



COMMISSIONERS

Vacant – District 1	Sally Brown – District 2	Jenn Rexroad – District 3
Heidy Kellison – District 4	Melissa Roberts – District 5	Garth Lewis – Yolo County Office of Education
Karleen Jakowski – County of Yolo	Jim Provenza, Chair – Board of Supervisors	Nichole Arnold – Children with Special Needs
	Lucas Frerichs, Alternate Chair-Board of Supervisors	

AGENDA

March 8, 2023
3:00pm-5:00pm

International House-Davis, Community Room
10 College Park, Davis, CA 95616

ADMINISTRATIVE AGENDA

1. Chair Call to Order
2. Chair Roll Call
3. Chair Consider Approval of the Agenda
4. Chair Opportunity for Commissioners to state Conflict and Recusal
5. Public Public Comment

CONSENT AGENDA

Executive Director recommends approval of Consent Agenda Items 6-8

General Administrative Function

6. Chair Approve First 5 Yolo Commission Meeting Minutes from 1/11/23
7. Chair Receive Sponsorship Fund Allocations Report (West Sacramento Home Run, City of West Sacramento: Home Run Family Financial Wellness and Resource Fair)
8. Chair Authorize One-Time Payment for Management Services Officer for Retro-Wages Covering 4 Pay Periods (November and December 2022) in the Amount of \$674.88 to Align January 2023 Reclass Action to Annual Review Date

REGULAR AGENDA Presentation/Discussion/Possible Action

9. Chair Election of First 5 Yolo Commission Officers 5 minutes

10.	Management Services Officer and IMPACT Program Officer	Accept Fiscal Half Year 1 2022-2023 CHILD Project: Road to Resilience and Early Learning Program Performance Measure Report	25 minutes
11.	Executive Director	Receive and Discuss Update on Statewide First 5 Sustainability Planning	25 minutes
12.	Deputy Director	Accept Q2 FY2022-2023 Revenue and Expenditure Summary Report	15 minutes
13.	Executive Director	Approve Alignment of the First 5 Yolo Long Term Financial Plan to new Strategic Plan Time Horizon	10 minutes
14.	Executive Director	Executive Director Report	10 minutes
15.	Commissioners	Commissioner Reports	10 minutes
16.	Chair	Adjournment	

Next meeting scheduled:
 Commission Meeting
 May 10, 2023
 International House
 10 College Park, Davis, CA 95616

I declare under penalty of perjury that the foregoing agenda was posted **March 2, 2023**, by 5:00 PM at the following places:

- 1) On the bulletin board at the East entrance of the Erwin Meier Administration Center, 625 Court Street, Woodland, California 95695
- 2) At www.first5yolo.org, the website for First 5 Yolo, and the First 5 Yolo Offices, 2779 Del Rio Pl, Unit A, Davis, California, 95618

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**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Commission Meeting Minutes
<i>Background</i>
Final minutes from the First 5 Yolo Commission Meeting.
<i>Executive Director Overview</i>
First 5 Yolo Children and Families Commission held a regularly scheduled meeting on January 11, 2023 from 3:00-5:00PM via Zoom.
<i>Additional Information and attachments</i>
Draft Meeting Minutes are attached to this item as Attachment A . The next regularly held Commission meeting will be held May 10, 2023 at International House, 10 College Park, Davis, CA, from 3:00-5:00PM.
<i>Action Requested</i>
Approve minutes as submitted or propose edits.



The First 5 Yolo Children and Families Commission met on the 11th day of January, 2023.

NOTE: This meeting was held via teleconference, pursuant to AB361.

Commissioners in Attendance:

Jim Provenza, Sally Brown, Karleen Jakowski, Nichole Arnold, Garth Lewis, Heidi Kellison

Staff in Attendance:

Gina Daleiden, Victoria Zimmerle, Rachel McFarland

Public in Attendance:

Lucas Frerichs

ADMINISTRATIVE AGENDA

Item #1: Call to order

J. Provenza called the meeting to order at: **3:04pm**.

Item #2: Roll Call

V. Zimmerle took a voice roll call.

Absent: Verna Sulpizio, Jenn Rexroad, Melissa Roberts

Item #3: Approval of Agenda

Approve Agenda

Motion: G. Lewis **Second:** S. Brown

V. Zimmerle took a roll call vote.

Motion carried unanimously.

Item #4: Opportunity for Commissioners to state Conflict and Recusal

None.

Item #5: Public Comment

None.

Item #6: Approve First 5 Yolo Commission Meeting Minutes from 10/19/2022

Item #7: Receive Sponsorship Fund Allocations Report (CommuniCare Health Centers: All Staff Meeting Welcome Baby/R2R)

Item #8: Approve Pay Scale Reclass for First 5 Yolo Management Services Officer Position



Item #9: Authorize Remote (teleconference/videoconference) Meetings by Finding, Pursuant to Assembly Bill 361, that Local Officials Continue to Recommend Measures to Promote Social Distancing as a Result of the COVID-19 Pandemic

Approve consent agenda items 6-9

Motion: S. Brown **Second:** G. Lewis

V. Zimmerle took a roll call vote.

Motion carried unanimously.

Item #10: Hold Public Hearing: Receive First 5 Yolo Annual Local Evaluation Report FY21/22

G. Daleiden noted that per Statute, First 5 holds public hearings prior to adopting annual audits and reports. The First 5 Yolo Local Evaluation Report is an annual report summarizing the evaluation of funded programs and services and highlighting expected future work.

First 5 Yolo contracts with LPC Consulting Associates, Inc. to provide local evaluation assistance. LPC works with First 5 Yolo staff and funded partners to provide outside review of program level evaluation data, and First 5 Yolo staff works with funded partners on performance measures and analysis. First 5 Yolo staff summarizes overall agency results and shared measures across individual programs, as well as features some program highlights for each fiscal year. The Commission receives a Local Evaluation Report and a summary public presentation on the impact of First 5 Yolo investments near the beginning of each calendar year.

Highlights from the report, which covers the whole of Fiscal Year 2021-2022 include: noted the help and support provided by the Baby to Baby foundation as well as Yolo County Office of Education.

Highlights include:

- F5Y maintains a whole-child, whole-family approach and served a diverse population of children, parents/guardians, as well as many providers working directly with children 0-5 and their families
- Aligned to First 5 Yolo's focus on deepening supports at the earliest point of leverage in a child's life, F5Y increased the proportion of children prenatal through age 2 served with 59% of children served under 3 years of age
- First 5 Yolo, thanks in large part to its partnership with Yolo County Office of Education and the Baby-to-Baby foundation delivered critical supplies to families, childcare providers, and family serving agencies throughout Fiscal Year 2021-2022 and continues this work in the current fiscal year.
- First 5 Yolo maintains three has three main initiatives: The CHILD Project: Road to Resilience which includes Welcome Baby, Help Me Grow, and IMPACT2020. Highlights of the exciting outcomes from those initiatives include:
 - 92% of children enrolled in The Child Project Road to Resilience (R2R) were up to date on immunizations



- 100% of families in Welcome Baby were screened for depression/anxiety and received health literacy books
- 99% of Family, Friend, Neighbor (FFN) providers participating in IMPACT2020 are working towards licensure in Yolo County
- 97% of FFN and licensed providers participating in IMPACT2020 Talk, Read, and Sing with children more often or more intentionally having participated in the program
- 100% of children served by Help Me Grow who were at risk of delays, were connected to at least one service.
- 100% of caregivers served by Help Me Grow's in-home therapy supports reduced depression scores and improved functioning in daily activities

Commissioners noted the wonderful outcomes seen across programs, asked questions, and discussed options for sustainability of programs on an ongoing basis, understanding that all programs include state, local and private funds and projected declines in Prop 10 revenues.

Chair opened the Public Hearing at **3:48 pm**.

No public comment.

Chair closed the Public Hearing at **3:49 pm**.

Item #11: Adopt First 5 Yolo Annual Local Evaluation Report FY21/22

Report and discussion on the Fiscal Year 2021-2022 Annual Local Evaluation Report were heard in Item #10.

Adopt First 5 Yolo Annual Local Evaluation Report for Fiscal Year 2021/2022

Motion: G. Lewis **Second:** H. Kellison

V. Zimmerle took a roll call vote.

Motion carried unanimously.

Item #12: Approve First 5 Yolo Program Supervisor Position to Begin CalWORKS Home Visiting Grant Work

The Commission had previously reviewed and discussed development of First 5 Yolo's new partnership with County of Yolo CalWORKs to administer the California Department of Social Services (CDSS) California Work Opportunity and Responsibility to Kids (CalWORKs) Home Visiting Program (HVP) in Yolo County. Services to eligible families will be funded by HVP, and necessary administrative costs will be funded by the CDSS program as well. First 5 Yolo staff and County CalWORKs staff have already begun planning to submit the required application materials and plan and coordinate program launch. CDSS has advised that initial program and budget information is due at the end of January 2023, with the fuller application due March 2023. The program is expected to fund and to "go live" July 2023.



The Executive Director recommends approval of a Program Supervisor position for First 5 Yolo to be filled at .5FTE by a current First 5 Yolo employee beginning January 15, 2023. Once the CalWORKs Home Visiting Program grant funds, which is expected in July 2023, this part-time position will be fully funded by grant revenue. Depending on program needs and requirements, the incumbent may increase in grant-funded FTE after July 1, 2023.

Program Supervisor Position 5-step Salary Scale proposed at: \$77,502.88-\$94,190.93 (\$27.2610-\$45.2841 hourly) with First 5 Yolo Supervisor Unit level benefits.

Approve First 5 Yolo Program Supervisor Position to Begin CalWORKS Home Visiting Grant Work

Motion: S. Brown **Second:** N. Arnold

V. Zimmerle took a roll call vote.

Motion carried unanimously.

Item #13: Accept Q1 FY2022-2023 Revenue and Expenditure Summary Report

Quarterly, the Commission reviews a Revenue and Expenditure Year-to-Date Summary Report tracking actual and projected revenues and expenditures against the current approved budget, and First 5 Yolo staff recommend changes to the budget based on the projections and other relevant information, if necessary.

V. Zimmerle reviewed the report and noted the following:

- In November 2022, First 5 Yolo received updated revenue projections from First 5 California however, the projections relied 2019 birth data. First 5 CA expects to release revised projections in early 2023 and at that time, updated birth projections should be available to incorporate into First 5 Yolo's Budget. Once updated birth projections are received and factored into State allocations, First 5 Yolo anticipates The Commission receiving a "true-up" of 2022-2023 Prop 10 allocations already received. This is expected to be an increase in revenue for Yolo, given publicly available 2020 birthrates published by Department of Health Care Services. First 5 CA and First 5 Association continue to work with State Department of Financial services to receive updated allocations.
- Additionally, in November 2022, Prop 31 was approved by voters, banning the sale of flavored tobacco products in California, passed. While a positive step for public health supported by First 5, Prop 31 will negatively impact Prop 10 revenues on an ongoing basis; the impact of which, continues to unfold. Currently available information is included in the Prop 10 revenue projections provided in this report and upon receipt of updated Prop 10 projections -- taking into account updated birth projections and the initial impact of Prop 31 -- staff will update First 5 Yolo's budget
- Proposed Budget revisions reflect the Commission's action to apply an additional 5% Cost of Living Adjustment (COLA) for all First 5 Yolo staff, approval of the Program Supervisor Position, and approval of First 5 Yolo's Fiscal Year 2022-2023 Cannabis Tax Request to support The CHILD Project: Road to Resilience.



- F5Y is heavily leveraged with grant funding and continues to experience delays with reimbursements on various grants. F5Y will need to continue to be mindful of cash flow while waiting for these reimbursements.

Commissioners discussed and asked whether there was an immediate need for local advocacy around delayed birth projections. G. Daleiden provided detail on ongoing coordination with First 5 Association, First 5 California and other County Commissions to resolve the issue. She also shared an updated on First 5's work to increase funding at the state level.

Accept Q1 FY2022-2023 Revenue and Expenditure Summary Report

Motion: H. Kellison **Second:** K. Jakowski

V. Zimmerle took a roll call vote.

Motion carried unanimously.

Item #14: Receive Update on First 5 Yolo Strategic Planning

First 5 Yolo's current Strategic Plan concludes June 30, 2023, and to remain in compliance with the Children and Families Act of 1998, The First 5 Yolo Commission must adopt a new Strategic Plan to begin July 1, 2023. The Strategic Plan encompass a framing of agency priorities, approaches, and values, as well as an adopted Funding Plan for investments.

First 5 Yolo Staff have been preparing for the Strategic Planning work of The Commission and First 5 Yolo. As discussed in previous meetings, Rafael Gomez, principal for El Cambio Consulting, has been engaged to act as First 5 Yolo's consultant through the process. Rafael Gomez was the lead consultant for First 5 Association's recent Strategic Plan, including the application of the REDI (race, equity, diversity, inclusion) lens, and is in a unique position to efficiently and effectively assist First 5 Yolo with its effort.

In January, Mr. Gomez will meet again with First 5 Yolo Executive Director to finalize the timeline and activities. In early February, Staff will be engaged in a Planning Session, and, date TBA, in late February/early March, The Commission will convene for a facilitated Strategic Planning Retreat. El Cambio will also prepare and facilitate community listening sessions and/or interviews and compile and share results/highlights through the spring. The draft Strategic Plan is anticipated to be reviewed by The Commission at its meeting in May, with the final Strategic Plan adopted by The Commission at its regular meeting in June.

Commissioners asked questions and discussed.

Item #15: Executive Director Report

G. Daleiden Updated the Commission on the following:

- G. Daleiden noted that there are multiple leveraging opportunities that may be available for First 5 Yolo, including: State Child and Youth Behavioral Health Grants; a portion of the Health and Human Services Agency Requests for Proposal (RFP) which focuses on children 0-5; and First 5 CA RFA's.



- G. Daleiden provided an update on the First 5 Association sustainability workgroup and its efforts to establish sustainable sources of funding for First 5's.
- First 5 Association has created a state budget ask to begin to offset funding lost through the passage of Prop 31 (ban on flavored tobacco products). First 5 Association has approached the California State Association of Counties (CSAC) for support.
- First 5 Yolo staff members S. Hartman (Systems Improvement and Implementation Officer) and M. Ortigas (Management Services Officer) received merit/step increases following positive performance reviews.
- City of Woodland City Council will be voting soon on approval of \$150,000 in funding for Welcome Baby. Dignity Hospital is fully onboarded to refer mothers directly from labor and delivery to Welcome Baby nurses.
- G. Daleiden also provided an update on Winters Parent Nursery School (WPNS). WPNS is still determining potential renovation or options to enhance their setting that are needed and possible. The building is owned by the City of Winters who must approve potential renovations.
- V. Zimmerle provided an update on the Childcare Recovery ARP project noting the early success of the project in supporting childcare providers. She also noted that initially, F5Y expected to see a greater number of Recovery Grant applications and fewer Infrastructure Grant applications however, a greater number of providers are applying for Infrastructure Grant to either expand an existing site, secure a new license, or to enhance their site so they may more safely serve children up to their license capacity. This is an exciting shift as Infrastructure Grants support increased capacity within the Childcare Sector across the County.

Commissioners asked questions and discussed.

Item #16: Commissioner Reports

K. Jakowski announced the appointment of Tony Kildare as the new director of Child Welfare at Yolo County.

H. Kellison noted that Yolo Crisis Nursery is excitingly concluding its Capital Campaign for its new building. Ground-breaking is intended to begin in 2023.

G. Lewis shared that the Road Map to the Future project will be starting the public engagement phase in late February. Commissioners will be invited to participate.

Item #17: Adjournment

Meeting adjourned at **4:58 pm**.

Next Commission Meeting scheduled:

March 08, 2023

International House

10 College Park, Davis, CA 95616

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Receive Sponsorship Fund Allocations Report (West Sacramento Home Run, City of West Sacramento: Home Run Family Financial Wellness and Resource Fair)

Background

The Sponsorship Fund, established in FY17/18, allows First 5 Yolo’s continued involvement in community activities, public awareness of the mission of First 5 Yolo, and support of a variety of organizations with a limited cost in dollars and staff/commission time. Up to \$250 may be allocated per qualifying event, not to exceed a total of \$5,000 per year.

Per the Sponsorship Policy adopted by the Commission on May 10, 2017, the Executive Director and staff review, approve, and process requests on a rolling basis throughout the year. All recent, approved allocations are submitted to the Commission on the Consent Calendar at each regularly scheduled Commission meeting.

Executive Director Overview

Five Sponsorships have been approved since the start of Fiscal Year 2022-2023. The total allocation of Sponsorships for the 2022-2023 fiscal year-to-date is as follows:

Fiscal Year 2022-2023			
Event	Agency	Event Date	Allocated Amount
Yolo County Family Festival	United Way CCR	7/16/2022	\$250
International Festival Davis	International House- Davis	10/2/2022	\$250
Harvest Festival	Woodland Parent Nursery School	10/29/2022	\$250
R2R/Welcome Baby All Staff Meeting	CommuniCare Health Centers	1/11/2023	\$250
Home Run Financial Wellness and Resource Fair	West Sacramento Home Run, City of West Sacramento	3/11/2023	\$250
		Total	\$1,250

Additional Information and Attachments

Sponsorships in **bold/highlighted** are new as of the last Commission meeting. Promotional flyers are submitted with the applications when available at time of application.

Action Requested

Receive list of allocated sponsorships and ask questions or provide comments.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Authorize One-Time Payment for Management Services Officer for Retro-Wages Covering 4 Pay Periods (November and December 2022) in the Amount of \$674.88 to Align January 2023 Reclass Action to Annual Review Date

Background

While all First 5 Yolo employees are at-will County of Yolo employees, First 5 Yolo defines its own positions and maintains its own salary scales. For County of Yolo (and First 5 Yolo) positions, each successive salary step is a 5% increase over the previous. Position titles are historically unique to First 5 Yolo.

Per First 5 Yolo Policies, First 5 Yolo Executive Director is charged with ensuring that, subject to budget constraints, sufficient trained resources are available and guided in carrying out the work of the organization. This includes the recruitment, management, and retention of qualified staff.

On January 11, 2023, The Commission approved the recommended reclassification of the Management Services Officer (MSO) pay scale effective January 1, 2023, inclusive of the COLA The Commission approved for all First 5 Yolo Staff also beginning January 1, 2023.

Executive Director Overview

An employee's movement in steps on a pay scale is tied to an annual positive performance review. Per budgeting practice, annual step increases, with best available information, are factored into annual budgets and longer-range budgeting projections, and step changes are aligned with annual review dates for each employee. County HR requires explicit action by The Commission to take action.

The January action did not explicitly include the two months (4 pay periods) covering the incumbent MSO's annual review date prior to January 1, 2023, thus this action allows the payroll correction to include that time period at the reclass rate, but without the COLA applied beginning January 1. The total dollar amount of retro-wages to the employee equates to \$674.88.

Additional Information and Attachments

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Action Requested

Authorize One-Time Payment for Management Services Officer for Retro-Wages Covering 4 Pay Periods (November and December 2022) in the Amount of \$674.88 to Align January 2023 Reclass Action to Annual Review Date.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Election of First 5 Yolo Commission Officers

Background

First 5 Yolo has three executive officers: Chair, Vice Chair, and Treasurer.

Per First 5 Yolo Policies, the Vice Chair and Treasurer are appointed by a vote of the full Commission. The Chair is always a Member of the Yolo County Board of Supervisors appointed by the Yolo County Board of Supervisors.

Executive Director Overview

The Commissioners previously serving as Vice Chair and Treasurer have concluded their current terms on the First 5 Yolo Commission, necessitating the appointment or re-appointment of the Treasurer and Vice Chair positions by the Commission.

Additional Information and attachments

Along with the Chair, both the Vice Chair and Treasurer form the Executive Committee. This may require additional meetings and/or phone conferences between regularly scheduled First 5 Yolo Commission meetings.

The Treasurer also attends Finance Subcommittee Meetings as well as Executive Committee Meetings.

The full Commission has final approval of all financial documents and budgets.

Action Requested

Elect a Vice Chair and Treasurer.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments ☒

Agenda Item- Accept Report on Part 1, Fiscal Half Year 1 Funded Partner Performance Measures: The CHILD Project: Road to Resilience (R2R) and IMPACT Early Learning Programs

Background

First 5 Yolo funded partners are required to submit demographic data quarterly, and performance measure data twice yearly, in January (Q2) and July (Q4).

First 5 Yolo Staff verifies that funded partners are making satisfactory progress at Q2, and then payments are released. The Commission receives a brief summary report after Q2 reporting and staff review is complete. Annually, per First 5 protocols, a Local Evaluation Report is reviewed and adopted by the Commission and shared with the community at the end of the year.

Regularly, First 5 Yolo provides “touch up training” on data and reporting for partners. First 5 Yolo also provides regular collaboration with funded partners on continuous quality improvement, including a focus on using data for program performance and iteration. Funded partners analyze data and reports using Friedman Results Based Accountability (RBA) with three data or performance metric (PM) categories: PM 1, “how much”; PM 2, “how well”; and PM 3, “to what extent is the target population ‘better’ off” (program outcomes). Performance Measures are shared as partners look across the system of care in Yolo County.

Management Services Officer and QCC IMPACT Program Officer Overview

The Q2 summary performance measure reports for the PM3 Standard (or “better off” measurements) for First 5 Yolo’s CHILD Project: Road to Resilience (R2R) and First 5 Yolo’s IMPACT early learning programs will be presented at the meeting as Part 1 of the PM review for the first half of FY22/23. Part 2, including Welcome Baby, Childcare Recovery, Help Me Grow, and Yolo Crisis Nursery Programs will be presented at a future meeting.

Performance Measures were developed in collaboration with each funded partner, per process directed by Friedman Results Based Accountability. The refinement of performance measures is a continual process.

More detailed data analysis, forecasting, and recommendations for each performance measure (in sections PM2 and PM3) are recorded and available in the system for continual review by First 5 Yolo and individual funded partners. Full analysis is complete at Q4, when data is tracked over a greater period and trends are more apparent. Please note that some performance measures are only reported annually, at Q4, as appropriate to the program and evaluation tools.

Data analysis is not only for First 5 Yolo reporting, but for agencies to use for internal purposes and continuous program improvement. All funded partners have now had training in Clear Impact, and technical assistance and RBA training from First 5 Yolo Staff is ongoing, particularly as personnel may change at various agencies. First 5 Yolo Staff are trained in Friedman RBA.

First 5 Yolo funded partners are making satisfactory progress at mid-year reporting, and Q2 payments have been distributed or are in process pending final, required reporting or actions.

Additional Information

The following items will be presented at the meeting:

1. Mid-year 22/23 Data snapshot for The Child Project: Road to Resilience in PowerPoint Slides, included as **Attachment A** to this Item.
2. Mid-year 22/23 Data Snapshot for IMPACT early learning programs, included as **Attachment B** to this Item.

Action Requested

Accept Report on Part 1, Fiscal Half Year 1 Funded Partner Performance Measures: The CHILD Project: Road to Resilience (R2R) and IMPACT Early Learning Programs.

Fiscal Half Year 1 2022-23 Data

Item 10: Attachment A

Key highlights and trends



March 2022

About R2R

Target Population: Yolo County pregnant mothers or parents with a child under one year old with a history of substance use and/or other adversity are eligible for R2R.

Program Goals

- Improved maternal health and healthy infant/child development
- Reduced risk of negative effects of substance use on children and their families
- Prevention of child abuse and neglect
- Prevention or reduction of behavioral, emotional, and developmental concerns in children
- Improved early learning and school readiness

Road to Resilience Timeline

October 2018

F5 Yolo and City of Davis seed The CHILD Project embedding HFA in Davis Perinatal Clinic



July 1, 2019

OCAP funds enable county-wide expansion. HFA continues under pilot protocol while R2R develops



January 1, 2020

R2R launches county-wide with both HFA and BH services



February 2020

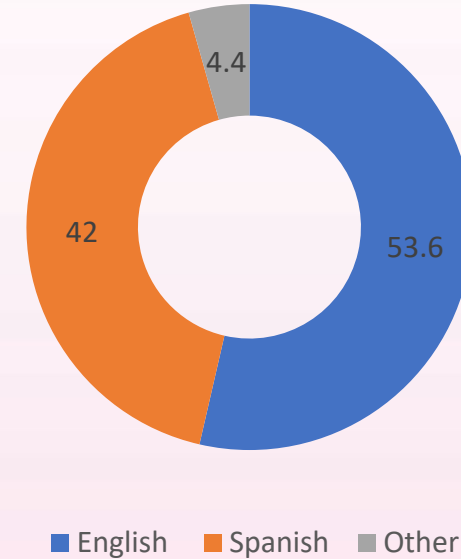
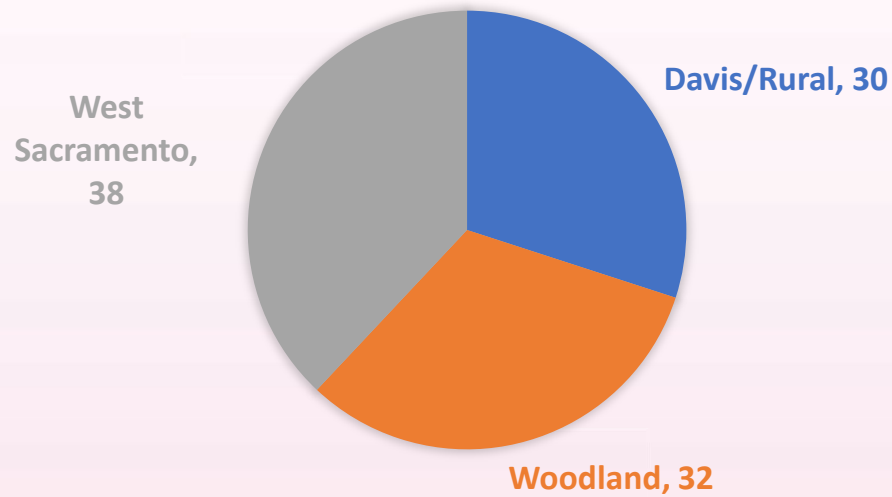
R2R project database launches accelerating the development of team-based care and effective management systems for data-driven advocacy and funding



R2R Family Characteristics for FHY1

CITY OF RESIDENCE PARENTS/CAREGIVERS %

PRIMARY LANGUAGE OF PARENTS/CAREGIVERS (%)



207 Parents/Caregivers served in FHY1

91 Mothers/primary caregivers received 1 or more home visits

9.4 months average home visiting service duration **13** home visits per family on average



Fiscal Half Year 1 2022-2023 Key Performance Metrics

97% Children who were up to date on well child visits (+)

91% Children who were up to date on immunizations (+)

98% Participants who reported improved parenting skills (+)

70% Participants who reduced or abstained from substance use (-)

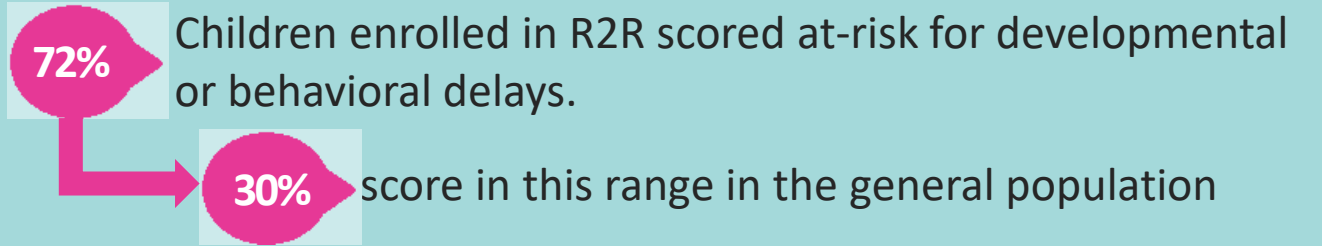
100% Families who avoided the need for entry into CWS (+)





R2R Transforms Systems Through Continuous Quality Improvement

R2R works with Help Me Grow to help children reach their potential



R2R is reaching children at highest risk, at the earliest opportunity for intervention and closing a gap in equitable outcomes for children and families



*Data from Jan 1, 2020- Dec 31, 2021

R2R +WB Team Reflections



Went Well in 2022

- Awesome start and **outcomes for Welcome Baby** program
- Welcome Baby **RN visits**
- More **staff connection** and **collaboration**
- **Improved client engagement, depth of work and connection**
- Returning to **in person** services
- **Flexibility** to see clients, meet with the team on multiple platforms/modalities.

Challenges in 2022

- **For clients:**
 - Increased financial crises
 - Loss of jobs
 - Rent increases/housing instability
 - Inflation and food insecurity
- Clients cancelling visits and difficult to engage in general
- Lack of engagement in R2R social group
- Staff turnover and staffing shortages



R2R & Welcome Baby Team Reflections

Goals for 2023:

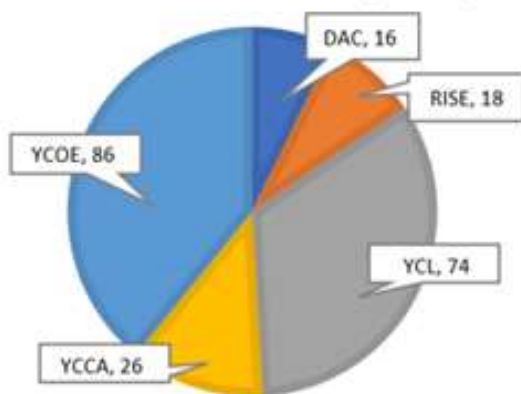
- More social group interaction/involvement,
- Increase community engagement for staff and clients for more **accessibility to resources**,
- Increase referrals to Welcome Baby from healthcare providers,
- Implement **coordinated warm handoff** system for clients struggling with perinatal mood and anxiety disorders.



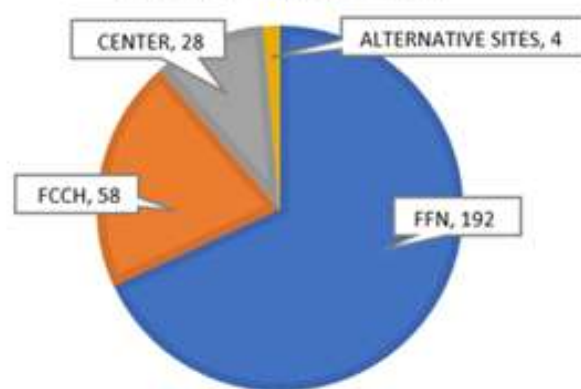
IMPACT Early Learning Outcomes Fiscal Half Year 1 22-23

First 5 Yolo's IMPACT Early Learning Programs are focused on childcare providers serving children in Yolo County and their families with an emphasis on Family, Friend, Neighbor (FFN) providers who have been historically underserved. Services under IMPACT included a variety of service durations (e.g., 6-weeks, 10-weeks, 27-weeks, etc.) and focus areas (e.g., early literacy, positive caregiver interactions, incorporating art strategies, etc.). In FHY1 22-23, IMPACT providers worked together to support childcare providers in accessing services across multiple agencies and programs, based on their individual needs and desires, which lead to better outcomes for all participants.

PROVIDERS BY AGENCY (N=220)



SITES BY TYPE (N=282)



100% of childcare providers talk, read, and/or sing more often with the children in their care, after participating in an IMPACT coaching cohort (n=39)



100% of providers participating in a coaching cohort receive connection to Help Me Grow to support developmental screening of children in care (n= 39)

100% of providers met at least one goal defined in their Quality Improvement Plan (n=68)



16 providers received training in incorporating art through a trauma informed lens



Additional Outcomes for Childcare Providers and Families:

- FFN's actively pursuing licensure and receiving technical assistance and support throughout the process
- FFNs continue to strengthen their peer-to-peer support networks and see themselves as valued professionals
- Providers are connected to and have built trusting relationships with Yolo County family serving agencies
- All Children receiving childcare during FFN Coaching cohorts receive developmental screening
- Early learning supports (developmentally appropriate toys, technology supports, or other supplemental materials) provided to all providers participating in IMPACT

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Receive and Discuss Update on Statewide First 5 Sustainability Planning

Background

As established in State Constitutional Statute, local county First 5 commissions receive on-going, dedicated revenue from Proposition 10, the tax on tobacco products. This revenue stream is declining as the public health goal to reduce tobacco use, shared and supported by First 5, progresses. The State of California provides multi-year projections on Proposition 10 revenues. In November 2022, California voters passed Proposition 31, a ban on flavored tobacco products, and this new legislation has been expected to have a significant negative impact on revenues. F5A has contracted with Capitol Matrix Consulting (CMC) to provide an independent analysis of revenue projections to help inform the First 5 Network on unfolding impacts related to the passage of Proposition 31, given that these impacts are new and not yet fully predictable.

CMC has two working projections, both showing significant impacts. Under the first, statewide Proposition 10 total revenues fall from \$396 million in Fiscal Year 2021-22 to \$310 million in Fiscal Year 2023-24 when the flavor ban is fully effective, and further to \$276 million in Fiscal Year 2029-30. This projection assumes the flavor ban will reduce cigarette consumption by about 7.5 percent from this trend starting in 2023-24. A more conservative projection assumes that the flavor ban reduces cigarette consumption by 15 percent (a larger amount that is consistent with the Department of Finance May Revision assumption), causing Proposition 10 revenues to decline to \$293 million in Fiscal Year 2023-24 and further to \$259 million in 2029-30.

Executive Director Overview

Given the fiscal landscape and the potential threat to the 25-year infrastructure and unique work of First 5, First 5 Association formed a working group of executive directors, staff, and F5A lobbyist to better align The First 5 Network (all 58 counties, F5CA, and F5A), and to explore and move forward statewide sustainability options. The First 5 Yolo Executive Director serves on this working group.

The Sustainability Workgroup is focused on two parallel pathways, now formally adopted by First 5 Association and expected as goals over the next year or two:

- Secure a one-time General Fund allocation from State Budget to offset the impact of Proposition 31 flavored tobacco ban and declining tobacco tax revenue. Prop 31 was supported by First 5 as a public health measure, but the unintended consequence is destabilization of First 5's infrastructure and service provision for early childhood health, learning, and prevention strategies across California.

- Ensure that local First 5 commissions are recognized and engaged by the state as foundational community implementers, intermediaries, fiscal agents, and thought partners for programs, policies, and state initiatives that seek to improve child and family outcomes. This includes pursuing dedicated funding streams from existing state revenue sources, making local First 5 commissions eligible recipients to implement these funding streams.

California State Association of Counties (CSAC) has added the sustainability of First 5 to its list of Priorities. First 5 Association views this as an important first step in pursuing a statewide budget request and looks forward to a close partnership on this effort.

As this issue is evolving quickly, more information will be provided at the Commission Meeting.

Additional Information and Attachments

Action Requested

Receive and discuss update.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Accept Q2 FY2022/2023 Revenue and Expenditure Summary Report

Background

Quarterly, the Commission reviews a Revenue and Expenditure Year-to-Date Summary Report tracking actual and projected revenues and expenditures against the current approved budget, and First 5 Yolo staff recommends changes to the budget based on the projections, if necessary.

Deputy Director Overview

The Quarter 2 Fiscal Year 2022-2023 (Q2FY23) Revenue and Expenditure YTD Summary Report is included as **Attachment A** to this item.

The Q2 Revenue and Expenditure Summary Report includes all funds received and expended from July 1, 2022-December 31, 2022, as well as expenses incurred and revenues earned in the defined period which were received within the period of availability, though funds may have been received or expended after December 31.

Of note are the following items:

1. In November 2022, First 5 Yolo received updated revenue projections from First 5 California however, the projections relied on 2019 birth data. First 5 CA expected to release revised projections in early 2023 including updated birth projections, though updated projections have not yet been received from the state. Once updated birth projections are received and factored into State allocations, First 5 Yolo anticipates The Commission receiving a "true-up" of 2022-2023 Prop 10 allocations already received. This is expected to be an increase in revenue for Yolo, given publicly available 2020 birthrates published by Department of Health Care Services. First 5 CA and First 5 Association continue to work with State Department of Financial services to receive updated allocations.

Additionally, in November 2022, Prop 31 was approved by voters, banning the sale of flavored tobacco products in California. While a positive step for public health supported by First 5, Prop 31 will negatively impact Prop 10 revenues on an ongoing basis; the impact of which, continues to unfold. Currently available information is included in the Prop 10 revenue projections provided in this report and upon receipt of updated Prop 10 projections—taking into account updated birth projections and the initial impact of Prop 31—staff will update First 5 Yolo's Budget.

2. First 5 Yolo's projected ending fund balance is \$2,186,564 and reflects best available information on FY22-23 agency revenues and expenditures. The projected Ending Fund Balance is inclusive of all established reserves. First 5 Yolo maintains a target for total combined reserves on June 30, 2023 of approximately \$1.85 million which is comprised of the Catastrophic Reserve, Continuing Leveraged Programs Reserve,

<p>Operations Reserve, and Unassigned Balance as well as restricted funds for First 5 Yolo's leveraging activities in one of its American Rescue Plan Act project, Welcome Baby.</p>
<p><i>Additional Information and attachments</i></p>
<p>First 5 Yolo's designated reserves are aligned to the current Long Term Financial Plan which concludes June 30, 2024. As such, funds held in the Continuing Leveraged Program Reserve include only those funds needed to support leveraging efforts through Fiscal Year 2023-2024. In the next item, the Commission will consider concluding the current Long Term Financial Plan early and adopting a new plan aligned to the new Strategic Plan.</p>
<p><i>Action Requested</i></p>
<p>Accept Q2 FY22/23 Revenue and Expenditure Summary Report.</p>



BUDGET
FISCAL YEAR 2022-2023

Report Period: July 1, 2022- January 31, 2023

Descriptions	Budget	Proposed Revisions	Revised Budget	Actual Through 1/31/23	Total Projected	Favorable (unfav.) Variance	% Budget Variance
SOURCES OF FUNDS							
A. Revenue							
First 5 California Tobacco Tax Allocation	1,392,709	-	1,392,709	790,561	1,257,214	(135,495)	-9.73% ¹
MHSA-PEI Grant Funding	435,264	-	435,264	230,825	435,264	-	0.00%
Yolo County ARP- Welcome Baby	1,152,134	-	1,152,134	200,851	1,152,134	-	0.00%
Yolo County ARP- Childcare	1,300,000	-	1,300,000	15,765	1,300,000	-	0.00%
Office of Child Abuse Prevention/CDSS	600,000	-	600,000	154,175	600,000	-	0.00%
HHSA-Child, Youth, Families Branch (CWS)	105,000	-	105,000	43,998	105,000	-	0.00%
F5CA IMPACT 2020	345,571	-	345,571	54,006	345,571	-	0.00%
F5 CA Home Visiting Coordination	12,662	-	12,662	-	14,520	1,858	14.67%
F5 Placer Refugee Family Support	205,346	-	205,346	124	205,346	-	0.00%
CCHC ACES Aware Network of Care	141,007	-	141,007	35,451	141,007	-	0.00%
YCOE PDG-R	10,822	-	10,822	17,406	17,406	6,584	60.84%
Restricted Public and Private Contributions	235,000	-	235,000	27,303	235,000	-	0.00%
Interest	10,000	-	10,000	14,112	20,000	10,000	100.00%
Other Income and Adjustment	-	-	-	1,642	1,642	1,642	N/A
TOTAL SOURCES OF FUNDS	5,945,515	-	5,945,515	1,586,219	5,830,104	(115,411)	-1.94% ²
EXPENDITURES							
B. Personnel							
Regular and Grant Funded FTE	4.25 Regular/ 1.25 Grant Funded						
Salaries and Benefits (+CalPERS Trust)	927,864	-	927,864	395,182	927,864	-	0.00%
Extra Help	35,848	-	35,848	12,370	30,000	5,848	16.31%
OPEB	43,021	-	43,021	18,460	43,021	-	0.00%
Workers Comp, Unemployment, & Liability In	13,304	-	13,304	-	13,304	-	0.00%
Total Personnel	1,020,037	-	1,020,037	426,012	1,014,189	5,848	0.57%
C. Program Funding							
Funded Programs							
Help Me Grow	713,272	-	713,272	346,005	713,272	-	0.00%
IMPACT 2020	361,571	-	361,571	165,489	359,795	1,776	0.49%
The CHILD Project: Road to Resilience	1,146,915	-	1,146,915	514,391	1,146,915	-	0.00%
Welcome Baby	994,339	-	994,339	391,145	994,339	-	0.00%
Childcare Recovery Package	1,265,000	-	1,265,000	273,387	1,265,000	-	0.00%
Refugee Family Support	195,580	-	195,580	10,576	195,580	-	0.00%
ACES Aware Network of Care	113,301	-	113,301	24,887	113,301	-	0.00%
PDG-R	10,822	-	10,822	11,421	11,421	(599)	-5.54%
Packard FFN Technology Support	17,681	-	17,681	-	17,681	-	0.00%
Yolo Crisis Nursery Intervention Services	70,780	-	70,780	28,829	70,780	-	0.00%
ABC Home Visiting Joint Project	137,000	-	137,000	52,555	137,000	-	0.00%
Home Visiting Coordination	1,652	-	1,652	1,894	1,894	(242)	-14.65%
Yolo County Family Poverty Reduction Pilot	100,000	-	100,000	-	100,000	-	0.00%
YCN Capital Campaign	100,000	-	100,000	-	100,000	-	0.00%
Subtotal	5,227,913	-	5,227,913	1,820,580	5,226,978	935	0.02% ³

Item 12: Attachment A

Descriptions	Budget	Proposed Revisions	Revised Budget	Actual Through 1/31/23	Total Projected	Favorable (unfav.) Variance	% Budget Variance
Capacity Building and Evaluation Support							
Clear Impact	12,000		12,000	5,950	10,200	1,800	15.00%
Subtotal	12,000	-	12,000	5,950	10,200	1,800	15.00%
Other Program Funding							
Sponsorship Fund	5,000		5,000	1,000	5,000	-	0.00%
Subtotal	5,000	-	5,000	1,000	5,000	-	0.00%
Total Program Funding	5,244,913	-	5,244,913	1,827,530	5,242,178	2,735	0.05%
D. Operating Expenses							
Telephones, Internet, and Web Hosting	7,950		7,950	2,013	5,600	2,350	29.56%
A-87	30,000		30,000	-	30,000	-	0.00%
Food	500		500	-	500	-	0.00%
Office Expenses	3,180		3,180	4,162	4,662	(1,482)	-46.60%
Postage	75		75	-	-	75	100.00%
Printing	500		500	-	500	-	0.00%
Maintenance - Equipment	250		250	-	-	250	100.00%
First 5 Association Membership Dues	4,625		4,625	4,625	4,625	-	0.00%
Program Expense	500		500	-	500	-	0.00%
Household Expense	1,250		1,250	-	600	650	52.00%
Health and Wellness	2,000		2,000	1,117	1,117	883	44.13%
Rent - Buildings	15,423		15,423	10,634	16,185	(762)	-4.94%
Smalls tools and Minor equipment	10,000		10,000	1,453	3,000	7,000	70.00%
Training, Conferences, Transportation & Trave	14,300	-	14,300	-	7,500	6,800	47.55%
Total Operating Expenses	90,553	-	90,553	24,004	74,789	15,764	17.41%
E. Professional Services							
Consulting/Contracting							
Evaluation	15,000		15,000	13,774	15,000	-	0.00%
Program	2,000		2,000	-	-	2,000	100.00%
Strategic Planning	35,000		35,000	-	24,997	10,003	28.58%
Legal and Accounting							
Yolo County Counsel (Legal Services)	5,000		5,000	-	5,000	-	0.00%
Yolo County Auditor's Office (Fiscal Services)	2,000		2,000	-	2,000	-	0.00%
Independent Financial and Expanded Audit	12,400		12,400	11,900	11,900	500	4.03%
Technology and Data Processing							
Yolo County ERP	23,626		23,626	7,550	15,100	8,526	36.09%
IT Services	7,152		7,152	2,981	7,152	-	0.00%
Total Professional Services	102,178	-	102,178	36,205	81,149	21,029	20.58%
F. Contingency Funds (2% projected P10 Rev)	27,854	-	27,854	-	-	27,854	100.00%
<i>Less Indirect Received on Contracts</i>	(193,091)	-	(193,091)	(47,690)	(205,292)	12,201	6.32%
TOTAL EXPENSES	6,292,444	-	6,292,444	2,266,060	6,207,013	85,431	1.36%
Excess of sources over exps (Exps over sources)	(346,929)	-	(346,929)	(679,841)	(376,910)	(29,981)	-8.64%
Beginning Fund Balance, July 1, 2022	2,563,474						
Projected Ending Fund Balance, June 30, 2023	2,186,564						
Unassigned Balance (target \$500K)	833,217						
Welcome Baby Leveraging (Restricted)	89,549						
Operations Reserve (target: \$100K)	194,906						
Continuing Leveraged Programs	318,892						
Catastrophic Reserve (target: \$750K)	750,000						



Q2 Fiscal Year 2022-2023 Revenue and Expenditure Summary Report Notes:

- 1 In November 2022, First 5 Yolo received updated revenue projections from First 5 California however, the projections relied 2019 birth data. First 5 CA expected to release revised projections in early 2023 including the incorporation of updated birth projections. As of the date of this report, First 5 County Commissions have yet to receive updated projections and have included the most current, available projections from First 5 CA. Once updated birth projections are received and factored into State allocations, First 5 Yolo anticipates The Commission receiving a "true-up" of 2022-2023 Prop 10 allocations already received. This is expected to be an increase in revenue for Yolo, given publicly available 2020 birthrates published by Department of Health Care Services. First 5 CA and First 5 Association continue to work with State Department of Financial services to receive updated allocations.

Additionally, in November 2022, Prop 31 was approved by voters, banning the sale of flavored tobacco products in California, passed. While a positive step for public health supported by First 5, Prop 31 will negatively impact Prop 10 revenues on an ongoing basis; the impact of which, continues to unfold. Currently available information is included in the Prop 10 revenue projections provided in this report and upon receipt of updated Prop 10 projections-- taking into account updated birth projections and a clearer initial impact of Prop 31-- staff will update First 5 Yolo's budget.
- 2 & 3 Minor variances in received revenues and program expenditures related to the First 5 CA Home Visiting Coordination and Yolo County Office of Education PDG-R grants were realized related to available rollover funds, and timing differences in program expenditures and receipt of reimbursements, respectively.
- 4 & 5 Variance within actual Operations and Professional Services expenditures against budgeted expenditures is typical and expected within the normal course of business. As First 5 Yolo progresses through the fiscal year, staff are better able to estimate the anticipated total fiscal year spending within each line item and updates the "Total Projected" column to reflect anticipated true costs to offer the Commission best available information related to the projected Ending Fund Balance of the Commission.
- 6 First 5 Yolo's projected ending fund balance is \$2,186,564 and reflects best available information on FY22-23 agency revenues and expenditures. The projected Ending Fund Balance is inclusive of all established reserves. First 5 Yolo maintains a target for total combined reserves at June 30, 2023 of approximately \$2.01 million, comprised of the Catastrophic Reserve, Continuing Leveraged Programs Reserve, Operations Reserve, and Unassigned Balance as well as restricted funds for First 5 Yolo's leveraging activities in one of its American Rescue Plan Act project, Welcome Baby.

- 7-11 The Commission's Fund Balance is allocated into four established reserves, each serving a different purpose. The Catastrophic Reserve is allocated to cover F5Y expenses for a short period should Prop 10 funding become significantly delayed or end, and/or a catastrophic event occur that disrupts business operations of F5Y. The Operations Reserve supports additional operating expenditures above those currently budgeted through FY2024 as well as assigned operational expenditures in future periods. The Continuing Leveraged Programs Reserve supports the Commission's intended and committed leveraging activities in F5Y's multi-year grant-funded programs (e.g., Help Me Grow, The CHILD Project: Road to Resilience, and Welcome Baby) through Fiscal Year 2024 only. Any remaining Fund Balance is allocated to the Unassigned Balance. The Unassigned Balance is intended to smooth operations by ensuring adequate cash flow and stabilize program funding through each strategic plan despite month-to-month and year-to-year Prop 10 revenue fluctuation and/or delays in other funding sources, particularly those from state grants. The target balance for this account is \$500,000, and also protects First 5 Yolo's funded partners who may not be able to withstand later reimbursements. Under current policies, the Commission may choose to re-allocate any portion of the Unassigned Balance by majority vote.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Approve Alignment of the First 5 Yolo Long Term Financial Plan to new Strategic Plan Time Horizon

Background

First 5 Commissions must develop and adopt a Long-Term Financial Plan (LTFP) that spans at least five (5) years to illustrate the likely financial outcomes of particular courses of action or factors affecting the environment in which it operates. Out-year projections are based on current, best available information.

The LTFP is a planning document showing the Commission's intent and/or ability to invest over time under a likely scenario. It neither binds nor commits the Commission and is not the same as a detailed, annual budget. Commissions are required to review, adopt any needed updates, or adopt a new LTFP, as appropriate, annually. The LTFP must also be presented during a public hearing.

The Commission is in a Strategic Planning Year and will adopt a new Strategic Plan to begin on July 1, 2023.

Executive Director Overview

First 5 Yolo's current adopted Long Term Financial Plan spans six (6) years and is set to conclude on June 30, 2024. Reserves and current target balances are set to reflect anticipated Commission needs through Fiscal Year 2023-2024 *only, a shorter time span than a new 5-year Strategic Plan*. Through the adoption process of a new LTFP, those balances would be revised to better match the term of a new Strategic Plan.

While the LTFP neither binds nor commits The Commission, it serves as a tool to illustrate the likely financial outcomes of a particular course of action or factors affecting the environment in which it operates. As the Commission works through its strategic planning process, many assumptions in the current LTFP are outdated and may not necessarily reflect any changing Commission goals and objectives, which will be defined through the strategic planning process, and the climate in which First 5 Yolo is currently operating.

Aligning the LTFP and the Strategic Plan would allow staff to update assumptions, look further ahead, and incorporate the goals, objectives, and anticipated investment strategies defined through the Strategic Planning Process. To align the Long-Term Financial Plan with the anticipated Strategic Plan, staff recommend concluding the current plan one year early (June 30, 2023) and adopting a new 5-year plan which would be effective July 1, 2023.

Additional Information and Attachments

<i>Action Requested</i>
Approve Alignment of the First 5 Yolo Long Term Financial Plan to new Strategic Plan Time Horizon.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Executive Director's Report
<i>Background</i>
The Executive Director updates the Commission on activities and developments.
<i>Executive Director Overview</i>
Updates: <ul style="list-style-type: none">○ First 5 CA Home Visiting Coordination Grant and Managed Care Plan Focus○ First 5 CA IMPACT Legacy RFA○ Strategic Planning Next Steps○ SB608 Kids Plates Bill
<i>Additional Information and attachments</i>
<i>Action Requested</i>
Receive Executive Director's Report.

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments

Agenda Item- Commissioner Reports
<i>Background</i>
Commissioners have the opportunity to provide updates on activities and events relating to their role as First 5 Yolo Commissioner and/or professional capacity in the County.
<i>Executive Director Overview</i>
<i>Additional Information and attachments</i>
<i>Action Requested</i>
Receive Commissioner reports.