



COMMISSIONERS

Anna Domek – District 1

Heidy Kellison – District 4

Karleen Jakowski – County of
Yolo

Sally Brown – District 2

Melissa Roberts – District 5

Lucas Frerichs, Chair – Board
of Supervisors

Jim Provenza, Alternate Chair-
Board of Supervisors

Jenn Rexroad – District 3

Garth Lewis – YCOE

Nichole Arnold – Children with Special
Needs

AGENDA

May 8, 2024

3:00pm-5:00pm

International House

10 College Park, Davis, CA 95616

ADMINISTRATIVE AGENDA

1. Chair Call to Order
2. Chair Roll Call
3. Chair Consider Approval of the Agenda
4. Chair Opportunity for Commissioners to State Conflict and Recusal
5. Public Public Comment

CONSENT AGENDA

Executive Director recommends approval of Consent Agenda Items 6-7

General Administrative Function

6. Chair Approve First 5 Yolo Commission Meeting Minutes from 03/13/2024 and 4/26/2024
7. Chair Receive Sponsorship Fund Allocations Report (Woodland Parent Nursery School's Woodland Wilderness Silent Auction and Friends of the Davis Public Library's Yolo Juneteenth Celebration)
8. Chair Accept Report on Quarter 3 Fiscal Year 2023/2024 Funded Partner Progress
9. Chair Authorize Contract with Harshwal & Co, LLP to provide Audit Services for Fiscal Years Ended June 30, 2024, 2025 and 2026 with Option to Extend an Additional 2 years at a Cost Not to Exceed \$31,525 Across the Initial 3-year Term of the Agreement
10. Chair Authorize Contract with Northern California Children's Therapy Center through June 30, 2024 for Planning for Implementation of ParentChild+

Home Visiting Services under First 5 Yolo's CalWORKs Home Visiting Program With Funding Not to Exceed \$107,650 Through June 30, 2024

REGULAR AGENDA	Presentation/Discussion/Possible Action	
11. Deputy Director	Accept Quarter 3 Fiscal Year 2023/2024 Revenue and Expenditure Year-to-Date Summary Report	10 minutes
12. Executive Director	Review First 5 Yolo Fiscal Year 2023/24-2027/28 Strategic Plan Annual Update Draft	5 minutes
13. Executive Director	Review and Accept Proposed Fiscal Year 2024/25 Funding Plan	10 minutes
14. Executive Director	Receive Update on Enrollment with Partnership Health Managed Care Plan	10 minutes
15. Executive Director	Executive Director Report	10 minutes
16. Commissioners	Commissioner Reports	5 minutes
17. Chair	Adjournment	

Next meeting scheduled:
Commission Meeting
June 12, 2024
International House
10 College Park, Davis, CA 95616

I declare under penalty of perjury that the foregoing agenda was posted **May 2, 2024**, by 5:00 PM at the following places:

- 1) On the bulletin board at the East entrance of the Erwin Meier Administration Center, 625 Court Street, Woodland, California 95695
- 2) At www.first5yolo.org the website for First 5 Yolo, 2779 Del Rio. Place, Unit A, Davis, CA 95618

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**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Approve First 5 Yolo Commission Meeting Minutes from 3/13/24 and 4/26/2024
<i>Background</i>
Final Minutes from the First 5 Yolo Commission Meeting for approval by First 5 Yolo Commission.
<i>Executive Director</i>
First 5 Yolo Children and Families Commission held a regularly scheduled meeting on March 13 10, 2024 at International House-Davis from 3:00-5:00 pm and a Special Commission Meeting on April 26, 2024 at the Yolo County Administrative Officer from 2:00-3:00pm.
<i>Additional Information and Attachments</i>
Draft meeting minutes from the March Commission Meeting are attached to this item as Attachment A and draft meeting minutes from the April Special Meeting are attached to this item as Attachment B . The next regularly scheduled Commission meeting will be held June 12, 2024 at International House-Davis, 10 College Park, Davis 95616 from 3:00-5:00PM.
<i>Action Requested</i>
Approve First 5 Yolo Commission meeting minutes from 3/13/24 and 4/26/24 as submitted or propose edits.



The First 5 Yolo Children and Families Commission met on the 13th day of March 2024 at International House, 10 College Park, Davis, CA 95616.

Commissioners in Attendance:

Sally Brown, Anna Domek, Heidi Kellison, Nichole Arnold, Karleen Jakowski, Jim Provenza

Commissioners in Attendance via Zoom:

Garth Lewis

Absent: none

Staff in Attendance:

Gina Daleiden, Victoria Zimmerle, Melina Ortigas

Public in Attendance: none

ADMINISTRATIVE AGENDA

Item #1: Call to Order

Vice Chair called the meeting to order at **3:05 pm**.

Item #2: Roll Call

N. Arnold took a voice roll call.

Absent: none

Late: Lucas Frerichs, Melissa Roberts, Garth Lewis

Item #3: Consider Approval of the Agenda

N. Arnold proposed removing Item #7 from the Consent Agenda to the next meeting to allow needed updates and moving Item #8 after Item #12 to allow additional time for Commissioners to arrive.

Approve the agenda with removal of Item 7 and consideration of Item 8 after Item 12.

Motion: H. Kellison **Second:** J. Provenza

Motion carried unanimously.

Item #4: Opportunity for Commissioners to state Conflict and Recusal

None.

Item #5: Public Comment

None.

Item #6: Approve First 5 Yolo Commission Meeting Minutes from 1/10/2024

Approve consent agenda item 6.



Motion: J. Rexroad **Second:** S. Brown

Motion carried unanimously.

Item #9: Public Hearing: Accept the First 5 California Annual Report for Fiscal Year 2022-2023

G. Daleiden noted that the Commission considers acceptance of the First 5 California Annual Report each year upon its publication, per First 5 Statute. Annually, all First 5 County Commissions submit data to the state which is used by First 5 California to produce its Annual Report. Data collected by the State differs slightly from data collected and reported locally in First 5 Yolo's Local Evaluation Report.

In considering acceptance of the Report staff collect any public comment and comments from Commissions to be provided to First 5 California.

H. Kellison shared ongoing concerns that the Annual Report does not address declining Tobacco Tax revenues and its impact on the First 5 system. She requested that the following comment be submitted to First 5 California: "I value the chance to review First 5 California's Annual Report and stay updated on the progress of First 5 efforts statewide, especially considering the ongoing decline in Proposition 10 revenue, which is exacerbated by the implementation of the statewide ban on flavored tobacco products under Proposition 31. As First 5 Yolo works to maximize our resources by continuing to shift our focus toward leveraging non-Proposition 10 funding to meaningfully support First 5 California's policy priorities, I would like to emphasize the importance of advocacy and urge First 5 California to address the growing funding shortfalls."

Public Hearing opened at 3:10pm.

No public comment.

Public Hearing closed at 3:12pm.

Commissioners discussed and asked questions regarding the Annual Report, process for approval, and the shared concerns with the lack of information regarding Tobacco Tax revenue decline and sustainability efforts highlighted in H. Kellison's comment. Commissioners additionally discussed a desired recommendation to First 5 California to include a section in future reports that acknowledges revenue decline and sustainability efforts to support future efforts statewide.

M. Roberts arrived at 3:11pm.

G. Lewis arrived at 3:18pm.

Accept the First 5 California Annual Report for Fiscal Year 2022-2023 and urge that a section be added to future reports addressing the shortfall in funding due to the ongoing decline of Tobacco tax revenue as reflected in the following statement: "We value the chance to review First 5 California's Annual Report and stay updated on the progress of First 5 efforts statewide, especially considering the ongoing decline in Proposition 10 revenue, which is exacerbated by the implementation of the statewide ban on flavored tobacco products under Proposition 31. As First 5 Yolo works to maximize our resources by continuing to shift our focus toward leveraging non-Proposition 10 funding to



meaningfully support First 5 California's policy priorities, we would like to emphasize the importance of advocacy and urge First 5 California to address the growing funding shortfalls."

Motion: M. Roberts **Second:** J. Rexroad

Motion carried unanimously.

Item #10: Receive Childcare Recovery Package End-of-Program Summary

G. Daleiden shared that the QCC Program Officer, Fawn Montagna, had a family emergency and was unable to attend the meeting. V. Zimmerle, who supervised this effort, will report on her behalf. G. Daleiden also noted that the Childcare Recovery Package was funded through one-time County of Yolo American Rescue Plan Act funds to respond to the significant and negative impacts of the COVID-19 pandemic on the Childcare Sector as a whole.

V. Zimmerle presented a brief overview of the Childcare Recovery Package which included Infrastructure Grants, Recovery Grants and two sub-awards to address identified needs in childcare deserts. Infrastructure grants were available to all licensed, non-public childcare providers as well as license-exempt childcare providers and those seeking to enter the sector by obtaining a first license. Funds were awarded to support childcare providers in opening a new license, expanding an existing license, returning to active status, or to enhance care settings to sustain enrollment or return to full enrollment. Recovery Grants were available to all licensed, non-public childcare providers who were open in December 2020 and remained open. Allowable uses of funds for Recovery Grants were very flexible to support general pandemic recovery in recognition of the deleterious impact of the pandemic on the Childcare Sector including rising operational costs due to inflation, increase PPE and cleaning supplies, etc.

The goal of the Childcare Recovery Package was sustaining existing childcare capacity and increasing capacity in Yolo County while ensuring childcare could be cared for safely. The following outcomes were highlighted:

- 159 grants were awarded: 115 Infrastructure and 44 Recovery
- Childcare providers from across the County applied for and received funding with the largest number of grants awarded to childcare providers from West Sacramento and childcare providers operating Family Childcare Homes.
 - First 5 Yolo's grant process was designed to simplify the application process and make it accessible to childcare providers who may not easily access other grants. Materials were reviewed for ease of application, and materials were translated into multiple languages. Technical Assistance was also offered to support childcare providers in applying for grants through a contract with Yolo County Children's Alliance.
- 90 additional children can now be served in Yolo County with additional childcare capacity expected as more providers complete the licensing and expansion process.
- 7 grantees successfully obtained or expanded their license and 20 were actively continuing in the process as of the 6-month follow up survey.



Implementation of the Childcare Recovery Package highlighted the tremendous need that still exists within the sector. Childcare providers continue to experience delays at the state level as well as language and technological barriers. Additionally, increased costs and delays with construction resulted in further delays for providers. While the Childcare Recovery Package project has ended, First 5 Yolo continues to support childcare providers in navigating the highly-complex state system and process as part of its QCC/IMPACT Legacy work.

Commissioners discussed and asked questions about ongoing needs across the sector, potential challenges with sustaining positive impacts since one-time funding has sunset, and available ongoing supports.

Commissioners thanked staff and funded partners for their efforts in implementing this ARP funding, the agency's response to Childcare provider need during the COVID-19 pandemic and noted that responding to County childcare needs was a large priority of the Board of Supervisors.

L. Frerichs arrived at 3:50pm.

Item #11: Receive Fiscal Half Year 1 2023-2024 Program Performance Measure Reports

G. Daleiden noted that all funded partners are making satisfactory progress and have been approved for reimbursements for Quarter 2.

V. Zimmerle shared a brief overview of First 5 Yolo's IMPACT Legacy program highlighting that for Fiscal Year 2023-2024, program offerings have been aligned across funded partners and offerings include communities of practice focused on a variety of topics relevant to and requested by childcare providers, drop-in office hours available to all childcare providers, regular communications and information sharing about professional development opportunities, resources, and opportunities to connect with other childcare providers. V. Zimmerle also highlighted that a total of 368 childcare providers currently participate in IMPACT Legacy with 52 childcare providers participating in direct quality improvement supports including 9 Family, Friend, Neighbor providers who are actively pursuing their first license. Additional measures will be reported at the close of the fiscal year as IMPACT Legacy implementation was delayed approximately 3 months due to delays in the contracting process with the state.

M. Ortigas provided a brief overview of Help Me Grow Yolo, First 5 Yolo's universal early childhood mental health access and linkage program serving children birth-5years. Increasingly, Help Me Grow is integrated with First 5 Yolo programs including The CHILD Project: Road to Resilience (inclusive of Welcome Baby), IMPACT Legacy, and Crisis Nursery Mobile Client Navigator. Additionally, Help Me Grow continues to increase and strengthen its relationships with other child serving providers and systems as it functions as a system-linker for families. M. Ortigas noted the following highlights:

- 57% of children identified as at-risk for development or mental health concern were connected to an early intervention service within 60 days. Across the County, long waitlist and provider shortages continue to be a challenge in connecting children to services. Help Me Grow services help families navigate, follow up, and identify viable service options supporting this outcome. When looking at State data, only 3% of children eligible for early intervention services, ages 0-3, receive services in California.



- Developmental screens using validated tools were up by ~300 screens in Fiscal Half Year 1 with 927 screens completed.
- Unique to Yolo County, Help Me Grow's In-home Therapy for Caregivers is an addition to Help Me Grow service offerings and provides in-home therapy for caregivers with access barriers to receiving therapy treatment. In fiscal half year 1, 28 caregivers were connected to therapy with 94% reporting reduced depression score and improved functioning in daily activities.
- Help Me Grow is regularly evaluating offerings to ensure they meet the needs of the community and to strengthen care coordination capacity with a network of service providers including Child Welfare Services. The program is currently piloting father groups to support fathers in parenting and has increased outreach in West Sacramento through a partnership with Head Start. The Program continues to offer developmental playgroups covering a variety of topics.
- HMG is connected to nearly all systems in the County which allows for more seamless support of families, caregivers, and providers of all types.

M. Ortigas also provided a performance measure summary for The CHILD Project: Road to Resilience (R2R), First 5 Yolo's care coordination and home visiting initiative. Direct service partners included lead direct service partner, CommuniCare+OLE and Yolo County Children's Alliance. Staff from CommuniCare+OLE's Behavioral Health and Perinatal department as well as YCCA's Healthy Families America staff work together as a team providing navigation and home visiting services. Highlights include:

- 9.6% of caregivers have a language other than English which is largely attributed to the addition of Welcome Baby and its outreach and health literacy efforts. The program is also seeing a more geographically diverse reach in services again, supported by Welcome Baby.
- Participants remain in services for an average of 11 months and 16 visits per family which speaks to the relationship Home Visitors are able to build and maintain with the families they serve.
- 95% of children are current on well child visits and 90% are current on immunizations
- 100% of parents/primary caregivers improved in their parenting skills.
- 96% of parents/primary caregivers reduced or abstained from substance use.
- 100% of all families avoided the need for entry into Child Welfare Services. This information is verified with Yolo County Child welfare Services for those who consent.

Commissioners discussed and asked questions noting the positive outcomes across programs.

Item #12: Accept Quarter 2 Fiscal Year 2023-2024 Revenue and Expenditure Summary Report

V. Zimmerle noted that the Quarter 2 report includes a proposed budget revision to reflect the Davis City Councils recent vote to renew First 5 Yolo's Agreement with the City for Cannabis Community Benefit funds to support The CHILD Project: Road to Resilience in FY2023-24 and Welcome Baby: Road to Resilience in the following years.

Accept Quarter 2 Fiscal Year 2023-2024 Revenue and Expenditure Summary Report

Motion: J. Rexroad **Second:** H Kellison

Motion carried unanimously.



Item #8: Elect First 5 Yolo Commission Officers

L. Frerichs noted that election of officers is an annual process. The current Vice Chair is N. Arnold and the current Treasurer is S. Brown. Both N. Arnold and S. Brown are open to continuing in their positions.

Renew N. Arnold as Vice Chair and S. Brown as Treasurer of the First 5 Yolo Commission

Motion: H. Kellison **Second:** J. Rexroad

Motion carried unanimously.

Item #13: Receive Update on Enrollment with Partnership Health Managed Care Plan

G. Daleiden shared that First 5 Yolo is continuing its process of enrollment with Partnership Health Plan and anticipates something back soon as PHP reviews minor proposed contract changes as requested from County Counsel. No issues are expected with the proposed changes and First 5 Yolo anticipates being able to sign the agreement with PHP which will allow the agency to begin billing for Community Health Worker services as a cost off-setting measure.

Item #14: Executive Director Report

G. Daleiden provided the following updates:

1. Program Supervisor, Alanna Jonsson, who supervises the CalWORKs Home Visiting Program is moving to the next step on their salary scale after a positive performance review.
2. G. Daleiden received formal notification that First 5 Yolo has been selected to receive the next round of Office of Child Abuse Prevention Road to Resilience funding. The application included wrapping Welcome Baby more formally under Road to Resilience and with this award notice, along with Yolo County Cannabis Tax and other funding sources, as secure sustainability for both programs for the next 3 years. G. Daleiden thanked Garth Lewis and Yolo County Office of Education for their support in identifying funds to support R2R for FY23/24 which will support a sharper focus on connection to schools through this fiscal year.
3. F5CA identified a legislative champion for First 5's statewide budget ask as well as someone to champion the Brith Beginnings act which seeks to establish a prenatal-3 group at the State level to look the funding landscape across that age group. This group would be multi-agency and include First 5.
4. G. Daleiden will be presenting at the First 5 CA summit in Oakland on March 27th around First 5 Yolo's work with Partnership Health Plan. G. Daleiden will present on a panel including a Partnership Help Plan Representative, First 5 Association staff, and colleagues from First 5 Monterey.
5. F5Y delivered a professional development training on the Effective Black Parenting Program and invited M. Ortigas to provide a brief update. M. Ortigas shared that Welcome Baby and Road to Resilience staff including home visitors, nurses, program managers, supervisors, and medical partners participated in the training. The trainer was highly impactful and well received by all, with the trainer providing real stories, practical tips, insight into how the history of Black families impacts parenting today, and strategies for working with Black families. Participants reported that training was highly impactful, supportive, and eye-opening and through the training staff



feel more prepared to support, not just black families, but families of all cultures. The R2R program manager also reported that this training was the best parenting training she had ever attended.

Item #15: Commissioner Reports

K. Jakowski shared that current and future state of MHSA funding is quite precarious and may be exacerbated by Proposition 1. Yolo County's MHSA budget is based on state level projections and revenue is directly related to tax payments that are made to the state. Last year, CA residents had an option to defer tax payments because of the storms which severely impacted revenues and meant that Yolo County had to spend down reserves to meet budgeted obligations. This year's revenues are also much lower than projected, which presents challenges as funds have already been committed. If Proposition 1 passes, the Prevention/Early Intervention funds (PEI), specifically individual prevention, will be most negatively impacted. First 5 Yolo's Help Me Grow is funded by PEI and in many pieces of the program are considered an individual level prevention service. Prop 1 proposes that a large portion of prevention funding is retained at the State level to be administered by CDPH. K. Jakowski will continue to work closely with G. Daleiden, County Board of Supervisors and partners to monitor the situation and remain proactive as much work lies ahead.

L. Frerichs shared that the Board of Supervisors recently completed two days of budget workshops to plan for the coming fiscal year and is also facing budgetary challenges. He noted that other local jurisdictions are experiencing the same. He also shared that historically local jurisdictions trail the State by 1-2 years related to budget surpluses and deficits, and while there will be challenges in the year ahead, greater challenges are expected in the next 2-3 years as revenues decline and mandates increase.

Item #16: Adjournment

Meeting adjourned at 4:55pm.

Next Commission Meeting scheduled:

May 15, 2024
International House
10 College Park, Davis, CA 95616



The First 5 Yolo Children and Families Commission met on the 24th day of April, 2024 at the Yolo County Administration Building, 625 Court Street Room 206, Woodland CA 95695.

Commissioners in Attendance:

Nichole Arnold, Anna Domek, Jim Provenza, Garth Lewis, and Sally Brown

Absent:

Lucas Frerichs, Heidi Kellison, Jennifer Rexroad, Melissa Roberts

Staff in Attendance:

Gina Daleiden

Public in Attendance:

None

ADMINISTRATIVE AGENDA

Item #1: Call to order

J. Provenza called the meeting to order at **2:03 pm**.

Item #2: Roll Call

G. Daleiden took a voice roll call.

Absent: Lucas Frerichs, Heidi Kellison, Jennifer Rexroad, Melissa Roberts.

Item #3: Consider Approval of Agenda

Approve Agenda.

Chair Provenza deemed approved.

Item #4: Opportunity for Commissioners to state Conflict and Recusal

None.

Item #5: Public Comment

None.

Consent Agenda

Item #6: Approve Contract for Health Communication Partners not to exceed \$10,500 through June 30, 2024.

Approve Consent Agenda Items #6

Motion: G. Lewis **Second:** N. Arnold

Motion carried unanimously.



Item #7: Align Benefit Package Amounts to County Benefit Package Amounts for Benefit Year 2024 and Subsequent Years.

G. Daleiden updated the anticipated total cost of the action for Benefit Year 2024 to \$21,857.90, a decrease from the original estimate of \$23,634.08, and noted that the final total would be subject to confirmation by Payroll.

G. Daleiden explained that Benefit Package amounts are automatically calculated in County Human Resources (HR) and applied to employees each benefit year, with these calculations driven by a formula tied to 90% of the lowest cost family medical plan. The medical plans are determined by County of Yolo's contract with CalPERS. The request for action would clarify for County HR the direction to apply the same treatment to First 5 Yolo employees as County employees in this regard for Benefit Year 2024 and continuing in subsequent years.

G. Daleiden will be meeting more extensively with County Counsel and the Interim Director of Human Resources to determine if any additional actions are needed or recommended.

Commissioners asked questions and discussed.

Align Benefit Package Amounts to County Benefit Package Amounts for Benefit Year 2024 and Subsequent Years.

Motion: N. Arnold **Second:** A. Domek

Motion carried unanimously.

Meeting adjourned at 2:29 pm.

Next Regularly Scheduled Commission Meeting:

May 8, 2024

International House

10 College Park, Davis, CA 95616

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Receive Sponsorship Fund Allocations Report (Woodland Parent Nursery School's Woodland Wilderness Silent Auction and Friends of the Davis Public Library's Yolo Juneteenth Celebration)

Background

The Sponsorship Fund, established in FY17/18, allows First 5 Yolo's continued involvement in community activities, public awareness of the mission of First 5 Yolo, and support of a variety of organizations with a limited cost in dollars and staff/commission time. Up to \$250 may be allocated per qualifying event, not to exceed a total of \$5,000 per year.

Per the Sponsorship Policy adopted by the Commission on May 10, 2017, the Executive Director and staff review, approve, and process requests on a rolling basis throughout the year. All recent, approved allocations are submitted to the Commission on the Consent Calendar at each regularly scheduled Commission meeting.

Executive Director Overview

Six Sponsorships have been approved since the start of Fiscal Year 2023-2024. The total allocation of Sponsorships for the 2023-2024 fiscal year-to-date is as follows:

Fiscal Year 2023-2024			
Event	Agency	Event Date	Allocated Amount
Breastfeeding Training for Home Visitors	Communicare+OLE	11/28/2023	\$250
Human Milk Drive	Communicare+OLE	11/29/2023	\$250
Dia de Los Ninos Dia de los Libros and College Savings Workshop	West Sacramento Home Run	1/23/2024 and 4/27/2024	\$250
Woodland Wilderness Silent Auction	Woodland Parent Nusery School	3/23/24	\$250
Yolo Juneteenth Celebration	Friends of the Davis Public Library	6/2/24	\$250
		Total	\$1,250

Additional Information and Attachments

Sponsorships in **bold/highlighted** are new as of the last Commission meeting.
Promotional flyers are submitted with the applications when available at time of application.

Action Requested

Receive list of allocated sponsorships and ask questions or provide comments.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Accept Report on Quarter 3 Fiscal Year 2023/2024 Funded Partner Progress
<i>Background</i>
First 5 Yolo funded partner agencies submit demographic data and expenditure reports to First 5 Yolo Staff quarterly and performance measure reports twice-yearly. An Annual Local Evaluation Report is compiled at the end of the year using the data generated. The Commission receives and reviews this Report near the end of the calendar year or the beginning of the following.
<i>Executive Director Overview</i>
The Quarter 3 (Q3) expenditure reports and demographic data have been submitted, and all programs are making appropriate progress. First 5 Yolo is processing quarterly fund distributions to partner agencies. Performance measures are due Quarter 4 (Q4).
<i>Additional Information and attachments</i>
The Q4 reports, due July 15, 2024, will close out FY 2023/24. First 5 Yolo continues to move towards greater alignment of efforts around early identification and prevention and early intervention services, as well as greater collaboration and integration through its main initiatives: Welcome Baby: Road to Resilience (effective 7/1/24 formerly The CHILD Project: Road to Resilience and the Welcome Baby Pilot), IMPACT Legacy, and Help Me Grow.
<i>Action Requested</i>
Accept Report on Quarter 3 Fiscal Year 2023/2024 Funded Partner Progress.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Authorize Contract with Harshwal & Co, LLP to Provide Audit Services for Fiscal Years Ended June 30, 2024, 2025 and 2026 with an Option to Extend an Additional 2 Years at a Cost Not to Exceed \$31,525 Across the Initial 3-Year Term of the Agreement

Background

An independent financial audit and compliance audit is conducted annually for the First 5 Yolo Children and Families Commission as mandated by the Proposition 10 Children and families Act. Beginning with the audit for the Fiscal Year Ended June 30, 2022, First 5 Yolo also received an audit in compliance with the Single Audit Act which requires an annual audit of non-Federal entities that expend \$750,000 or more in Federal Financial Assistance in a fiscal year.

In May 2017, the Commission selected JensenSmith Certified Public Accountants as its independent auditor after completing a Request for Proposals Process and retained JensenSmith as its auditor through the completion of the audit for the Fiscal Year Ended June 30, 2023.

Aligned to best practices, the Commission reviews its auditor relationship every 5 years. At the close of the audit for Fiscal Year 2020-2021, the Commission elected to extend its relationship with JensenSmith for 2 additional years and to switch audit partners, aligned to best practices. Aligned to GFOA guidance, governmental entities should undertake a full-scale competitive process for the selection of an independent auditor at the end of the term of each audit contract.

Executive Director Overview

In February 2024, First 5 Yolo released a Request for Proposals for Independent Audit Services for Fiscal Years Ending June 30, 2024, 2025, 2026 with an option to extend for an additional 2-year period (total 5 years).

Three proposals were received and reviewed by an Audit Committee comprised of the First 5 Yolo Commission Treasurer, First 5 Yolo Executive Director, and First 5 Yolo Deputy Director. After reviewing proposals meeting minimum requirements and interviewing the top candidate, Harshwal & Co, LLP was selected as the most qualified proposer to meet the audit needs of the Commission.

Additional Information and Attachments

Harshwal & Co, LLP has experience auditing similar-sized First 5s as well as experience completing audits in compliance with the Singal Audit Act. Additionally, the firm is experienced in completing remote audits and compiling Financial Statements.

Action Requested

Authorize Contract with Harshwal & Co, LLP to Provide Audit Services for Fiscal Years Ended June 30, 2024, 2025 and 2026 with an Option to Extend an Additional 2 Years at a Cost Not to Exceed \$31,525 Across the Initial 3-Year Term of the Agreement

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Authorize Contract with Northern California Children’s Therapy Center through June 30, 2024 for Planning and Implementation of ParentChild+ Home Visiting Services Under First 5 Yolo’s CalWORKs Home Visiting Program with Funding Not to Exceed \$107,650 Through June 30, 2024

Background

The CalWORKs Home Visiting Program (HVP) is an evidence-based, voluntary program, supervised by the California Department of Social Services (CDSS), that aims to support positive health development and well-being outcomes for pregnant and parenting people, families, and infants born into poverty, along with expanding their future educational, economic, and financial capability opportunities and improving the likelihood that they will exit poverty. The funding for the implementation of the HVP within the CalWORKs program is appropriated from Assembly Bill 1811 (Chapter 35, Statutes of 2018) and flows from CDSS to individual counties. HVP provides an opportunity to demonstrate the impact of home visiting services with the CalWORKs population. HVP supports many areas that include prenatal, infant and toddler care, infant and child nutrition, child developmental screening and assessments, parent education, parent and child interaction, child development, childcare, and more.

Several First 5 county commissions are implementing the HVP for their counties, including First 5 Monterey, First 5 Orange County, First 5 Mono, and others.

Executive Director Overview

In partnership with County Health and Human Services Agency, First 5 Yolo applied to the California Department of Social Services to administer the CalWORKs HVP funding for Yolo County. In April 2023, the application was approved by CDSS, as proposed, however insufficient funding was allocated to Yolo County to implement the program as planned and only the proposed HFA portion of proposed programming was implemented at the start of the Fiscal Year. Yolo County HHSA Director, Nolan Sullivan supported meetings with CDSS and the Child Welfare Director’s Association to seek potential remedies for the mismatch between program and allocation and advocated for additional funding. In March 2024, First 5 Yolo received notice that the additional funding requested would likely become available and again met with CDSS. In very late April 2024, CDSS released County Fiscal Letter No. 23/24-70 which allocates an additional \$250,000 to Yolo County for the CalWORKs Home Visiting Program.

With additional funding, First 5 Yolo is able to plan for the implementation of the second home visiting model proposed in its state accepted application, ParentChild+. In earlier April 2024, in anticipation of the additional funding and understanding the significant time constraints imposed, First 5 Yolo released a Request for Qualifications for Planning and Implementation of ParentChild+ with the intent of identifying a vendor to plan for the implementation of ParentChild+ through June 30, 2024 to ensure the ability to launch the program July 1, 2024.

While First 5 Yolo received letters of intent to submit qualifications from four potential vendors, at the close of the submission period, First 5 Yolo did not receive any submission.

Aligned to First 5 Yolo policy, in the event it is determined that insufficient competition exists for a needed services, Sole Source Procurement is appropriate.

First 5 Yolo approached Northern California Children's Therapy Center (CTC) to discuss interest in planning for and implementing the ParentChild+ Program, given CTC's deep experience working with young children and their families on developmental and early learning issues in particular, their current, demonstrated capacity, linkage to Help Me Grow, and track record for high performance.

The 2-month contract (May 1-June 30, 2024) will focus on planning activities to ensure site training and the hiring of qualified staff in order to launch client services early in Fiscal Year 2024 to limit any delay in beginning to provide these critical services for families.

Additional Information and Attachments

A Sole Source Justification Form is included as **Attachment A** to this item.

Action Requested

Authorize Contract with Northern California Children's Therapy Center through June 30, 2024 for Planning and Implementation of ParentChild+ Home Visiting Services Under First 5 Yolo's CalWORKs Home Visiting Program with Funding Not to Exceed \$107,650 Through June 30, 2024



SOLE SOURCE PROCUREMENT AND CONTRACTING JUSTIFICATION FORM

Name of Potential Provider/Contractor: Northern California Children’s Therapy Center
Name of Project: ParentChild+
Project Dates: May 1-June 30, 2024

Description of Service to be provided: _____
Planning for FY2024/25 implementation of ParentChild+ Home Visiting Program
under First 5 Yolo’s CalWORKs Home Visiting Program.

Amount: Up to \$107,650

Justification:

Sole source procurement will only be used when competitive procurement procedures are deemed infeasible for at least one of the following reasons: (check the boxes that apply)

- There is only one viable provider of the required service in the community.
- After solicitation of a number of sources, competition is determined to be inadequate.
- A local provider is the only provider with the required expertise, skills and capacity to provide the service.
- All local providers of a particular service will receive funding.
- The Commission is contemplating an effort that has not previously been done in the community and is therefore unable to either develop an RFP with sufficient specificity or to identify potential providers.
- The contract is with a state, federal or local government.
- The contract is for a continuation or augmentation of a project or service previously performed by the contractor.
- Other: The proposal specifically addresses situations where State, federal or other grant funding reductions/cuts impact the ability of agencies to meet existing and/or increased demand in service needs of eligible families, but would not violate the supplantation prohibition.

Whenever sole source procurement is used, the rationale will be fully justified in writing and approved by the Commission or its designated agent (e.g., Executive Director) before a contract is signed. The documentation justifying a sole source procurement include the following:

The effort made to solicit competitive bids or proposals, if any.

First 5 Yolo released a Request for Qualifications to plan for and implement ParentChild+ in March 2024. The RFQ was posted on the First 5 Yolo website, distributed directly to vendors with known experience working with children and families, disseminated through the Yolo Family Strengthening Network and Resilience Yolo Network and posted in on First 5 Yolo's social media accounts. First 5 Yolo received four Letters of Intent, however, upon close of the RFQ submission window, First 5 Yolo received no responses.

A summary outlining the reason for the sole source, based on the allowable exceptions set forth above.

Competition was determined to be inadequate as evidenced by the lack of responses to the Request for Qualifications.

Special factors affecting the cost under the contract.

Other Comments:

Approval and Signature:



Executive Director

5/1/2024

Date

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Accept Quarter 3 Fiscal Year 2023/2024 Revenue and Expenditure Year-to-Date Summary Report

Background

Quarterly, the Commission reviews a Revenue and Expenditure Year-to-Date Summary Report tracking actual and projected revenues and expenditures against the current approved budget, and First 5 Yolo staff recommends changes to the budget based on the projections, if necessary.

Executive Director Overview

The Q3 Revenue and Expenditure Summary Report includes all funds received and expended from July 1, 2023-March 31, 2023, as well as expenses incurred and revenues earned in the defined period which were received or expended within the period of availability, though funds may have been received or expended after March 31.

Of note are the following items:

1. The Revenue and Expenditure Report included staff recommended budget revision to reflect program expenditures and revenues related to new funding received or to be received for activities in the current fiscal year (i.e., additional CalWORKs Home Visiting Program funds and Yolo County Office of Education Safe School Grant).
2. As the Commission approaches the close of the Fiscal Year, year-end projections for final expenditures and revenues become clearer as they are closer to final actuals.. Revenue projections at the close of Fiscal Year 2023-24 are expected to be approximately 5% lower than budgeted as a result of allocations of CalWORKs Home Visiting Program funds late in the fiscal year; funded partner expenditures running under budget due to delayed program starts, staff vacancies, and lower than projected expenditures; and higher than projected interest returns on First 5 Yolo funds housed in the County Treasury. For funding related to multi-year funding cycles (e.g., American Rescue Plan Act, IMPACT Legacy, Home Visiting Coordination, etc.), First 5 Yolo will request to roll unspent funds realized at fiscal year-end to Fiscal Year 2024-25 allowing those multi-year budgets to be fully expended.
3. As of the close of the third quarter of Fiscal Year 2023-2024, the Commission's projected ending Fund Balance at June 30, 2024 is \$2,605,472.
4. A balance of \$96,531 is anticipated to be realized in the Unassigned Balance at June 30, 2024. While funds in the Unassigned Balance can be allocated by the Commission without negatively impacting future commitments, the Commission

may wish to hold these funds while clarifying with County Counsel any required or desired actions related to employee benefit.

Additional Information and Attachments

The Quarter 3 Revenue and Expenditure YTD Summary Report is included as **Attachment A** to this item.

Action Requested

Accept Quarter 3 Fiscal Year 2023/2024 Revenue and Expenditure Summary Report



Q3 FY23-24 Revenue and Expenditure Summary Report

Report Period: July 1, 2024- March 31, 2024

Descriptions	Current Budget	Proposed Revisions	Revised Budget	Actual through 03/31/23	Total Projected	Favorable (unfav.) Variance	%Proj. Budget Variance
SOURCES OF FUNDS							
A. Revenues							
Prop 10- State Tobacco Tax Allocation	1,107,364		1,107,364	810,328	1,107,364	-	0.00%
Prop 10- First 5 California	441,460	-	441,460	254,754	510,421	68,961	15.62%
Non-Proposition 10	3,821,557	390,839	4,212,396	1,679,282	3,852,007	(360,389)	-8.56% ¹
Interest	20,000		20,000	23,451	28,451	8,451	42.25%
Total Revenues	5,390,382	390,839	5,781,220	2,767,815	5,498,243	(282,977)	-4.89% ²
EXPENDITURES							
B. Personnel							
Salaries (Regular, Grant-Funded, and EH)	668,941	-	668,941	473,904	651,461	17,480	3%
Benefits	445,184	-	445,184	310,990	463,734	(18,550)	-4%
Unemployment Insurance	2,362		2,362	2,362	2,362	-	0%
General Liability	12,093		12,093	12,938	12,938	(845)	-7%
Workers Comp Insurance	5,798		5,798	11,222	11,222	(5,424)	-94% ³
Total Personnel	1,134,378	-	1,134,378	811,416	1,141,716	(7,338)	-1% ⁴
C. Program Funding							
Help Me Grow	718,864	-	718,864	509,257	718,864	-	0%
The CHILD Project: Road to Resilience	1,250,007	-	1,250,007	785,647	1,221,512	28,495	2%
Welcome Baby	1,079,771	22,919	1,102,690	610,482	979,267	123,423	11% ⁵
CalWORKS Home Visiting Program	179,684	141,603	321,287	75,600	321,278	9	0% ⁶
Childcare Recovery Package	290,395	-	290,395	286,923	293,283	(2,889)	-1%
Refugee Family Support	132,685	-	132,685	123,430	132,637	48	0%
ACES Aware Network of Care	44,864	-	44,864	44,600	44,864	-	0%
IMPACT Legacy	192,885	-	192,885	75,741	144,292	48,593	25%
Attachment & Biobehavioral Catch Up	157,500		157,500	103,549	157,500	-	0%
Crisis Nursery Mobile Client Navigator	40,000		40,000	30,932	40,000	-	0%
Event Sponsorships	5,000		5,000	1,250	2,000	3,000	60%
Partner Reporting Platform- Clear Impact	10,200		10,200	8,500	10,200	-	0%
Total Program Funding	4,101,854	164,522	4,266,376	2,655,912	4,065,697	200,679	5%
D. Operating Expenses	104,364	-	104,364	35,186	81,778	22,586	22%
E. Professional Services	60,243	-	60,243	32,259	47,031	13,213	22%
F. Contingency Funds (2% Projected P10)	22,147		22,147	-	-	22,147	100%
G. Less Indirect Received on Contracts	(157,350)	(19,220)	(176,570)	(101,149)	(164,930)	(11,641)	7%
Total Expenses	5,265,636	145,302	5,410,938	3,433,623	5,171,292	239,647	4%
Net Income/(Loss)	124,745		370,282	(665,808)	326,951		
Beginning Fund Balance: July 1, 2023	2,278,521						
Projected Ending Fund Balance: June 30, 2024	2,605,472 ⁸						
Unassigned Balance	96,561 ⁹						
Restricted Fund Balance (non-formal reserve)	65,205 ¹⁰						
Sustained Initiative Funding	1,193,706 ¹¹						
Cashflow Reserve	500,000 ¹²						
Catastrophic Reserve	750,000 ¹³						

(see notes on next page)

**Q3 Fiscal Year 2023-2024 Revenue and Expenditure Summary Report Notes:**

1. In early May 2024, California Department of Social Services released updated FY23-24 CalWORKs Home Visiting Program County allocations which allocated additional funds to Yolo County through June 30, 2024, aligned to requests throughout the year for additional funding to support the full implementation of First 5 Yolo's proposed and accepted CalWORKs Home Visiting Program Implementation plan. The budget for CalWORKs Home Visiting Program revenues and associated program expenditures have been updated to reflect this new information.
2. As the Commission approaches the close of the Fiscal Year, year-end projections for final expenditures and revenues become clearer as they are closer to final actuals.. Revenue projections at the close of Fiscal Year 2023-24 are expected to be approximately 5% lower than budgeted as a result of allocations of CalWORKs Home Visiting Program funds late in the fiscal year; funded partner expenditures running under budget due to delayed program starts, staff vacancies, and lower than projected expenditures; and higher than projected interest returns on First 5 Yolo funds housed in the County Treasury. For funding related to multi-year funding cycles (e.g., American Rescue Plan Act, IMPACT Legacy, Home Visiting Coordination, etc.), First 5 Yolo will request to roll unspent funds realized at fiscal year-end to Fiscal Year 2024-25 allowing those multi-year budgets to be fully expended.
3. Workers Compensation Insurance charges were 94% higher than budgeted as a result of the increasing cost of insurance in the post-COVID era. First 5 Yolo's Workers Compensation, General Liability, and Unemployment Insurance costs as apportioned by the County of Yolo and based on the Commission's proportionate share of County Costs.
4. Year-end projections for personnel have been updated to reflect the Commission's action for Benefit Package True-Up taken at the April Special Meeting of the Commission as well as to reflect current staff vacancies and temporary increases to certain grant-funded FTE.
5. In Q3 First 5 Yolo received notice of funding for Welcome Baby and Road to Resilience from Yolo County Office of Education to support more direct outreach and engagement of County Office of Education staff and district personnel related to Welcome Baby and Road to Resilience supports available to families expecting a new baby or with very young children who are connected to the school system. Funds are being used to temporarily allocate direct service partner staff to these targeted activities and to engage in more targeted outreach activities.
6. As mentioned in Note 2, additional CalWORKs Home Visiting Program funding was allocated to Yolo County by CDSS. Updates to the budget reflect anticipated additional program expenditures through the close of the fiscal year.
7. As of 3/31/2024, the Commission is projected to realize a contribution of Fund Balance of \$326,951 at June 30, 2024. A portion of these funds (~230,000) were allocated into the Sustained Initiative Funding Reserve during the March Commission Meeting to support programs in future periods. As the fiscal year continues to unfold, the Commission expects year-end projections to continue to improve as additional information and actual expenditures becomes available.
8. As of the close of the third quarter of Fiscal Year 2023-2024, the Commission's projected ending Fund Balance at June 30, 2024 is \$2,605,472.
9. A balance of \$96,531 is anticipated to be realized in the Unassigned Balance at June 30, 2024. While funds in the Unassigned Balance can be allocated by the Commission without negatively impacting future commitments, the Commission may wish to hold these funds while clarifying with County Counsel any required or desired actions related to employee benefit.

10-13. The Commission's Fund Balance is allocated into four established reserves, each serving a different purpose. The Catastrophic Reserve is allocated to cover F5Y expenses for a short period should Prop 10 funding become significantly delayed or end, and/or a catastrophic event occur that disrupts business operations of F5Y. The Cashflow Reserve intended to smooth operations by ensuring adequate cash flow and stabilize program funding through each strategic plan despite month-to-month and year-to-year Prop 10 revenue fluctuation and/or delays in other funding sources, particularly those from state grants. The target balance for this account is \$500,000. The Cashflow Reserve also protects First 5 Yolo's funded partners who may not be able to withstand delayed reimbursements. The Sustained Initiative Funding Reserve supports the Commission's intended and committed leveraging activities in F5Y's largest multi-year grant-funded programs (e.g., Welcome Baby: Road to Resilience). Through Fiscal Year 2023-2024, excess funds over expenditures are expected to be allocated to the Sustained Initiative Funding as the Commission seeks to capture and identify additional funding to support its largest multi-year initiatives through the life of the current Strategic Plan. Restricted Fund Balance is a non-formal reserve that reflects funds that are contractually restricted. Funds held in the Restricted Fund Balance Reserve reflect the committed Prop 10 match funds for Welcome Baby. The Unassigned Balance reflects any portion of Fund Balance that is unallocated to a specific purpose and can be allocated at the Commission's discretion without negatively impacting future commitments.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Review First 5 Yolo Fiscal Year 2023/24-2027/28 Strategic Plan Annual Update Draft

Background

Each year, to remain in compliance with the Children and Families Act of 1989, First 5 Yolo must review and/or update its Strategic Plan to ensure that funding is appropriately allocated and reflected accurately in the document for the current fiscal year. These updates to the Strategic Plan include a refreshed Funding Plan, and typically also include updates to the Commissioner and Staff List (as appropriate), as well as financial updates.

The First 5 Yolo Strategic Plan must be reviewed by Commissioners and approved at a public hearing before the start of each new fiscal year. The current Fiscal Year 2023/24-2027/28 Strategic Plan concludes June 30, 2028.

Executive Director Overview

In forming the Fiscal Year 2023/24-2027/28 Strategic Plan, the Commission sharpens its focus on prioritization, systems, and leveraging for sustainability of more complex, multi-year initiatives. The implementation of the Funding Plan adheres to these key points. First 5 Yolo investments and efforts are targeted and coordinated to maximize impact, and investments are strategically leveraged.

The First 5 Yolo Strategic Plan has been updated in 2024 to reflect anticipated spending through June 2024.

Changes include:

- Updated Commissioner and Staff List
- Updated Sustainability section
- Updated Funding Plan to reflect the most current program allocations
- Note: The updated letter from the new Commission Chair will be presented at the June Meeting

The updated Funding Plan will be reviewed in detail in the next Agenda Item, #13.

Additional Information and attachments

The original version of the Commissioner and Staff List and Sustainability portions of the Strategic Plan are included under Attachment A. The proposed changes to these portions are highlighted in Attachment B.

Action Requested

Review First 5 Yolo Fiscal Year 2023/24-2027/28 Strategic Plan Annual Update Draft

First 5 Yolo Children and Families Commissioners

First 5 Yolo Commissioners are appointed by members of the Yolo County Board of Supervisors. Members of First 5 Yolo include five community representatives, one from each of the five districts of Yolo County, two representatives from county agencies, one member-at-large, and one member of the Yolo County Board of Supervisors.

First 5 Yolo Commissioners:

Jim Provenza, Yolo County Supervisor,
Chair, *Board of Supervisors*

Lucas Frerichs,
Alternate Chair, *Board of Supervisors*

Anna Domek, District 1
Community Representative

Sally Brown, District 2
Community Representative

Jenn Rexroad, District 3
Community Representative

Heidy Kellison, District 4
Community Representative

Melissa Roberts, District 5
Community Representative

Garth Lewis, Yolo County
Office of Education *Superintendent*

Karleen Jakowski, Assistant Director
County of Yolo Health and Human Services
Agency

Nichole Arnold, Member-At-Large
Children with Special Needs Representative

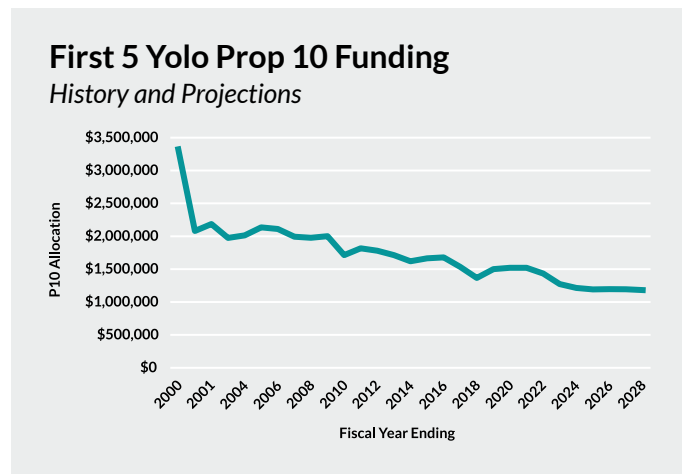
First 5 Yolo Leadership:

Gina Daleiden
Executive Director

Sustainability

The sustainability of systems and supports provided through First 5 Yolo investments to ensure that children are healthy, safe, and ready to learn is our priority. Currently, Proposition 10 funding is declining annually at approximately 1% to 5% as consumption of nicotine products continues to decline in California and new legislation is implemented. To date, First 5 Yolo has managed declining revenues through the strategic allocation and use of reserve funds, leveraging state and local funding, and improved internal efficiencies.

The financial chart included illustrates the Prop 10 fiscal landscape since 2000 and projections through the life of this Strategic Plan. In this strategic plan, First 5 Yolo is starting with an anticipated annual Prop 10 allocation of \$1.22 million, which is expected to decline to \$1.20 million by Fiscal Year 2026/27. In January 2023, the California ban on the sale of Flavored Tobacco Products went into effect, and while First 5 Yolo is supportive of this positive public health measure, it has the unintended consequence of exacerbating the decline of an already declining revenue stream and threatening the 25-year infrastructure of First 5 statewide. Between Fiscal Year 2021/2022 and Fiscal Year 2023/2024, Prop 10 revenues are expected to decline 15%.



When the Commission adopted the FY2018/19-22/23 Strategic Plan, First 5 Yolo committed to sustainable community investments, leveraging funds from other State and local funding partners, and the strategic utilization of Fund Balance to maintain multi-year program funding investment across the life of the Strategic Plan. Given the fiscal reality faced by First 5 Yolo, this Strategic Plan continues this commitment to sustainable investment and re-affirms the commitment to maintain, as well as seek, new opportunities for leveraging funds through partnerships to create greater collective impact. This includes an increased focus on investments designed to effect “systems change” to improve and coordinate the system of care. Investments may be direct services that affect systems change, as well as support of work to optimize coordination, advocacy, and strategic investments. Through these actions, First 5 Yolo can maximize community impact in the face of declining revenue.

First 5 Yolo will continue to work with other local leaders and partners to proactively pursue new opportunities to obtain and/or leverage resources that support the early childhood system in Yolo County.

First 5 Yolo Children and Families Commissioners

First 5 Yolo Commissioners are appointed by members of the Yolo County Board of Supervisors. Members of First 5 Yolo include five community representatives, one from each of the five districts of Yolo County, two representatives from county agencies, one member-at-large, and one member of the Yolo County Board of Supervisors.

First 5 Yolo Commissioners:

Lucas Frerichs, Yolo County Supervisor,
Chair, *Board of Supervisors*

Jim Provenza,
Alternate Chair, *Board of Supervisors*

Anna Domek, District 1
Community Representative

Sally Brown, District 2
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Jenn Rexroad, District 3
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Melissa Roberts, District 5
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Office of Education Superintendent

Karleen Jakowski, Assistant Director
County of Yolo Health and Human Services
Agency

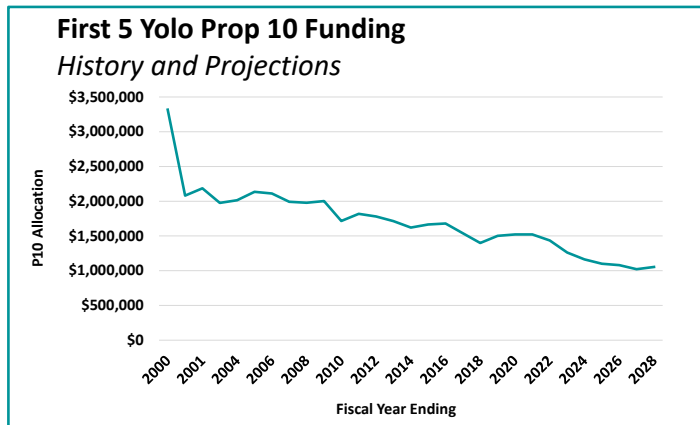
Nichole Arnold, Member-At-Large
Children with Special Needs Representative

First 5 Yolo Leadership:

Gina Daleiden
Executive Director

Sustainability

The sustainability of systems and supports provided through First 5 Yolo investments to ensure that children are healthy, safe, and ready to learn is our priority. Over the last 5 years (from Fiscal Year 2019/20 to Fiscal Year 2023/24), Proposition 10 funding has declined an accelerated rate of an average of 5.88% per year as consumption of nicotine products continues to decline in California and new legislation is implemented. To date, First 5 Yolo has managed declining revenues through the strategic allocation and use of reserve funds, leveraging state and local funding, and improved internal efficiencies.



The financial chart included illustrates the Prop 10 fiscal landscape since 2000 and projections through the life of this Strategic Plan. In this strategic plan, First 5 Yolo is starting with an anticipated annual Prop 10 allocation of \$1.22 million, which is expected to decline to \$1.05 million by Fiscal Year 2027/28. In January 2023, the California ban on the sale of Flavored Tobacco Products went into effect, and while First 5 Yolo is supportive of

this positive public health measure, it has the unintended consequence of exacerbating the decline of an already declining revenue stream and threatening the 25-year infrastructure of First 5 statewide. Between Fiscal Year 2021/2022 and Fiscal Year 2023/2024, Prop 10 revenues are expected to decline 19%.

When the Commission adopted the FY2018/19-22/23 Strategic Plan, First 5 Yolo committed to sustainable community investments, leveraging funds from other State and local funding partners, and the strategic utilization of Fund Balance to maintain multi-year program funding investment across the life of the Strategic Plan. Given the fiscal reality faced by First 5 Yolo, this Strategic Plan continues this commitment to sustainable investment and re-affirms the commitment to maintain, as well as seek, new opportunities for leveraging funds through partnerships to create greater collective impact. This includes an increased focus on investments designed to effect “systems change” to improve and coordinate the system of care. Investments may be direct services that affect systems change, as well as support of work to optimize coordination, advocacy, and strategic investments. Through these actions, First 5 Yolo can maximize community impact in the face of declining revenue.

First 5 Yolo will continue to work with other local leaders and partners to proactively pursue new opportunities to obtain and/or leverage resources that support the early childhood system in Yolo County.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Review and Accept Proposed Funding Plan FY2024/25

Background

First 5 Statute requires all local commissions to approve a strategic plan to guide the organization and requires annual updates to this plan. A Funding Plan is incorporated into the First 5 Yolo Strategic Plan and is updated by the Commission by June of each fiscal year.

With the adoption of the Fiscal Year 2023/24-2027/28 Strategic Plan, the Commission deepened its commitment to sustaining high-impact, strategic investments that support systems change, identification and support of highest-risk families, and equity and centering families. The Funding Plan proposed for Fiscal Year 24/25 reflects this commitment.

First 5 Yolo Funding Plan has moved from more siloed program funding to intentional concentration on three main initiatives that intersect and interact with each other to enhance the health, safety, and early learning of children with a whole child, whole family approach. Welcome Baby: Road to Resilience (formerly The CHILD Project: Road to Resilience [inclusive of Welcome Baby]), Help Me Grow, and QCC/IMPACT 2020 are these main systems initiatives. This more strategic approach involves multiple program contracts contained within, or connected to, the initiatives.

Executive Director Overview

Over the last several years, First 5 Yolo has successfully devoted resources and attention to leveraged, shared funding projects focused on systems transformation and integration. The Commission's largest multi-year project, Welcome Baby: Road to Resilience (WB:R2R), is co-funded with State Office of Child Abuse Prevention (OCAP), County of Yolo, local cities, and many more. Help Me Grow is co-funded with County Health and Human Services Agency (HHS) Mental Health Services Act (MHSA) funding. QCC/IMPACT 2020, part of First 5 California's and California Department of Education's Quality Counts Initiative is a 3-year early learning initiative first funded in FY20/21.

The proposed Funding Plan for FY24/25 is included as Attachment A to this item. This funding proposal is based on approximations of costs and anticipated partnerships, as well as on-going leveraged funding, to better meet the needs of children and families across the County.

Of note are the following items:

1. Several "subprograms" of larger initiatives are listed separately to show the associated dollar amounts tied to funding sources.

Additional Information and attachments

The proposed Funding Plan is inclusive of all anticipated program costs including grant-funded First 5 Yolo personnel, program components that are administered in-house, as well as contracts with funded partners to reflect the full investment in each First 5 Yolo program. Annually, prior to adopting a budget, the Commission reviews the proposed annual budget as well as the proposed funded partner contract lists. These three documents (Program Funding Plan, Annual Budget, and Contract list) are complimentary in nature but do not and should not match exactly given their various intended purposes and formats (e.g., grant-funded personnel are included under the Personnel object in the Annual Budget; grant-funded personnel are included in overall costs associated with their respective projects in the Funding Plan; and grant-funded personnel are not included in the Contract List).

Attachment B includes a brief description of First 5 Yolo funded programs for FY24/25.

Action Requested

Review and Accept Proposed Funding Plan for FY24/25.



Proposed Program Funding for Fiscal Year 2024/25

Program funding amounts are subject to Commission approval, available public and private partner funding, and project needs. Additionally, the funding plan amounts and programs are subject to change as additional information on outstanding funding request becomes available and/or FY2023/24 unexpended program funds are rolled forward into FY2024/25. The below figures are inclusive of best estimates based on currently available information.

Proposed FY24/25 Funded Programs	
Initiative	Proposed Funding
Welcome Baby: Road to Resilience	2,648,145
Welcome Baby: Road to Resilience	2,008,787
Alternative Response	162,250
CalWORKS Home Visiting Program	~400,000
Home Visiting Coordination	77,108
Help Me Grow	718,864
QCC/IMPACT Early Learning	362,172
IMPACT Legacy	344,491
FFN Technology Support	17,681
Attachment and Biobehavioral Catch-Up	157,500
Crisis Nursery Mobile Client Navigator	40,000
Event Sponsorships	5,000
TOTAL	\$ 3,926,681

First 5 Yolo Program Summary FY 24-25

Welcome Baby: Road to Resilience (WB: R2R)- A collaborative systems transformation project designed to prevent conditions that contribute to child maltreatment, prevent adverse childhood experiences, and provide for improved safety, health, and early experiences by identifying highest-risk mothers and infants and providing intensive evidence-based programming early. Integrated services are made possible by having a central point of coordination/ Project Manager based at CommuniCare Perinatal Clinics who leads a multi-agency team of co-located in-clinic navigators and home-visitors. Healthy Families America and Behavioral Health Home Visitors work together as a team to provide greater access to family-centered home visiting services that meet their needs. As a broad-based strategy to support identification of higher risk families and those in need of additional supports, Welcome Baby nurse visits are offered to all publicly insured (e.g., Medi-Cal) or uninsured families immediately postpartum and creates lasting impacts for young children and families and the Yolo County community while also connecting families to longer-term supports as needed. Families receive one Registered Nurse home visit within the first 2 weeks of hospital discharge where they receive clinical assessments of the birthing person and baby, mental health screens, lactation consultation, health literacy materials, and connections to community resources including connection to longer-term home visiting services offered in WB:R2R.

Alternative Response – An expansion to Welcome Baby: Road to Resilience through a partnership with Yolo County Health and Human Services Child, Youth, Family Branch, Alternative Response services are aimed at providing culturally relevant Healthy Families America home visiting services to families identified by Child Welfare. Understanding the disparities that exist within Yolo County's Child Welfare system, the program includes a focus on serving Black/African American Families, who are overrepresented in the system, and other high-risk populations.

CalWORKs Home Visiting Program – An expansion to Welcome Baby: Road to Resilience, the CalWORKs HVP expands Healthy Families America Home Visiting Services to support positive health, development and well-being outcomes for pregnant and parenting individuals, families, and infants born into poverty. This effort will also include a new home visiting option, Parent-Child+, approved by California Department of Social Services to target families not eligible for HFA (children older than 3mo). By helping families achieve stability while participating in the HVP, the program hopes to lay the foundation for other long-term goals such as future educational opportunities, economic progress, and greater financial opportunities. This two-generational, whole family approach to service delivery will improve family engagement practices, support healthy development of young children living in poverty, and prepare parents for robust engagement in additional child and family serving systems.

Home Visiting Coordination- Home Visiting Coordination funding is provided to local First 5 agencies by First 5 CA to support both local and regional home visiting coordination efforts. It is intended to provide the backbone support to engage agencies and regions in systems building

collaboration, and to help facilitate activities that improve cross-program service coordination and integration into a system of support. This enables families to be served during their greatest need, with the most appropriate program and services to recover from the effects of the COVID-19 pandemic. This grant-funded program leverages coordination efforts in Welcome Baby: Road to Resilience given that WB: R2R serves as a central point of home visiting coordination for Medi-Cal families and will focus on connection to Managed Care Plans and sustainability of services. First 5 Yolo is participating in a 22-county region of First 5's with a Partnership Health Managed Care Plan focus.

Help Me Grow- HMG is an early childhood mental health access and linkage program that strives to ensure children reach age-appropriate developmental milestones and improve early childhood mental health by increasing access to developmental, behavioral, and mental health services while identifying barriers to early detection and intervention. The Program is made possible through a partnership with Yolo County Mental Health Services Act Funding. Help Me grow is a systems improvement effort available to all children, including those whose families may have concerns or simply want to learn more about their child's development. This initiative also particularly targets children exposed to family violence, involved in Child Welfare Services, living in underserved areas, and/or those who are under-resourced. In addition, timely identification and linkage to In-Home Therapy for Caregivers is offered through CommuniCare Behavioral Health to provide mental health services to those who would otherwise not be served. All First 5 Yolo initiatives are linked to Help Me Grow.

IMPACT Legacy- IMPACT (Improve and Maximize Programs and All Children Thrive) aims to enhance the quality of existing early childcare and preschool settings in Yolo County by providing training and supports inclusive of the full range of licensed and license-exempt providers to ensure that high-impact communities are reached. IMPACT Legacy is a part of the larger Quality Counts California initiative jointly funded by California Department of Education and First 5 California. Yolo County Office of Education and First 5 Yolo jointly lead this initiative in Yolo County. Additionally, an FFN Technology Grant from the Lucille Packard Foundation allows Family, Friend, and Neighbor (FFN) providers to access technology supports to aid in bridging the digital divide to improve the quality of care provided.

Attachment and Biobehavioral Catch-up (ABC) home visiting Joint Project - ABC is an evidence-based home visiting, parenting intervention for caregivers of infants and toddlers who have experienced early adversity. It enhances children's behavioral and regulatory capabilities and fosters the development of secure attachments between children and their caregivers. A certified ABC Parent coach offers real-time feedback to parents as they learn to bond with their child. Parents practice and get instant feedback on how to interact sensitively with their children. This is a joint project between Child Welfare Services and First 5 Yolo and is focused on families at-risk of referral or referred to CWS, and families in CWS moving toward reunification.

Crisis Nursery Mobile Client Navigator: Trauma informed navigation services provided by dedicated staff at the Yolo Crisis Nursery who provide intervention, risk assessment, safety planning, case management and systems navigation to adult and minor victims of family violence and human trafficking who have young children. This program is closely linked to Help Me Grow.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Receive Update on Enrollment with Partnership Health Managed Care Plan

Background

Through Medi-Cal Transformation, the multi-year California Advancing and Implementing Medi-Cal (CalAIM) initiative and Community Health Worker Benefit, the Department of Health Care Services (DHCS) envisions community providers like First 5's and Managed Care Plans working closely together to provide a coordinated and broadly delivered system that goes beyond traditional medical clinics and hospitals to offer more whole person-centered, data-driven, and equitable health care.

In alignment with this public health goal and to support sustainability of proven system and program efforts in Yolo County, First 5 Yolo has pursued a closer relationship with Partnership Health Managed Care Plan. This is a new direction for First 5 statewide and for First 5 Yolo locally. Relationship building, performance metric alignment, and internal capacity building to implement Medi-Cal billing has been unfolding over the last 3 years, resulting in the positioning of First 5 Yolo to prepare for enrollment as a Supervising Provider for the newer Medi-Cal Community Health Worker (CHW) Benefit and CalAIM opportunities that may present moving forward.

Executive Director Overview

First 5 Yolo's Welcome Baby: Road to Resilience outcomes for Medi-Cal patients have garnered the attention and interest of Partnership Health, leading to a pilot effort with First 5 Yolo on CHW benefit. Over the last several months, the contracting and enrollment process with Partnership has been underway, even as the State and MCP have been iterating the new CHW benefit and associated requirements.

As of the writing of this Agenda Item, First 5 Yolo's Executive Director expects to fully execute the final contract with an updated rate and terms upon receipt from Partnership, enrolling First 5 Yolo as a Supervising Provider. As Supervising Provider, First 5 Yolo will take on administrative, coordination, evaluation, and billing responsibilities specific to coordination with Partnership to help sustain and scale Welcome Baby: Road to Resilience.

As enrollment and contracting are accomplished, F5Y will proceed with the necessary preparation to begin billing to offset costs in Welcome Baby: Road to Resilience in FY24/25. First 5 Yolo has also applied for an IPP grant from Partnership HealthPlan to support the hire of dedicated FTE at First 5 Yolo to manage this process.

Additional Information and Attachments

First 5 Yolo continues to coordinate with First 5 Association and Policy Center to advance the work with MCP's and participates in peer groups with a few other First 5 county commissions (Monterey, Orange, Marin, Humboldt, and Contra Costa) also working toward contracting with Plans.

First 5 Yolo also continues collaboration in the larger 23-county Home Visiting Regional Coordination Grant from First 5 CA with a focus on coordination with Partnership MCP.

Action Requested

Receive Update on Enrollment with Partnership Health Managed Care Plan

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Executive Director Report
<i>Background</i>
The Executive Director updates the Commission on activities and developments.
<i>Executive Director Overview</i>
Updates: <ul style="list-style-type: none">○ Welcome Baby: Road to Resilience Partner Network Convening Held 5/3/24○ Presentations: Department of Health Care Services, Partnership HealthPlan Regional Quality Meeting, Woodland City Council, Board of Supervisors○ First 5 Yolo Staffing and Open Part-time Position(s)○ Meetings with County Counsel and HR Regarding Employee Benefit Actions○
<i>Additional Information and Attachments</i>
<i>Action Requested</i>
Receive Executive Director's Report.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Commissioner Reports
<i>Background</i>
Commissioners have the opportunity to provide updates on activities and events relating to their role as First 5 Yolo Commissioner and/or professional capacity in the County.
<i>Executive Director</i>
<i>Additional Information and Attachments</i>
<i>Action Requested</i>
Receive Commissioner reports.