



## COMMISSIONERS

Anna Domek – District 1	Sally Brown – District 2	Jenn Rexroad – District 3
Heidy Kellison – District 4	Melissa Roberts – District 5	Garth Lewis – Yolo County Office of Education
Karleen Jakowski – County of Yolo	Jim Provenza, Chair – Board of Supervisors	Nichole Arnold – Children with Special Needs
	Lucas Frerichs, Alternate Chair-Board of Supervisors	

## AGENDA

June 14, 2023  
3:00pm-5:00pm  
International House  
10 College Park, Davis, CA 95616

### ADMINISTRATIVE AGENDA

1. Chair Call to Order
2. Chair Roll Call
3. Chair Consider Approval of the Agenda
4. Chair Opportunity for Commissioners to state Conflict and Recusal
5. Public Public Comment

### CONSENT AGENDA

Executive Director recommends approval of Consent Agenda Items **7-10**

#### General Administrative Function

7. Chair Approve First 5 Yolo Commission Meeting Minutes from **05/10/23**
8. Chair Approve First 5 Yolo Finance Committee Meeting Minutes from **06/07/23**
9. Staff Adopt Commission Meeting and Budget Process Calendar for **FY23/24**
10. Chair Approve QCC Program Officer Salary Scale Re-Classification

### REGULAR AGENDA      Presentation/Discussion/Possible Action

11. Executive Director **Public Hearing:** Receive Presentation, Review, and Adopt Fiscal Year 2023/24-2027/28 Strategic Plan 30 minutes
12. Executive Director Authorize Acceptance of Yolo County Cannabis Tax Funds for FY23/24 for First 5 Yolo's The CHILD Project: Road to Resilience 5 minutes

13.	Executive Director	<b>Public Hearing:</b> Review and Adopt Fiscal Year 2023/24-2027/28 Long Term Financial Plan	15 minutes
14.	Chair	Consider and Approve Cost of Living Adjustment (COLA) of 2% for First 5 Yolo Employees for Fiscal Year 2023-2024	5 minutes
15.	Executive Director	Review 3-Year Comparison Budget and Review and Adopt FY23/24 Budget	15 minutes
16.	Executive Director	Review and Authorize Funded Program Contracts, Sole Source Procurements, and Professional Services for FY23/24	10 minutes
17.	Executive Director	Executive Director Report	10 minutes
18.	Commissioners	Commissioner Reports	10 minutes
19.	Chair	Adjournment	

Next meeting scheduled:  
 Commission Meeting  
 September 13, 2023  
 International House  
 10 College Park, Davis, CA 95616

I declare under penalty of perjury that the foregoing agenda was posted **June 7, 2023**, by 5:00 PM at the following places:

- 1) On the bulletin board at the East entrance of the Erwin Meier Administration Center, 625 Court Street, Woodland, California 95695
- 2) At [www.first5yolo.org](http://www.first5yolo.org), the website for First 5 Yolo, and the First 5 Yolo Offices, 2779 Del Rio Pl, Unit A, Davis, California, 95618

Rachel McFarland  
 Accounting and Office Support Specialist, First 5 Yolo

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**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

<b>Agenda Item- Approve First 5 Yolo Commission Meeting Minutes from 05/10/23</b>
<b><i>Background</i></b>
Final minutes from the First 5 Yolo Commission Meeting.
<b><i>Executive Director Overview</i></b>
First 5 Yolo Children and Families Commission held a regularly scheduled meeting on May 10, 2023, at Mary L. Stephens Davis Branch Library, Blanchard Room, 315 E. 14th Street, Davis, CA 95616.
<b><i>Additional Information and attachments</i></b>
Draft Meeting Minutes are attached to this item as <b>Attachment A</b> .  The next regularly scheduled Commission meeting will be held September 13, 2023 at International House-Davis, 10 College Park, Davis, CA, from 3:00-5:00PM.
<b><i>Action Requested</i></b>
Approve minutes as submitted or propose edits.



The First 5 Yolo Children and Families Commission met on the 10<sup>th</sup> day of May, 2023 at Mary L. Stephens Davis Branch Library, Blanchard Room, 315 E. 14<sup>th</sup> Street, Davis, CA 95616

**Commissioners in Attendance:**

Jim Provenza, Anna Domek, Karleen Jakowski, Jenn Rexroad, Garth Lewis, Heidi Kellison, Nichole Arnold, Lucas Frerichs

**Staff in Attendance:**

Gina Daleiden, Victoria Zimmerle, Rachel McFarland, Melina Ortigas

**Public in Attendance:**

Scott Love, Svetlana Harmon, and Emily Ault

**ADMINISTRATIVE AGENDA**

Item #1: Call to order

Vice Chair N. Arnold called the meeting to order at: **3:06 pm.**

Item #2: Welcome and Introduction of New District 1 Commissioner

N. Arnold introduced the new District 1 Commissioner, Anna Domek and welcomed her to the Commission. A. Domek introduced herself to Commissioners.

J. Provenza arrived at **3:10 pm.**

Item #3: Roll Call

V. Zimmerle took a voice roll call.

Absent: Sally Brown, Melissa Roberts

Late: Garth Lewis, Jim Provenza, Lucas Frerichs

Item #4: Consider Approval of Agenda

Item #5: Opportunity for Commissioners to state Conflict and Recusal

None.

Item #6: Public Comment

S. Love welcomed Commissioners to the Mary L. Stephen's Library noting the long standing partnership between Yolo County Library and First 5 Yolo. He also shared information about the upcoming Yolo Juneteenth Celebration, held at the UC Davis Conference Center on June 4, 2023 and thanked the Commission for sponsoring the event. The event is geared towards families and will have displays, food, and performances for all ages.

Item #7: Approve First 5 Yolo Commission Meeting Minutes from 03/08/23



Item #8: Receive Sponsorship Fund Allocations Report (Friends of Davis Public Library, Yolo Juneteenth Celebration)

Item #9: Accept Report on Quarter 3 Fiscal Year 2022/2023 Funded Partner Progress

Item #10: Approve \$43,750 Increase to Northern California Children’s Therapy Center’s and \$11,000 Increase to CommuniCare Health Center’s Help Me Grow Contracts effective April 1, 2023 and Funded by Mental Health Services Act

**Approve consent agenda items 7-10.**

**Motion:** H. Kellison      **Second:** N. Arnold

Motion carried unanimously.

Item #11: Receive Presentation on Yolo County Library Children’s Services

G. Daleiden introduced Svetlana Harmon, the Children’s Librarian for Yolo County Library. S. Harmon presented on the library’s children’s services, including story times in Russian, Spanish, and English, for toddlers, preschoolers, grade schoolers, and families around Yolo County.

Yolo County Library is also distributing books in English and Spanish throughout the county for their Summer Reading Program, including children in rural areas. S. Harmon also shared the Library’s early learning kits, which include a health and nutrition kit for families and childcare providers, school readiness kits and story time kits, and the new Nature Explorer kit, with materials for children aged 0-8 to explore the outdoors.

S. Love noted that the bookmobile will also be distributing some of these early learning kits throughout Yolo County.

Commissioners asked questions and discussed.

G. Lewis arrived at **3:16 pm.**

Item #12: **Public Hearing:** Accept the First 5 California Annual Report for Fiscal Year 2021/2022

G. Daleiden noted that per Prop 10 Statute, each county First 5 Commission holds a public hearing, annually, to present the First 5 California Annual Report which covers the previous fiscal year. First 5 California continues to refine the Annual Report to better align the reporting of statewide efforts across all 58 county First 5 commissions.

**Public Hearing opened at 3:26 pm.**

H. Kellison provided public comment: “I value the chance to review First 5 California’s Annual Report and stay updated on the progress of First 5 efforts statewide, especially considering the ongoing decline in Proposition 10 revenue. As First 5 Yolo works to maximize our resources by shifting our focus towards leveraging non-Proposition 10 funding to meaningfully support First 5 California’s policy priorities, I would like to emphasize the importance of advocacy and urge First 5 California to address the growing funding shortfalls.”



Public Hearing closed at 3:27 pm.

**Accept the First 5 California Annual Report for Fiscal Year 2021/2022.**

**Motion:** G. Lewis      **Second:** J. Rexroad

Ayes: A. Domek, G. Lewis, J. Rexroad, J. Provenza, N. Arnold, K. Jakowski

Nays: H. Kellison

Motion carried.

Item #13: Accept Report on Part 2 of Fiscal Half-Year 1, 2022/2023 Performance Measures

M. Ortigas presented an overview and highlights on program performance in the first six months of fiscal year 2022/2023.

- Help Me Grow continues to provide support to Yolo County children and families, led by partners Northern California Children's Therapy Center, Yolo Crisis Nursery, and RISE, Inc.
- 597 children were provided with behavioral screening to identify children who need extra support
- Of those screened, the connection rate to additional services was 87%, compared to 3% of children statewide who are eligible to receive early intervention
- 13 caregivers were connected to behavioral health services at CommuniCare Health Centers through Help Me Grow In-home Therapy for Caregivers
- M. Ortigas noted the ongoing staffing shortages in these programs, and that Welcome Baby and HMG are closely connected programs that share some of the same resources

K. Jakowski noted that there are additional resources to connect children in foster care to the early intervention resources provided by HMG. G. Daleiden noted that the Mental Health Services Act the largest portion of Help Me Grow services and Help me Grow is the only specific investment within Prevention and Early Intervention (PEI), under MHSA, for children ages 0-5.

Commissioners asked questions and discussed.

**Accept Report on Part 2 of Fiscal Half-Year 1, 2022/2023 Performance Measures.**

**Motion:** H. Kellison      **Second:** A. Domek

Motion carried unanimously.

Item #14: First 5 Yolo Childcare Recovery Package American Rescue Plan Act Project: Authorize Subaward Agreement to the City of Winters, up to \$122,000 and to Winters Joint Unified School District, up to \$40,500.

G. Daleiden provided an overview of the Childcare Recovery Package which includes smaller Infrastructure and Recovery Grants available to Childcare Providers across the County. Additionally, the Package includes up to two larger infrastructure grants to address needs in childcare deserts. Projects for both larger infrastructure grants have been identified to address childcare needs in the City of Winters which has historically been a childcare desert and whose needs were exacerbated by the



pandemic. The first an Agreement with the City of Winters to support the Winters Parent Nursery School to make improvements and enhancements to the facility to maintain the safety of children currently in care. The building is owned by the City of Winters and houses WPNS via a Joint Use Agreement. City of Winters will take their contract to the city council next Tuesday, 05/16/23 and it is expected to be approved.

The second is an agreement with the Winters Joint Unified School District to support its planned Child Development Center. Details of the project, including potential dedicated space for children and family serving providers such as Help Me Grow, etc. are still in development.

J. Provenza noted that the Board of Supervisors allocated \$1.3 million towards the Childcare ARP project.

K. Jakowski asked questions about City of Winters' contributions to this project and whether childcare slots would be added under the WPNS project. G. Daleiden noted that the City was providing administrative support and staff time on the project in-kind and, the City leases the building to Winters Parent Nursery School for an annual cost of one dollar. Additionally, while no new slots would be added under this project, the existing slots would be maintained and the site would not be in jeopardy of closure. K. Jakowski stressed the importance of retaining and increasing available childcare slots with the ARP funding for this project.

H. Kellison commended First 5 Yolo staff and J. Provenza for being proactive in addressing this lack of childcare in Winters, particularly as a result of the pandemic.

V. Zimmerle noted that both contract are retroactively effective to March 1, 2023.

Commissioners asked questions and discussed.

***First 5 Yolo Childcare Recovery Package American Rescue Plan Act Project: Authorize Subaward Agreement to the City of Winters, up to \$122,000 and to Winters Joint Unified School District, up to \$40,500.***

**Motion:** H. Kellison      **Second:** N. Arnold

Motion carried unanimously.

Item #15: Authorize Contract to Yolo County Children's Alliance for Child Welfare Services Alternative Response Grant up to \$161,818 through June 30, 2024, effective May 1, 2023

G. Daleiden gave an overview of the Yolo County Alternative Response grant awarded to First 5 Yolo. The Alternative Response grant will fund an expansion of Healthy Families America Home Visiting under The CHILD Project: Road to Resilience (R2R). Yolo County Children's Alliance is the current provider of these services in R2R, and the only provider of Healthy Families America services in the County.

***Authorize Contract to Yolo County Children's Alliance for Child Welfare Services Alternative Response Grant up to \$161,818 through June 30, 2024, effective May 1, 2023.***



**Motion:** G. Lewis      **Second:** N. Arnold

Motion carried unanimously.

Item #16: Accept Quarter 3 Fiscal Year 22-23 Revenue and Expenditure Year-to-Date Summary Report

V. Zimmerle presented highlights from the Q3 rev/exp report including:

- Proposed modifications to the current budget to reflect the contracts discussed in the previous item (The CHILD Project: Road to Resilience with Alternative Response funding) and an amendment from Yolo County Mental Health Services Act to expand and maintain Help Me Grow services
- Revenue and Expenditure projections at the close of the fiscal year have been updated as more information has become available. Revenues and Program variances related to unspent grant funds will be rolled over into next Fiscal Year and grant funds are expected to be fully expended prior to their respective agreement close dates
- The planned deficit for the year is projected to be less than budgeted, a positive. The projected ending fund balance includes all reserve funds. Reserves and target amounts will be reconsidered through current Long Term Financial Plan development and staff will make their recommendation for these reserves at the June Commission meeting.

L. Frerichs arrived **3:55 pm**.

K. Jakowski shared updates on the current Mental Health Services Act (MHSA) 3-year plan development , provided an overview of how MHSA is funded, and updated Commissioners on potential changes being considered by the State. Yolo County Health and Human Services Agency (HHSA) and F5Y have shared funding for Help Me Grow (HMG) and First 5 Yolo has requested an increase in MHSA funding in the coming cycle in light of the accelerated decline in Prop 10 funding as a result of Prop 31. While the County is hopeful MHSA receipts and projections will support the increase in funding for HMG, the impact of the tax deadline extension, anticipated economic downturn and pending actions at the State may result in fewer dollars available for local MHSA funding. Yolo County staff hope to have allocations for MHSA programs in the weeks ahead. K. Jakowski noted that HHSA remains hopeful that funding will be maintained for local programs like HMG.

L. Frerichs provided clarification of how, under this proposed reform, funds for mental health may be shifted to support homelessness and housing at the State level impacting local allocations.

G. Daleiden noted that First 5 California is working on plans to make sure that funding for early childhood (0-5) development programs is secured, including prevention and early intervention programs.

***Accept Quarter 3 Fiscal Year 22-23 Revenue and Expenditure Year-to-Date Summary Report***

**Motion:** J. Rexroad      **Second:** H. Kellison

Motion carried unanimously.

Item #17: Receive Strategic Planning Update and Review Draft Components





G. Daleiden provided an update on the current status of the strategic planning process and presented draft components of the plan. First 5 Yolo's consultant, Rafael Gomez, has been meeting with partners as well as First 5 Yolo staff and Commissioners to create this draft. G. Daleiden noted the core priorities of First 5 as outlined by Prop 10 remain consistent, and that certain components of the strategic plan are required by Prop 10. These core components will be largely consistent with the prior Strategic Plan and will be updated and included when the Commission adopts the final Plan in June.

G. Daleiden also provided the following highlights from community listening sessions which were facilitated by the Consultant and, intentionally, not attended by First 5 Yolo staff or Commissioners.):

- Strong sentiment that behavioral health needs have increased: the pandemic has impacted the emotional and behavioral health of children
- Providers talked about isolation and stress caused by pandemic
- Increase in substance use issues in families and families who have delayed treatment or have not sought treatment
- Concrete supports (diapers, pack and plays, etc.) are still widely needed throughout the County
- Educators noted the need to address basics needs first
- Attendees noted the necessity of early intervention to prevent crises downstream (stress, illness, financial troubles)
- Providers noted the community workforce shortage and the difficulty in finding and retaining staff
  - o G. Daleiden noted that F5Y staff are increasingly needed to support direct service partners because of staffing challenges, and that F5Y staff are largely at capacity.
- Partners cited "initiative fatigue" and the stress of meeting initiative goals handed down by the State and/or County
- Participants also affirmed the value of F5Y as a facilitator to local providers, and noted appreciation for F5Y's ability to braid funding into single contracts to CBO.
- Participants also shared a desire to participate, as a community, in planning sessions for the county/for other programs
- Community members in the early learning group session expressed the desire for an agency or group to fill a clearinghouse role for incoming service staff and childcare providers, and to develop a shared group of community priorities and strategies

In planning sessions with staff and commissioners, highlights included:

- Increased disparities in certain communities around Yolo County
- Need for increase in behavioral health services
- Need for linking heavily siloed programs and services
- Need for F5Y to act not only as a funder but also a facilitator for programs
- Commission remains committed to acting as an advocate for these programs and their funding needs

G. Daleiden asked for comments and questions from Commissioners on the current draft components.

J. Provenza noted that various health services at the county overlap with F5Y initiatives and suggested that F5Y could be a coordinator or convener for all services in the county that serve children aged 0-5. G.



Daleiden asked for clarification on how Commissioners wanted to word this in the strategic plan. J. Provenza suggested: “for 0-5, First 5 should be the primary convener, in cooperation with other agencies and providers, for all resources and programs in Yolo County.” K. Jakowski agreed that First 5 Yolo is well positioned to fill this role as coordinator in the county but that there will be additional work needed to build consensus in the community.

G. Daleiden noted that the Commission is intended to help provide coordination between government agencies and that outreach to multiple community agencies is not normally a sustained effort, and that the resources provided by government agencies are crucial and not able to be covered by First 5 Yolo (e.g., YCOE and education).

J. Rexroad noted that F5Y may coordinate but that language in the strategic plan should be inclusive of partners, not exclusive.

H. Kellison suggested pulling equity from the section “Equity and Whole Child Approach,” noting that other sections are single issue, and that Equity is an important topic that should be a standalone or overarching objective. K. Jakowski noted that HHSA’s five-year improvement plan posed equity as an issue that is embedded in every strategy. G. Daleiden suggested including Racial Equity, Diversity, and Inclusion (REDI) as a guiding principle, rather than an objective, which would align F5Y’s plan with First 5 California, which includes REDI in its guiding principles.

Commissioners will send further comments, ideas, and edits before the next Commission meeting in June.

#### Item #18: Review Working Assumptions for the First 5 Yolo Fiscal Year 2023/2024-2027/2028 Long-Term Financial Plan

V. Zimmerle provided a high-level review of assumptions and noted that the proposed assumptions are inclusive of current, best available information. Per F5Y process, the Long-Term Financial Plan (LTFP) will be reviewed by the Commission on an annual basis should any updates be required. V. Zimmerle briefed Commissioners on the purpose of the LTFP as a guiding document that neither binds nor commits the Commission to a course of action, as does an annual budget.

Commissioners discussed and asked questions noting the challenges of developing a 5-year fiscal plan in the face of economic uncertainty, unfolding impacts of legislation, and pending grant opportunities.

K. Jakowski noted that May is Mental Health Awareness month.

K. Jakowski left at **4:55 pm**.

#### Item #19: Review Proposed Funding Plan FY23/24

G. Daleiden provided an overview of the proposed program funding for Fiscal Year 2023-2024, noting the figures provided are best estimates for the upcoming fiscal year for each of F5Y’s major initiatives, as information on pending grants continues to unfold. V. Zimmerle noted that this document will be in the strategic plan and is inclusive of all expenditures related to each initiative including staff time, contracts, F5Y administered program expenses, etc. In June, staff will provide a final Funding Plan taking into account any new information. Additionally, for several multi-year programs, unexpended program funds



for the current fiscal year may be rolled over into the coming fiscal year. The exact roll over amounts will not be known until after the close of the fiscal year and are not included in the proposed Funding Plan.

Item #20: Executive Director Report

G. Daleiden briefed the Commission on the following:

- The Deputy Director and Accounting and Office Support Specialist received step increases as a result positive performance reviews
- First 5 Yolo has entered into a small contract with Chapman Consulting to support the agency as it prepares to begin billing for MediCal services
- County CalWORKs' and First 5 Yolo's application for the CalWORKs Home Visiting Program was approved by the State for implementation in Fiscal Year 2023-2024. CalWORKs Home Visiting Program funds will be used to expand The CHILD Project: Road to Resilience and implement a new program, ParentChild+.
- First 5 Yolo has a pending request for county cannabis tax funding to support The CHILD Project: Road to Resilience. Requested funds will help stabilize the program through declining Prop 10 revenue.
- G. Daleiden will be presenting to the Board of Supervisors on May 23, 2023 on the coming new Strategic Plan.
- The First 5 CA IMPACT Legacy RFA has been released by First 5 CA. Staff are reviewing the RFA to prepare the Commission's response. Given the delay in RFA release from First 5 CA, a funding delay is anticipated which will result in a gap in IMPACT services.

No questions or comments.

Item # 21: Commissioner Reports

L. Frerichs expressed his support and gratitude for the pending work with the City of Winters and Winters Joint Unified School District to stabilize and expand access to childcare in Winters.

Item #22: Adjournment

Meeting adjourned at **5:04 pm**.

Next Commission Meeting scheduled:

June 14, 2023  
International House  
10 College Park, Davis, CA 95616

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

<b>Agenda Item- Approve First 5 Yolo Finance Committee Meeting Minutes from 06/07/23</b>
<b><i>Background</i></b>
The First 5 Yolo Finance Committee meets to review the Budget for the new fiscal year, the Long-Term Financial Plan, and other finance related documents prior to Commission consideration and adoption.
<b><i>Executive Director Overview</i></b>
The Finance Committee met at the First 5 Yolo office at 2779 Del Rio Place, Unit A, Davis, CA 95616.  Commissioners in attendance included: Sally Brown, Treasurer, Jennifer Rexroad, and Nichole Arnold, Vice Chair. Sally Brown and Nichole Arnold joined via teleconference. No formal quorum was achieved.
<b><i>Additional Information and attachments</i></b>
Draft minutes from the Finance Committee are attached to this item as <b>Attachment A.</b>
<b><i>Action Requested</i></b>
Approve Finance Committee minutes as submitted or propose edits.

## Finance Committee Meeting Minutes June 7, 2023

The First 5 Yolo Finance Committee met on the 10<sup>th</sup> day of October 2022 at the First 5 Yolo offices: 2779 Del Rio Place, Unit A, Davis, CA 95616.

**Commissioners in Attendance:** Jenn Rexroad; Sally Brown and Nichole Arnold joined the meeting via ZOOM Teleconferencing.

**Staff in Attendance:** Victoria Zimmerle, Gina Daleiden

### A QUORUM WAS NOT ACHIEVED

G. Daleiden and V. Zimmerle briefed Commissioners on the proposed FY2023-24 First 5 Yolo Annual budget, the 3-Year Comparison, and proposed Fiscal Year 2023/24-2027/28 Long-Term Financial Plan. Commissioners discussed, asked questions, and suggested edits to further clarify the documents. J. Rexroad noted that she approved the FY23/24 Annual Budget and the Fiscal Year 23/24-27/28 Long-Term Financial Plan for adoption by the Full Commission.

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments* ☒

<b>Agenda Item- Adopt Commission Meeting and Budget Process Calendar for FY 23/24</b>
<b><i>Background</i></b>
The Commission and Budget Process Calendar shows meetings and events and is updated as necessary.
<b><i>Executive Director Overview</i></b>
The Commission Calendar includes each month in the fiscal year, and shows dates for upcoming Commission meetings, as well as noting key dates for the budget process.
<b><i>Additional Information and attachments</i></b>
Commission and Budget Calendar for FY23/24 are included as <b>Attachments A and B</b> to this item.  Please note that while meetings are generally held the second Wednesday of a regular meeting month, October's meeting is the last Wednesday to accommodate timing for First 5 Yolo's audit process and requirements.
<b><i>Action Requested</i></b>
Adopt calendar with any needed adjustments.

## FY 23/24 Commission Meeting Calendar

<b>July 2023</b>	<b>August 2023</b>	<b>September 2023</b>	<b>October 2023</b>
<b>No Regularly Scheduled Meeting</b>	<b>No Regularly Scheduled Meeting</b>	<b>September 13<sup>th</sup> 3-5 PM</b>	<b>October 25<sup>th</sup> 3-5 PM</b>
<b>November 2023</b>	<b>December 2023</b>	<b>January 2024</b>	<b>February 2024</b>
<b>No Regularly Scheduled Meeting</b>	<b>No Regularly Scheduled Meeting</b>	<b>January 10<sup>th</sup> 3-5 PM</b>	<b>No Regularly Scheduled Meeting</b>
<b>March 2024</b>	<b>April 2024</b>	<b>May 2024</b>	<b>June 2024</b>
<b>March 13<sup>th</sup> 3-5 PM</b>	<b>No Regularly Scheduled Meeting</b>	<b>May 8<sup>th</sup> 3-5 PM</b>	<b>June 12<sup>th</sup> 3-5 PM</b>

### Commission and Budget Calendar FY23-24

July	August	September	October	November	December
<b>Action Items</b>					
No Regularly Scheduled Meeting	No Regularly Scheduled Meeting		Accept F5Y Annual Report to F5CA  Approve and Accept Independent Financial Audit**	No Regularly Scheduled Meeting	No Regularly Scheduled Meeting
<b>Budget Calendar</b>					
	Year End Rev/Exp Summary Report Prep- <b>Staff</b>	Accept (FY22/23) Year End Rev/Exp Summary Report- <b>Commission</b> Adopt Revised FY23/24 Budget (as needed) Q1 Rev/Exp Summary Report Prep- <b>Staff</b>	Accept Q1 Rev/Exp Summary Report and budget revisions (as needed)- <b>Commission</b>		
January	February	March	April	May	June
<b>Action Items</b>					
Review and Adopt F5Y Local Evaluation Report** <sup>1</sup> Elect Officers	No Regularly Scheduled Meeting		No Regularly Scheduled Meeting	Accept F5CA Annual Report**  Review Proposed Funding Plan, as aligned with Strategic Plan	Adopt FY24/25 Budget  Adopt Strategic Plan/Strategic Plan Update**  Adopt LTFP/LTFP Update**  Approve new FY Contracts
<b>Budget Calendar</b>					
	Q2 Rev/Exp Summary Report Prep- <b>Staff</b>	Accept Q2 Rev/Exp Summary Report and budget revisions (as needed)- <b>Commission</b>	Q3 Rev/Exp Summary Report Prep- <b>Staff</b>  <b>Staff</b> prepare Long Term Financial Plan (LTFP) update and proposed Annual Budget as aligned with Strategic Plan	Review Annual Budget with Chair- <b>Staff</b> (prior to Finance Committee mtg)  Accept Annual Budget for recommendation to full Commission- <b>Finance Committee</b>  Accept Q3 Rev/Exp Summary Report and budget revisions (as needed)- <b>Commission</b>	Adopt Annual Budget- <b>Commission</b>  Adopt Updated Long Term Financial Plan- <b>Commission</b>

<sup>1</sup> Not Required by Statue \*\*Public Hearing Required



**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

<b>Agenda Item- Approve QCC/IMPACT Program Officer Salary Scale Re-Classification</b>
<b><i>Background</i></b>
<p>All First 5 Yolo employees are at-will County of Yolo employees under the direction of the First 5 Yolo Commission. First 5 Yolo maintains its own salary scales and defines its own positions. Position titles are historically unique to First 5 Yolo.</p> <p>The QCC/IMPACT Program Officer position was created by the Commission as a fully grant-funded position at First 5 Yolo three years ago when First 5 Yolo became the lead on the First 5 CA IMPACT Grant.</p>
<b><i>Executive Director Overview</i></b>
<p>Per County Human Resources, each salary step is a 5% increase over the previous, and most positions maintain a five-step scale.</p> <p>First 5 Yolo will receive the next iteration of the IMPACT Grant (IMPACT Legacy) in FY23/24, with an anticipated start date of September 1, 2023. In preparation, this Item is to request Commission action to reclassify the current QCC/IMPACT Program Officer scale to add two steps to the top and remove two steps from the bottom end of the range. This will result in a 5-step scale (position is currently a 4-step scale) and allow merit step movement across the two-year term of the grant. Any movement in steps would be tied to positive performance review and would be covered by grant funding.</p> <p>The re-classified annual salary range for the QCC Program Officer Position based on a 1.0FTE will be \$70,449.60-\$85,628.09. For FY24/25-FY25/26, this position is anticipated to be filled at .5FTE and fully funded by the IMPACT Legacy Grant from First 5 CA.</p>
<b><i>Additional Information and Attachments</i></b>
<p>No current fiscal impact, as this action changes the position salary scale only. Further, movement in this position does not impact First 5 Yolo General Fund.</p>
<b><i>Action Requested</i></b>
<p>Approve QCC/IMPACT Program Officer Salary Scale Re-Classification.</p>

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

**Agenda Item- Public Hearing: Receive Presentation, Review, and Adopt Fiscal Year 2023/24-2027/28 Strategic Plan**

***Background***

First 5 county commissions must create and adopt a strategic plan in accordance with Proposition 10 and First 5 mandates as well as local direction. Each year, to remain in compliance with the Children and Families Act of 1989, First 5 Yolo must review and/or update its Strategic Plan by June 30 to ensure that funding is appropriately allocated and reflected accurately in the document for the new fiscal year. Annual updates to the Strategic Plan include a refreshed Funding Plan, as well as financial and other updates, as appropriate.

Any adopted or updated First 5 Yolo Strategic Plan must be reviewed by Commissioners and approved at a public hearing before the start of each new fiscal year.

In FY 22/23, First 5 Yolo Commission launched a strategic planning process to develop a more streamlined and publicly accessible Strategic Plan for the next five years. First 5 Yolo worked with consultant Rafael Gomez of El Cambio Consulting on this new Strategic Plan. El Cambio Consulting developed the most recent First 5 Association Strategic Plan and has worked to ensure alignment of First 5 Yolo’s efforts, while tailoring the process to Yolo County needs. The planning process has included intensive sessions with First 5 Yolo Staff, retreat work with Commissioners, and listening sessions with stakeholders and partners from health, safety, and early learning fields, as well as 1:1 or small group discussions with local leaders.

***Executive Director Overview***

With this Item, The First 5 Yolo Commission will take final action to approve The First 5 Yolo Strategic Plan FY23/24-27/28, after having reviewed the draft components at its meeting in May 2023. State Statute charges First 5 with creating and facilitating a more integrated, coordinated, and effective system of care for children and families. First 5 Yolo approaches this with focus on 3 Goal Areas—Child Health, Child Safety, and Quality Early Learning, all derived from Proposition 10. The Commission has identified **4 key Priorities**, and associated objectives, to support Goal Areas over the next 5 years. The Plan is infused with a Race, Equity, Diversity, and Inclusion (REDI) perspective.

- 1. Drive Systems Transformation and Integration**
- 2. Promote Equity and Family-Centered Practices and Policies**
- 3. Leverage Expanded and Coordinated Resources**

**4. Build Strategic Capacity and Agency Capability.**

The Plan and defined Priorities are infused with a Race, Equity, Diversity, and Inclusion (REDI) perspective in alignment with First 5 Yolo Commission and First 5 Association focus.

The requisite Funding Plan adheres to the identified priorities and objectives of the Strategic Plan and will be added to the final formatting of First 5 Yolo's Strategic Plan pursuant to Commission action.

At the meeting, Rafael Gomez of El Cambio Consulting will present the framing and summary of The First 5 Yolo Strategic Plan.

***Additional Information and Attachments***

The proposed First 5 Yolo Children and Families Commission Strategic Plan FY23/24-27/28 is attached to this Item as **Attachment A** for Commission action.

The proposed First 5 Yolo Funding Plan is attached to this Item at **Attachment B**.

***Action Requested***

**Hold Public Hearing:** Receive Presentation, Review, and Adopt Fiscal Year 2023/24-2027/28 Strategic Plan.



# First 5 Yolo Children and Families Commission Strategic Plan

FY23/24-27/28



Yolo Community Members and Stakeholders:

First 5 Yolo is pleased to present its Fiscal Year 23/24-27/28 Strategic Plan. This Plan reflects the Commission's commitment to Yolo County children aged 0-5 and their families.

Proposition 10, the California Children and Families Act, represents the will of the people to empower local First 5 commissions to dedicate funding where it is needed most in their communities.

The Fiscal Year 23/24-27/28 Strategic Plan is built with input from our community, parents, providers, and stakeholders, and it is intended to address the unique child health, safety, early learning, and systems change needs of Yolo County. The Plan is informed by The First 5 Network, evidence-based and best practices and approaches in early childhood, and local experiences.

The Strategic Plan is the road map to ensure that First 5 Yolo funds high-impact investments that benefit children ages 0-5 and their families. We are proud of our new direction, specifically:

- » We continue to make strategic and aligned investments, particularly for families at greatest risk.
- » We recognize the advantage of improving the systems of care to create more lasting and meaningful impacts.
- » We continue to institute more prevention-focused efforts that support stable and strong families, while saving dollars on more costly interventions later in life.
- » We increasingly leverage partners' investments to strengthen the collective impact and enhance sustainability.

The critical nature of early childhood is an imperative to take action and to invest wisely. This approach offers the best opportunity to maximize our limited resources while improving the lives of young children and their families.

The impact of the COVID-19 crisis on families and caregivers has been extensive with significant effects on economic security, physical and mental health, and social functioning. As a result, families have had to face a host of new challenges including added financial strain, loss of childcare and employment, and decreased access to social services, with high-risk families being disproportionately affected.

This damaging effect on families is of great concern given the well-established connection between early adversity and long-term consequences on children, such as more mental and physical health problems, decreased school readiness, and suboptimal brain development. Additionally, because the Pandemic has disproportionately affected vulnerable populations, we can expect that, without intervention, these negative impacts will only deepen sociodemographic and racial disparities. Thus, First 5 Yolo sees its work in the upcoming years as vital in supporting families in recovering from the pandemic. First 5 Yolo reaffirms its commitment to champion families, especially those in greatest need, by creating and supporting initiatives that move our community towards a more an integrated, trauma-informed, and equitable early childhood system.

On behalf of First 5 Yolo, I thank everyone who is a partner in making meaningful and lasting change for our youngest children. The Commission will continue devoting resources to essential services that benefit the whole child during the first five years of life. Children are our first priority. These early years are the foundation for future success in school and in life and represent the greatest point of leverage to improve our entire community.

Sincerely,

Jim Provenza, Chair

## First 5 Yolo Children and Families Commissioners

First 5 Yolo Commissioners are appointed by members of the Yolo County Board of Supervisors. Members of First 5 Yolo include five community representatives, one from each of the five districts of Yolo County, two representatives from county agencies, one member-at-large, and one member of the Yolo County Board of Supervisors.

### First 5 Yolo Commissioners:

Jim Provenza, Yolo County Supervisor,  
Chair, *Board of Supervisors*

Lucas Frerichs,  
Alternate Chair, *Board of Supervisors*

Anna Domek, District 1  
*Community Representative*

Sally Brown, District 2  
*Community Representative*

Jenn Rexroad, District 3  
*Community Representative*

Heidy Kellison, District 4  
*Community Representative*

Melissa Roberts, District 5  
*Community Representative*

Garth Lewis, Yolo County  
Office of Education *Superintendent*

Karleen Jakowski, Assistant Director  
County of Yolo Health and Human Services  
Agency

Nichole Arnold, Member-At-Large  
*Children with Special Needs Representative*

### First 5 Yolo Leadership:

Gina Daleiden  
*Executive Director*



# Introduction

Consistent with its statutory responsibility under California State Proposition 10, the mission of First 5 Yolo is *to assist our community to raise children who are healthy, safe, and ready to learn. We will ensure that our resources are effectively used and that all community voices are heard.* In 2017, the First 5 Yolo Commission further adopted seven guiding principles for the agency, including:

- » Keep as our core concern, the health, safety, and early learning needs of children, prenatal to five, and the support of their families.
- » Value diversity as a strength, respecting all cultures and promoting equity and access for all families.
- » Invest to achieve the greatest impact with a more deeply defined focus (rather than broad and shallow investments scattered across a range of disconnected grants).
- » Promote prevention, early intervention, and community systems change.
- » Build funding collaborations and opportunities to leverage to enhance impact.
- » Address community needs, build capacity in community partners, and prioritize children at greatest risk or in greatest need.
- » Commit to making programs/services accessible, culturally competent, and responsive to children with developmental or special needs.

Consistent with First 5 Yolo's Mission Statement and in alignment with the above guiding principles, the 23/24-27/28 Strategic Plan re-commits to the **Goals** of Child Health, Child Safety and Quality Early Learning for children 0-5 and their families, as well as four over-arching Priorities to be applied across these Goals. The identified **Priorities** reflect the multiple ways in which First 5 Yolo can impact child and family well-being, as well as the organizational capabilities First 5 Yolo will further develop to achieve our Goals. Infused throughout each of the Priorities and all of First 5 Yolo's work is a commitment to advancing Race, Equity, Diversity, and Inclusion. The 23/24-27/28 Strategic Plan includes the below four Priorities to advance our Goals:

1. **Drive Systems Transformation and Integration;**
2. **Promote Equity and Family-Centered Practices and Policies;**
3. **Leverage Expanded and Coordinated Resources for Our Community, and;**
4. **Advance Strategic Capacity and Agency Capability.**

The enclosed Strategic Plan describes each of the four Priorities and related Objectives highlighted in the next five-year strategic plan.

# FY 23/24-27/28 Strategic Plan

## FIRST 5 YOLO CHARGE

In alignment with Proposition 10, create and facilitate a more integrated, coordinated, and effective system of care for children 0-5 and their families.

## COMMUNITY GOALS

### Child Health

Prevention and early intervention so that children prenatal through 5 are supported in reaching optimal developmental outcomes

### Child Safety

Support for parents, caregivers, and families to provide safe environments and relationships that allow children 0-5 to thrive

### Quality Early Learning

Improved access and opportunity for quality early learning so that children enter kindergarten ready to learn

## STRATEGIC PLAN PRIORITIES



### I. Drive Systems Transformation and Integration

Catalyze Collaborative Systems Design, Quality Improvement and Integration of High-Impact Initiatives

Provide Voice and Advocacy for Children 0-5 and Their Families

Support Provider and Cross-Agency Exchange and Connection



### II. Promote Equity and Family-Centered Practices and Policies

Sustain and Adapt High-Impact Initiatives that Empower Families as Partners

Focus on Prevention and Families Most Negatively Impacted by Inequities and Systemic Racism

Demonstrate the Results of Funded Initiatives and Develop Caregiver and Provider Capacity for Respectful and Responsive Relationships



### III. Leverage Expanded and Coordinated Resources for Our Community

Advocate for Expanded California and Local Investment in Children 0-5 and Their Families

Identify and Strategically Pursue External Funding Opportunities in Goal Areas

Leverage Funding Streams to Implement and Sustain High-Impact Initiatives with Community Partners



### IV. Build Strategic Capacity and Agency Capability

Build Capacity for Revenue Development and Management

Facilitate Cross-Agency Planning and Collaboration

Build Agency Resiliency and Talent Management





## PRIORITY I

### Drive Systems Transformation and Integration

Beyond supporting funded initiatives and raising community awareness, First 5 Yolo will deliberately and strategically drive systems transformation and integration within the Goal areas of child health, safety, and quality early learning. First 5 Yolo will do this through multiple methods and at different levels.

**Catalyze Collaborative Systems Design, Quality Improvement, and Integration of High-Impact Initiatives.** First 5 will strategically identify and advance specific and focused initiatives and collaborations that create and facilitate a more integrated, coordinated, and effective system of care for families.

**Provide Voice and Advocacy for Children 0-5 and Their Families.** First 5 Yolo will continue and deepen its efforts to elevate the perspectives of, and give agency to, the guidance of local families, with a focus on the most vulnerable families, to describe their experiences, highlight their needs and inform local solutions.

**Support Provider and Cross-Agency Exchange and Connection.** First 5 Yolo will facilitate or support forums for funded partners, local agencies, and community providers to discuss community needs and local efforts, as well as identify opportunities for collaboration, alignment, and partnership.



## PRIORITY II

### Promote Equity and Family-Centered Practices and Policies

First 5 Yolo funded programs and initiatives have played a critical role responding to unmet needs, filling gaps in the service continuum, and piloting and demonstrating the value of innovative services and models of care.

**Sustain and Adapt High-Impact Initiatives that Empower Families as Partners.** First 5 Yolo will seek to maintain its commitment to existing, successful multi-year initiatives, while adapting and evolving initiatives to respond to the shifting needs of young children, their families and the providers that serve them, as well as the changing funding landscape.

**Focus on Prevention and Families Most Negatively Impacted by Inequities and Systemic Racism.**

In pursuit of equitable access and outcomes, First 5 Yolo initiatives and investments will prioritize early prevention and intervention, continuing the emphasis on prenatal to age 2 to address the period of greatest brain development for the most vulnerable families in our community.

**Demonstrate the Results of Funded Initiatives and Develop Caregiver and Provider Capacity for Respectful and Responsive Relationships.**

As a vehicle for catalyzing sustained investment in effective programs, First 5 Yolo will stay focused on demonstrating the impact of funded initiatives on children and family outcomes through continued evaluation, reporting, and education to stakeholders.



## PRIORITY III

## Leverage Expanded and Coordinated Resources for Our Community

First 5 Yolo has a twenty-five year publicly built infrastructure that has been critical to advancing the health, safety, and early learning of children 0-5 and their families with effective and carefully coordinated investments.

**Advocate for Expanded California and Local Investment in Children 0-5 and Their Families.** In addition to the stewardship of Proposition 10 funding and providing an infrastructure for local funding and partnership, First 5 Yolo will aggressively and strategically seek to leverage and maximize the investment of external funding and resources into Yolo County. This includes continued activity as a leading voice and advocate for a sustained California commitment to First 5 funding, as well as education and advocacy at the local level to encourage local investments in child health, safety and early learning.

**Identify and Strategically Pursue External Funding Opportunities in Goal Areas.** First 5 Yolo will seek strategic opportunities to support its mission with resources from existing state funding/ programs or other external funding opportunities. This may include activities to coordinate utilization of grant or state-funded programs, serving as a lead agency for funding opportunities, or facilitating a coordinated community response to funding opportunities.

**Leverage Funding Streams to Implement and Sustain High-Impact Initiatives with Community Partners.** For First 5 Yolo's demonstrated high value initiatives without sustained funding, First 5 Yolo will focus on strategies for aligning initiatives with accessible funding streams, braiding funding streams, and/or advocating for new funding sources to sustain and scale efforts with community partners.



## PRIORITY IV

## Build Strategic Capacity and Agency Capability

In order to meaningfully impact child health, safety and quality early learning along multiple levels, including serving as a catalyst for community exchange and transformation, as well as, leveraging and coordinating higher levels of outside resources into the delivery system, it will be incumbent upon First 5 Yolo to continue evolving its organizational capabilities to execute on these roles.

**Build Capacity for Revenue Development and Management.** First 5 Yolo will continue to seek to expand revenue development requiring expansion of internal capacity and capabilities to identify and secure significant external funding, braid and provide oversight of varied funding sources, and facilitate and coordinate program and service partnerships with multiple entities.

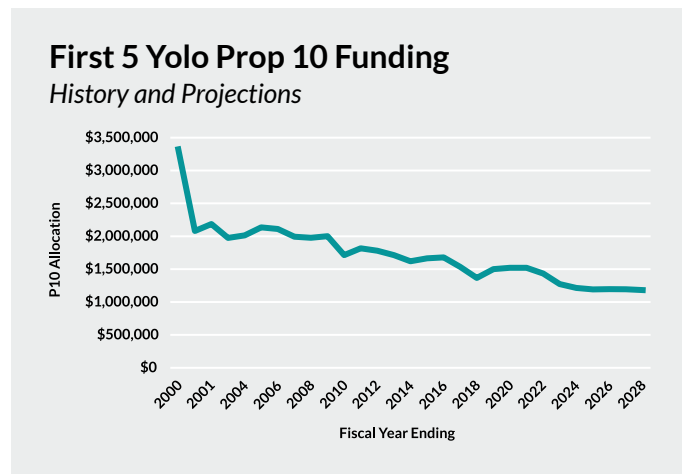
**Facilitate Cross-Agency Planning and Collaboration.** First 5 Yolo is cognizant that sufficient staff time and expertise to reliably and actively play a community partnership, leadership, facilitation and exchange role among different sectors and partners is key to advancing Strategic Plan Goals. First 5 Yolo will endeavor to support and maintain a strong professional team and leadership to work across agencies and sectors.

**Advance Agency Resiliency and Talent Management.** Over the next two years, First 5 Yolo will have an intentional focus on building a resilient leadership team and staff. This includes planning for continuous governance and operations during times of transition, shared understanding of related policies and procedures, and attention to continuous professional development and learning for professional staff.

# Sustainability

The sustainability of systems and supports provided through First 5 Yolo investments to ensure that children are healthy, safe, and ready to learn is our priority. Currently, Proposition 10 funding is declining annually at approximately 1% to 5% as consumption of nicotine products continues to decline in California and new legislation is implemented. To date, First 5 Yolo has managed declining revenues through the strategic allocation and use of reserve funds, leveraging state and local funding, and improved internal efficiencies.

The financial chart included illustrates the Prop 10 fiscal landscape since 2000 and projections through the life of this Strategic Plan. In this strategic plan, First 5 Yolo is starting with an anticipated annual Prop 10 allocation of \$1.22 million, which is expected to decline to \$1.20 million by Fiscal Year 2026/27. In January 2023, the California ban on the sale of Flavored Tobacco Products went into effect, and while First 5 Yolo is supportive of this positive public health measure, it has the unintended consequence of exacerbating the decline of an already declining revenue stream and threatening the 25-year infrastructure of First 5 statewide. Between Fiscal Year 2021/2022 and Fiscal Year 2023/2024, Prop 10 revenues are expected to decline 15%.



When the Commission adopted the FY2018/19-22/23 Strategic Plan, First 5 Yolo committed to sustainable community investments, leveraging funds from other State and local funding partners, and the strategic utilization of Fund Balance to maintain multi-year program funding investment across the life of the Strategic Plan. Given the fiscal reality faced by First 5 Yolo, this Strategic Plan continues this commitment to sustainable investment and re-affirms the commitment to maintain, as well as seek, new opportunities for leveraging funds through partnerships to create greater collective impact. This includes an increased focus on investments designed to effect “systems change” to improve and coordinate the system of care. Investments may be direct services that affect systems change, as well as support of work to optimize coordination, advocacy, and strategic investments. Through these actions, First 5 Yolo can maximize community impact in the face of declining revenue.

First 5 Yolo will continue to work with other local leaders and partners to proactively pursue new opportunities to obtain and/or leverage resources that support the early childhood system in Yolo County.



### **Proposed Program Funding for Fiscal Year 2023/24**

Program funding amounts are subject to Commission approval, available public and private partner funding, and project needs. Additionally, the funding plan amounts and programs are subject to change as additional information on outstanding funding request becomes available and/or FY22/FY23 unexpended program funds are rolled forward into FY23/24. The below figures are inclusive of best estimates based on currently available information.

<b>Proposed FY23/24 Funded Programs</b>	
<b>Initiative</b>	<b>Proposed Funding</b>
<b>The CHILD Project: Road to Resilience</b>	<b>\$3,142,701</b>
Road to Resilience	\$1,059,395
Welcome Baby	\$1,201,020
Alternative Response	\$155,163
CalWORKS Home Visiting Program	\$670,197
Home Visiting Coordination	\$56,926
<b>Help Me Grow</b>	<b>\$705,000</b>
<b>QCC/IMPACT Early Learning</b>	<b>\$365,076</b>
IMPACT Legacy	\$280,729
Childcare Recovery Package	\$66,666
FFN Technology Support	\$17,681
<b>Attachment and Biobehavioral Catch-Up</b>	<b>\$132,000</b>
<b>Crisis Nursery Mobile Client Navigator</b>	<b>\$40,000</b>
<b>TOTAL</b>	<b>\$4,384,777</b>

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

Attachments

**Agenda Item - Authorize Acceptance of Yolo County Cannabis Tax funds for FY23/24 for First 5 Yolo The CHILD Project: Road to Resilience**

***Background***

With the passage of Proposition 64, voters in California legalized recreational cannabis use. This changed the landscape of public policy around the issue and raised concerns for the First 5 Network about unintended impacts on the community, for young children prenatal to five in particular. In addition, public health research was beginning to reveal short-term and long-term health and developmental impacts for children of women who use cannabis/marijuana during pregnancy.

On March 6, 2018, the Board of Supervisors placed a Tax on Cannabis Business on the ballot, including early childhood as one of four areas for funding called out specifically in the language of the ballot question for this general tax. The text of the question on the ballot read as follows:

*“Shall a tax be imposed on marijuana businesses in unincorporated Yolo County, subject to a citizen’s oversight committee, between 1-15% of gross receipts, with a 4% initial rate on cultivation and 5% for other marijuana businesses, which can be spent for criminal enforcement of illegal cultivation, early childhood intervention and prevention, youth development, rural infrastructure and for other unrestricted general revenue purposes, with potential annual revenue of \$1,000,000 plus, for an indefinite duration?”*

The inclusion of “early childhood intervention and prevention” in the ballot question as one of the general service items or areas to be funded represents leading edge work by Yolo County to recognize the critical and foundational nature of early childhood.

In June 2018, overwhelmingly, Yolo County voters approved the Tax on Cannabis Businesses.

Annually, the Board of Supervisors approves an Expenditure Plan for the Cannabis Tax revenues, and First 5 Yolo, along with other County departments and affiliates, submit proposals.

***Executive Director Overview***

The CHILD Project: Road to Resilience (R2R) is First 5 Yolo’s maternal-child health and child abuse prevention program focused on high-risk families with current or past substance use and as such, has a very clear nexus to Cannabis Tax dollars. The program offers mental health and substance use cessation support, parent education, child health and safety support, and resource and referral services. The results of this approach are evident in strong data over the last four years, as R2R is making a discernable difference in prevention and very early intervention for the perinatal population and Yolo County’s youngest children.

For FY23/24, First 5 Yolo requested \$148,675 from Cannabis Tax related revenues to expand, enhance, and sustain the impact of The CHILD Project: R2R. The funds would be allocated for the purpose of infrastructure and capacity building to better serve the R2R high-risk population, including a focused emphasis on rural families within that population. County Staff recommended approval of the First 5 Yolo Request, and as of May 2022, the Board of Supervisors Cannabis Tax Subcommittee and the Cannabis Tax Community Advisory Committee have approved this recommendation. The full Board of Supervisors will now consider approval of First 5 Yolo's request, along with the other recommended requests, at a future meeting.

In anticipation of the need to work with County staff on an MOU agreement, First 5 Yolo Executive Director requests direction to accept this grant, should final approval be granted, such that action can be taken quickly to begin programming within expectation of the County.

***Additional Information and attachments***

The FY24 Tax Request as submitted is **Attachment A** to this item.

First 5 Yolo originally requested funding to be disturbed over two fiscal years, for a total of \$297,350. Yolo County's Cannabis Tax receipts are down considerably from prior year, however, and this resulted in the single year request for \$148,675. The requested funding leverages with First 5 Yolo's investment of approximately \$2M annually for R2R and Welcome Baby services. Funding for these efforts is braided from multiple sources, including First 5 Yolo, State Office of Child Abuse Prevention, County and local city American Rescue Plan Act funding, Yolo County District Attorney, and private donors.

***Action Requested***

Authorize Acceptance of Yolo County Cannabis Tax funds for FY23/24 for First 5 Yolo The CHILD Project: Road to Resilience.

## Cannabis Tax Request

### FY23 Background Cannabis Tax Allocations Status:

First 5 Yolo has provided services meeting the intended goal of Yolo County's Cannabis Tax to support early childhood as a consistent county agency partner with measurable impact. In Fiscal Year 2021-22, Cannabis Tax funds in the amount of \$110,000 over 2 years were awarded to First 5 Yolo, with First 5 Yolo receiving the contract from County of Yolo in February 2022. The contract term is from February 15, 2022- June 30, 2024. These funds are dedicated to support a .5FTE Limited-Term Behavioral Health Clinician within The CHILD Project: Road to Resilience (R2R). First 5 Yolo is matching the .5FTE expense to bring the addition to a full 1.0FTE to meet the increased mental health needs seen in the higher-risk R2R population exacerbated by the COVID-19 pandemic and to allow for increased caseload capacity to address a shortage in mental health service providers countywide.

In Fiscal Year 2022-23, \$125,000 in Cannabis Tax funds were awarded to First 5 Yolo to expand and enhance the reach of R2R with a focused emphasis on rural families, with First 5 Yolo receiving the contract from County of Yolo in January 2023. Funds are currently being used to increase engagement of rural families and support the infrastructure of R2R through building data capacity and a culture of learning to drive equitable systems change through continuous quality improvement.

### The CHILD Project: R2R Program Overview

First 5 Yolo's The CHILD Project: Road to Resilience (R2R) is focused on meeting the immediate needs of higher-risk families experiencing unprecedented challenges, trauma, and stress, including giving birth during a pandemic. Mitigating these impacts on parents will help prevent negative consequences to their children and the need for less effective, more expensive interventions later in life. R2R fuses medical and social services to provide in-clinic and in-home navigation and parental support, maternal mental health, and behavioral health services for struggling and disproportionately affected perinatal families.

**R2R is a maternal-child health and child abuse prevention program focused on high-risk families with current or past substance use and as such, has a clear nexus to Cannabis Tax dollars.** The prenatal and postpartum period is a tremendous opportunity to make difficult changes, as this is a critical window for both building a newborn's brain and leveraging the birthing person's increased neuroplasticity. Growing evidence suggests that THC may affect a newborn's brain development and result in hyperactivity, poor cognitive function, and other long-term consequences. Additionally, marijuana smoke contains many of the same harmful components as tobacco smoke.

The program provides universal harm reduction education to prevent prenatal exposure and early childhood exposures and offers targeted mental health and substance use cessation support, parent education, child health and safety support, and resource and referral services matched to the unique needs and culture of the family.

Delivered across Yolo County through a multi-agency collaboration, R2R is achieving systems transformation and has had strong and successful outcomes for those families at higher risk for

substance use impacts, including the following highlights:

- ✚ 99.5% avoided the need for entry into Child Welfare Services
- ✚ 88% of children were current on well-child visits
- ✚ 89% of children were current on immunizations
- ✚ 87% of mothers with an initial depression screen improved mental health
- ✚ 96% decreased or continued non-use of substances

Furthermore, Welcome Baby, an extension of R2R, was launched in 2022 to mitigate toxic stress due to the COVID-19 pandemic by providing comprehensive support after the birth of a new baby. All publicly insured or uninsured families are eligible, and enrolled families receive one nurse home visit within the first week of coming home with baby and up to two follow-up home visits from community health workers. Welcome Baby nurses have identified potentially life-threatening conditions and intervened to protect the health of mother and child. If during these visits, families are identified as needing more support, they are connected to longer term home visiting programs such as R2R.

Early results show the significant positive impact the addition of Welcome Baby is already having for families, some of which include:

- ✚ 100% of mothers were screened for postpartum depression and anxiety
- ✚ 94% of mothers completed their postpartum visit
- ✚ 97% of families completed their newborn and one-month well child visit

Please see attached R2R and Welcome Baby Infographics for specific details on outcomes.

R2R and Welcome Baby are designed to identify, engage, and serve higher-risk and hard-to-reach populations. This includes a special emphasis on rural populations in Yolo County because while rural areas have a limited number of births each year, a large percentage of those births are considered high risk for adverse outcomes at birth and beyond. In recognition of this, First 5 Yolo included rural areas in The CHILD Project Pilot that preceded The CHILD Project: Road to Resilience countywide effort. Furthermore, with 2023 Cannabis Tax funds, First 5 Yolo is increasing rural engagement efforts and program referrals which includes building partnerships with Winters Health Foundation and Northern Valley Indian Health.

In the R2R initiative, *all levels of service* (screening, in-clinic navigation, and intensive home visiting) have had *higher proportions of rural clients* than the proportion of rural births across the county. The average R2R service duration for all rural clients was 286 days, *exceeding the program target* of 6 months of engagement during home visiting to improve birth outcomes, optimal child development, and maternal mental health (data as of 6/30/21). Furthermore, Welcome Baby has served over 42 families from rural areas during the first year of launch, again with a higher proportion of rural clients than County rates.

### Fiscal Year 2023-24 Funding Request:

First 5 Yolo requests **\$297,350** from Cannabis Tax related revenues to sustain the critical coordination infrastructure of R2R and Welcome Baby across two fiscal years (Fiscal Years 23-24 and 24-25). R2R, inclusive of Welcome Baby, is a systems change initiative which relies on central points of coordination, that integrate medical and social services through data sharing agreements, to ensure families are connected to the most appropriate services in a timely and



efficient manner. As First 5 Yolo is moving forward with building partnerships with Managed Care Plans (i.e., Partnership Health Plan) to sustain the direct service elements of the program, it is of utmost importance to ensure funding of the greater infrastructure that supports systems change, reducing inequities for the youngest children in Yolo County. Thus, the requested funds will be used to support a .2FTE R2R Program Manager, .5FTE R2R Perinatal Support Specialist, and additionally 1.5FTE R2R Navigator to sustain existing levels of service while First 5 Yolo establishes partnerships with Managed Care Plans. The R2R Program Manager and Perinatal Support Specialist are dedicated to overseeing and leading the coordination activities of R2R and Welcome Baby which extends to supporting larger partnership networks, as well as ensuring culturally and linguistically matched services.

R2R utilizes an inter-professional, multi-agency, team-based approach, to coordinate services between healthcare providers, public agencies, and community-based organizations. The program includes two arms for home visiting services: Healthy Families America and Behavioral Health Navigation. Thus, a critical component of R2R is the R2R Program Manager who acts as a central point of coordination overseeing both branches of the program as well as the larger external R2R Partnership Network. Specifically, the R2R Program Manager is responsible for the daily activities of R2R including receiving and tracking referrals, coordinating care, tracking and monitoring outcomes, community and provider engagement, and maintaining the R2R Partnership Network. The R2R Program Manager is a Public Health Nurse and an integrated part of CommuniCare Health Center's (CCHC's) Perinatal Department. Having a Public Health Nurse rooted in a Federally Qualified Health Center leverages CCHC's existing data infrastructure and strong relationships with families in the target population. This helps to facilitate the integration of both social and medical supports under one project to efficiently identify the families who need the most support to navigate and access complex early childhood service systems so they can be connected to targeted home visiting or other community-based supports in Yolo County that match their family's unique needs.

### Leveraging:

The requested \$297,350 leverages with First 5 Yolo's investment of approximately \$2M annually for R2R and Welcome Baby services. Funding for these efforts is braided from multiple sources including First 5 Yolo, State Office of Child Abuse Prevention, County and local city American Rescue Plan Act funding, Yolo County District Attorney, and private donors.

As mentioned previously, First 5 Yolo is working on a statewide First 5 California coordination grant as part of a 22-county regional effort that will strengthen partnerships with Managed Care Plans and support First 5 Yolo's ability to sustain direct services in R2R and Welcome Baby. Specifically, First 5 Yolo will be looking to offset direct service costs for community health worker visits by utilizing the new community health worker benefit offered by Partnership Health Plan. These efforts will allow First 5 Yolo to be in a position to bill Partnership Health Plan for community health worker visits which will provide long term sustainability for R2R and Welcome Baby. In addition, this partnership will support greater healthcare and social service alignment towards common goals including improving maternal and child health.

First 5 Yolo appreciates the continued partnership with County of Yolo to maximize the impact of Cannabis Tax Revenues to support critical and life-changing services for Yolo County's youngest residents through services that provide parenting and concrete supports, education, and harm reduction around substance use during pregnancy and the earliest years of a child's life.

# The CHILD Project: ROAD TO RESLIENCE

## R2R Program Summary

July 1, 2021 – June 30, 2022



### Program goals:

1. Improved maternal health and healthy infant/child development
2. Reduced risk of negative effects of substance use on children and their families
3. Prevention of child abuse and neglect
4. Prevention or reduction of behavioral, emotional, and developmental concerns in children
5. Improved early learning and school readiness

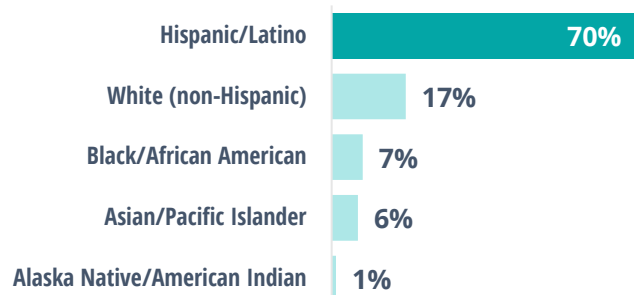
**Yolo County pregnant mothers or parents with a child under one year old are eligible for R2R.**

### HOW MUCH DID WE DO? (CUMULATIVE, SINCE 2019)



### WHOM DO WE SERVE? (CUMULATIVE HOME VISITING SERVICES, SINCE 2019)

#### Race/Ethnicity



Health Insurance through Medi-Cal



Low-income



Serving residents county-wide



Primary language Spanish

### HOW WELL DID WE DO IT?

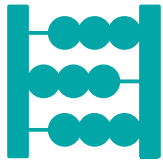


### IS ANYONE BETTER OFF?



## HOW DOES R2R IMPROVE CHILDREN'S HEALTH?

Item 12: Attachment A



**100%**

referred to Help Me Grow and receive developmental screenings



**94%**

Up-to-date on well-child visits

35% higher than the overall clinic rate for the 6 recommended well child visits in the first 15 months of life



**85%**

Up-to-date on Immunizations

33% higher than the overall clinic rate for children receiving all CDC-recommended immunizations by age 24 months

## HOW DOES R2R IMPROVE MATERNAL HEALTH?



**90%**

Received medical postnatal visits

Postnatal care is key to identifying depression and life-threatening complications.



**75%**

Reduced or continued non-use of alcohol, drugs, and tobacco



**72%**

Of participants\* with initial depression risk score decreased follow-up score

"We are grateful for R2R and our home visitor who supported us through difficult times. She is **empowering other women** and that is more valuable than anything." - R2R First-Time Mom (translated)

## HOW DOES R2R TRANSFORM SYSTEMS?

"Looking at the data, R2R seems to be having a preventative effect, breaking the cycle of Child Welfare involvement for some parents who were once themselves involved in Child Welfare Services."

~Yolo County CWS Staff

R2R employs Team-Based Care and integrated data sharing.

- **Ensuring continuity of care** and integrating medical and social services by co-locating R2R Navigators in perinatal clinics with access to Electronic Health Records
- **Data sharing MOUs** with four community partners ensure secure, coordinated services
- **Increased developmental/behavioral health screenings and services** with timely follow-up
- **Increased capacity** of home visiting services and **connection** to community resources
- **Strengthening** central point of **coordination** for access to services
- **Training and development** to deliver better family-centered services
- **Bridging postpartum and primary care** for all Medi-Cal births with Welcome Baby Expansion

Note: \*Communicare perinatal patients and outside referrals.

Percentages exclude records with no information available. Only the most recent year of outcomes data is used for outcomes due to improved partner data integration and collection process updates made in FY 2021-22.

# Welcome Baby



## EARLY DATA REPORT

Welcome Baby, a component of The CHILD Project: Road to Resilience, is helping to build family resiliency in Yolo County through comprehensive support after the birth of a new baby. All publicly-insured or uninsured families are eligible and enrolled families receive one nurse home visit within the first week of coming home with baby and up to two follow-up home visits from community health workers.

### IN THE FIRST 6 MONTHS...



245 families were enrolled across Yolo County

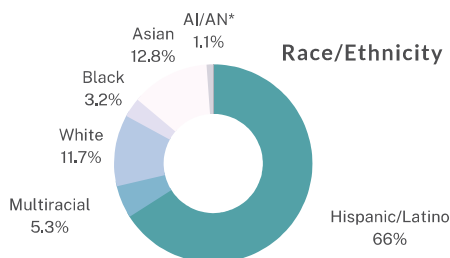


105 babies were born and received home visits



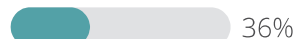
85% of families accepted Welcome Baby when offered

### WELCOME BABY FAMILIES

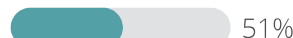


\*AI/AN = American Indian or Alaskan Native

#### First-time parents



#### Primary language not English



### INITIAL IMPACT

#### MENTAL HEALTH

100%

of families were screened for depression and anxiety

#### BREASTFEEDING SUPPORT

90%

of families received lactation support

#### OVER

300

referrals made to community and healthcare agencies

#### HEALTH LITERACY

100%

of families received Baby Basics (health literacy) books

#### MATERNAL HEALTH

94%

of women completed their postpartum visit (CA MediCal rate = 63%)

#### CHILD HEALTH

97%

of families completed their newborn and one-month well-child visit (Yolo County MediCal rate = 62%)

### Strengthening families...



Since project launch, families and providers have expressed how grateful they are for Welcome Baby. Welcome Baby nurses have caught **life-threatening conditions**, connected families to **medical homes**, supported mothers' choice to breastfeed, and provided needed **concrete supports**. Welcome Baby community health workers have ensured families don't fall through the cracks by **fostering connections** to community agencies and **long-term home visiting**, if needed.

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

**Agenda Item- Public Hearing: Review and Adopt FY23/24-FY27/28 Long Term Financial Plan**

***Background***

First 5 commissions must develop and adopt a Long-Term Financial Plan (LTFP) that spans at least five (5) years to illustrate the likely financial outcomes of a particular course of action or factors affecting the environment in which it operates. Out-year projections are based on current, best available information.

The LTFP is a planning document showing the Commission's intent and/or ability to invest over time under a likely scenario. It does not bind or commit the Commission and is not the same as a detailed annual budget.

***Executive Director Overview***

In March 2023, the Commission voted to end the current LTFP one-year early and adopt a new LTFP aligned to the Strategic Plan time horizon (5-years) which covers Fiscal Year 2023-24 through Fiscal Year 2027-28. In May 2023, the Commission reviewed and accepted the working assumptions for development of the new LTFP which serves as the basis for the presented LTFP.

Of note are the following items:

- Proposition 10 local Tobacco Tax Revenues are experiencing accelerated decline related to the unfolding impact of Prop 31 (CA Flavored Tobacco Products Ban). Revenue is expected to decline most sharply over the next 15-18 months and then is predicted to level off.
- As planned, current, dedicated fund balance will be intentionally and strategically spent down in future periods covered by the Plan to ensure multi-year systems efforts are sustained at levels to produce meaningful community impact while the Commission focuses on identifying, securing, and scaling new revenues streams.
- Use of current year Prop 10 funding will increasingly focus on sustaining agency operations and leveraged funding combined with dedicated fund balance will support First 5 Yolo initiatives.

***Additional Information and Attachments***

Long Term Financial Plan is included as **Attachment A** to this item.

***Action Requested***

**Hold Public Hearing:** Review and Adopt FY23/24-FY27/28 Long Term Financial Plan.

## **First 5 Yolo Fiscal Year 2023-24 through 2027-28 Long-Term Financial Plan (LTFP)**

First 5 Yolo is pleased to share its Long-Term Financial Plan for Fiscal Years 2023-24 through 2027-28.

The purpose of the Long-Term Financial Plan is to provide a framework for current and future decision making. It is intended to serve as a planning document showing the Commission's intent and/or ability to invest over time under a likely scenario. *It neither binds nor commits the Commission and is not the same as a detailed, annual budget.*

The objective of the Plan is to illustrate the likely financial outcomes of a particular course of action or factors affecting the environment in which the Commission operates, addressing the long-term financial implications of current and proposed policies, programs, and assumptions taking into consideration recent and historical trends and future goals and objectives.

The following assumptions are the basis for the Long-Term Financial Plan (covering Fiscal Year 2023-24 through Fiscal Year 2027-28) taking into consideration the Commission's current operational landscape and best available information:

### ***Financial Position Assumptions Proposed for the Long-Term Financial Plan***

1. The LTFP will utilize Local Prop 10 Revenue Projections received from First 5 CA, as First 5 CA is the only published source of local Prop 10 revenues projections.
2. Revenues from potential Agreement renewals will be included in the Long-Term Financial Plan for grants that staff project have a high probability of renewal.
3. The first two years of the Plan will rely on known and quantifiable revenue sources while First 5 Yolo seeks to establish, secure, and scale emerging funding opportunities.
4. A conservative estimate of funding from future sources will be included in the final three years of the plan and will serve as the minimum annual target for combined additional resources secured by the end of Fiscal Year 2024-25.
5. A minimum level of reserves must be maintained, at all times, to ensure adequate net Working Capital to smooth agency operations and shield against catastrophic events.

### ***Operational Position Assumptions for the Long-Term Financial Plan***

1. Maintain existing operational budgets including minimal increases related to County allocated costs, technology, audit services, and office space rents (which was downsized in 2022).
2. Maintain core agency staffing with Prop 10 funding and maintain and/or expand FTE for direct program management, planning, capacity building and oversight related to each specific initiative utilizing leveraged funding.

### ***Program Investment Assumptions Proposed for the Long-Term Financial Plan***

1. Continue to focus on funding activities aligned to and under First 5 Yolo's three main initiatives: Help Me Grow, The CHILD Project: Road to Resilience, and QCC/IMPACT Early Learning.
2. Focus use of Prop 10 funds on internal program management activities and operational stability.

3. Ensure stability and funding for core components of First 5 Yolo's three major initiatives utilizing Prop 10 funds for the first two years of the Plan to identify, prepare for, secure, and scale, where appropriate, emerging funding opportunities.

Additional detail related to these assumptions including an overview of First 5 Yolo's current operational landscape is provided in the summary below.

### **Current First 5 Yolo Operational Landscape**

#### **Current Financial Position**

Over the last 5 years, First 5 Yolo's operational and financial landscape has changed significantly. Since Fiscal Year 2018-19 revenues have nearly tripled from \$1.9M in Fiscal Year 2018-19 to \$5.5M projected for Fiscal Year 2022-2023 despite declines in Proposition 10 funding across the same time horizon (\$1.5M in FY18/19 and \$1.27M projected for FY2022-23). In Fiscal Year 2022-23 California Voters passed a ban on flavored tobacco products. While First 5 Yolo was supportive of the ban as a positive public health step, the ban has unintended consequences to Prop 10 revenues, the impact of which is currently unfolding but expected to accelerate the decline of Prop 10 revenues. Between Fiscal Year 2021-22 and Fiscal Year 2022-23, Prop 10 revenues are projected to decline 11%.

The significant increase in agency revenues is the result of leveraged funding brought into the organization through grants and partnership with other state and local funders. As of Fiscal Year 2022-23, approximately 77% agency revenues are from non-local Prop 10 sources.

#### **Current Operational Position**

First 5 Yolo's staffing has doubled from 3.0FTE in FY18/19 to 6.0FTE in FY22/23. The increase in staffing is fully funded via outside grants and one-time staff allocations made by the Commission across a limited time horizon. Additionally, First 5 Yolo retains one Extra Help Staff to support on special projects and whose time is utilized on an as needed basis, including some grant work.

First 5 Yolo's ongoing operational and professional services expenditures have nearly doubled since FY18-19, primarily as a result of increased allocated costs from the County of Yolo which have increased ~750% since Fiscal Year 2018-19 (from \$7,494 in FY2018-19 to \$64,000 projected in FY2022-23). Other ongoing operational and professional services expenditures have grown by ~14% (from \$65,425 in FY2018-19 to \$67,494 projected in FY2022-23).

#### **Current Funded Program Position**

With an increase in leveraged funding activities pursued and realized by First 5 Yolo over the last 5 years, the Commission has increased its program investments by ~345% (from \$1.1M in FY2018-19 to \$4.9M in FY2022-23) not inclusive of First 5 Yolo grant-funded staff time.

The Commission has also worked to align its investments under three major initiatives: The CHILD Project: Road to Resilience, Help Me Grow, and QCC/IMPACT Quality Learning which, together, support systems transformation across First 5 Yolo's major focus areas: Child Health, Child Safety, and Early Learning. .

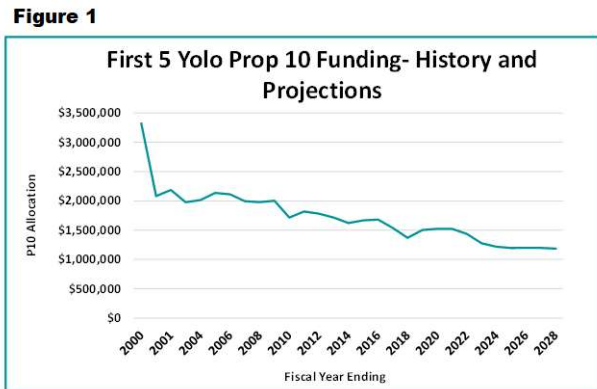


**Assumptions Under the Long-Term Financial Plan**

**Financial Position Assumptions**

First 5 Yolo relies on First 5 California for its Prop 10 local revenue projections; however, allocation projections from First 5 California rely on birth projections from the CA Department of Health Care Services (DHCS). Historically, birth projections have been updated on an annual basis. To date, no new birth projections have been released from the State since March 2021, which relied on 2019 Birth Data. Additionally, First 5 California has not acted to update allocations and projections utilizing currently available birth rate data, for which actuals are available through 2021.

Based on most recent projections from First 5 California, once the initial impact ( -11% in local Prop 10 revenues) of the CA Flavored Tobacco ban is realized in Fiscal Year 2022-23, revenues are expected to decline an additional 6% between Fiscal Year 2022-23 and Fiscal Year 2026-27 (note: F5CA revenue projections are available through FY2026-27 only). As the Flavored Tobacco Ban has only been in effect since January 1, 2023, and while and it is unclear whether the net impact on Prop 10 revenues will be greater than currently projected, this statewide action will exacerbate the decline of an already declining funding source. Given that only First 5 California formally releases local Prop 10 revenue projections, Commissions across the state utilize these projections in their financial planning. See Figure 1. For historical Prop 10 revenues and projected future revenues.



In addition to Prop 10 local funding, First 5 Yolo receives the majority of its funding from other state and local sources and often enters into multi-year funding agreements as a strategy to leverage funding for initiatives and programs. All known revenues from these sources, and for which First 5 Yolo has an active agreement, will be included in the Long-Term Financial Plan. When considering renewal of existing agreements, staff must project the likelihood that agreements will be renewed after their initial terms based on available information. Revenues from Agreement renewals will be included in the Long-Term Financial Plan for grants that staff project have a high probability of renewal.

As later discussed under Program Funding Assumptions and aligned to the First 5 Yolo Strategic Plan, First 5 Yolo will focus its efforts on sustainability of its three major initiatives (The CHILD Project: Road to Resilience, Help Me Grow, and QCC/IMPACT Early Learning). as well as the sustainability of the infrastructure of the agency itself. by pursuing opportunities for reimbursement or cost reduction, including billing Medi-Cal for covered services, new dedicated revenue streams, eligibility to access establish revenues streams, and other grant opportunities.

Given that these efforts and activities are relatively new to First 5’s and constantly changing and unfolding, assessments of projected returns are difficult to make. In recognition of this challenge, the Long-Term Financial Plan will seek to utilize current and projected resources to support program funding through the first two years of the Long-Term Financial plan, while staff pursue and scale emerging opportunities. Further, a conservative estimate of funding from future sources will be included in the

final three years of the plan. This estimate will serve as the target for combined additional new resources secured and available through Fiscal Year 2027-28.

In addition to projected revenues, First 5 Yolo's financial position must plan for and shield against normal timing differences between when invoices are paid and when income is received, as well as abnormal delays in receipt of reimbursement from funding partners, without interruptions to agency operations and negative impact to funded partners. Reserves to maintain minimum levels of Working Capital to smooth agency operations as well as "catastrophic" reserves to allow operations to continue in the interim should Proposition 10 funding become significantly delayed or end, or should any other catastrophic event occur that disrupts business operations of the Commission, are critical. As First 5 Yolo's program investments have grown, the amount of Working Capital required to stabilize agency operations has also grown.

### **Operational Assumptions**

First 5 Yolo understands its responsibility to be a reliable steward of public funds and has worked to ensure that any operational expenditures incurred are reflective of the true needs of the Commission and competitively priced. Over the next 5 years, certain expenditures are anticipated to continue to grow as a result of the rising cost of doing business post-COVID and rising County costs allocated to First 5 Yolo to support continued use of County systems. Minimal increases in operational costs will be factored into the Long-Term Financial Plan and are primarily reflective of growing costs related to County allocated costs, technology, audit services, and office space rents (which was downsized in 2022).

Further, understanding that the outcomes achieved across First 5 Yolo's initiatives are made possible through highly skilled, high-capacity staff who are subject matter experts in their respective areas, First 5 Yolo must prioritize the maintenance of qualified core staffing. Given that Prop 10 revenue is First 5 Yolo's only dedicated funding stream, this Plan includes utilization to Prop 10 funding to support core staffing. Grant funding will continue to be used to expand FTE focused on direct program management, planning, capacity building, and oversight related to the agency's initiatives.

### **Program Investment Assumptions**

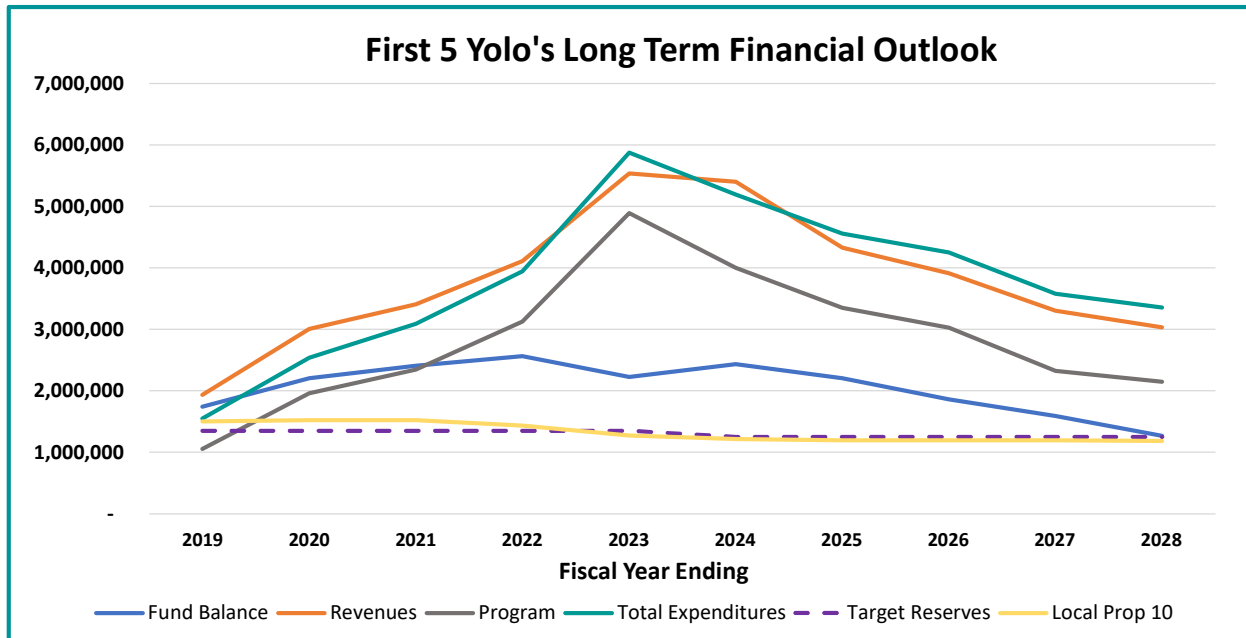
Over the next 5 years, First 5 Yolo will continue to focus on funding activities aligned to and under its three main initiatives: The CHILD Project: Road to Resilience, Help Me Grow and QCC/IMPACT Early Learning. Understanding that these initiatives rely heavily on leveraged funding, the continuance of these initiatives at or close to their current scale is not possible without securing significant ongoing funding. Further, given that First 5 Yolo Prop 10 revenues continue to decline and operational costs continue to rise, despite operational cost savings measures, the Commission's ability to maintain its current levels of Prop 10 funding in these programs is significantly diminished.

Understanding these challenges, the Commission will work to maintain existing and identify new funding streams to sustain these initiatives at levels that allow the programs to continue to make measurable and meaningful community impact. Upon conclusion of known funding streams, in the absence of renewal, the plan includes a reduction in some programmatic components of each initiative to align program expenditures with projected and target revenues. These changes will support the core components of each initiative to ensure ongoing positive and measurable outcomes for Yolo County's most vulnerable children and families.

**First 5 Yolo Fiscal Year 2023/24-2027/28 Long Term Financial Plan**

The following table and graph illustrate First 5 Yolo’s 5-year Financial Plan and Projections under the above assumptions and include 5-years of graphic historical data as reference. Given the recent and historical trends, and in consideration of projected revenues, Commission goals, and projected expenditures, First 5 Yolo anticipates the following across Fiscal Years 2023-24 through 2027-28:

Fiscal Year Ending	Fund Balance (Year End)	Local Prop 10 Allocation	Revenues	Program	Total Expenditures
2024	\$ 2,432,172	\$ 1,217,007	\$5,397,906	\$ 4,001,437	\$ 5,192,377
2025	\$ 2,202,896	\$ 1,196,119	\$4,327,264	\$ 3,345,663	\$ 4,556,540
2026	\$ 1,862,731	\$ 1,198,447	\$3,910,702	\$ 3,025,358	\$ 4,250,867
2027	\$ 1,589,561	\$ 1,196,680	\$3,303,933	\$ 2,322,031	\$ 3,577,103
2028	\$ 1,267,172	\$ 1,184,713	\$3,031,158	\$ 2,146,765	\$ 3,353,547



Revenues:

The First 5 Yolo Long-Term Financial Plan includes a focus on identifying and securing new and ongoing revenue streams as well as a strategic use of current fund balance in future periods to ensure sustainability of First 5 Yolo’s three main initiatives, at sufficient levels to allow ongoing positive and measurable impact, but with planned reductions and retention of only core components.

Given the projected decline in Prop 10 Funding and the potential close of some funding streams, the Plan includes approximately \$800,000 in new revenues from unestablished or currently unbudgeted sources across the life of the Plan beyond projected revenues from high-probability agreement renewals. Aligned to the Strategic Plan, several new, potential funding sources have already been identified as viable sources of future ongoing and sustainable revenues for the Commission. First 5 Yolo is actively pursuing and preparing for these opportunities. Should additional revenues not be realized, associated systems efforts would need to be reorganized, downsized, or eliminated.

Program Expenditures:

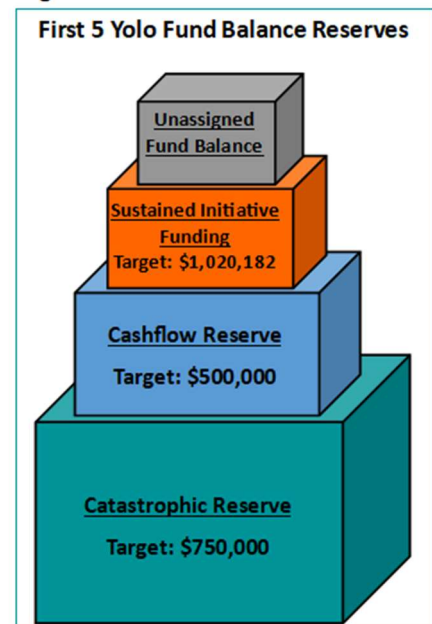
Community investments are expected to decline from approximately \$3.9M in Fiscal Year 2023/24 to approximately \$2M in Fiscal Year 2027/28 as a result of declining Prop 10 revenues and grant-cycles coming to an end. Should First 5 Yolo realize new revenues beyond the minimum target identified, First 5 Yolo will review and adjust its planned Program Expenditures.

Fund Balance and Reserves:

As is best practice and like many First 5's, First 5 Yolo maintains Fund Balance reserves to allow continued program funding and operations in the event of revenue instability, delays in funding, and/or catastrophic events. Consistent with the prior Long Term Financial Plan, First 5 Yolo has renewed its commitment to ensuring sufficient reserves to safeguard the agency and its funded partners from disruptions and delays (see Figure 2).

This Plan includes specific reserves to allow continued program funding and operations due to timing delays between when funded partners are paid and receipt of reimbursements (Cashflow Reserve), safeguard the agency and its funded partners to winddown in the face of a catastrophic event (Catastrophic Reserve), and to strategically utilize fund balance across the life of the Strategic Plan to hold program funding as consistent possible to sustain initiatives at levels that allow continued measurable and meaningful impact (Sustained Initiative Funding). At the close of this Plan, First 5 Yolo anticipates a fund balance of \$1.25M which reflects the projected balance of the Cashflow and Catastrophic Reserves combined.

Figure 2



**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

**Agenda Item- Consider and Approve Cost of Living Adjustment (COLA) of 2% for First 5 Yolo Employees for Fiscal Year 2023-2024**

***Background***

The Commission determines the compensation of First 5 Yolo employees consistent with County Personnel Regulations and First 5 Yolo Policies.

All First 5 Yolo employees are “at-will” County employees serving at the pleasure of the Commission.

***Executive Director Overview***

The Commission may consider giving employees a cost-of-living adjustments (COLA) based on what County of Yolo employees in the same/similar unit(s) have been given, or the Commission may choose another, or no amount of COLA, in a given year.

The County is planning on 2% COLA increases to Management Unit employees, and a few groups are still in negotiations. First 5 Yolo, as a small agency, applies the same COLA across all employees.

First 5 Yolo has four regular or grant-funded employees in the Management Unit benefit classification, one in the Department Head Unit classification, one in the Supervisory Unit classification, and 1 in the General Unit classification. First 5 Yolo also currently has one part-time, non-benefitted employee who is paid hourly.

In accordance with County budgeting practices, the First 5 Yolo Budget includes COLA increases for FY23/24. If approved, the total cost to First 5 Yolo for 2% COLA increases for all current employees for FY23/24 would be \$19,429.80 of which \$8,340.23 is grant reimbursable.

***Additional Information and Attachments***

***Action Requested***

Consider and Approve Cost of Living Adjustment (COLA) of 2% for First 5 Yolo Employees for Fiscal Year 2023-2024.

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

**Agenda Item- Review 3-Year Comparison Budget and Review and Adopt FY23/24 Budget**

***Background***

Annually the Commission is required to adopt a budget for the coming fiscal year. The Annual Budget begins July 1 and ends June 30. Per First 5 Yolo policies, the Strategic Plan and the Sustainability Plans are used to support the adoption of the Annual Budget. The multi-year budget (3-year Budget) illustrates the prior Fiscal Year's actual, current Fiscal Year's projected, and coming Fiscal Year's budgeted expenditures and revenues. It is used to view short-term trends in both expenditures and revenues. The Commission uses the multi-year budget as a resource when considering the adoption of the First 5 Yolo Budget for the coming fiscal year.

***Executive Director Overview***

The 3-Year Budget is included with this item as **Attachment A**, and the FY2023-2024 proposed Annual Budget is included as **Attachment B**. The multi-year budget is used to inform the creation and adoption of the single year budget and does not require a formal Commission action for adoption. It is solely a resource document.

Of note are the following items:

- In an effort to align with best practice, reduce risk for errors, improve ease of reporting, and improve accessibility of historical records, the budget format has been updated to align with First 5 Yolo's General Ledger Accounts which are the same as Yolo County's. This alignment to the General Ledger structure significantly increased the number of individual line items that would be displayed if all budget objects were expanded. The updated Budget therefore shows rolled up budget expenditures for Operational and Professional Services, updates to the displayed line items for Personnel and updates to the displayed revenue sources offering a more streamlined, simplified, and publicly accessible agency budget. Additional details on expenditures included in any presented budget line item are available upon request.
- Prop 10 Revenues for Local Tobacco Tax Allocation are reliant on projections received from First 5 California in March 2023. These projections are based on actual birth data from 2019, though actual birth data through 2021 is publicly available. First 5 Yolo anticipates that F5CA may release updated Prop 10 projections at which time the Budget would be updated to reflect best, currently available information.
- "Non-Proposition 10" Revenues are inclusive of all other state, federal, local, and private sources of funding including grants, funding MOUs, private or philanthropic donations, and other miscellaneous revenues.

- At the close of Fiscal Year 2023-24, First 5 Yolo anticipates making a contribution to its Fund Balance in the amount of \$205,528. Aligned with the Commission direction, Long-Term Financial Plan, and the Strategic Plan, this excess in resources over expenditures will be utilized in future periods covered by the Strategic Plan to maintain First 5 Yolo agency operations and systems initiatives at levels to ensure continued and meaningful community impact.
- The projected FY23-24 First 5 Yolo administrative cost rate is 9.93%. The current Commission adopted administrative cost cap is 15%.
- All program specific evaluation activities are directly billable to their leveraged funding sources. As such, program specific evaluations, for the purpose of cost allocations required by First 5 California, are considered programmatic expenditures and are not included in the agency's evaluation cost rate. In FY24, in addition to the \$15,000 allocated toward agencywide outside evaluation, the Commission is budgeted to expand an additional \$30,000 on program specific evaluations. Further, program evaluation support for Welcome Baby is provided in-kind by UC Davis.
- The First 5 Yolo Fund Balance Reserves and amounts have been updated to align with the direction of the Strategic Plan and the Long-Term Financial Plan. The projected ending Fund Balance at June 30, 2024 is estimated to be \$2,270,182.

#### ***Additional Information and Attachments***

As a result of the changing work of First 5 Yolo, which includes programmatic administration of some grant-funded programs in-house, the "Total Program" amounts listed across the FY23/24 Budget, Strategic Plan Funding Plan, and the Contract List, do not and should not match. Each document is intended to meet a different purpose and therefore display program funds differently; the FY23/24 Budget shows all agency wide expenditures in their correct budget objects and allocated across the Administrative, Program (multiple), and Evaluation cost centers; the Strategic Plan Funding Plan shows all funds allocated to all Programs regardless of how those funds are administered; and the Contract List shows all contracts and amounts being issued to funded partners in the coming Fiscal Year. Because each is intended to meet a different purpose, the dollar amounts listed for each program may vary depending on how those program funds are administered.

#### ***Action Requested***

Review 3-Year Comparison Budget and Review and Adopt FY23/24 Budget.



**3-Year Comparison Budget  
Fiscal Year 2022-23 to Fiscal Year 2023-24**

	<b>FY21-22</b>	<b>FY22-23</b>	<b>FY23-24</b>
	<b>(Actuals)</b>	<b>(Projected)</b>	<b>(Proposed)</b>
<b>A. Revenues</b>			
Prop 10- State Tobacco Tax Allocation	1,435,478	1,276,385	1,217,007 <sup>1</sup>
Prop 10- First 5 California	818,878	457,190	329,687
Non-Proposition 10	1,925,502	3,779,601	3,831,212
Interest	(70,676)	25,000	20,000 <sup>2</sup>
<b>Total Revenues</b>	<b>4,109,181</b>	<b>5,538,176</b>	<b>5,397,906</b>
<b>B. Personnel</b>			
Salaries (Regular, Grant-Funded, and Extra Help	494,897	577,288	700,665
Benefits	339,996	413,597	462,136
Unemployment Insurance	2,362	-	2,362
General Liability	7,107	-	12,093
Workers Comp Insurnace	2,202	13,304	5,798
<b>Total Personnel</b>	<b>846,564</b>	<b>1,004,189</b>	<b>1,183,054</b> <sup>3</sup>
<b>C. Program Funding</b>			
Help Me Grow	663,155	787,772	749,814 <sup>4</sup>
The CHILD Project: Road to Resilience	928,785	1,113,257	1,214,558
Welcome Baby	291,306	863,112	1,025,126
CalWORKS Home Visiting Program	-	-	532,074
Childcare Recovery Package	-	1,198,417	44,454
Refugee Family Support	-	95,309	20,739
ACES Aware Network of Care	174,711	71,719	34,587
IMPACT	345,151	359,795	192,885
Home Visiting Coordination	43,970	1,894	-
PDG-R	20,337	11,421	-
Attachment & Biobehavioral Catch Up	99,185	104,010	132,000
Crisis Nursery Intervention Services	57,182	70,780	-
Crisis Nursery Mobile Client Navigator	-	-	40,000
Dual Language Learner Expansion	263,700	-	-
Yolo County Family Poverty Reduction Pilot	-	100,000	-
Yolo Crisis Nursery Capital Campaign	-	100,000	-
Air Purifier Distribution	211,745	-	-
Family Hui	13,054	-	-
Event Sponsorships	1,000	2,000	5,000
Partner Reporting Platform- Clear Impact	10,200	10,200	10,200
<b>Total Program Funding</b>	<b>3,123,482</b>	<b>4,889,686</b>	<b>4,001,437</b> <sup>5</sup>
<b>D. Operating Expenses</b>	<b>56,620</b>	<b>84,804</b>	<b>104,364</b> <sup>6</sup>
<b>E. Professional Services</b>	<b>25,772</b>	<b>71,367</b>	<b>60,243</b> <sup>7</sup>
<b>F. Contingency Funds (2% Projected P10 Revenues)</b>	<b>-</b>	<b>-</b>	<b>24,340</b> <sup>8</sup>
<b>G. Less Indirect Received on Contracts</b>	<b>(97,935)</b>	<b>(175,040)</b>	<b>(181,060)</b>
<b>Total Expenses</b>	<b>3,954,503</b>	<b>5,875,006</b>	<b>5,192,378</b>
<b>Net Income/(Loss)</b>	<b>154,678</b>	<b>(336,830)</b>	<b>205,528</b> <sup>9</sup>



### 3-Year Comparison Budget Notes:

1. Historically, Prop 10 revenues have declined at an annual rate of 1-3%, however, with the recent passage of the California Flavored Tobacco Products Ban, Prop 10 revenues are experiencing accelerated decline.
2. In alignment with the Governmental Accounting Standards Board Statement #31 (GASB 31), First 5 Yolo makes an annual adjustment to the value of its investment assets to reflect the fair market valuation if Commission investments were to liquidate at the end of that fiscal year. In FY21-22 the GASB 31 adjustment resulted in negative interest reported at the close of the Fiscal Year as an unrealized loss.
3. Budgeted Personnel expenditures for FY23-24 are inclusive of both regular FTE and grant-funded FTE for which First 5 Yolo will be reimbursed. First 5 Yolo also participates in Yolo County's Risk Pool which includes Worker's Compensation, General Liability and Unemployment Insurance, costs which are allocated to the Commission by Yolo County and included in Total Personnel Costs
4. In Fiscal Year 22-23, First 5 Yolo received additional one-time MHSA funding from Yolo County which increased the program's budget. Fiscal Year 23-24 is the first year of the anticipated new 3-year MHSA funding cycle.
5. As the Commission enters the first year of its new 5-Year Strategic Plan, the Commission is undertaking an intentional focus in on its three main initiatives: The CHILD Project: Road to Resilience (inclusive of Welcome Baby), Help Me Grow, and QCC/IMPACT Quality Early Learning. Additional programs are nearly all fully funded via outside State and local grants and align with core focus. These programs are often limited in time and contribute to fluctuations in total program dollars (i.e., American Rescue Plan funds for Childcare).
6. Operating costs in FY23-24 are expected to be slightly higher than projected FY22-23 actuals, primarily as a result of anticipated County costs, increased costs associated with a planned new grant-funded Extra Help Staff, and the agency's preparation to begin functioning as a Covered Entity under HIPPA to enable billing under MediCal and allowing opportunities for Evidence-Based Program Clearinghouse trials.
7. Professional services budgeted for FY23-24 are higher than projected FY22-23 Actuals in anticipation of additional professional services to support the agency in pursuing and preparing for new funding sources in accordance with the new Strategic Plan.
8. Per First 5 Yolo process, 2% of annual projected Prop 10 revenues are held on each annual budget as Contingency funding to ensure the Commission can meet its obligations in the event of unanticipated annual Prop 10 variance.
9. In Fiscal Year 22-23, the Commission budgeted a *planned* deficit to maintain program funding levels for its largest, multi-year initiatives in alignment with the Strategic Plan. Fiscal Year 23-24 is



the first year of the Commission's new FY23-28 Strategic Plan which includes new grant revenues, reductions in Prop 10 funds directly leveraged into programs, and the continued strategic use of Fund Balance to ensure agency sustainability and maintenance of core program components while the Commission seeks new sustainable revenue streams.



**Annual Budget  
Fiscal Year 2023-2024**

Descriptions	Cost Allocations			
	Budget	Admin	Program (Mult. Cost Centers)	Eval
<b>SOURCES OF FUNDS</b>				
<b>A. Revenues</b>				
Prop 10- State Tobacco Tax Allocation	1,217,007	1,217,007		
Prop 10- First 5 California	329,687		329,687	
Non-Proposition 10	3,831,212	5,000	3,826,212	
Interest	20,000	20,000		
<b>Total Revenues</b>	<b>\$ 5,397,906</b>	<b>\$ 1,242,007</b>	<b>\$ 4,155,899</b>	<b>\$ -</b>
<b>EXPENDITURES</b>				
<b>B. Personnel</b>				
Salaries (Regular, Grant-Funded, and Extra Help)	700,665	234,602	419,350	46,713
Benefits	462,136	159,767	270,557	31,812
Unemployment Insurance	2,362	1,442	632	288
General Liability	12,093	7,385	3,237	1,471
Workers Comp Insurance	5,798	3,541	1,552	705
<b>Total Personnel</b>	<b>1,183,054</b>	<b>406,737</b>	<b>695,328</b>	<b>80,989</b>
<b>C. Program Funding</b>				
Help Me Grow	749,814		749,814	
The CHILD Project: Road to Resilience	1,214,558		1,214,558	
Welcome Baby	1,025,126		1,025,126	
CalWORKS Home Visiting Program	532,074		532,074	
Childcare Recovery Package	44,454		44,454	
Refugee Family Support	20,739		20,739	
ACES Aware Network of Care	34,587		34,587	
IMPACT Legacy	192,885		192,885	
Attachment & Biobehavioral Catch Up	132,000		132,000	
Crisis Nursery Mobile Client Navigator	40,000		40,000	
Event Sponsorships	5,000		5,000	
Partner Reporting Platform- Clear Impact	10,200		10,200	
<b>Total Program Funding</b>	<b>4,001,437</b>	<b>-</b>	<b>4,001,437</b>	<b>-</b>
<b>D. Operating Expenses</b>	<b>104,364</b>	<b>54,510</b>	<b>39,001</b>	<b>10,853</b>
<b>E. Professional Services</b>	<b>60,243</b>	<b>40,048</b>	<b>3,572</b>	<b>16,623</b>
<b>F. Contingency Funds (2% Projected P10 Revenue)</b>	<b>24,340</b>	<b>14,864</b>	<b>6,516</b>	<b>2,960</b>
<b>G. Less Indirect Received on Contracts</b>	<b>(181,060)</b>		<b>(181,060)</b>	
<b>Total Expenses</b>	<b>\$ 5,192,378</b>	<b>\$ 516,159</b>	<b>\$ 4,564,794</b>	<b>\$ 111,425</b>
<b>Net Income/(Loss)</b>	<b>205,528</b>	<b>9.94%</b>	<b>87.91%</b>	<b>2.15%</b>
<b>Beginning Fund Balance: July 1, 2023</b>	<b>\$ 2,226,644</b>			
<b>Projected Ending Fund Balance: June 30, 2024</b>	<b>\$ 2,432,172</b>			
Unassigned Balance	17,172			
Restricted Fund Balance (non-formal reserve)	144,818			
Sustained Initiative Funding	1,020,182			
Cashflow Reserve	500,000			
Catastrophic Reserve	750,000			

(See notes on next page)



### Fiscal Year 2023-2024 Budget Notes

1. Aligned to best practices, First 5 Yolo's accounting structure includes an ability to assign expenditures to their specific grant-related projects. As such, revenues and expenditures listed as "Program" include multiple cost centers within First 5 Yolo's accounting structure.
2. Prop 10 Revenues projections are based on the March 2023 projections from First 5 California which rely on CA Department of Finance birth data from 2019. Though actual birth data is available through 2021, First 5 CA has been unable to update Prop 10 projections. It is expected that revenue projections will be updated in the near future at which point, First 5 Yolo will update its budget.
3. "Prop 10- First 5 California" revenues are inclusive of all grant funding from First 5 California or derived from First 5 CA via a pass through (e.g., on the F5CA Refugee Family Support Grant, First 5 Placer serves as the fiscal agent for the F5CA Grant, passing funds to First 5 Yolo)
4. "Non-Proposition 10" revenues are inclusive of all other state, federal, local, and private sources of funding including grants, funding MOUs, and donations and other miscellaneous revenues.
5. Expenditures included in B. Personnel are inclusive of both regular and grant-funded staff time. For both non-grant funded staff time, Operational and Professional Service expenditures, budgeted expenditures are allocated across Administration, Program, and Evaluation in accordance with the First 5 Yolo Cost Allocation Plan. Grant-funded staff time is included within the Program cost center(s) only.
6. First 5 Yolo participates in the County's risk pool and costs associated with Worker's Compensation, Unemployment and Liability Insurance are based on First 5 Yolo's proportional share of County Costs. Projected costs continue to rise year-over-year primarily related to the COVID-19 pandemic and rising costs post-pandemic.
7. Expenditures included in C. Program Funding reflect all non-grant-funded personnel expenditures related to each program including both contracts to direct service providers, contracts for professional services specifically billable to single programs, program components administered by First 5 Yolo for specific programs (e.g., program specific training, program specific supplies, etc.) and specific program evaluation efforts covered by grant-funding.



8. D. Operating Expenses include all budgeted First 5 Yolo operational expenditures to support daily agency functions including but not limited to the following: County system use charges accounting and time-keeping systems, internet connectivity, software licenses, household expenses associated with the First 5 Yolo office space, training and development, etc.
9. First 5 Yolo maintains a modest budget for professional services which include the First 5 Yolo annual Independent Financial Audit, Single Audit, agencywide evaluation, managed IT services, as well as funding for the strategic utilization of consults as First 5 Yolo seeks to pursue and prepare for new funding opportunities.
10. First 5 Yolo receives a modest indirect on several of its Agreements from other funders to account for charges that are incurred for shared purposes but not easily assignable, and therefore not billed as a direct charge for reimbursement (“Indirect Costs”). Indirect received on Agreements helps to offsets some operational expenditures for First 5 Yolo.
11. At the close of Fiscal Year 2023-24, First 5 Yolo anticipates making a contribution to its Fund Balance in the amount of \$205,528. Aligned with the Long-Term Financial Plan and the Strategic Plan, this excess in resources over expenditures will be utilized in future periods covered by the Strategic Plan to maintain First 5 Yolo agency operations and initiatives at levels to ensure continued and meaningful community impact.
11. Per First 5 California requirement, all First 5 Commissions are required to maintain a cap on administrative expenditures, not to exceed 15% of total budgeted expenditures. The current First 5 Yolo administrative cost cap is 15%. For Fiscal Year 23-24, First 5 Yolo administrative cost rate is projected to be 9.93%.
12. The Beginning Fund Balance at July 1, 2023 is based on current projections. Upon the close of Fiscal Year 2022-23 and compilation of the Financial Statements, the Beginning Fund Balance will be administratively updated to reflect actual fund balance at July 1, 2023.
13. The Projected Ending Fund Balance at June 30, 2024 is estimated at \$2,432,172 and is inclusive of all established reserves. The Commission’s Fund Balance Reserves include Sustained Initiative Funding, the Cashflow Reserve, and the Catastrophic Reserve which for FY2023-24 have a combined target balance of \$2,270,182.



14. The Unassigned Balance is reflective of non-restricted and non-reserve Fund Balance. Funds in the Unassigned Balance could be allocated by the Commission without impacting the financial position of First 5 Yolo through Fiscal Year 2027-28.
15. While Restricted Fund Balance is not a formal reserve of the Commission, funds included as Restricted Fund Balance meet the criteria for Restricted Fund Balance per the Governmental Accounting Standards Board Statement No. 54 (GASB 54) as they include funds “which can only be spent for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.” First 5 Yolo’s Restricted Fund Balance is contractually obligated to Welcome Baby.
16. “Sustained Initiative Funding” includes current Prop 10 fund balance designated for multi-year systems efforts which will be strategically spent down across the life of the Strategic Plan to maintain First 5 Yolo agency operations and initiatives at levels to ensure continued and meaningful community impact.
17. The Cashflow Reserve is intended to smooth First 5 Yolo operations by ensuring adequate networking capital despite timing delays in the revenue cycle which can interrupt cashflow. This is increasingly critical as systems improvement investments are highly leveraged, given the decline in Proposition 10.
18. The Catastrophic Reserve includes funds to cover First 5 Yolo expenses for a short period of time should Prop 10 funding become significantly delayed or end, and/or a catastrophic event occur that disrupts business operations of First 5 Yolo.

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

**Agenda Item- Review and Authorize Funded Program Contracts, Sole Source Procurements, and Professional Services for FY23/24**

***Background***

Each year First 5 Yolo authorizes the one-year extension of contracts for programs funded under the multi-year Strategic Plan and contracts for on-going professional services before June 30, the end of the fiscal year.

Over the last several years, First 5 Yolo’s Funding Plan has moved from more siloed program funding to intentional concentration on three main high-impact initiatives that intersect and interact with each other to enhance the health, safety, and early learning of children with a whole child, whole family approach. This more strategic approach involves multiple program contracts contained within, or connected to, the initiatives, and often multiple “subprograms” attached to the infrastructure of the initiatives.

While it is the intent of the Commission to award multi-year funding to many programs, First 5 Yolo contracts are generally awarded to providers as single-year contracts and renewed as appropriate.

***Executive Director Overview***

At the May 2023 meeting, the Commission reviewed the anticipated list of programs for FY23/24. The final proposed List of Funded Program Contracts and Professional Services Contracts is **Attachment A** to this Item.

First 5 Yolo has devoted resources and attention to leveraged, shared funding projects focused on systems transformation and integration, and efforts now center on three main systems initiatives—The CHILD Project: Road to Resilience (R2R), Help Me Grow, and QCC/IMPACT. The Commission’s new 5-year Strategic Plan confirms the commitment to its three high-impact initiatives, while contemplating iterations and potential changes according to need and resources. The FY23/24 Funding Plan reflects this emphasis.

The two largest projects, The CHILD Project: Road to Resilience (R2R) and Help Me Grow (HMG), are co-funded with the State Office of Child Abuse Prevention (OCAP), County Health and Human Services Agency (HHS), and Mental Health Services Act (MHSA) funding, respectively. Both are multi-year commitments crossing strategic plan years and involving multiple funded partner contracts within the initiative. Welcome Baby, newly launched in FY21/22, is currently primarily funded with American Rescue Plan dollars, and attaches to the existing R2R infrastructure. IMPACT is a leveraged effort between First 5 CA and First 5 Yolo, supporting quality early learning and childcare providers. The current

iteration, IMPACT 2020, concludes June 30, 2023 and IMPACT Legacy will fund in early FY23/24 for two years with possible extension in some form for two additional years.

Yolo Crisis Nursery Services align with services provided in R2R, Help Me Grow, and IMPACT, and First 5 Yolo is partnering with HHSA Child, Youth, and Families Branch to co-fund the Attachment and Bio-behavioral Catch-Up (ABC) Home Visiting Program for families already involved with Child Welfare Services.

Given that First 5 Yolo will be entering the first year of the 5-year Strategic Plan, many funded programs, though services may be renewed, will be issued new contracts under the Strategic Plan. For programs and service contracts that are tied to the timelines of existing leveraged funding streams (i.e., Welcome Baby and The CHILD Project: Road to Resilience) amendments to extend, update, and add funds will be issued. As most funded programs and initiatives are continuing, the majority of FY23/24 program and service funded partners are continuing partners. Sole Source Justification Forms for all proposed sole source contracts are included as **Attachment B** to this item.

Additional detail about individual contracts may be provided in the Commission Meeting.

#### ***Additional Information and Attachments***

As a result of the changing work of First 5 Yolo, which includes programmatic administration of some grant-funded programs in-house, the “Total Program” amounts listed across the FY23/24 Budget, Strategic Plan Funding Plan, and the Contract List, do not and should not match. Each document is intended to meet a different purpose and therefore display program funds differently; the FY23/24 Budget shows all agency wide expenditures in their correct budget objects and allocated across the Administrative, Program (multiple), and Evaluation cost centers; the Strategic Plan Funding Plan shows all funds allocated to all Programs regardless of how those funds are administered; and the Contract List shows all contracts and amounts being issued to funded partners in the coming Fiscal Year. Because each is intended to meet a different purpose, the dollar amounts listed for each program may vary slightly depending on how those program funds are administered.

#### ***Action Requested***

Review and Authorize Funded Program Contracts, Sole Source Procurements, and Professional Services for FY23/24.



## FY 2023/2024 Contract List

Note: Contracts displayed in the FY24 Contract List reflect all Agreements under which expenses will be paid during any portion of Fiscal Year 2023-24. The "Requested New Funding Authorization Amount" for each Agreement reflects the amount of new funding requested for authorization for each Agreement. Contracts indicated with N/A reflect Agreements for which the Commission has taken a previous action to allocate the full FY24 Agreement Amount and therefore no formal action to modify funding award is needed. Based on each individual Contracts term, funding source, etc., funds may be added via amendment to an existing Agreement or via a new Agreement.

Program	Agency	FY24 Budget Amount	Requested New Funding Authorization Amount
Help Me Grow	Northern California Children's Therapy Center	\$593,864	\$593,864
Help Me Grow: In-Home Therapy for Caregivers	CommuniCare Health Centers	\$75,000	\$75,000
Help Me Grow	Yolo County Children's Alliance	\$30,000	\$30,000
Help Me Grow	RISE, Inc.	\$20,000	\$20,000
The CHILD Project: Road to Resilience	CommuniCare Health Centers	\$533,300	\$533,300
The CHILD Project: Road to Resilience	Yolo County Children's Alliance	\$428,100	\$428,100
The CHILD Project: Road to Resilience	Winter's Healthcare Foundation	\$10,000	N/A
Alternative Response	Yolo County Children's Alliance	\$141,057	N/A
Welcome Baby	CommuniCare Health Centers	\$655,215	\$655,215
Welcome Baby	Yolo County Children's Alliance	\$184,190	\$184,190
Welcome Baby	Winter's Healthcare Foundation	\$12,500	\$12,500
Welcome Baby	Northern Valley Indian Health	\$7,500	\$7,500
Welcome Baby	Elica Health Centers	\$20,000	\$20,000
CalWORKS Home Visiting Program: Healthy Families America	Yolo County Children's Alliance	\$152,291	\$152,291
Childcare Recovery Package	Winter's Joint Unified School District	\$40,500	N/A
Refugee Family Support	Yolo County Children's Alliance	\$18,846	N/A
ACES Aware Network of Care	Northern California Children's Therapy Center	\$33,914	N/A
IMPACT: Legacy	Yolo County Children's Alliance	\$36,000	\$36,000
IMPACT: Legacy	RISE, Inc.	\$36,000	\$36,000
IMPACT: Legacy	Yolo Crisis Nursery	\$33,000	\$33,000
IMPACT: Legacy	Yolo County Office of Education	\$37,500	\$37,500
Attachment and Biobehavioral Catch-up (ABC) Joint Project	Yolo Crisis Nursery	\$132,000	\$132,000
Crisis Nursery Mobile Client Navigator	Yolo Crisis Nursery	\$40,000	\$40,000
<b>Total Funded Partner Contracts</b>		<b>\$3,270,777</b>	<b>\$3,026,460</b>

(continued on next page)

<b>Professional Contracts</b>	<b>Agency</b>	<b>Amount</b>	<b>Amount</b>
First 5 Yolo Independent Audit	JensenSmith Certified Public Accountants	\$11,900	\$11,900
First 5 Yolo Local Evaluation, The CHILD Project: Road to Resilience Evaluation Services	LPC Consulting Associates	\$30,000	\$30,000
Managed IT Services	KAI Partners	\$8,343	\$8,343
The CHILD Project: Road to Resilience, Welcome Baby, CalWORKS Home Visiting Program Databases	Ten2Eleven	\$59,531	\$40,000
<b>Subtotal</b>		<b>\$109,774</b>	<b>\$90,243</b>

### Contract List Notes

1. Amounts displayed indicate the estimated maximum anticipated funding to be awarded to each grantee for the defined program based on projected revenues for FY23-24. Award amounts are subject to Commission approval and available grant funding (for those joint funded projects). At the close of Fiscal Year 2022-2023, eligible contractors (based on the nature of the project) may request to rollover unspent program funds into FY23-24. Per First 5 Yolo Policy, requests are reviewed and approved by the First 5 Yolo Executive Director on an individual basis. Approved requests will result in an amendment to move funds from FY22-23 to FY23-24 which will increase the maximum FY23-24 contract amount above those described above or extend the term of an agreement into FY24.
2. The total Contracted Program Funding includes all programs funded via Agreements with local agencies and/or service providers and does not include other program funding budgeted by First 5 Yolo for which funds are directly administered by First 5 Yolo outside of contracts to Funded Partners or service providers. As the work of First 5 Yolo expands to include additional grant funding awarded to First 5 Yolo, the Commission expends some programmatic funds to purchase staff time, goods, supplies, and services which are then directly billed to their funding sources (e.g., program materials, training, etc.).



## SOLE SOURCE PROCURMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: Yolo Crisis Nursery  
 Name of Project: Attachment and Biobehavioral Catch-up (ABC) Joint Project  
 Project Dates: July 1, 2023- June 30, 2024

Description of Service to be provided: Provide ABC Home Visiting direct services to Child Welfare Services populations.

Amount: Up to \$132,000

### Justification:

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.
- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

The effort made to solicit competitive bids or proposals, if any.

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A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

Same/similar services as previous contract and YCN is the only accredited ABC home visiting provider in Yolo County.

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Special factors affecting the cost under the contract.

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**Other Comments:**

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**Approval and Signature:**



\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date



**SOLE SOURCE PROCURMENT AND CONTRACTING JUSTIFICATION FORM**

Name of Potential Provider/Contractor: Yolo Crisis Nursery  
Name of Project: Crisis Nursery Mobile Client Navigator  
Project Dates: July 1, 2023- June 30, 2024

Description of Service to be provided: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount: Up to \$40,000

**Justification:**

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.
- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

The effort made to solicit competitive bids or proposals, if any.

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A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

Same/similar services provided under previous grant.

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Special factors affecting the cost under the contract.

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**Other Comments:**

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**Approval and Signature:**



\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date



## SOLE SOURCE PROCUREMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: CommuniCare Health Centers

Name of Project: Help Me Grow: Maternal Mental Health (In-HomeTherapy for Caregivers)

Project Dates: July 1, 2023- June 30, 2024

Description of Service to be provided: In-home licensed behavioral health services for parents/caregivers connected through Help Me Grow.

Amount: Up to \$75,000

### **Justification:**

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.
- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

The effort made to solicit competitive bids or proposals, if any.

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A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

Same/similar services as previous contract.

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Special factors affecting the cost under the contract.

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**Other Comments:**

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**Approval and Signature:**



Executive Director

Date





## SOLE SOURCE PROCURMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: Northern California Children's Therapy Center

Name of Project: Help Me Grow

Project Dates: July 1, 2023- June 30, 2024

Description of Service to be provided: Continuing same/similar services as previous contract as lead direct service agency for Help Me Grow. This includes, but is not limited to, coordination and analysis of developmental screening, providing infant/child specialists to staff call line, community outreach, developmental playgroups.

Amount: Up to \$593,864

### Justification:

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.
- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

The effort made to solicit competitive bids or proposals, if any.

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A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

Continuing same/similar services as previous contract. CTC is a unique children's therapy center offering credentialed child development experts and therapists focused on children 0-5 and has a longstanding partnership with MIND Institute and local medical champions for Help Me Grow.

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Special factors affecting the cost under the contract.

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**Other Comments:**

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**Approval and Signature:**



\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date



## SOLE SOURCE PROCUREMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: RISE, Inc.

Name of Project: Help Me Grow

Project Dates: July 1, 2023- June 30, 2024

Description of Service to be provided: Rural outreach and linkage to Help Me Grow via Family Resource Center

Amount: Up to \$20,000

### **Justification:**

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.
- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

The effort made to solicit competitive bids or proposals, if any.

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A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

Same/similar service emphasis as previous contract. RISE, Inc. operates the only Family Resource Center that is neighborhood-based in rural western Yolo County.

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Special factors affecting the cost under the contract.

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**Other Comments:**

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**Approval and Signature:**



\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date



## SOLE SOURCE PROCUREMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: Yolo County Children's Alliance

Name of Project: Help Me Grow

Project Dates: July 1, 2023- June 30, 2024

Description of Service to be provided: Outreach and linkage to Help Me Grow via YCCA's Family Resource Center activities.

Amount: Up to \$30,000

### **Justification:**

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.
- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

The effort made to solicit competitive bids or proposals, if any.

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A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

Same/similar services to previous contract, and YCCA runs Yolo County's largest Family Resource Center with access to greatest number of families via their FRC's.

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Special factors affecting the cost under the contract.

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**Other Comments:**

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**Approval and Signature:**



\_\_\_\_\_  
Executive Director

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Date



## SOLE SOURCE PROCUREMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: RISE, Inc.

Name of Project: IMPACT: Legacy

Project Dates: July 1, 2023- June 30, 2024

Description of Service to be provided: \_\_\_\_\_

Communities of Practice and coaching support for Family, Friend, Neighbor license-exempt childcare providers in rural Yolo County, including Esparto and Winters.

Amount: Up to \$36,000

### Justification:

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.
- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

The effort made to solicit competitive bids or proposals, if any.

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A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

RISE, Inc. is providing same/similar services as under their previous IMPACT contracts and is the only local provider with this expertise in western rural Yolo County.

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Special factors affecting the cost under the contract.

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**Other Comments:**

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**Approval and Signature:**



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Executive Director

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Date





## SOLE SOURCE PROCUREMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: Yolo County Children's Alliance  
 Name of Project: IMPACT Legacy  
 Project Dates: July 1, 2023- June 30, 2024

Description of Service to be provided: \_\_\_\_\_  
Communities of Practice (CoP) and coaching support for Family, Friend, Neighbor childcare providers including some combination of West Sacramento, Woodland, Knights Landing, and/or Clarksburg and a specific CoP for FFN's seeking licensure.

Amount: Up to \$36,000

### Justification:

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.
- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

The effort made to solicit competitive bids or proposals, if any.

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A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

Yolo County Children's Alliance previously provided IMPACT coaching services for FFN's and will continue same/similar services under this new contract. YCCA has deep connections in the community to both families and license-exempt Family, Friend, and Neighbor (FFN) childcare providers.

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Special factors affecting the cost under the contract.

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**Other Comments:**

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**Approval and Signature:**



\_\_\_\_\_  
Executive Director

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Date



## SOLE SOURCE PROCURMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: Yolo Crisis Nursery  
 Name of Project: IMPACT Legacy  
 Project Dates: July 1, 2023- June 30, 2024

Description of Service to be provided: Trauma-informed quality supports and connections to wrap-around services (including developmental screening and crisis services) to alternative childcare sites serving identified priority populations under IMPACT Legacy Grant. This includes providers at alternative sites Yolo Crisis Nursery (early learning program serving children at-risk of expulsion, behavioral issues, homelessness, poverty, foster children/CWS involvement), CommuniCare Day Treatment Center (substance-exposed families), and Empower Yolo (family violence exposed families).

Amount: Up to \$33,000

### Justification:

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.

- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

- The effort made to solicit competitive bids or proposals, if any.

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- A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

YCN is the only qualified provider for the specific purpose of this contract effort. YCN is the only crisis nursery in Yolo County and has expertise in trauma-informed care and working with early learning settings for marginalized and vulnerable populations. YCN has experience with Help Me Grow and developmental screenings, which will be a major quality improvement focus for the alternative sites identified. YCN operates their own licensed early learning site serving foster children and those at-risk of expulsion/suspension, has a longtime working relationship with Empower Yolo and a Mobile Client Navigator program on-site, and now runs the early learning program at CommuniCare Health Day Treatment Center.

- Special factors affecting the cost under the contract.

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**Other Comments:**

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**Approval and Signature:**



Executive Director

Date



## SOLE SOURCE PROCUREMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: Yolo County Office of Education

Name of Project: IMPACT Legacy

Project Dates: July 1, 2023- June 30, 2024

**Description of Service to be provided:**

QCC Coach Coordinator and Co-lead with First 5 Yolo of QCC efforts, YCOE will provide Communities of Practice for licensed Family Childcare Homes (FCCH) and Centers, offer SEAL trainings tailored to FFN and FCCH providers, and co-lead Reflective Coaching sessions with First 5 Yolo staff.

Amount: Up to \$37,500

**Justification:**

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.
- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

The effort made to solicit competitive bids or proposals, if any.

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A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

YCOE has jurisdiction that is countywide, and an Early Learning Department dedicated to quality improvement. YCOE is the lead agency for the California Department of Social Services grants that are a companion to the First 5 CA QCC IMPACT Grant, and as such, is First 5 Yolo's partner in implementation. The YCOE Early Learning Director and staff will coordinate countywide quality training efforts across public and private licensed sites. YCOE is performing similar services as under their previous contract.

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Special factors affecting the cost under the contract.

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**Other Comments:**

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**Approval and Signature:**



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Executive Director

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Date



## SOLE SOURCE PROCUREMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: LPC Consulting Associates  
 Name of Project: First 5 Yolo Agencywide Outside Evaluation, The CHILD Project: Road to Resilience Evaluation Services  
 Project Dates: July 1, 2023- June 30, 2024

Description of Service to be provided: Provide evaluation and data services for The CHILD Project: R2R and First 5 Yolo agency programs. This includes collaborative work with First 5 Yolo Staff on F5Y's Annual Local Evaluation Support.

Amount: Up to \$30,000

### **Justification:**

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.
- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

The effort made to solicit competitive bids or proposals, if any.

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A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

LPC is First 5 Yolo's continuing evaluation contractor, having successfully responded to an RFQ originally, at the start of the R2R Project. LPC is deeply familiar with the evolution of R2R, First 5 Yolo programs, and First 5 Yolo partners. Through some grant funding, LPC has been available to provide small group T/TA on data and use of data for First 5 Yolo's funded partners and thus has specific and special knowledge.

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Special factors affecting the cost under the contract.

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**Other Comments:**

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**Approval and Signature:**



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Executive Director

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Date





## SOLE SOURCE PROCUREMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: CommuniCare Health Centers

Name of Project: The CHILD Project: Road to Resilience

Project Dates: July 1, 2023- June 30, 2024

**Description of Service to be provided:**

CCHC Perinatal and Behavioral Health will continue to act as lead direct service provider and central point of coordination on The Project, co-funded by First 5 Yolo and CDSS Office of Child Abuse Prevention. CCHC Perinatal Clinics will screen all clients and accept referrals from Project Ppartners, providing clinic space, connection, and personnel for navigation and in-home services in a comprehensive identification and support program for pregnant women with prior or current substance use or women parenting a child (up to 12 mo.) suffering the effects of parental substance use. CCHC also provides the R2R direct services Program Manager who also oversees Welcome Baby direct services.

Amount: Up to \$533,300

**Justification:**

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.
- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased

demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

The effort made to solicit competitive bids or proposals, if any.

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A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

Continuation of same/similar services under previous contracts--CCHC served as the medical provider for The CHILD Project Pilot upon which the R2R Project built and expanded. CCHC is the only maternal substance use treatment provider in Yolo County, and CCHC is the most comprehensive FQHC perinatal clinic serving locations countywide.

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Special factors affecting the cost under the contract.

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**Other Comments:**

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**Approval and Signature:**



\_\_\_\_\_  
Executive Director

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Date



## SOLE SOURCE PROCUREMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: Yolo County Children's Alliance  
 Name of Project: The CHILD Project: Road to Resilience  
 Project Dates: July 1, 2023- June 30, 2024

**Description of Service to be provided:**

YCCA will continue to provide Healthy Families America (HFA) home visiting services to The R2R Project, including in-clinic navigation/assessment and in-home case management and parenting support for pregnant women and mothers with a child 0-3 months (when entering services) in the target population.

**Amount:** Up to \$428,100

**Justification:**

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.
- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

The effort made to solicit competitive bids or proposals, if any.

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A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

YCCA is the only provider of HFA in Yolo County, and they have provided HFA services to First 5 Yolo's CHILD Project: R2R efforts from inception with in The CHILD Project Pilot in FY18/19. R2R is an expansion of the Pilot for the target population. YCCA was identified as the HFA service provider in First 5 Yolo's successful application to Office of Child Abuse Prevention for the R2R Project, and this contract is a continuation of same/similar services.

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Special factors affecting the cost under the contract.

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**Other Comments:**

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**Approval and Signature:**



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Executive Director

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Date



## SOLE SOURCE PROCUREMENT AND CONTRACTING JUSTIFICATION FORM

**Name of Potential Provider/Contractor:** Ten2Eleven  
**Name of Project:** The CHILD Project: Road to Resilience, Welcome Baby, CalWORKS Home Visiting Program Database Managed Services  
**Project Dates:** July 1, 2023- June 30, 2024

**Description of Service to be provided:** Data Base services to build, improve, maintain, and trouble-shoot Salesforce shared data system for First 5 Yolo navigation and home visiting systems approaches.

**Amount:** Up to \$40,000

### **Justification:**

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.
- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

The effort made to solicit competitive bids or proposals, if any.

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A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

Continuation of services from previous contract. Ten 2 Eleven built out and customized First 5 Yolo's Salesforce Database for CHILDP Project: R2R and the addition of Welcome Baby and has specific knowledge of F5Y's navigation and home visiting efforts and technical requirements for associated data managed services. CalWORKS will add a funding stream and related, integrated effort to existing.

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Special factors affecting the cost under the contract.

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**Other Comments:**

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**Approval and Signature:**



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Executive Director

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Date



## SOLE SOURCE PROCURMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: CommuniCare Health Centers

Name of Project: Welcome Baby

Project Dates: July 1, 2023- June 30, 2024

**Description of Service to be provided:**

Welcome Baby is a broad-based nurse and community health worker home visiting program that supports Medi-Cal families in-need immediately following birth thereby mitigating exposure to toxic stress related to the COVID-19 pandemic and creating lasting positive impacts for young children, their families, and the Yolo County community. CCHC will continue to provide medical professionals (nurses and perinatal specialist coordination) as well as supporting medical systems connections through a Medical Outreach Liaison. CommuniCare's Chief Medical Officer oversees clinical services in WB.

Amount: Up to \$655,215

**Justification:**

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.
- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

The effort made to solicit competitive bids or proposals, if any.

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A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

CCHC will continue to act as the lead direct service provider and direct services central point of coordination on Welcome Baby, providing the medical expertise and connections of Yolo County's largest perinatal FQHC provider with locations countywide. CCHC Perinatal Clinics will leverage existing The Child Project: Road to Resilience infrastructure to screen all clients and accept referrals from Project Partners, providing clinic space, connection, and personnel for in-home nurse visits and CHW visits to Medi-Cal and uninsured mothers within 1-2 weeks post-delivery. Families will be triaged and offered low to higher intensity services in the community including HMG, WIC, R2R and other home visiting etc., according to their unique needs, eligibility, and decision to engage.

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Special factors affecting the cost under the contract.

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**Other Comments:**

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**Approval and Signature:**



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Executive Director

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Date





## SOLE SOURCE PROCUREMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: Elica Health Centers

Name of Project: Welcome Baby

Project Dates: July 1, 2023- June 30, 2024

**Description of Service to be provided:**

Welcome Baby (WB) is a nurse and community health worker home visiting program that supports Medi-Cal families in-need immediately following birth thereby mitigating exposure to toxic stress related to the COVID-19 pandemic and creating lasting positive impacts for young children, families, and community. Elica Health Centers will continue services under WB to link their patients, many of whom are from West Sacramento and give birth in Sacramento, to Welcome Baby services and will continue work with F5Y and WB to coordinate care across medical providers.

Amount: Up to \$20,000

**Justification:**

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.
- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

The effort made to solicit competitive bids or proposals, if any.

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A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

Elica will continue to provide same/similar services as under their previous contract. Elica is an FQHC operating in West Sacramento and Sacramento and serves a number of West Sacramento residents . .

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Special factors affecting the cost under the contract.

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**Other Comments:**

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**Approval and Signature:**



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Executive Director

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Date



## SOLE SOURCE PROCURMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: Northern Valley Indian Health (NVIH)  
 Name of Project: Welcome Baby  
 Project Dates: July 1, 2023- June 30, 2024

**Description of Service to be provided:**

Welcome Baby is a broad-based nurse and community health worker home visiting program that supports Medi-Cal families in-need immediately following birth thereby mitigating exposure to toxic stress related to the COVID-19 pandemic and creating lasting positive impacts for young children, their families, and the Yolo County community. Under WB, NVIH will continue to provide outreach to NVIH patients and provide outreach to the larger Native American community.

Amount: Up to \$7,500

**Justification:**

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.
- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

The effort made to solicit competitive bids or proposals, if any.

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A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

Same/similar services as previous contract and unique ability to open medical systems connections to Native American patients/families in Yolo County.

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Special factors affecting the cost under the contract.

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**Other Comments:**

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**Approval and Signature:**



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Executive Director

\_\_\_\_\_  
Date



## SOLE SOURCE PROCUREMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: Winter's Healthcare Foundation (WHF)  
 Name of Project: Welcome Baby  
 Project Dates: July 1, 2023- June 30, 2024

**Description of Service to be provided:** \_\_\_\_\_

Welcome Baby is nurse and community health worker home visiting program that supports Medi-Cal families in-need immediately following birth thereby mitigating exposure to toxic stress related to the COVID-19 pandemic and creating lasting positive impacts for young children, their families, and the Yolo County community. Winters Healthcare will continue to refer Winters Health patients into WB, share data and coordinate care, and establish referral pathways from the new Esparto Health Center.

**Amount:** Up to \$12,500

**Justification:**

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.
- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

The effort made to solicit competitive bids or proposals, if any.

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A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

Same/similar services under previous contract. WHF is uniquely situated at the local FQHC provider in Winters and the lead medical provider at Esparto's new healthcare center.

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Special factors affecting the cost under the contract.

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**Other Comments:**

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**Approval and Signature:**



\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date



## SOLE SOURCE PROCUREMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: Yolo County Children's Alliance  
 Name of Project: Welcome Baby  
 Project Dates: July 1, 2023- June 30, 2024

**Description of Service to be provided:** \_\_\_\_\_

Welcome Baby is a nurse and community health worker home visiting program that supports Medi-Cal families in-need immediately following birth thereby mitigating exposure to toxic stress related to the COVID-19 pandemic and creating lasting positive impacts for young children, their families, and the Yolo County community. YCCA will continue to provide Community Health Workers (CHWs ) and R2R home visiting capacity utilizing Healthy Families America (HFA) home visiting model.

Amount: Up to \$184,190

**Justification:**

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.
- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

The effort made to solicit competitive bids or proposals, if any.

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A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

YCCA will provide same/similar services as previous contracts. YCCA is the only accredited Health Families America provider in Yolo County and has CHW's trained in the WB system.

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Special factors affecting the cost under the contract.

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**Other Comments:**

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**Approval and Signature:**



\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date



**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

<b>Agenda Item- Director Report</b>
<b><i>Background</i></b>
The Executive Director updates the Commission on activities and developments.
<b><i>Executive Director Overview</i></b>
<ul style="list-style-type: none"><li>○ First 5 Yolo Annual Report to BOS May 2023</li><li>○ Sustainability of R2R and California Department of Social Services Discussions</li><li>○ Update on Managed Care Plan Community Health Worker (CHW) Benefit Pilot of Welcome Baby/R2R</li></ul>
<b><i>Additional Information and Attachments</i></b>
<b><i>Action Requested</i></b>
The Executive Director updates the Commission on activities and developments.

**First 5 Yolo Children and Families Commission  
Agenda Item Cover Sheet**

*Attachments*

<b>Agenda Item- Commissioner Reports</b>
<b><i>Background</i></b>
Commissioners have the opportunity to provide updates on activities and events relating to their role as First 5 Yolo Commissioner and/or professional capacity in the County.
<b><i>Executive Director Overview</i></b>
<b><i>Additional Information and Attachments</i></b>
<b><i>Action Requested</i></b>
Receive Commissioner reports.