as the lead direct service provider in the project since implementation. CommuniCare+OLE is also the only FQHC in Yolo County with perinatal clinics and serves the largest population of perinatal Medi-Cal patients in the County.

☐ Special factors affecting the cost under the contract.

First 5 Yolo will cost-offset with Medi-Cal billing for eligible services.

Other Comments:

Approval and Signature:



Executive Director

6/5/2025

Date



SOLE SOURCE PROCURMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: Yolo County Children's Alliance

Name of Project: Welcome Baby: Road to Resilience

Project Dates: July 1, 2025-June 30, 2026

Description of Service to be provided:

Welcome Baby: Road to Resilience is a broad-based nurse, community health worker, and intensive home visiting program that supports high risk families in-need prenatally and immediately following birth thereby improving birth and family outcomes and creating lasting positive impacts for young children, their families, and the Yolo County community. Under the project, Yolo County Children's Alliance will provide in-clinic navigation at CommuniCare+OLE perinatal clinics and Healthy Families American Home Visiting Services.

Amount: Up to \$519,351

Justification:

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- ☒ There is only one viable provider of the required service in the community.
- ☐ After solicitation of a number of sources, competition is determined to be inadequate.
- ☐ A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- ☐ All local providers of a particular service will receive funding.
- ☐ The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- ☐ The contract is with a state, federal or local government.
- ☒ The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- ☐ Other (describe):

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

☐ The effort made to solicit competitive bids or proposals, if any.

☒ A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

Yolo County Children's Alliance has served as a direct service provider in the project since implementation. Yolo County Children's Alliance is also the only accredited HFA site in the County.

☐ Special factors affecting the cost under the contract.

Other Comments:

Approval and Signature:



Executive Director

6/5/2025

Date



SOLE SOURCE PROCUREMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: Capitol OB/GYN

Name of Project: Welcome Baby Referral Coordination

Project Dates: Start TBD- June 30, 2026

Description of Service to be provided: _____

Welcome Baby: Road to Resilience is a broad-based nurse, community health worker, and intensive home visiting program that supports high risk families in-need prenatally and immediately following birth thereby improving birth and family outcomes and creating lasting positive impacts for young children, their families, and the Yolo County community. Under Welcome Baby: Road to Resilience, Contractor will identify and refer Capitol OB/GYN patients into Welcome Baby: Road to Resilience, share data and coordinate care.

Amount: Up to \$20,000

Justification:

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- ☒ There is only one viable provider of the required service in the community.
- ☐ After solicitation of a number of sources, competition is determined to be inadequate.
- ☒ A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- ☐ All local providers of a particular service will receive funding.
- ☐ The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- ☐ The contract is with a state, federal or local government.
- ☐ The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- ☐ Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

☐ The effort made to solicit competitive bids or proposals, if any.

☒ A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

Contractor offices are uniquely situated in West Sacramento and downtown Sacramento and serve a large volume of Yolo County residents who may birth or receive pre/postnatal care in Sacramento County hospitals or clinics.

☐ Special factors affecting the cost under the contract.

Other Comments:

In July 2024, the Commission authorized a sole source contract with Capitol OBGYN for Fiscal Year 2024-25 however, an agreement was not executed. Staff hope to execute an agreement for FY2025-26 and are requesting re-authorization of the Sole Source for the new Fiscal Year.

Approval and Signature:



Executive Director

6/5/2025

Date



SOLE SOURCE PROCUREMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: Yolo County Office of Education

Name of Project: Sobrato Early Academic Language (SEAL) Professional Development Training

Project Dates: July 1, 2025- June 30, 2026

Description of Service to be provided: _____

First 5 Yolo's IMPACT Legacy initiative provides targeted coaching via Communities of Practice and professional development trainings to the spectrum of non-public childcare providers across Yolo County. Under IMPACT Legacy, Yolo County Office of Education will facilitate one SEAL Professional Development Series targeted to license-exempt Family, Friend, Neighbor and Family Childcare Home Providers.

Amount: Up to \$6,000

Justification:

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- ☐ There is only one viable provider of the required service in the community.
- ☐ After solicitation of a number of sources, competition is determined to be inadequate.
- ☐ A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- ☐ All local providers of a particular service will receive funding.
- ☐ The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- ☒ The contract is with a state, federal or local government.
- ☒ The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- ☐ Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

- ☐ The effort made to solicit competitive bids or proposals, if any.

☒ A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.
Contractor previously provided SEAL Professional Development Series under IMPACT Legacy and is also a public agency with the required skills, experience, and knowledge to deliver the required services.

☐ Special factors affecting the cost under the contract.

Other Comments:

Approval and Signature:



Executive Director

6/5/2025

Date



SOLE SOURCE PROCUREMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: Yolo County Office of Education

Name of Project: CPR Certification and Classes for Childcare Providers

Project Dates: July 1, 2025- June 30, 2026

Description of Service to be provided:

First 5 Yolo and Yolo County Office of Education co-lead Quality Counts California efforts in Yolo County. Under this project, Yolo County Office of Education and First 5 Yolo will partner to leverage existing YCOE infrastructure to provide access to licensing required CPR Certification to Yolo County Childcare providers as well as first aid kits. This effort will support Yolo County Childcare providers to maintain licensure by removing barriers to accessing CPR certification.

Amount: Up to \$28,000

Justification:

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- ☐ There is only one viable provider of the required service in the community.
- ☐ After solicitation of a number of sources, competition is determined to be inadequate.
- ☐ A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- ☐ All local providers of a particular service will receive funding.
- ☐ The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- ☒ The contract is with a state, federal or local government.
- ☐ The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- ☐ Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

- ☐ The effort made to solicit competitive bids or proposals, if any.

☒ A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

Contract is with the County Office of Education, a public agency.

☐ Special factors affecting the cost under the contract.

Other Comments:

This contract is funded via grant funding from County of Yolo.

Approval and Signature:



Executive Director

6/5/2025

Date



SOLE SOURCE PROCUREMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: FM3 Research

Name of Project: Public Opinion Research

Project Dates: _____

Description of Service to be provided: _____

Amount: Up to \$40,000

Justification:

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- ☐ There is only one viable provider of the required service in the community.
- ☐ After solicitation of a number of sources, competition is determined to be inadequate.
- ☐ A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- ☐ All local providers of a particular service will receive funding.
- ☐ The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- ☐ The contract is with a state, federal or local government.
- ☒ The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- ☐ Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

- ☐ The effort made to solicit competitive bids or proposals, if any.
-
-
-

- ☒ A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

FM3 performed similar services for County of Yolo, First 5 Yolo, and Yolo County Office of Education the last time research was requested on public need and opinion on childcare and early childhood, and is uniquely situated to use that prior work to

analyze trends and changes. FM3 has extensive knowledge of funding for children's service and revenue options, including analytic ability.

☐ Special factors affecting the cost under the contract.

Other Comments:

Approval and Signature:



Executive Director

6/5/2025

Date

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments ☐

Agenda Item- Authorize Additional Administrative Leave for the Executive Director for Fiscal Year 2025-26 and a Change of Title to Chief Executive Officer

Background

As an agency of Yolo County with defined independent authorities, First 5 Yolo Commission develops First 5 Yolo job positions and determines the compensation of First 5 Yolo employees consistent with County Personnel Regulations and First 5 Yolo Policies. All First 5 Yolo employees are “at-will” County employees serving at the pleasure of the Commission. The Commission is responsible for recruiting, hiring, and evaluating the Executive Director.

Chair Overview

The Commission completed the Executive Director’s Performance Evaluation at its Meeting in May 2025. Upon positive performance review, the Commission may now formally consider approval of a no-cost increase to Administrative Leave—13 additional days to roughly equate to a 5% salary increase—and a change in title to “Chief Executive Officer,” as seen at some other county commissions.

Recommended action is to approve and authorize the Executive Director to coordinate with Human Resources, as necessary, to implement the foregoing actions.

Additional Information and Attachments

Action Requested

Authorize Additional Administrative Leave for the Executive Director for Fiscal Year 2025-26 and a Change of Title to Chief Executive Officer.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments ☐

Agenda Item- Executive Director Report
<i>Background</i>
The Executive Director updates the Commission on activities and developments.
<i>Executive Director Overview</i>
<ul style="list-style-type: none">• First 5 Yolo Annual Report to BOS June 3, 2025 and City Data for WB:R2R• First 5 Yolo Feature in F5 Center for Children's Policy Blog Post on Medi-Cal Providers• First 5 Yolo Executive Director Presentation to State Department of Health Care Services with First 5 Association June 5, 2025• Update on F5A Proposal for New Medi-Cal Benefit for Birthing Pathways
<i>Additional Information and Attachments</i>
<i>Action Requested</i>
The Executive Director updates the Commission on activities and developments.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments ☐

Agenda Item- Commissioner Reports
<i>Background</i>
Commissioners have the opportunity to provide updates on activities and events relating to their role as First 5 Yolo Commissioner and/or professional capacity in the County.
<i>Executive Director Overview</i>
<i>Additional Information and Attachments</i>
<i>Action Requested</i>
Receive Commissioner Reports.